

January 5, 1993  
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Introduced by: AUDREY GRUGER

Proposed No.: 92-747

ORDINANCE NO. **10696**

AN ORDINANCE relating to the parks, planning and resources department, amending duties and divisions, and establishing a department of development and environmental services, amending Ordinance 1438, Section 3(b) and K.C.C. 2.16.050, and adding a new section to K.C.C. 2.16.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Ordinance 1438, Section 3(b), as amended and K.C.C. 2.16.050 are each hereby amended to read as follows:

Department of parks, planning and resources - duties - divisions.

The department shall (~~develop and manage programs to protect and enhance the county's natural resources;~~) develop, implement and manage the King County comprehensive plan, develop and implement community plans which are consistent with the King County comprehensive plan, manage parks and recreation programs, which are available to all citizens of King County; (~~administer building and land development consistent with adopted policies and regulations;~~) administer economic development, and housing and community development programs including block grants, which serve low and moderate income citizens of King County; oversee programs which support cultural resources including the arts and historic preservation, and which encourage an understanding and appreciation of cultural resources; (~~develop, implement and manage programs which protect natural resources and the environment;~~) and monitor the effects of the county's comprehensive plan, and land use and natural resources policies and regulations. It is the mission of this department to help maintain the quality of life in King County by balancing the impact of growth and change with the need for environmental protection, the need for jobs and housing, and the need for adequate parks, recreation opportunities and access to cultural

1 resources. In carrying out these objectives, the department is  
2 responsible to manage and be fiscally accountable for the  
3 functions assigned to and performed by the following divisions:

4 A. PARKS DIVISION. The division shall develop policies  
5 and manage and be responsible for programs which promote the  
6 protection and enjoyment of the county's park lands,  
7 agricultural and other open space lands, and which implement  
8 authorized capital projects identified in community plans.

9 The functions of the division include:

10 1. Planning, administration and development functions:

11 a. Plan and prepare park and open space programs as  
12 well as corresponding capital improvement programs (CIP) and  
13 budgets at the community plan level and/or on a county-wide  
14 basis.

15 b. Develop specific park, recreation and open space  
16 CIP master plans and projects which implement the parks and  
17 open space programs, with clearly defined scope, cost and  
18 schedule information pursuant to K.C.C. 4.04.

19 c. Implement specific CIP projects on schedule and  
20 within scope and budget.

21 d. Perform project management for all approved  
22 parks, recreation and open space CIP projects, which shall  
23 include responsibility for:

24 (1) contract administration,

25 (2) acting as county's representative during design  
26 and construction,

27 (3) project budget management, and

28 (4) necessary coordination with involved agencies to  
29 facilitate project completion.

30 e. Coordinate with other divisions as appropriate  
31 in the preparation of county environmental documents or  
32 response to environmental documents from other governmental  
33 agencies.

34 2. Parks and recreation operational functions:

1 a. Operate and maintain the county park system  
2 including the management of park facility use and recreational  
3 services for county residents utilizing such facilities.

4 b. Develop, improve and expand existing and new  
5 park facilities as appropriate.

6 c. Plan, organize, schedule and administer the  
7 annual King County Fair, off-season programs, and use of the  
8 county fairgrounds in cooperation with the King County Fair  
9 Board.

10 3. Agriculture and open space land acquisition function:

11 a. Implement the county agriculture and open space  
12 lands acquisition program which includes, but is not limited  
13 to, the planning, financing, and purchase of fee and less than  
14 fee interest in agricultural and open space areas and  
15 facilities; and the preparation of policies and records  
16 management practices to protect the county's rights to such  
17 acquired interests ensuring to the greatest extent practicable  
18 that subsequent county land use policies remain compatible with  
19 the acquired interests.

20 b. Review and comment on all public and private  
21 projects and programs that affect agricultural areas and  
22 facilities.

23 c. Develop and update regulations to protect  
24 agricultural areas.

25 d. Coordinate county agricultural support  
26 activities with local, state, and federal government agencies,  
27 and initiate agricultural enhancements by contract or through  
28 joint cooperation with one or more of said agencies.

29 e. Implement those policies of the county's  
30 comprehensive plan pertaining to agriculture.

31 f. Develop and implement agriculture support  
32 activities and economic development programs to enhance the  
33 continued economic viability of agriculture in the county.

34 B. PLANNING AND COMMUNITY DEVELOPMENT DIVISION. The  
35 division shall develop policies and manage and be responsible

1 for programs which address: ongoing, long-range comprehensive  
2 land use planning and implementation of the county's  
3 comprehensive plan; preparation of community plans, a housing  
4 plan, an economic development plan, and such other plans  
5 related to community development and land use as may be  
6 directed. The division shall administer the county's housing  
7 and community development block grant program and economic  
8 development program; shall assist communities in coping with  
9 the effects of growth and development. The functions of the  
10 division include:

11 1. Comprehensive planning and implementation functions:

12 a. Oversee the implementation program for the  
13 county's comprehensive plan including but not limited to the  
14 development of community plans, functional plans, and  
15 regulatory and zoning proposals.

16 b. Develop and update land use plans, community  
17 plans, and area zoning which implement the county's  
18 comprehensive plan for the designated planning areas of the  
19 unincorporated parts of the county.

20 c. Collect and analyze land development, population  
21 and natural and resource enhancement information to aid  
22 decision making and to support implementation of county plans  
23 and programs; and provide map and graphic services to the  
24 department.

25 d. Monitor the cumulative effects of the county's  
26 comprehensive plan and other plans, policies and laws intended  
27 to protect natural, cultural and community resources while  
28 permitting development and growth, providing periodic status  
29 reports to the county executive and council.

30 e. Prepare a report every five years to coincide  
31 with the prescribed county's comprehensive plan review  
32 evaluating the plan to determine whether key concepts are being  
33 effectively achieved, reflecting new community goals and in  
34 response to changing conditions, submitting the report to the  
35 executive and county council.

1           f.     Prepare county-wide general utility plans and  
2 guidelines such as the sewerage general plan and coordinated  
3 water supply plans, and manage the process of reviewing local  
4 utility district plans for conformance with King County plans  
5 and policies.

6           2. Community planning functions:

7           a.     Prepare and periodically update community plans  
8 and area zoning which implement the comprehensive plan.

9           b.     Coordinate county land use planning with other  
10 public and private agencies as appropriate.

11          c.     Assist communities to implement adopted  
12 community plans.

13          d.     Prepare interlocal agreements between the county  
14 and suburban cities as needed to address common planning  
15 issues.

16          3. Community development functions:

17          a.     Develop applications for the housing and  
18 community development block grant program, including the  
19 housing assistance plan.

20          b.     Develop and monitor contracts with agencies  
21 subcontracting with the county for block grant funds.

22          c.     Provide technical assistance to potential  
23 recipients of block grant funds.

24          d.     Provide staff assistance to the joint policy  
25 committee authorized by the interlocal cooperation agreement  
26 between the county and the city members of the housing and  
27 community development consortium.

28          4. Housing and economic development functions:

29          a.     Develop and implement new initiatives for the  
30 provision of additional housing units.

31          b.     Provide housing-related services to county  
32 residents when an appropriate contracting agency is not  
33 available.

34          c.     Implement and update regularly the county's  
35 affordable housing policy plan to ensure provision of moderate

1 and low cost housing. Provide housing services to low income  
 2 county residents to promote access to affordable housing units  
 3 and to support maintenance of existing housing stock through  
 4 rehabilitation and repair programs.

5 d. Promote the development of a diversified  
 6 economic base for county residents.

7 e. Support development of an attractive business  
 8 climate and adequate infrastructure for private sector  
 9 investments.

10 f. Staff the King County Economic Enterprise  
 11 Corporation and provide technical assistance to projects  
 12 seeking industrial revenue bonds from King County.

13 g. Implement and regularly update a county economic  
 14 development plan as a functional plan to promote an improved  
 15 local economy and business environment.

16 ~~((C. BUILDING AND LAND DEVELOPMENT DIVISION. The division  
 17 shall manage and be responsible for the administration of the  
 18 county building, housing, fire, energy, shoreline, zoning and  
 19 subdivision codes, as well as the development review portion of  
 20 surface water codes and regulations, and is responsible for the  
 21 issuance of land development permits and inspection functions.  
 22 The division shall administer other codes, regulations, and  
 23 state statutes assigned to it. The functions of the division  
 24 include:~~

25 ~~—1. Administer the land development permitting process,  
 26 including the intake, review and issuance of permits, pursuant  
 27 to adopted laws and policies.~~

28 ~~—2. Inspect land development projects to promote  
 29 compliance with appropriate code relating to the land  
 30 development permitting process and surface water drainage.~~

31 ~~—3. Develop and revise land development codes and  
 32 regulations which implement county land use plans and policies.~~

33 ~~—4. Provide general inspections required for building,  
 34 zoning and land development code compliance.~~

1           ~~—5. Review and approve preliminary and final plats and~~  
2 ~~short plats as required by RCW 58.17.~~

3           ~~—6. Regulate surface water runoff associated with~~  
4 ~~construction or land development.~~

5           ~~—7. Implement public information programs to clarify~~  
6 ~~permit requirements and processing procedures for county~~  
7 ~~residents.~~

8           ~~—8. Coordinate fire prevention and protection activities~~  
9 ~~throughout the county, and conduct an arson investigation~~  
10 ~~program.~~

11           ~~D. ENVIRONMENTAL DIVISION. The division shall develop~~  
12 ~~policies and manage and administer programs designed to ensure~~  
13 ~~that development complies with the requirements of the state~~  
14 ~~environmental policy act and King County's environmental code,~~  
15 ~~procedures and regulations. Through effective use of the~~  
16 ~~county's enforcement posers, the division shall ensure the~~  
17 ~~protection of the natural resources, natural areas, sensitive~~  
18 ~~areas and water bodies of the county as well as compliance with~~  
19 ~~its policies, plans and regulations. The manager of the~~  
20 ~~environmental division shall be the responsible official for~~  
21 ~~the purpose of administering the state environmental policies~~  
22 ~~act. The functions of the division shall include:~~

23           ~~—1. Developing county plans, programs, policies and~~  
24 ~~implementing regulations on natural resource and environmental~~  
25 ~~issues including environmentally sensitive areas, water~~  
26 ~~resources, fisheries, wildlife, mineral and forestry resources,~~  
27 ~~and serving as the county contact for cities and agencies,~~  
28 ~~providing appropriate research in support of county initiatives~~  
29 ~~on these issues;~~

30           ~~—2. For projects where the department of parks, planning~~  
31 ~~and resources is the lead agency, the environmental division~~  
32 ~~shall administer the state environmental policy act and act as~~  
33 ~~lead agency including making the threshold determinations,~~  
34 ~~determine the amount of environmental impact and reasonable~~  
35 ~~mitigation measures, and coordinating with other divisions in~~

1 ~~the preparation of county environmental documents or in~~  
 2 ~~response to environmental documents from other agencies; and~~  
 3 ~~3. Pursuing and resolving code violations including~~  
 4 ~~preparing for administrative or legal actions. Evaluating the~~  
 5 ~~department's success in obtaining compliance with King County~~  
 6 ~~rules and regulations and designing measures to improve~~  
 7 ~~compliance.)~~)

8 ((E-)) C. CULTURAL RESOURCES DIVISION. The division  
 9 shall plan, manage and be responsible for administering the  
 10 county historic preservation program and county arts program.

11 NEW SECTION SECTION 2. There is added to K.C.C. 2.16 a  
 12 new section to read as follows:

13 Department of development and environmental services -  
 14 duties - divisions.

15 The department shall develop and revise land development  
 16 and environmental codes and regulations which implement county  
 17 land use plans and policies; develop, implement and manage  
 18 programs to protect and enhance the county's natural resources  
 19 and the environment; administer building and land development  
 20 consistent with adopted policies and regulations; and monitor  
 21 the effects of the county's land use and natural resources  
 22 policies and regulations. The director of the department shall  
 23 be the county building official, fire marshal, zoning adjuster,  
 24 and the responsible official for purposes of administering the  
 25 state environmental policy act, and may delegate those  
 26 functions to qualified subordinates.

27 The department is responsible to manage and be fiscally  
 28 accountable for the functions assigned to and performed by the  
 29 following divisions:

30 A. BUILDING SERVICES DIVISION. The division shall be  
 31 responsible for ensuring consistent and efficient  
 32 administration of environmental, building and land use codes  
 33 and regulations for commercial and residential projects by  
 34 means of permit review and approval, construction inspections  
 35 and public information.

1 The functions of the division include:

- 2 1. Permit center and public information functions;
- 3 2. Building plan and application review functions,
- 4 including fire, fire-flow, mechanical, barrier-free, energy,
- 5 security and other uniform code reviews;
- 6 3. Site review functions, including engineering and
- 7 sensitive areas review of permit applications; and
- 8 4. Inspection functions, including new-construction
- 9 inspections for compliance with site, fire and building code
- 10 requirements.

11 B. LAND USE SERVICES DIVISION. The division shall be

12 responsible for the effective processing and timely review of

13 land development proposals, including zoning variance and

14 reclassification, sensitive area, subdivision, right-of-way

15 use, planned unit development, master plan development,

16 clearing and grading, shoreline, unclassified use and

17 conditional use applications.

18 The functions of the division include:

- 19 1. Permit center and public information functions;
- 20 2. Plan review functions, including the review of
- 21 applications for compliance with shorelines, sensitive areas,
- 22 subdivision and other zoning regulations, as well as community
- 23 plans and utility comprehensive plans;
- 24 3. Engineering review and inspection functions,
- 25 including the review of clearing and grading applications and
- 26 review of engineering plans for compliance with adopted road
- 27 and drainage standards and specifications; and
- 28 4. Development inspection functions, including
- 29 inspection of construction activity to ensure compliance with
- 30 approved plans and codes.

31 C. ENVIRONMENTAL DIVISION. The division shall develop

32 policies and manage and administer programs designed to ensure

33 that development complies with the requirements of the state

34 environmental policy act and King County's environmental code,

35 procedures and regulations. Through effective use of the

1 county's enforcement powers the division shall ensure the  
2 protection of the natural resources, natural areas, sensitive  
3 areas and water bodies of the county as well as compliance with  
4 its policies, plans and regulations.

5 The functions of the division include:

6 1. Developing county plans, programs, policies and  
7 implementing regulations on natural resource and environmental  
8 issues, including environmentally sensitive areas, water  
9 resources, fisheries, wildlife, mineral and forestry resources;  
10 and serving as the county contact for cities and agencies,  
11 providing appropriate research in support of county initiatives  
12 on these issues;

13 2. For projects where the department of development and  
14 environmental services is the lead agency, the environmental  
15 division shall administer the state environmental policy act  
16 and act as lead agency, including making the threshold  
17 determinations, determining the amount of environmental impact  
18 and reasonable mitigation measures, and coordinating with other  
19 divisions in the preparation of county environmental documents  
20 or in response to environmental documents from other agencies;  
21 and

22 3. Pursuing and resolving code violations, including  
23 preparing for administrative or legal actions, evaluating the  
24 department's success in obtaining compliance with King County  
25 rules and regulations and designing measures to improve  
26 compliance.  
27

1 D. ADMINISTRATIVE SERVICES DIVISION. The division shall  
2 provide support services throughout the department, including  
3 personnel and payroll support, budget support, financial  
4 services, information services, facilities management and  
5 support, records management and program analysis services.

6 INTRODUCED AND READ for the first time this 5<sup>th</sup>  
7 day of October, 1992.

8 PASSED this 4<sup>th</sup> day of January, 1993.

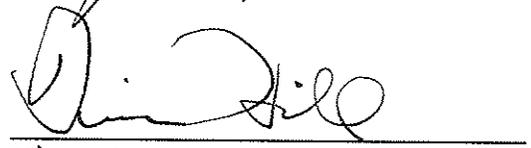
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12 KING COUNTY COUNCIL  
13 KING COUNTY, WASHINGTON

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18 Chair

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20 ATTEST:

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23 Clerk of the Council

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27 APPROVED this 12<sup>th</sup> day of January, 1993.

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32 King County Executive  
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