



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda Board of Health

*Metropolitan King County Councilmembers: Joe McDermott, Chair;
Rod Dembowski, Vice Chair; Kathy Lambert
Alternate: Reagan Dunn*

*Seattle City Councilmembers: Nick Licata, John Okamoto, Kshama Sawant
Alternate: Sally Bagshaw*

*Sound Cities Association Members: David Baker, Vice Chair; Largo Wales
Alternate: Susan Honda*

*Health Professionals: Ben Danielson, MD; Bill Daniell, MD
Non-Voting: Christopher Delecki, DDS, MBA, MPH, Vice Chair*

*Director, Seattle-King County Department of Public Health: Patty Hayes
Staff: Maria Wood, Board Administrator (206-263-8791)*

1:30 PM

Thursday, November 19, 2015

Room 1001

1. Call to Order
2. Roll Call
3. Announcement of Any Alternates Serving in Place of Regular Members
4. Approval of Minutes of October 15, 2015 **pg 7**
5. Public Comments
6. Director's Report

To show a PDF of the written materials for an agenda item, click on the agenda item below.



Sign language and communication material in alternate formats can be arranged given sufficient notice (206-1000).

TDD Number 206-1024.

ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.



Briefings

7. BOH Briefing No. 15-B20 **pg 7**
Fees for Pet Related Businesses
Beth Lipton, Public Health Veterinarian, Environmental Health, Public Health – Seattle & King County
8. BOH Briefing No. 15-B21 **pg 11**
2015 Public Health Mid-Biennial Budget Update
Dwight Dively, Director, King County Office of Performance, Strategy and Budget
Patty Hayes, Public Health – Seattle & King County
9. BOH Briefing No. 15-B22 **pg 11**
Legislative Update
Jennifer Muhm, Director of External and Legislative Affairs, Public Health – Seattle & King County

10. **Chair's Report**

11. **Board Member Updates**

12. **Administrator's Report**

13. **Other Business**

14. **Adjournment**

If you have questions or need additional information about this agenda, please call 206-263-8791, or write to Maria Wood, Board of Health Administrator via email at maria.wood@kingcounty.gov



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Meeting Minutes Board of Health

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Chair;**

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**Director, Seattle-King County Department of Public Health: Patty
Hayes**

Staff: Maria Wood, Board Administrator (206-263-8791)

1:30 PM

Thursday, October 15, 2015

Room 1001

DRAFT MINUTES

1. **Call to Order**

The meeting was called to order at 1:33 p.m.

2. **Roll Call**

Present: 8 - Dr. Danielson, Dr. Daniell, Mr. Dembowski, Ms. Lambert, Mr. McDermott, Mr. Okamoto, Ms. Wales and Ms. Honda

Excused: 3 - Mr. Baker, Mr. Licata and Ms. Sawant

3. **Announcement of Any Alternates Serving in Place of Regular Members**

Boardmember Honda served as an alternate. Boardmember Delecki was also present.

4. **Approval of Minutes of September 17, 2015**

Boardmember Wales moved to approve the minutes of the September 17, 2015 meeting as presented. Seeing no objection, the Chair so ordered.

5. Public Comments

*The following people spoke:
Queen Pearl
Alex Tsimerman*

6. Director's Report

The Seattle/King County Clinic is October 22-25, 2015, in Key arena at Seattle Center. The four-day volunteer-driven clinic will provide a full range of free dental, vision and medical care to underserved and vulnerable populations in the region. There will be tours for those who are interested.

Ms. Hayes announced that Fel Pajimula received the Washington State Public Health Association Award for Excellence in Public Health Practice.

Discussion and Possible Action**7. R&R No. BOH15-04**

A RULE AND REGULATION relating to farmers market and temporary food establishment fees; amending R&R 91, Section 1 (part), as amended, and BOH 2.10.020, R&R 05-05, Section 25, as amended, and BOH 2.10.080, R&R 09-05, Section 5, as amended, and BOH 5.04.035, R&R 09-05, Section 6, as amended, and BOH 5.04.036, R&R 11-05, Section 3, and BOH 5.42.015 and R&R 05-06, Section 35, as amended, and BOH 5.64.010, adding a new section to BOH chapter 5.04 and repealing R&R 05-06, Section 11, as amended, and BOH 5.04.400 and R&R 09-05, Section 8, as amended, and BOH 5.04.405; enacted pursuant to RCW 70.05.060, including the latest amendments or revisions thereto.

On 10/15/2015, a public hearing was held and closed.

*The following people spoke:
Judy Kirkhuff
Doug Farr
Queen Pearl
Alex Tsimerman
Barbara Armani
Julian O'Reilley
Chris Curtis
Patrick Law
Ivy Fox*

Ms. Stella Chao, Deputy Division Director, and Ms. Becky Elias, Food and Facilities Program Manager, both of the Environmental Health Division at Public Health provided a review of the proposed changes.

A motion was made by Boardmember Wales that this R&R be Passed. The motion carried by the following vote:

Yes: 10 - Dr. Daniell, Mr. Dembowski, Ms. Lambert, Mr. McDermott, Mr. Okamoto, Ms. Wales and Ms. Honda

No: 1 - Dr. Danielson

Excused: 3 - Mr. Baker, Mr. Licata and Ms. Sawant

8. R&R No. BOH15-03

A RULE AND REGULATION relating to approved water sources for on-site sewage systems; amending R&R 3, Part 13, Section 3, as amended, and BOH 13.04.070; enacted pursuant to RCW 70.05.060, including the latest amendments or revisions thereto.

On 10/15/2015, a public hearing was held and closed.

*The following people spoke:
Queen Pearl
Alex Tsimerman*

Ms. Chao and Ms. Lynn Schneider, On Site Septic and Drinking Water Program Supervisor, briefed the board on the technical changes that will align the local Board of Health Code Title 13 with the state Board of Health.

A motion was made by Boardmember Wales that this R&R be Passed. The motion carried by the following vote:

Yes: 11 - Dr. Danielson, Dr. Daniell, Mr. Dembowski, Ms. Lambert, Mr. McDermott, Mr. Okamoto, Ms. Wales and Ms. Honda

Excused: 3 - Mr. Baker, Mr. Licata and Ms. Sawant

Briefings

9. BOH Briefing No. 15-B18

Public Health Foundational Services

Ms. Hayes, RN, MN, Director, Public Health – Seattle and King County gave a Prezi presentation to the Board regarding Public Health Foundational Services.

This matter was Presented

10. BOH Briefing No. 15-B19

Legislative Update

Jennifer Muhm, Legislative Affairs Officer, Public Health, briefed the Board on state and federal policy work of interest to Public Health.

This matter was Presented

11. Chair's Report

The Chair announced that the Seattle/King County Clinic is October 22-25, 2015, in Key arena at the Seattle Center.

The Chair reported that the first meeting of the vaping subcommittee of the Board of Health was on October 15, 2015.

The Chair also reported that on October 5, 2015, he had the opportunity to present at the 2015 Washington State Medicine Take-Back Summit and celebrate our work as a leader in the nation.

The Chair encouraged members to start thinking about the 2016 work plan for the Board of Health. He requested that members share with him and Ms. Wood any items they would like included in the work plan.

The Chair reported that there will be a Board of Health meeting in November.

12. Board Member Updates

Boardmember Lambert reported that she attended two conferences. One conference was on sudden infant death. The second was the National Association of Counties conference where she heard author, Robin Karr-Morse, speak.

Boardmember Lambert also reported on a climate change issue that the county is working on. It addresses the types of trees that will be planted and the impacts it will have on the community. She is concerned that the trees being considered for planting are highly allergic.

13. Administrator's Report

No report was given.

14. Other Business

15. Adjournment

The meeting adjourned at 3:39 p.m.

If you have questions or need additional information about this agenda, please call 206-263-8791, or write to Maria Wood, Board of Health Administrator via email at maria.wood@kingcounty.gov

Approved this _____ day of _____.

Clerk's Signature



King County

King County Board of Health

Staff Report

Agenda item No: 7

Date: November 19, 2015

BOH Briefing No: 15-B20

Prepared by: Beth Lipton

Subject

Proposed changes to Environmental Health fees for pet-related businesses.

Background

The Environmental Health Services Division is required to cover its costs through permit fees, but the fees shall not exceed the actual cost of providing any such services. Updated fees for programs, including permits for animal shelters (Table 1), were adopted by the Board of Health (BOH) in February 2015 after a thorough rate-time study, feedback from business operators in all permit categories and others affected by the fees, and BOH consideration and recommendations. Outreach to pet businesses included email contact with referral to an email comment box (EHS.fees@kingcounty.gov), one in-person meeting, and information posted on the Public Health website.

Table 1: Percentage change in fees from 2014 to 2015 for animal shelters

Animal shelter permit classifications	# of permitted facilities (2015)	Annual fee 2012-14	2015 fee	% change 2014 to 2015
Category 1: <1,500 adoptions per year	11	\$201	\$613	205%
Category 2: ≥1,500 adoptions per year	5	\$322	\$934	190%
Category 3: Satellite adoption*	28	\$66	\$146	121%

*Fee is charged for each satellite adoption facility per location

After permit renewal notices were mailed out to pet businesses in March 2015, Environmental Health received questions and complaints about the fee increase from businesses in Animal Shelter Category 1 (<1,500 adoptions/year). Business owners shared that the new fee was a large expense, at times greater than their annual operating budget.

Prior to the increase implemented early in 2015, the pet business program had been operating under the current BOH code (Chapter 8.03 - Zoonotic Disease Prevention, Pet Business Regulations) since 2010. Permit fees set in 2010 were based on research of other programs across the country and extensive program planning activities. The rate-time study that served as the basis for the 2015 permit fees showed that the actual time spent on animal shelter permit

categories was much higher than the time estimates used to build the original fees implemented in 2010. This adjustment resulted in the increases reflected above.

Analysis

In an effort to mitigate the impact the fee increases had on businesses in 2015, a stakeholder meeting was held on September 1, 2015 that included Category 1 and 2 shelters. Using input from the meeting as well as analysis of 2014 data, and research into other programs across the country, Environmental Health is proposing changes to the fees.

Change 1: Add a new category for shelters that only house and adopt animals that do not include dogs or cats (e.g. ferrets, rabbits, and small mammals such as guinea pigs, hamsters, gerbils, rats, mice, chinchillas, etc.). This will be Category 4 and have an annual permit fee of \$250.

Change 2: Decrease the fee for Category 1 animal shelters to \$418.

Change 3: Decrease the fee for Category 2 animal shelters to \$892.

Decreases are proposed in two of the three established categories of shelter permits. The data analysis of the actual time spent for Category 3 (satellite adoption permits) in 2014 justifies the current fee of \$146. The decreases in the other two categories are possible due to several program mitigations, including 1) reduced travel time through improved program planning, 2) changes in coding for complaint investigations, and 3) implementation of new policies regarding enforcement and re-inspection fees. The Board of Health Code 2.13 fee schedule includes a re-inspection fee of one-half of the permit fee following a routine inspection or complaint investigation, but the Pet Business Program has not had a policy in place to impose this fee. By developing new policies for re-inspection, the Program will be able to charge time spent on re-inspections and not have that time applied to the permit fees for all businesses in the category.

Table 2 shows the number of businesses estimated to be permitted in 2016, the average number of adoptions per category, and the percentage change in fees from 2015 to 2016.

Table 2: Proposed fees including new category

Animal shelter permit classifications	Est # of facilities to be permitted (2016)	Avg # of adoptions per facility (2014)	Current 2015 Fee	Proposed 2016 fee	% change 2015 to 2016
Category 1 - <1,500 adoptions per year	9	571	\$613	\$418	-32%
Category 2 - ≥1,500 adoptions per year	4	2,916	\$934	\$892	-4%
Category 3 – Satellite adoption	28	DNC*	\$146	\$146	0%
Category 4 - < 500 adoptions per year** (only applicable to non-feline/non-canine facilities)	3	83	\$613 (previously Category 1)	\$250	-59%

*DNC=did not collect **New category 4 to begin in 2016

Because these proposed classification and fee changes are based on estimates and new service model assumptions, the actual data for how service is provided in 2016 will be carefully evaluated with a report back to the Board of Health as part of the required Environmental Health annual report on fees.

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Materials for Items 8 and 9 will be distributed at the meeting.