



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda

Government Accountability and Oversight Committee

*Councilmembers: Pete von Reichbauer, Chair;
Jeanne Kohl-Welles, Vice Chair; Rod Dembowski*

*Staff: Lise Kaye, Lead Staff (206-477-6881)
Erica Newman, Committee Assistant (206-477-7543)*

9:30 AM

Tuesday, July 26, 2016

Room 1001

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

To show a PDF of the written materials for an agenda item, click on the agenda item below.

2. **Roll Call**

3. **Approval of Minutes**

[July 12, 2016 meeting minutes pp. 5-8](#)

4. **Public Comment**

Discussion and Possible Action

5. [Proposed Motion No. 2016-0355 pp. 9-30](#)

A MOTION approving the third of four semiannual reports on the department's limited English proficiency outreach efforts prepared by the department of elections as required in the 2015/2016 Biennial Budget Ordinance, Ordinance 17941, Section 34, Proviso P2.

Sponsors: Mr. von Reichbauer

*Hiedi Popochock, Council Staff
Julie Wise, Director, King County Elections*



Sign language and communication material in alternate formats can be arranged given sufficient notice (206-1000).

TDD Number 206-1024.

ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.



Briefing

6. [Briefing No. 2016-B0151 pp. 31-166](#)

Elections Annual Report

Hiedi Popochock, Council Staff

Julie Wise, Director, King County Elections

Discussion and Possible Action

7. [Proposed Motion No. 2016-0241 pp. 167-198](#)

A MOTION approving an annual technology benefits report on the benefits achieved from technology projects.

Sponsors: Mr. von Reichbauer

Jennifer Giambattista and Hiedi Popochock, Council Staff

Briefing

8. [Briefing No. 2016-B0150 pp. 199-200](#)

Real Estate Audit

Kymer Waltmunson, Auditor, King County Auditor's Office

Sean DeBlieck, Senior Management Auditor, King County Auditor's Office

Justin Anderson, Senior Management Auditor, King County Auditor's Office

Discussion and Possible Action

9. [Proposed Ordinance No. 2016-0291 pp.201-229](#)

AN ORDINANCE relating to the King County employee giving program; allowing for more flexibility for charitable donations through the program; and amending Ordinance 8575, Section 1, as amended, and K.C.C. 3.36.010, Ordinance 8575, Section 2, as amended, and K.C.C. 3.36.020, Ordinance 8575, Section 3, as amended, and K.C.C. 3.36.030 and Ordinance 16035, Section 7, as amended, and K.C.C. 3.36.065.

Sponsors: Mr. von Reichbauer

Nick Wagner, Council Staff

Other Business

Adjournment

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Meeting Minutes Government Accountability and Oversight Committee

*Councilmembers: Pete von Reichbauer, Chair;
Jeanne Kohl-Welles, Vice Chair; Rod Dembowski*

*Staff: Lise Kaye, Lead Staff (206-477-6881)
Erica Newman, Committee Assistant (206-477-7543)*

9:30 AM

Tuesday, July 12, 2016

Room 1001

DRAFT MINUTES

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

Chair von Reichbauer called the meeting to order at 9:39 AM.

2. **Roll Call**

Present: 3 - Mr. Dembowski, Mr. von Reichbauer and Ms. Kohl-Welles

3. **Approval of Minutes**

Councilmember Kohl-Welles moved approval of the June 14, 2016 meeting minutes. Seeing no objections the minutes were approved.

4. **Public Comment**

There were two people available to provide public comment.

Queen Pearl

Alex Tsimerman

Briefing

5. Briefing No. 2016-B0140

Civic Campus Panel Discussion

Greg Doss, Council Staff, briefed the Committee. Kevin Daniels, President, Daniels Real Estate; Greg Johnson, President, Wright Runstad & Company; Greg Smith, Chief Executive Officer, Urban Visions; answered questions from the Councilmembers.

This matter was Presented

Discussion and Possible Action

6. Proposed Motion No. 2016-0158

A MOTION approving the scoping report process to identify the county's future operational and space needs in the downtown Seattle campus in response to the 2015/2016 Biennial Budget Ordinance, Ordinance 17941, Section 121, as amended by Ordinance 18110, Section 55, Proviso P1.

Greg Doss, Council Staff, briefed the Committee. Tony Wright, Director, Facilities Management Division, answered questions from the Councilmembers.

This matter was Deferred

Discussion

7. C-2016-003 Pay Range Change

Nick Wagner, Council Staff, briefed the Committee and answered questions from Councilmembers. Susie Slonecker, Interim HR Director, King County; Harold Taniguchi, Director, Department of Transportation, and Jason Fournier, Compensation and Employment Services Manager, King County, answered questions from Councilmembers.

8. C-2016-004 Pay Range Change

Nick Wagner, Council Staff, briefed the Committee. Lorraine Patterson, Chief Administrative Officer, Department of Natural Resources and Parks, answered questions from the Councilmembers.

Other Business

Councilmember Dembowski announced that election ballot boxes will be distributed throughout King County before elections in November 2016. All people are invited to the inauguration of the ballot drop boxes which will take place July 13, 2016 at the Lake City Library starting at 1PM.

Adjournment

The meeting was adjourned at 11:28 AM.

Approved this _____ day of _____.

Clerk's Signature

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King County

**Metropolitan King County Council
Government Accountability and Oversight Committee**

STAFF REPORT

Agenda Item:	5	Name:	Hiedi Popochock
Proposed No.:	2016-0355	Date:	July 26, 2016

SUBJECT

A Motion to approve the Department of Elections’ third Limited English Proficiency Outreach Report of the four semiannual reports as required by a 2015/2016 budget proviso.

SUMMARY

Proposed Motion 2016-0355 would approve the Department of Elections’ third Limited English Proficiency Outreach Report.

In the 2015/2016 Biennial Budget Ordinance (Ordinance 17941), Council approved a budget proviso that required the director of Elections to provide four semiannual reports on the progress of the department’s limited English proficiency outreach efforts. The reports are to include elements of Section IV (Alternative translation materials and services) of 2014-RPT0080, to which the 2015/2016 budget proviso refers, which includes information on Elections’ instructional brochure, online tool kit, Ambassador Program and civics engagement in schools. The Limited English Proficiency (LEP) Outreach Report, as transmitted, does not include an update on the instructional brochure, since Elections reported in the second semiannual report (2016-0020) that the brochure was completed. Also, the third report does not include an update on their work in implementing the Elections Ambassador Program.

Council staff has prepared an amendment to Proposed Motion 2016-0355, Attachment A, to include Elections’ progress in launching the Ambassador Program in the third LEP Outreach report (**Attachment 2**).

BACKGROUND

In order to identify ways to increase access to King County government services and operations for Limited English Proficiency (LEP) populations, Council adopted proviso language as part of the 2014 Budget Ordinance (Ordinance 17695), requesting a report from the Department of Elections (“Elections”) on current programs and future plans for LEP engagement strategies and resources, including an analysis of alternatives for expanding minority language voting materials.

The 2014 proviso required the following information related to elections-related services:

- “B. For election-related services, an analysis of options or factors that could provide minority language voting materials for LEP populations in Tiers 1 and 2 that have not yet reached the thresholds required by Section 203 of the Voting Rights Act of 1965, as amended, at a cost lower than the current costs for such materials for minority languages required by the act. The analysis shall, at minimum, include the following:*
- a. A description of the alternative translation materials and services that could be provided to these LEP populations;*
 - b. Cost estimates related to each of the alternative options; and*
 - c. The feasibility of implementing these alternative options.”*

The director of Elections filed 2014-RPT0080 in June 2014 in response to this section of the 2014 budget proviso only, but the transmittal did not include a motion to accept the proviso. During 2015/2016 budget deliberations, Councilmembers agreed to revise Ordinance 17695 to remove the proviso language, and the Council included in the 2015/2016 Biennial Budget Ordinance (Ordinance 17941) a proviso on the Elections budget (Section 34) requiring additional reporting on activities reported in 2014-RPT0080.

The 2015/2016 Biennial Budget Ordinance 17941, Section 34, Proviso P2, reads as follows:

“Of this appropriation, \$250,000 shall not be expended or encumbered until the director of elections transmits four semiannual reports on the department's limited English proficiency outreach efforts and motions that approve each report and the motions are passed by the council. The motions shall reference the subject matter, the proviso's ordinance, ordinance section and proviso number in both the title and body of the motion. Upon transmittal of each report, \$62,500 shall be released for expenditure.

Each report shall include, but not be limited to, a description of the department's limited English proficiency outreach efforts detailed in section IV of the report transmitted to the council by the department in June 2014 (2014-RPT0080) in response to Ordinance 17695, Section 33, Proviso P1, as well as goals and outcomes for each of those outreach efforts. The description shall include, but not be limited to, information on the department's progress relating to the implementation of the elections ambassador program, the development of an instruction brochure about voting and elections that has been translated into Tier 1 and 2 languages, the development of an online toolkit and the creation of a mock election program in primary and secondary schools.

The director of elections must file the four semiannual reports by June 30, 2015, December 31, 2015, June 30, 2016, and September 30, 2016, respectively, and the motions required by this proviso by those same dates, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy

staff director and the lead staff for the committee of the whole or its successor and the citizens' elections oversight committee.”

ANALYSIS

Elections transmitted Proposed Motion 2016-0355 with the third semiannual LEP Report (“the third Report”) in time to meet the third proviso response deadline of June 30, 2016.

The third Report includes elements of Section IV (Alternative translation materials and services) of 2014-RPT0080, to which the 2015/2016 budget proviso refers, includes information on the following LEP outreach efforts:

1. **Instructional brochure** to be translated into Tier 1 and Tier 2 languages
2. **Online tool kit** – online voter education and outreach materials in simplified language
3. **Elections Ambassador Program** – recruitment and training of experienced civic activists from identified language communities "to assist Elections with interpretation and facilitation services"
4. **Civics engagement in schools** – support of mock election in Seattle School District "to improve and empower all communities through an enhanced awareness of voting and participating in government"

Elections’ most recent activities in the four categories listed above are described below.

Instructional Brochure. The second semiannual LEP Outreach Report, approved by Motion 14579, reported that Elections completed the development and translation of an instructional brochure and created a web page for voter education and outreach. For this reason, the third Report does not include an update on this item.

Materials Translation. The third Report includes an additional element regarding Elections’ efforts to translate voting materials in Korean and Spanish starting in the 2016 General election. The third Report also states that Elections hired two new translation staff members to complete this work.¹

Online Toolkit. The third Report highlights Elections’ expanded online translation materials. For example, voters will have the opportunity to complete a language preference form online to receive their ballot materials in Chinese, Vietnamese, Korean and Spanish.

Elections Ambassador Program. The third Report, as transmitted, does not include an update on Elections’ Ambassador Program (“the Program”). Subsequent to transmittal, and upon request, Council staff received a revised third Report (**Attachment 3**) that includes the department’s recent activities in implementing the Program.

¹ Ordinance 18239 - Council approved a supplemental appropriation of \$356,000 for Elections to expand voter translation services.

The revised third Report notes that the Program's target launch date is late July following the grant awarding phases for community-based voter outreach. The revised third Report also states that Elections will hire three to four ambassadors to work between the months of August and November to reach communities with less organized infrastructure and those that are not formally represented by community-based organizations.

Partnerships with Community-Based Organizations. In addition to the required reporting categories, the third Report describes Elections' new activities in partnering with community-based organizations. The third Report states that, with recent funding approved by the Council in 2016 (Ordinance 18239), Elections has launched a community partnership pilot program that will award funding to community-based organizations through a competitive process, in order to provide voter outreach in various languages.²

Civic engagement in schools. The third Report highlights that Elections continues to work with three high schools in the Renton School District to conduct mock elections. The third Report further notes that Elections has also partnered with Seattle Public Schools and hosted a civics curriculum brainstorming session with teachers and staff. The two groups will discuss how to implement the new curriculum and mock elections in the fall.

AMENDMENT

Amendment 1 to Proposed Motion 2016-0355 would substitute revised Attachment A that includes Elections' progress in implementing the Elections Ambassador Program, as prescribed in the budget proviso, for the transmitted Attachment A.

ATTACHMENTS

1. Proposed Motion 2016-0355 (and Attachment A, Limited English Proficiency Outreach Report, King County Department of Elections, dated June 30, 2016)
2. Amendment 1 to Proposed Motion 2016-0355
3. Revised Attachment A, Limited English Proficiency Outreach Report, King County Department of Elections, dated July 26, 2016
4. Transmittal Letter

INVITED

1. Julie Wise, Director, Department of Elections

² The first phase of the grants includes Chinese, Vietnamese, Spanish and Korean-speaking communities. The second phase of grants includes East African, Native, Asian, Pacific Islander, Middle Eastern and European communities.



KING COUNTY
Signature Report

1200 King County Courthouse
 516 Third Avenue
 Seattle, WA 98104

July 22, 2016

Motion

Proposed No. 2016-0355.1

Sponsors von Reichbauer

1 A MOTION approving the third of four semiannual reports
 2 on the department's limited English proficiency outreach
 3 efforts prepared by the department of elections as required
 4 in the 2015/2016 Biennial Budget Ordinance, Ordinance
 5 17941, Section 34, Proviso P2.

6 WHEREAS, the 2015/2016 Biennial Budget Ordinance, Ordinance 17941,
 7 Section 34, Proviso P2, requires the director of elections to transmit four semiannual
 8 reports on the department's limited English proficiency outreach efforts and the third of
 9 these reports was due by Jun 30, 2016, and

10 WHEREAS, the proviso response reports shall include, but not be limited to, a
 11 description of the department's limited English proficiency outreach efforts detailed in
 12 section IV of the report transmitted to council by the department in June 2014 (2014-
 13 RPT0080) in response to Ordinance 17695, Section, and

14 WHEREAS, the director of elections has transmitted to the council its third report
 15 that contains the required information responding to the proviso, and

16 WHEREAS, the council has reviewed the department of election's report;

17 NOW, THEREFORE, BE IT MOVED by the Council of King County:

18 The third of four limited English proficiency outreach reports responding to the
 19 2015-2016 budget proviso, which is Attachment A to this motion, is hereby approved.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

J. Joseph McDermott, Chair

ATTEST:

Anne Noris, Clerk of the Council

APPROVED this ____ day of _____, _____.

Dow Constantine, County Executive

Attachments: A. Limited English Proficiency Outreach Report - King County Department of Elections



Limited English Proficiency Outreach Report

King County Department of Elections



投票!

vote!

bỏ phiếu!

ivota!

투표하세요!

Introduction

An important part of the mission for King County Elections is making sure that every eligible County resident, no matter what language they speak, is able to exercise their right to vote. Over the past several years the department, in collaboration with the King County Council and the Executive, has made some important strides in providing more inclusive, accessible elections.

This report is the third of four updates on King County Elections' efforts to provide more options to communities with limited-English speaking proficiency. A final report will be submitted later this year.

Background

Since 2013, there have been several important pieces of legislation passed related to translation and outreach to communities for whom English is a second language. Because these steps were important milestones and provide context for the County's broader commitment to serving traditionally under-represented communities, each legislative action is summarized below.

Previous Legislation

- **2014 Budget**. The 2014 Adopted Budget, Ordinance 17695, Section 33 included Elections Proviso 1, which requested that the department provide "an analysis of options or factors that could provide minority language voting materials for LEP populations in Tiers 1 and 2," including a description of alternative translation materials and services, cost estimates and a feasibility assessment.

The subsequent report titled, "Analysis of options for LEP population" was submitted by the department in June, 2014 and included many recommendations from an LEP Advisory Committee and four specific alternatives:

- An Instructional Brochure to be translated in Tier 1 and 2 languages.
- An Online Toolkit with educational and outreach materials.
- An Elections Ambassador Program through which civic activists would be recruited and compensated in order to provide a direct connection with specific communities. Their role would include providing technical assistance for voter registration and advising the department on key barriers faced by the community.
- Civic Engagement in Schools specifically in support of mock elections for children K-12.

- **2015-2016 Budget**. In the following budget for the 2015-2016 biennium, Ordinance 17941, Section 34, Proviso 2, the Council requested that the Department of Elections report on the activities outlined in the June 2014 report semiannually (specifically June 30, 2015, December 31, 2015, June 30, 2016 and September 30, 2016).
- **Ordinance 18086**. In July, 2015 the Council passed Ordinance 18086, which added Spanish and Korean to the list of languages in which all ballot materials must be translated; prescribed targeted outreach for those language communities with limited-English proficiency; and, set-up a path forward to use data and specific criteria to identify additional languages in the future.
- **Mid-Biennial Supplemental Budget**. In February, 2016 through the mid-biennial supplemental budget process, the Council approved funding for two additional positions for the Department of Elections to provide on-going Spanish and Korean translation and support. They also approved one-time funding for a pilot partnership project for community-based organizations to do voter outreach. In the budget the Council included a proviso that required Elections to submit an evaluation plan for the community-based organizational outreach pilot by June 30, 2016.

This report is in response to the 2015-2016 Budget proviso described above. A second report is being submitted simultaneously to meet the Mid-Biennial Supplemental Budget proviso requirement.

Progress Report on Specific Activities

The following is an update on the specific activities called out in the original “Analysis of options for LEP population” report, as well as several related efforts.

1. Elections Ambassador Program and Partnerships with Community-Based Organizations

Community partnerships and targeted outreach are top priorities for King County Elections this year. With funding approved by the King County Council in February of 2016, the department kicked-off a new community partnership pilot program this May. There are three components to the work:

- A first phase of funding awarded through a competitive process to community-based organizations for providing voter outreach specifically to Chinese, Vietnamese, Spanish and Korean-speaking communities (all of whom are able to receive their ballot materials in their preferred language).

- A second phase of funding awarded through a competitive process to community-based organizations focused on populations other than the four identified in Phase 1, such as East African, Native, Asian, Pacific Islander, Middle Eastern and European communities.
- An Ambassador Program that will compensate individual community liaisons who will provide information and connectivity for their respective communities, as well as advise King County Elections on barriers or specific issues they are facing.

King County Elections has secured an outstanding partner for this work in the Seattle Foundation and, as a result, has been able to provide larger grants to a larger number of community-based organizations.

The first phase of funding awards is complete and six community-based organizations received \$25,000 each (\$15,000 from King County and \$10,000 as an upfront grant from the Seattle Foundation) to implement their proposed voter outreach field plans.

Representatives from each organization will meet on a monthly basis to discuss what is going well, what could be improved, and what other support they might require from King County Elections. Organizations will also be required to track common metrics in order to produce a comprehensive set of pilot results and outcomes.

Applications for the second phase of funding are due by July 11, 2016.

2. Materials Translation

To-date, King County Elections has provided all election-related materials in English, Chinese and Vietnamese. As a result of legislation passed by the King County Council, Korean and Spanish will be offered as well starting with this year's General Election.

To get ready, two new translation staff members, specializing in Korean and Spanish, have been hired to round out the five-person Language Services and Community Engagement program team. Additionally, Elections staff developed a language preference postcard in order to make it easier for community-based organizations to do outreach and for individuals to change their preferred language. Distribution and mailing of these cards will take place starting in July, 2016.

3. Online Tool Kit

King County Elections continues to provide outreach and educational materials in multiple languages. For example, the Guide to Voting in King County is available online in ten different languages. With the addition of Korean and Spanish for this year's General

Election, the Elections website, all Elections applications and other online materials will be translated into those languages.

Voters will also have the opportunity to fill out a language preference form online in order to receive their ballot materials in Chinese, Vietnamese, Korean and Spanish.

4. Mock Election Program

Not only is it critical to reach and engage current King County voters, but it is also imperative that we begin to impress upon the next generation the importance of voting and participatory democracy. King County Elections continues to support civic education, and specifically mock elections, in a variety of ways.

- For several years now the department has partnered with the Renton School District to support three high schools in administering the Associated Student Body (ASB) and class officer elections. This spring a total of 2,283 students participated in the elections that feature look-alike King County Elections ballots.
- This year King County Elections also kicked-off a partnership with the Seattle School District to support civic education and mock elections in Seattle schools. In May the department hosted several dozen K-12 teachers and district staff in a civics curriculum brainstorming session that included a tour of the facility and elections process. Elections and District staff will reconvene in the fall to talk more about rolling-out the new curriculum tools and mock elections.

Going Forward

A top priority for King County Elections is continuing and expanding outreach to limited-English speaking communities. Per Ordinance 18086, the Department of Elections will submit a report by January 30, 2017 that reviews available data from the US Census and other reliable and relevant sources to determine the threshold for adding new languages going forward.

The department will also submit the fourth of these required LES updates to Council by September 30, 2016.

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July 26, 2016

Limited English
Proficiency Outreach
Report AMD1

1

[HP]

Sponsor: von Reichbauer

Proposed No.: 2016-0355

1 **AMENDMENT TO PROPOSED MOTION 2016-0355, VERSION 1**

2 Delete Attachment A, Limited English Proficiency Outreach Report - King County
3 Department of Elections, dated June 30, 2016, and insert Attachment A, Limited English
4 Proficiency Outreach Report - King County Department of Elections, dated July 26,
5 2016.

6 **EFFECT: This amendment would substitute revised LEP Outreach Report that**
7 **includes Elections' progress in implementing the Ambassador Program, as**
8 **prescribed in the 2015/2016 budget proviso, for the transmitted version of the**
9 **report.**

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Limited English Proficiency Outreach Report

King County Department of Elections



投票!

vote!

bỏ phiếu!

ivota!

투표하세요!

Introduction

An important part of the mission for King County Elections is making sure that every eligible County resident, no matter what language they speak, is able to exercise their right to vote. Over the past several years the department, in collaboration with the King County Council and the Executive, has made some important strides in providing more inclusive, accessible elections.

This report is the third of four updates on King County Elections' efforts to provide more options to communities with limited-English speaking proficiency. A final report will be submitted later this year.

Background

Since 2013, there have been several important pieces of legislation passed related to translation and outreach to communities for whom English is a second language. Because these steps were important milestones and provide context for the County's broader commitment to serving traditionally under-represented communities, each legislative action is summarized below.

Previous Legislation

- **2014 Budget**. The 2014 Adopted Budget, Ordinance 17695, Section 33 included Elections Proviso 1, which requested that the department provide "an analysis of options or factors that could provide minority language voting materials for LEP populations in Tiers 1 and 2," including a description of alternative translation materials and services, cost estimates and a feasibility assessment.

The subsequent report titled, "Analysis of options for LEP population" was submitted by the department in June, 2014 and included many recommendations from an LEP Advisory Committee and four specific alternatives:

- An Instructional Brochure to be translated in Tier 1 and 2 languages.
- An Online Toolkit with educational and outreach materials.
- An Elections Ambassador Program through which civic activists would be recruited and compensated in order to provide a direct connection with specific communities. Their role would include providing technical assistance for voter registration and advising the department on key barriers faced by the community.
- Civic Engagement in Schools specifically in support of mock elections for children K-12.

- **2015-2016 Budget**. In the following budget for the 2015-2016 biennium, Ordinance 17941, Section 34, Proviso 2, the Council requested that the Department of Elections report on the activities outlined in the June 2014 report semiannually (specifically June 30, 2015, December 31, 2015, June 30, 2016 and September 30, 2016).
- **Ordinance 18086**. In July, 2015 the Council passed Ordinance 18086, which added Spanish and Korean to the list of languages in which all ballot materials must be translated; prescribed targeted outreach for those language communities with limited-English proficiency; and, set-up a path forward to use data and specific criteria to identify additional languages in the future.
- **Mid-Biennial Supplemental Budget**. In February, 2016 through the mid-biennial supplemental budget process, the Council approved funding for two additional positions for the Department of Elections to provide on-going Spanish and Korean translation and support. They also approved one-time funding for a pilot partnership project for community-based organizations to do voter outreach. In the budget the Council included a proviso that required Elections to submit an evaluation plan for the community-based organizational outreach pilot by June 30, 2016.

This report is in response to the 2015-2016 Budget proviso described above. A second report is being submitted simultaneously to meet the Mid-Biennial Supplemental Budget proviso requirement.

Progress Report on Specific Activities

The following is an update on the specific activities called out in the original “Analysis of options for LEP population” report, as well as several related efforts.

1. Elections Ambassador Program and Partnerships with Community-Based Organizations

Community partnerships and targeted outreach are top priorities for King County Elections this year. With funding approved by the King County Council in February of 2016, the department kicked-off a new community partnership pilot program this May. There are two phases to that work:

- A first phase of funding awarded through a competitive process to community-based organizations for providing voter outreach specifically to Chinese, Vietnamese, Spanish and Korean-speaking communities (all of whom are able to receive their ballot materials in their preferred language).

- A second phase of funding awarded through a competitive process to community-based organizations focused on populations other than the four identified in Phase 1, such as East African, Native, Asian, Pacific Islander, Middle Eastern and European communities.

King County Elections has secured an outstanding partner for this work in the Seattle Foundation and, as a result, has been able to provide larger grants to a larger number of community-based organizations.

The first phase of funding awards is complete and six community-based organizations received \$25,000 each (\$15,000 from King County and \$10,000 as an upfront grant from the Seattle Foundation) to implement their proposed voter outreach field plans.

Representatives from each organization will meet on a monthly basis to discuss what is going well, what could be improved, and what other support they might require from King County Elections. Organizations will also be required to track common metrics in order to produce a comprehensive set of pilot results and outcomes. Applications for the second phase of funding are due by July 11, 2016.

This year, King County Elections will also launch a pilot ambassador program that will compensate individual community liaisons who will provide information and connectivity for their respective communities, as well as advise King County Elections on barriers or specific issues they are facing.

- The program will launch once the processes for awarding Phase I and Phase II funding for community-based voter outreach have been completed. Phase II awards are expected to be released the week of July 18th and the target for launching the ambassador program is late July.
- Ambassadors will be solicited through an application process to include, at a minimum, a letter of interest and a resume.
- The ambassador program is designed to reach communities with less organized infrastructure and who aren't currently represented with formal community-based organizations. Thus, ambassador applicants from communities who weren't represented in Phase I or Phase II funding awards will be prioritized.
- For the pilot program, King County Elections will hire three-to-four ambassadors to do approximately twelve hours of work per month between August and November with a reimbursement rate of \$75/hour. The budget for the program is \$12,000.
- The program will be overseen by King County Election's new Language Services and Community Partnerships program and they will be working closely with the

Executive's Office of Equity and Social Justice. Community liaisons or ambassadors are a central strategy in the proposed ESJ strategic plan and Election's efforts will need to be closely coordinated countywide.

2. Materials Translation

To-date, King County Elections has provided all election-related materials in English, Chinese and Vietnamese. As a result of legislation passed by the King County Council, Korean and Spanish will be offered as well starting with this year's General Election.

To get ready, two new translation staff members, specializing in Korean and Spanish, have been hired to round out the five-person Language Services and Community Engagement program team. Additionally, Elections staff developed a language preference postcard in order to make it easier for community-based organizations to do outreach and for individuals to change their preferred language. Distribution and mailing of these cards will take place starting in July, 2016.

3. Online Tool Kit

King County Elections continues to provide outreach and educational materials in multiple languages. For example, the Guide to Voting in King County is available online in ten different languages. With the addition of Korean and Spanish for this year's General Election, the Elections website, all Elections applications and other online materials will be translated into those languages.

Voters will also have the opportunity to fill out a language preference form online in order to receive their ballot materials in Chinese, Vietnamese, Korean and Spanish.

4. Mock Election Program

Not only is it critical to reach and engage current King County voters, but it is also imperative that we begin to impress upon the next generation the importance of voting and participatory democracy. King County Elections continues to support civic education, and specifically mock elections, in a variety of ways.

- For several years now the department has partnered with the Renton School District to support three high schools in administering the Associated Student Body (ASB) and class officer elections. This spring a total of 2,283 students participated in the elections that feature look-alike King County Elections ballots.

- This year King County Elections also kicked-off a partnership with the Seattle School District to support civic education and mock elections in Seattle schools. In May the department hosted several dozen K-12 teachers and district staff in a civics curriculum brainstorming session that included a tour of the facility and elections process. Elections and District staff will reconvene in the fall to talk more about rolling-out the new curriculum tools and mock elections.

Going Forward

A top priority for King County Elections is continuing and expanding outreach to limited-English speaking communities. Per Ordinance 18086, the Department of Elections will submit a report by January 30, 2017 that reviews available data from the US Census and other reliable and relevant sources to determine the threshold for adding new languages going forward.

The department will also submit the fourth of these required LES updates to Council by September 30, 2016.

**King County**Department of Elections
Julie Wise, Director**vote!**

June 30, 2016

The Honorable Joe McDermott
Chair, King County Council
Room 1200
COURTHOUSE

Dear Councilmember McDermott:

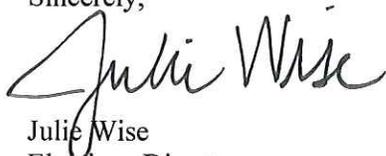
I am pleased to transmit to you the attached Limited English Proficiency Outreach Report and Motion as requested by the 2015/2016 Biennial Budget Ordinance, Ordinance 17941, Section 34, Proviso P2. This is the third of four biannual reports mandated by the proviso.

In each update we are required to report on the four alternatives identified in Section IV of a previous report titled, "Analysis of options for LEP population," which was transmitted by the Department of Elections to Council in June of 2014. The specific alternatives are:

- an Instructional Brochure to be translated in Tier 1 and 2 languages;
- an Online Toolkit with educational and outreach materials;
- an Elections Ambassador Program through which civic activists would be recruited and compensated in order to provide a direct connection with specific communities. Their role would include providing technical assistance for voter registration and advising the department on key barriers faced by the community; and,
- civic Engagement in Schools specifically in support of mock elections for children K-12.

We have also included information about our partnerships with community-based organizations to do voter outreach. I am very proud of the work we are doing to remove barriers to voting for our community members with limited English-proficiency and am grateful to the council for its continued support of our efforts. I hope you find the report informative and please don't hesitate to contact me if you have questions.

Sincerely,


Julie Wise
Elections Director

Enclosures

cc: King County Councilmembers
ATTN: Carolyn Busch, Chief of Staff
Anne Noris, Clerk of the Council
Ellen Hansen, Chair, Citizen Elections Oversight Committee

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King County

**Metropolitan King County Council
Government Accountability and Oversight Committee**

STAFF REPORT

Agenda Item:	6	Name:	Hiedi Popochock
Proposed No.:	2016-B0151	Date:	July 26, 2016

SUBJECT

A briefing on the annual report submitted by the director of Elections as prescribed in King County Code 2.18.100.

SUMMARY

The 2015 Annual Report for the Department of Elections (“Elections”) highlights detailed election costs, voter participation data, ballot reconciliation data and a number of departmental achievements.

King County Code 2.18.100 requires the director of Elections to provide 10 years of data on the cost of administering elections (with the detail used to invoice jurisdictions for which King County administers elections) as well as 10 years of voter turnout data annually. The transmitted 2015 Annual Report for Elections contains at least 10 years of election cost data and voter turnout data and improvements in election operations, as prescribed in Code.

Furthermore, King County Code 2.18.100 requires the director of Elections to report ballot reconciliation figures including all data elements required to be reported by Washington state law to the Secretary of State, beginning with the general election of 2005 and continuing until there is a decade of data. The Revised Code of Washington (RCW) lists 18 data elements that are required in reconciliation reports when submitted for certification by the Secretary of State’s Office.¹ The transmitted 2015 Annual Report provides discrepancy rates (unaccounted-for differences between ballots received and ballots counted) and signature challenge data for the 10-year period. However, the annual report, as transmitted did not include the reconciliation reports submitted by Elections to the Secretary of State for all elections beginning with the general election of 2005. Elections provided Council staff with the reconciliation reports for the 10-year period and are included as an attachment to this staff report.

King County Code does not require action by the Council on the annual report therefore, no action is needed at this time.

¹ RCW 29A.60.235

BACKGROUND

In 2011, Council adopted Ordinance 17210, which established four annual reporting requirements for Elections in King County Code.

King County Code 2.18.100 reads:

“A. The director of elections shall, each year, provide to the county council a report that contains information on elections. The report shall include:

1. Detailed costs of conducting and administering special, primary and general elections in the county. The format for this information shall be the same as the department of elections uses to tabulate costs for which it invoices jurisdictions for the costs of running and administering elections. The time series for the cost of elections shall be the most-recent ten years of data ending with a general election;

2. Voter turnout data for the most-recent ten years for all special, primary and general elections. The turnout data shall include the number of voters credited with voting as well as the percentage of active registered voters who were credited with voting; and

3. Accuracy data as measured by ballot reconciliation figures including, but not limited to, those required by Washington state law to be reported to the Secretary of State. The time series for the accuracy data shall begin with the general election of 2005 and continue until there is a decade of data. When there is more than ten years of accuracy data, only the most-recent ten years shall be reported.

4. Information about developing trends in the elections department, which incorporates ongoing reforms, and whereby staff and management are continuously looking for improvements to the administration of elections operations.

B. The director of elections shall transmit to the council the report required by subsection A. of this section by March 31 of each year, filed in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers and the lead staff for the government accountability and oversight committee or its successor. (Ord. 17210 § 1, 2011).”

ANALYSIS

The 2015 Elections Annual Report (“the Report”) was filed with the Clerk’s Office on-time on March 31, 2016. The Report included high-level data over a 10 to 11-year period in most of the categories described in King County Code. In addition, the Report included references to the Secretary of State’s Procedural Review of Elections (**Attachment 4**) and Elections’ Voter Survey executive summary (**Attachment 5**), which are attached to this staff report.

Ballot Reconciliation Data. King County Code requires the director of Elections to report ballot reconciliation figures including all data elements required to be reported by Washington state law to the Secretary of State, beginning with the general election of 2005 and continuing until there is a decade of data. The Revised Code of Washington (RCW) 29A.60.235 lists 18 data elements that are required in the reconciliation reports submitted to the Secretary of State at the time of certification. The Report, as transmitted, does not include the reconciliation reports that contains these specific data

elements. Subsequent to transmittal and upon Council staff's request, Elections staff provided Council staff with the reconciliation reports and are attached to this staff report **(Attachment 2)**.

King County Code does not require action by the Council on the annual report, therefore, no action is needed at this time.

ATTACHMENTS

1. 2016-RPT0046 Elections Year in Review
2. Election Reconciliation Reports, November 2005 – 2015
3. Transmittal Letter
4. Secretary of State's Office: King County Election Procedural Review
5. 2015 Voter Survey Executive Summary

INVITED

1. Julie Wise, Director, Department of Elections

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**King County
Elections**

YEAR IN REVIEW 2015

01



Limited-English Speaking voter outreach

More limited-English language speaking voters were reached through translated Facebook ads and a new Voting Guide that was published in 10 languages.

02

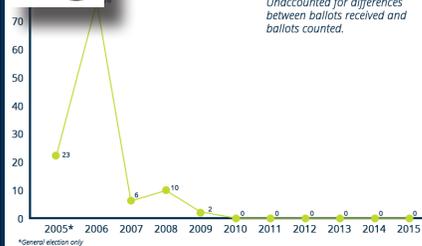


State review gives Elections high praise

The latest 5-year review from the Office of the Secretary of State highlights more than 15 best practices for Elections.

03

Mail ballot discrepancy rates

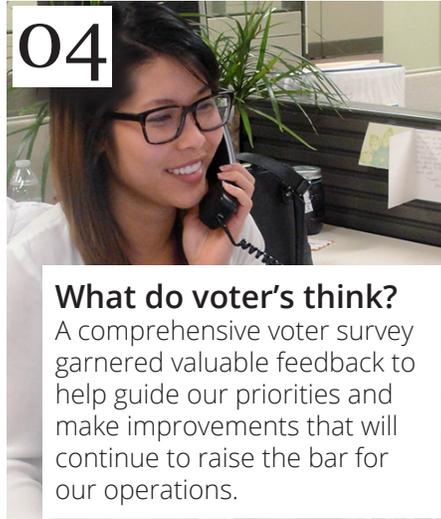


Unaccounted for differences between ballots received and ballots counted.

100% reconciliation

All 4 elections had 100% accountability, which brings the total to 27 straight elections with zero discrepancies.

04



What do voters think?

A comprehensive voter survey garnered valuable feedback to help guide our priorities and make improvements that will continue to raise the bar for our operations.

05



More voters!

Over 88,000 new registrations were added to the voter count in 2015.

06



Voter input drives updated website

A complete refresh created a more user-friendly website for voters to access information both online and with a mobile device.

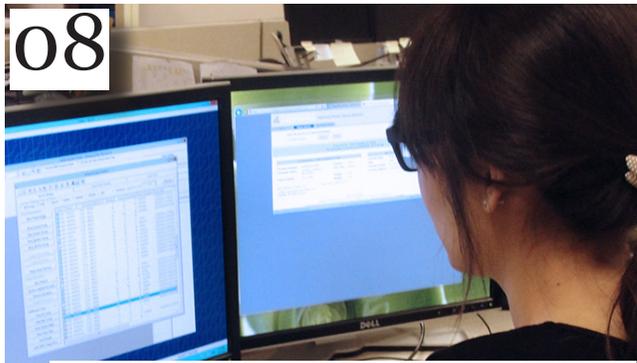
07



Highest acceptance rate

This year's election cycle had the highest acceptance rate with the lowest number of signature challenges recorded.

08



New system streamlines processes

A successful integration of a fully tested election management system increased efficiencies.

09

turnout was **39%**

Show me [Election Results](#)

Typically lower turnout in **odd year** elections when local measures and municipal level positions are up for election

Click on the map to view the voter turnout from an individual precinct

How can I improve voter turnout?

- Register to vote at [MyVote](#)
- Sign your ballot return envelope and [return your ballot](#) before deadline
- Learn more about [King County Elections](#)
- Get involved in voter [and outreach](#)

Mapping voter turnout drives improvements

New data will help identify civic education and community engagement opportunities and ways to encourage voter participation.

10



Lean focus provides continuous improvements

Utilization of Lean concepts has reduced costs and increased workforce agility.

From the Director

I am pleased to share with you King County Election's Year in Review for 2015. There were many accomplishments to be celebrated and we've selected ten that we believe best represent our mission and values.

Most importantly, we continued to excel at our core business. We made sure every single eligible ballot was counted – and counted accurately – in each of 2015's four elections. Our streak is now 27 straight elections without a single discrepancy, a feat that no other organization in the country can claim.

I'm also particularly proud of the work we did to improve our customers' experience. By redesigning our website to be more user-friendly and translating our Guide to Voting in King County into Amharic, Chinese, Korean, Punjabi, Russian, Somali, Spanish, Ukrainian and Vietnamese, we made it easier for King County residents to participate in important decisions about their community. Efforts like these that expand access and participation make me gratified to be a part of this department and the important work that we do.

As the newly elected Director of Elections, I am excited about what's ahead. I'm eager to continue our track record of transparency and accuracy – especially in light of this year's Presidential Election – but I am also looking forward to projects that will mean transformative change for elections such as continuing our work to build an agile and adaptive workforce and adding additional ballot drop off locations. It's going to be an exciting 2016!

Sincerely,

Julie Wise

What's ahead? 2016

- **Two new languages.** Election materials will be provided in Spanish and Korean, in addition to the current English, Chinese and Vietnamese materials.
- **Partnerships with community-based organizations.** Elections will be piloting a new program that will provide funding to community-based organizations to spread the word about our new languages and get more individuals in those communities registered to vote.
- **30 new drop boxes.** With funding approved by the County Council, Elections will be quadrupling the number of permanent drop boxes.
- **New web application for voters.** There will be a new, easy way to access all of your voting information, track your ballot and connect with King County Elections.

Read more about our accomplishments at kingcounty.gov/elections



01 Limited-English Speaking voter outreach

King County is a vibrant and diverse region, with residents from all over the world. Twenty-two percent of King County residents speak a language other than English at home and that number is on the rise.

In 2015, the Department of Elections, in partnership with King County legislators, took important steps to expand access to these individuals. As a result of legislation passed by the Council, Elections will begin offering ballots, voter pamphlets, signature verification letters and all other voting-related materials in Spanish and Korean in 2016 (in addition to English, Chinese and Vietnamese). According to American Community Survey Data, there are approximately 126,437 and 22,062 residents of King County who speak Spanish and Korean, respectively.

Also in 2015, Elections applied for and won an Equity and Social Justice Opportunity Grant to run Facebook ads depicting local Chinese and Vietnamese celebrities. These ads raised awareness about the importance of returning your ballot early and reading the instructions when filling out your ballot to minimize errors. The campaign reached 17,011 individuals with minimal spending.

In addition, new voting guides were published in 10 languages: Amharic, Chinese, English, Korean, Punjabi, Russian, Somali, Spanish, Ukrainian, and Vietnamese.



Facebook ad for the Be an Informed Voter campaign in Chinese.

02 State review gives Elections high praise

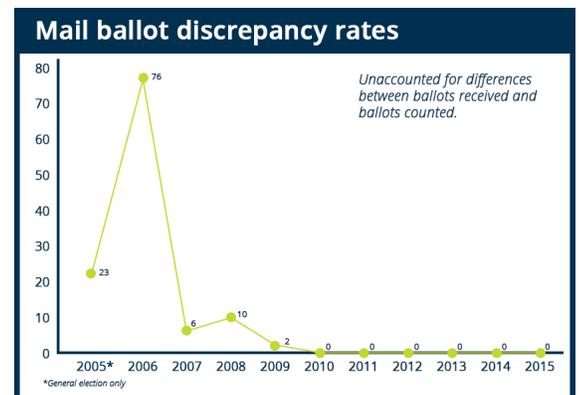
Elections had its 5-year procedural review during the 2015 August Primary. This review is required by state law and is conducted by the Elections Division of the Office of the Secretary of State. The state reviews 74 different election procedures and processes to ensure compliance with 77 state statutes, 63 state rules, and 3 federal acts regarding the administration of elections and voter registration. The final report highlighted 10 areas and 16 specific examples of King County Elections demonstrating best practices including, but not limited to, the following:

- Voter services email follow-up to voters
- The use of color as a visual indicator to ensure integrity of the process
- The checklist used during the ballot opening process
- The logic and accuracy process
- Ballot drop off vans photo confirmation and site management

The final report also found 5 areas of suggested improvements which are being actively addressed.

03 100% reconciliation

King County Elections reconciled all ballots received for all 4 elections in 2015. That means that every eligible ballot was counted accurately. This marks 27 elections in a row with a zero discrepancy rate. Following the 2015 November General election a recount was necessary for the City of Seattle Council District No. 1 race. There were zero changes in the result of this recount for either of the candidates. This consistency is a result of the dedication of Elections staff to maintain the highest level of accuracy.



04 What do voter's think?

A comprehensive voter survey garnered valuable feedback to help guide our priorities and make improvements that will continue to set us apart from other Elections organizations. Some highlights of the survey included:

- 51% of voters surveyed are interested in getting messages from us
- 18-24 year olds prefer text messages
- The interest for an online pamphlet increased significantly from 2011 (the last survey completed)
- Use of King County social media is up
- Only 4% of voters surveyed have a need for an Accessible Voting Center
- Email is the preferred method of contact by 58%

An executive summary of the survey will be available in the Spring of 2016.

05 More voters!

Over 88,000 new registrations were added to the voter count in 2015. Of all the people who registered to vote 76% of them registered electronically. This was a 9% increase in electronic registrations and updates in 2015 – an increase of 14,000 records! Electronic registration is a more efficient and cost effective way to submit and process these records.

For those who were not able to register online, Elections staff developed a new outreach process to increase access by offering registration forms and educational materials to cities, libraries and fire stations. This is a practice that will continue.

King County also expanded outreach to young voters. For the first time King County measures were included in the student mock elections, which are open to all public, private, tribal and homeschool students in grades K-12. The mock elections were sponsored by the Washington Secretary of State with nearly 10,000 students participating from across the state, a third of which were in King County.

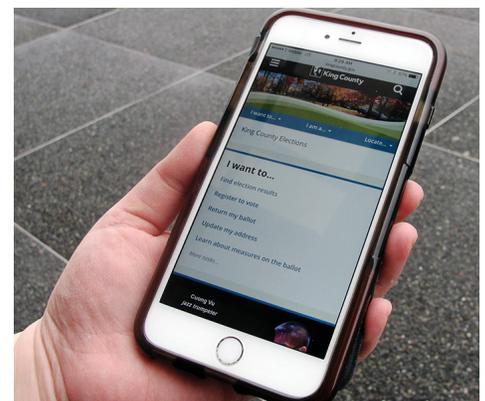
Department staff also attended 39 Naturalization ceremonies in 2015, many of which took place in local libraries. By attending these events, Elections was able to celebrate these new citizens by immediately letting them register to vote! Approximately 1,139 new voters were registered at these ceremonies alone.

See voter turnout and voters verified charts and tables in appendices A - C.

06 Voter input drives updated website

A complete refresh of the Election's website made information easier to access and more mobile friendly.

In 2015 the Elections Department completed a website redesign. The new website was designed using data from online surveys and an extensive, hands-on usability study. The project team completed a content audit of more than 135 pages to ensure that information was helpful, understandable and relevant to customers. Several members of the Elections staff attended a Writing for the Web class to help produce new content and a governance plan was established to ensure on-going management and monitoring of web content. The more user-friendly and mobile-responsive website launched on December 15, 2015.

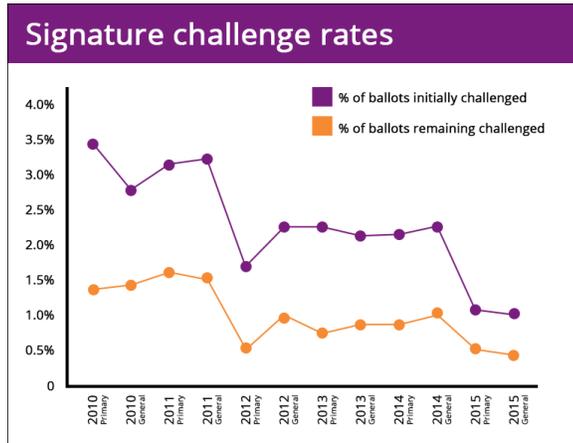


King County Elections redesigned website on a mobile phone.

07 Highest acceptance rate

King County Elections works diligently to educate voters about the importance of keeping signatures up-to-date. Fewer signature challenges (errors) means obtaining a final count in an election sooner while also lowering operating costs. In 2015 over 11,000 signature update letters were mailed to voters in order to receive a more current version of their signature. As a result, future elections are likely to produce a higher acceptance rate with even fewer signature challenges.

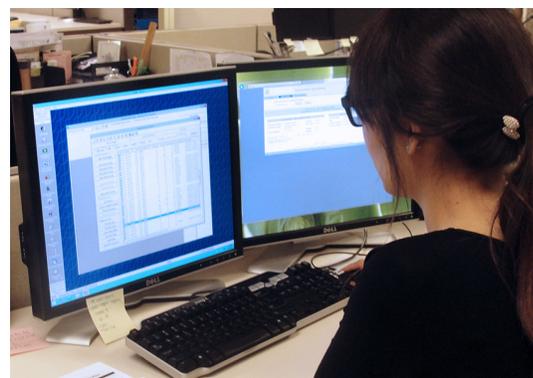
See Appendix D for detailed signature challenges table, including special elections.



08 New system streamlines processes

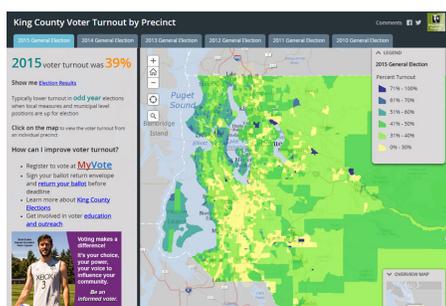
A new election management system (EMS) was implemented that reduces the time needed to manage new voter registrations and registration updates. It also minimizes the possibility of error when new voters register.

Prior to launching the new EMS on December 7, 2015, the system was fully tested and evaluated. The project team tested the system using a variety of scenarios, including two full mock elections and identified 244 gaps. Each of these gaps were prioritized and all critical priority items were resolved by the vendor prior to launching the new system. Resolving these gaps improved processes not only for King County, but also for other counties. In addition to process efficiencies, we were able to retire most of our in-house applications that were necessary workarounds with the legacy EMS, allowing our IT staff to focus on other priorities.



Staffing using the new election management system.

09 Mapping voter turnout drives improvements



Mapping application for voter turnout.

In 2015, Geographic Information Services (GIS) began mapping election data to identify areas in King County with significantly lower turnout and voter registration rates. The maps were able to show the percent of eligible, voting age citizens who are registered by Census Tract (a specific geographical region). King County accounts for nearly a third of the registered voting population in Washington, with an overall 80 percent registration rate. By identifying geographic areas with relatively lower registration and turnout, King County Elections and our stakeholders can now utilize this information for education and outreach efforts in those communities.

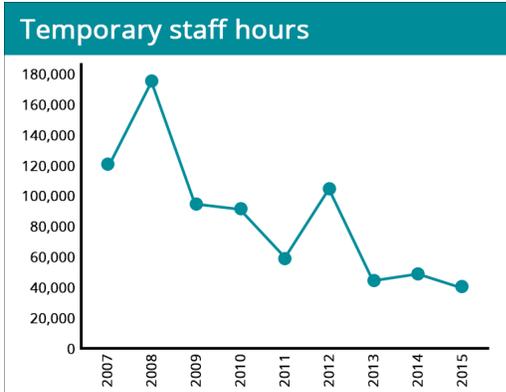
GIS also began a new process of mapping voter turnout by precinct on a yearly basis to identify trends that can help improve our work with civic education and community engagement. This information, previously done every few years, will also help identify trends in voter participation and turnout throughout the county.

10 Lean focus provides continuous improvements

Lean is the practice of maximizing customer value while minimizing waste. Elections continues to put a focus on optimizing work processes. Some changes are small while others significantly transform election processes. They all add up to saving time, money and resources.

Some examples of 2015 improvements include:

- Safe and secure ballot drop-off sites are always a priority for King County Elections. This year, a new process was developed to quickly and easily determine if a mobile van site was correctly deployed and ready for business. Mobile van staff began taking photos of each site upon completion of the set-up. The photos were immediately sent to the lead office in Renton for confirmation by the elections staff that the site was properly set-up and open for voter use.
- Lean principles were also utilized to make changes to the hiring process. Election supervisors were involved in creating an assessment process that has been helpful in more accurately matching skills with qualified traits of specific employees. A better fit creates higher efficiency and more engaged employees. These efforts, coupled with a focus on cross training, are helping to create more agile work teams and longer shifts that employees prefer. In the past, seasonal staff were often sent home after only a few hours of work per day, but these changes are helping to retain employees who might otherwise leave for full-time work. This ensures a consistency of work throughout the election process.



What's ahead?

Two New Languages

Election materials will be provided in Spanish and Korean, in addition to the current English, Chinese and Vietnamese materials. This includes the voter pamphlet, ballots and all other election-related documents. The department will also be collecting and analyzing data to determine whether or not additional languages should be added in 2017.

Partnerships with Community-Based Organizations

Elections will be piloting a new program that will provide funding to community-based organizations to spread the word about our new languages and get more individuals in those communities registered to vote. The department will also be launching a liaison program for smaller communities with a primary language other than English. These trusted ambassadors will assist community members in navigating registration and other election processes and provide feedback to the department on community barriers and needs.



Voting materials in Spanish and Korean.

30 New Drop Boxes

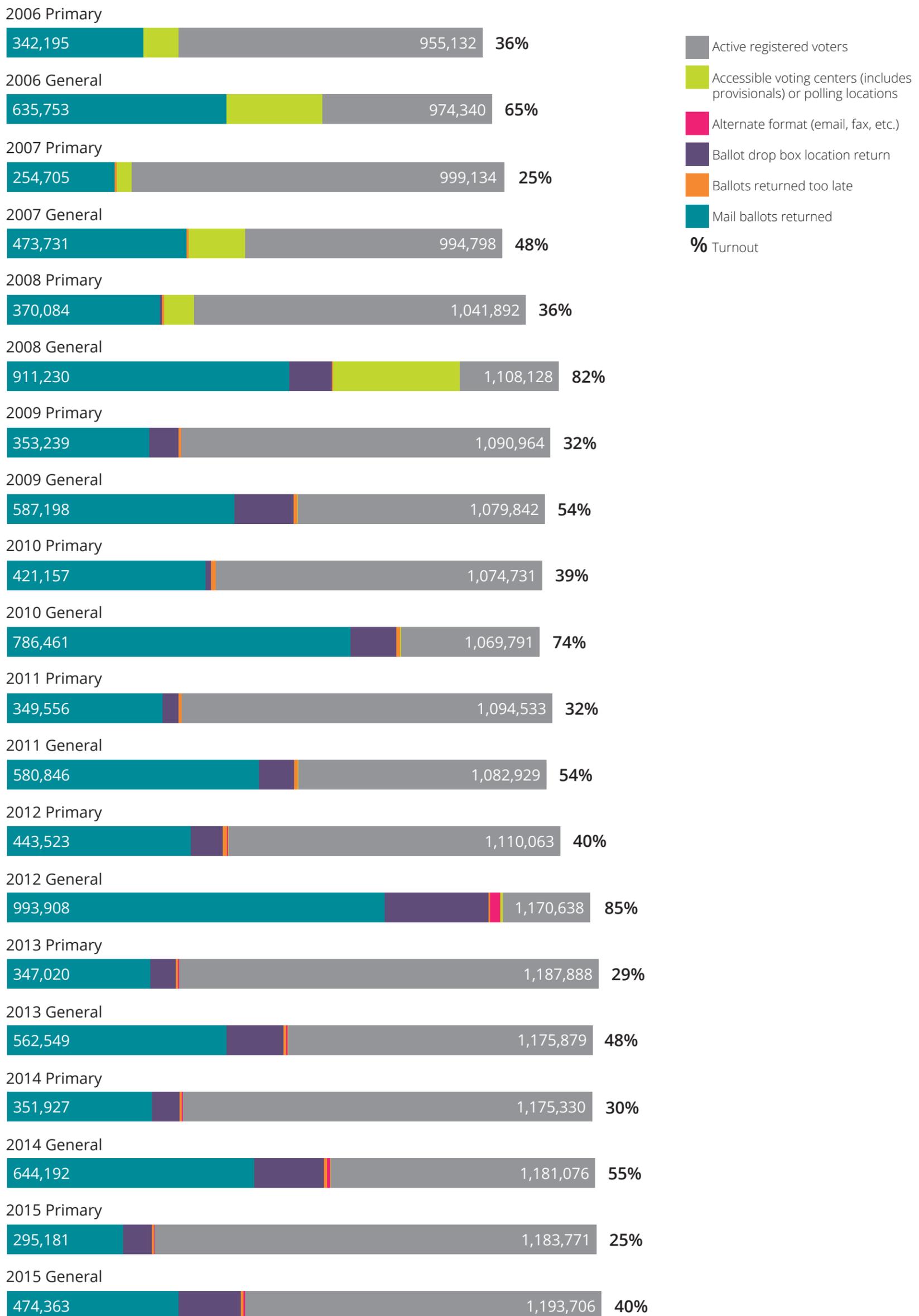
With funding approved by the County Council, Elections will be quadrupling the number of permanent drop boxes for the 2016 Presidential Election. Locations for the new drop boxes will be determined by a rigorous, criteria-based process in collaboration with the County Council and other stakeholders. The first round of drop boxes will be placed mid-summer in time for the primary election in August with remaining boxes installed in time for the presidential election in November.

New Voter Application

There will be a new, easy way to access all of your voting information, track your ballot and connect with King County Elections. The application will allow voters to update their information, see what candidates and races are on their ballot, find out where their ballot is in the process, and access their voting history.

Voter turnout

(total ballots returned / active registered voters)



For 2006 the turnout calculation is based on the number of ballots counted divided by the number of active registered voters. For 2007 - 2015 the turnout calculation is based on the number of ballots returned divided by the number of active registered voters.

Appendix B

Voter turnout

Election date	Accessible voting centers, including provisionals and polls*	AVC%	Alternate format (email, fax, etc.) (on time ballots)	Alt%	Ballot drop box location (on time ballots)	BDOL%	Mail (on time ballots)*	Mail%	Returned too late	RTL%	Total ballots returned	Active Registered Voters	Turnout (total ballots returned / active registered voters)
November 8, 2005	160,254	29.28%					387,071	70.72%			547,325	1,017,995	54%
February 7, 2006	23,433	13.37%					151,770	86.63%			175,203	554,788	32%
March 14, 2006	2,939	13.84%					18,294	86.16%			21,233	65,515	32%
May 16, 2006	5,163	14.32%					30,898	85.68%			36,061	103,962	35%
September 19, 2006	69,407	20.28%					272,788	79.72%			342,195	955,132	36%
November 7, 2006	192,879	30.34%					442,874	69.66%			635,753	974,340	65%
February 6, 2007	21,390	15.74%					113,147	83.26%	1,354	1.00%	135,891	433,121	31%
March 13, 2007	2,087	1.14%					178,793	97.98%	1,607	0.88%	182,487	396,700	46%
May 15, 2007	2,367	10.09%					20,901	89.05%	202	0.86%	23,470	77,209	30%
August 21, 2007	30,698	12.05%					220,294	86.49%	3,713	1.46%	254,705	999,134	25%
November 6, 2007	111,818	23.60%					357,995	75.57%	3,918	0.83%	473,731	994,798	48%
February 19, 2008	35,351	10.35%					304,139	89.02%	2,150	0.63%	341,640	1,008,189	34%
March 11, 2008	5,000	8.95%					50,301	89.99%	596	1.07%	55,897	187,241	30%
May 20, 2008							19,220	98.65%	264	1.35%	19,484	59,998	32%
August 19, 2008	59,057	15.96%			4,496	1.21%	300,051	81.08%	6,480	1.75%	370,084	1,041,892	36%
November 4, 2008	254,665	27.95%			86,394	9.48%	568,560	62.39%	1,611	0.18%	911,230	1,108,128	82%
February 3, 2009	92	0.04%			23,475	9.21%	229,117	89.90%	2,168	0.85%	254,852	1,117,869	23%
March 10, 2009	13	0.05%			3,539	13.79%	21,901	85.34%	211	0.82%	25,664	66,886	38%
August 18, 2009	362	0.10%			58,837	16.66%	289,280	81.89%	4,760	1.35%	353,239	1,090,964	32%
November 3, 2009	1,080	0.18%			118,844	20.24%	460,653	78.45%	6,621	1.13%	587,198	1,079,842	54%
February 9, 2010	115	0.03%			8,934	2.26%	381,575	96.45%	5,000	1.26%	395,624	1,029,039	38%
April 27, 2010	-	0.00%			279	1.41%	19,215	97.07%	301	1.52%	19,795	64,567	31%
August 17, 2010	308	0.07%			11,569	2.75%	400,480	95.09%	8,800	2.09%	421,157	1,074,731	39%
November 24, 2010	2,890	0.37%			91,133	11.59%	685,857	87.21%	6,581	0.84%	786,461	1,069,791	74%
February 8, 2011	8	0.01%			3,984	5.49%	67,653	93.20%	941	1.30%	72,586	184,469	39%
April 26, 2011	2	0.01%			559	2.41%	22,395	96.55%	239	1.03%	23,195	44,422	52%
August 16, 2011	197	0.06%			32,146	9.20%	311,890	89.22%	5,333	1.53%	349,566	1,094,533	32%
November 8, 2011	673	0.12%			70,428	12.13%	502,608	86.53%	7,137	1.23%	580,846	1,082,929	54%
February 14, 2012	10	0.02%			6,036	9.91%	54,168	88.98%	666	1.09%	60,880	188,407	32%
April 17, 2012	6	0.01%			6,373	7.92%	73,361	91.20%	703	0.87%	80,443	235,040	34%
August 7, 2012	311	0.07%	1,634	0.37%	64,780	14.61%	368,176	83.01%	8,622	1.94%	443,523	1,110,063	40%
November 6, 2012	5,579	0.56%	19,323	1.94%	208,105	20.94%	757,833	76.25%	3,068	0.31%	993,908	1,170,638	85%
February 12, 2013	16	0.01%	449	0.33%	14,627	10.70%	120,119	87.87%	1,495	1.09%	136,706	414,028	33%
April 23, 2013	-	0.00%	27	0.09%	3,354	11.38%	25,777	87.44%	322	1.09%	29,480	103,028	29%
June 25, 2013	-	0.00%	-	0.00%	324	21.95%	1,144	77.51%	8	0.54%	1,476	3,000	49%
August 6, 2013	110	0.03%	1,266	0.36%	51,241	14.77%	290,267	83.65%	4,136	1.19%	347,020	1,187,888	29%
November 5, 2013	399	0.07%	3,164	0.56%	113,835	20.24%	439,077	78.05%	6,074	1.08%	562,549	1,175,879	48%
February 11, 2014	9	0.00%	342	0.17%	31,136	15.63%	165,709	83.19%	1,996	1.00%	199,192	630,721	32%
April 22, 2014	121	0.03%	1,240	0.27%	66,948	14.74%	381,614	84.02%	4,274	0.94%	454,197	1,174,773	39%
August 5, 2014	98	0.03%	1,118	0.32%	55,824	15.86%	290,509	82.55%	4,378	1.24%	351,927	1,175,330	30%
November 4, 2014	890	0.14%	5,891	0.91%	139,453	21.65%	491,739	76.33%	6,219	0.97%	644,192	1,181,076	55%
February 10, 2015	6	0.02%	63	0.20%	6,279	19.77%	25,070	78.95%	337	1.06%	31,755	86,955	37%
April 28, 2015	25	0.01%	576	0.19%	41,830	13.98%	252,446	84.38%	4,295	1.44%	299,172	1,185,271	25%
August 4, 2015	110	0.04%	987	0.33%	56,842	19.26%	233,291	79.03%	3,951	1.34%	295,181	1,183,771	25%
November 3, 2015	326	0.07%	2,364	0.50%	124,837	26.32%	342,397	72.18%	4,439	0.94%	474,363	1,193,706	40%

*2006 and prior mail ballots and AVC ballots are the number of polls, provisionals, and mail ballots counted.

Appendix C

Voters verified with voting

Election	Poll/provisional ballots counted	Mail voters verified as voting	Total voters verified	Active registered voters	% of voters verified
November 8, 2005	160,254	387,616	547,870	1,017,995	38%
February 7, 2006	23,433	151,797	175,230	554,788	27%
March 14, 2006	2,939	18,297	21,236	65,515	28%
May 16, 2006	5,163	30,918	36,081	103,962	30%
September 19, 2006	69,407	292,900	362,307	955,132	31%
November 7, 2006	192,879	443,943	636,822	974,340	46%
February 6, 2007	21,390	112,076	133,466	433,121	26%
March 13, 2007	2,044	176,380	178,424	396,700	44%
May 15, 2007	2,367	20,670	23,037	77,209	27%
August 21, 2007	30,698	218,338	249,036	999,134	22%
November 6, 2007	111,818	354,549	466,367	994,798	36%
February 19, 2008	35,351	300,358	335,709	1,008,189	30%
March 11, 2008	5,000	49,676	54,676	187,241	27%
May 20, 2008		18,860	18,860	59,998	31%
August 19, 2008	59,057	301,132	360,189	1,041,892	29%
November 4, 2008	282,131	645,572	927,703	1,108,128	58%
February 3, 2009		250,480	250,480	1,117,869	22%
March 10, 2009		24,892	24,892	66,886	37%
August 18, 2009		344,787	344,787	1,090,964	32%
November 3, 2009		574,381	574,381	1,079,842	53%
February 9, 2010		387,287	387,287	1,029,039	38%
April 27, 2010		18,630	18,630	64,567	29%
August 17, 2010		406,428	406,428	1,074,731	38%
November 24, 2010		766,548	766,548	1,069,791	72%
February 8, 2011		70,764	70,764	184,469	38%
April 26, 2011		22,623	22,623	44,422	51%
August 16, 2011		338,278	338,278	1,094,533	31%
November 8, 2011		564,380	564,380	1,082,929	52%
February 14, 2012		59,258	59,258	188,407	31%
April 17, 2012		78,780	78,780	235,040	34%
August 7, 2012		432,061	432,061	1,110,063	39%
November 6, 2012		978,482	978,482	1,170,638	84%
February 12, 2013		134,126	134,126	414,028	32%
April 23, 2013		28,976	28,976	103,028	28%
June 25, 2013		1,453	1,453	3,000	48%
August 6, 2013		340,270	340,270	1,187,888	29%
November 5, 2013		551,712	551,712	1,175,879	47%
February 11, 2014		195,478	195,478	630,721	31%
April 22, 2014		445,224	445,224	1,174,773	38%
August 5, 2014		344,606	344,606	1,175,330	29%
November 4, 2014		631,046	631,046	1,181,076	53%
February 10, 2015		31,091	31,091	86,955	36%
April 28, 2015		293,397	293,397	1,185,271	25%
August 4, 2015		289,620	289,620	1,183,771	24%
November 3, 2015		467,625	467,625	1,193,706	39%

*2008 and prior for polls are derived from ballots counted not credited

Appendix D

Signature challenges 2010 - 2015

Election	Challenged and cured	Challenged and not cured	Total challenged	Total ballots returned	% challenged (total challenged / total ballots returned)	% cured (challenged and cured / total challenged)	% not cured (challenged and not cured / total challenged)	Total not cured (challenged and not cured / total ballots returned)
February 9, 2010	2162	2741	4903	395624	1.24%	44.10%	55.90%	0.69%
April 27, 2010	258	327	585	19795	2.96%	44.10%	55.90%	1.65%
August 17, 2010	8721	5667	14388	421157	3.42%	60.61%	39.39%	1.35%
November 24, 2010	10461	11192	21653	786461	2.75%	48.31%	51.69%	1.42%
February 8, 2011	1130	858	1988	72586	2.74%	56.84%	43.16%	1.18%
April 26, 2011	245	328	573	23195	2.47%	42.76%	57.24%	1.41%
August 16, 2011	5457	5675	11132	349556	3.18%	49.02%	50.98%	1.62%
November 8, 2011	9506	9180	18686	580846	3.22%	50.87%	49.13%	1.58%
February 14, 2012	1103	897	2000	60880	3.29%	55.15%	44.85%	1.47%
April 17, 2012	1086	765	1851	80443	2.30%	58.67%	41.33%	0.95%
August 7, 2012	4990	2464	7454	443523	1.68%	66.94%	33.06%	0.56%
November 6, 2012	13238	8925	22163	993908	2.23%	59.73%	40.27%	0.90%
February 12, 2013	1590	942	2532	136706	1.85%	62.80%	37.20%	0.69%
April 23, 2013	340	174	514	29480	1.74%	66.15%	33.85%	0.59%
June 25, 2013	21	13	34	1476	2.30%	61.76%	38.24%	0.88%
August 6, 2013	5187	2550	7737	347020	2.23%	67.04%	32.96%	0.73%
November 5, 2013	7619	4682	12301	562549	2.19%	61.94%	38.06%	0.83%
February 11, 2014	2670	1718	4388	199192	2.20%	60.85%	39.15%	0.86%
April 22, 2014	6050	4683	10733	454197	2.36%	56.37%	43.63%	1.03%
August 5, 2014	4806	2934	7740	351927	2.20%	62.09%	37.91%	0.83%
November 4, 2014	7668	6892	14560	644192	2.26%	52.66%	47.34%	1.07%
February 10, 2015	373	307	680	31755	2.14%	54.85%	45.15%	0.97%
April 28, 2015	2457	1401	3858	299172	1.29%	63.69%	36.31%	0.47%
August 4, 2015	1685	1519	3204	295181	1.09%	52.59%	47.41%	0.51%
November 3, 2015	2803	2108	4911	474363	1.04%	57.08%	42.92%	0.44%

Appendix E

King County Elections Historical Election Cost Allocations

Cost Category	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Administration	385,921.64	409,372.08	3,210,379.65	3,791,393.95	4,788,936.74	5,831,643.64	2,771,388.30	3,051,228.74	6,379,953.00	3,476,525.96
Advertising	66,474.87	76,543.70	77,180.24	34,884.62	30,850.60	183,169.47	35,903.42	348,854.78	284,522.94	293,634.30
Central Cost							3,338,668.94	2,919,685.67	1,690,887.77	1,265,294.80
Election Officials	1,413,289.04	1,399,064.56	1,818,580.14	0.00	0.00	0.00				
Election Support	3,584,666.70	4,210,759.46	3,564,587.90	2,429,001.87	2,279,572.51	1,639,376.64				
Elections Ops./Ballot Processing							1,807,310.26	744,445.91	750.00	
Extra Help	3,075,317.58	2,664,880.17	4,337,317.92	1,750,568.11	1,745,126.82	1,106,014.52				
Misc. Supplies and Services	41,153.43	35,832.27	65,064.84	15,539.96	25,300.94	46,070.29				
Polling Places	190,945.01	166,239.70	238,558.31	0.00	0.00	0.00				
Postage	648,968.87	813,655.39	1,074,575.49	1,545,977.98	1,408,081.61	1,073,937.66	281,309.83	350,586.51	527,279.74	444,008.11
Printing and Binding	1,822,127.26	2,290,257.12	2,246,968.99	2,175,848.84	1,930,667.70	1,036,904.39	2,141,998.33	2,130,565.36	2,714,159.30	1,601,188.36
Supplies, Repairs & Misc.							158,861.45	182,568.41	690,577.85	1,188,514.12
Transportation	59,942.13	45,363.68	71,814.95	15,033.54	6,328.92	6,823.12	8,407.18	3,785.10	13,887.55	22,480.70
Wages, Temporary Help, Benefits							2,466,275.31	4,562,023.61	1,644,397.08	1,179,404.46
Capital Cost Recovery							63,309.35	108,212.53	83,011.38	87,088.96
County Support							34,467.17	43,793.70	86,437.31	79,618.93
Overhead	222,592.73	67,133.41	158,125.86	178,134.80	338,308.80	171,474.23				
Grand Total	11,511,399.26	12,179,101.54	16,863,154.29	11,936,383.66	12,553,174.64	11,095,413.96	13,107,899.53	14,445,750.31	14,115,863.92	9,637,758.70

Comments:

From 2008 to 2009, Elections is consolidated from three facilities to one, resulting in increase to lease payments and facilities.

Polling sites and poll workers eliminated starting 2009.

Spike in temporary election workers in presidential years.

In 2012 the cost categories are revised to more closely reflect BARS Manual requirements.

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County King
 Date of Completion November 29, 2005

**Certification Reconciliation Report
 General Election
 November 8, 2005**

Registration

Total number of active registered voters in all precincts	<u>1,017,995</u>
Total number of inactive registered voters in all precincts	<u>170,791</u>
Total registered voters in all precincts	<u>1,188,786</u>
<hr/>	
Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots)	<u>387,071</u>
Total poll site ballots counted (includes poll site and provisional ballots)	<u>160,254</u>
Total Ballots counted	<u>547,325</u>

Absentee and VBM Ballots

The total number of absentee/VBM ballots issued	<u>616,434</u>
The total number of absentee/VBM ballots returned	<u>395,531</u>
The total number of absentee/VBM ballots rejected	<u>8,475</u>
The total number of absentee/VBM ballots counted	<u>387,071</u>

Federal Write-In Ballots

The total number of federal write-in ballots counted	<u>0</u>
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Out-of-State, Overseas, and Service Voters

The total number of out-of-state, overseas, and service voters' ballots issued	<u>11,296</u>
The total number of out-of-state, overseas, and service voters' ballots returned	<u>3,141</u>
The total number of out-of-state, overseas, and service voters' ballots rejected	<u>54</u>
The total number of out-of-state, overseas, and service voters' ballots counted	<u>3,087</u>

Provisional Ballots

The total number of provisional ballots issued	<u>7,164 *</u>
The total number of provisional ballots rejected	<u>841</u>
The total number of provisional ballots counted	<u>6,329</u>

*This number reflects provisional ballots issued to King County voters by other counties in Washington State.

Certification Reconciliation Report
Special Election
February 7, 2006

Registration

Total number of active registered voters in all precincts	<u>554,788</u>
Total number of inactive registered voters in all precincts	<u>80,020</u>
Total registered voters in all precincts	634808

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots)	<u>151770</u>
Total poll site ballots counted (includes poll site and provisional ballots)	<u>23433</u>
Total Ballots counted	<u>175203</u>

Absentee and VBM Ballots *

The total number of absentee/VBM ballots issued	<u>335737</u>
The total number of absentee/VBM ballots returned	<u>154115</u>
The total number of absentee/VBM ballots rejected	<u>2346</u>
The total number of absentee/VBM ballots counted	<u>151770</u>

Federal Write-In Ballot

The total number of federal write-in ballots counted	<u>0</u>
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Out-of-State, Overseas, and Service Voters

The total number of out-of-state, overseas, and service voters' ballots issued	<u>4926</u>
The total number of out-of-state, overseas, and service voters' ballots returned	<u>870</u>
The total number of out-of-state, overseas, and service voters' ballots rejected	<u>25</u>
The total number of out-of-state, overseas, and service voters' ballots counted	<u>845</u>

Provisional Ballots

The total number of provisional ballots issued	<u>764</u>
The total number of provisional ballots rejected	<u>93</u>
The total number of provisional ballots counted	<u>671</u>

* There is a difference of 1 more ballot counted than voters credited (absentee ballots returned minus absentee ballots rejected).

**Certification Reconciliation Report
Special Election
March 14, 2006**

Registration

Total number of active registered voters in all precincts	<u>65,515</u>
Total number of inactive registered voters in all precincts	<u>9,266</u>
Total registered voters in all precincts	74,781

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots)	<u>18,294</u>
Total poll site ballots counted (includes poll site and provisional ballots)	<u>2,939</u>
Total Ballots counted	<u>21,233</u>

Absentee and VBM Ballots

The total number of absentee/VBM ballots issued	<u>38,602</u>
The total number of absentee/VBM ballots returned	<u>18,738</u>
The total number of absentee/VBM ballots rejected	<u>442</u>
The total number of absentee/VBM ballots counted*	<u>18,294</u>

Federal Write-In Ballot

The total number of federal write-in ballots counted	<u>0</u>
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Out-of-State, Overseas, and Service Voters^

The total number of out-of-state, overseas, and service voters' ballots issued	<u>488</u>
The total number of out-of-state, overseas, and service voters' ballots returned	<u>122</u>
The total number of out-of-state, overseas, and service voters' ballots rejected	<u>1</u>
The total number of out-of-state, overseas, and service voters' ballots counted	<u>121</u>

Provisional Ballots

The total number of provisional ballots issued	<u>100</u>
The total number of provisional ballots rejected	<u>15</u>
The total number of provisional ballots counted	<u>85</u>

* Total number of absentee/vbm ballots counted differs from those rejected by 2 as a result of empty return envelopes discovered at the opening phase of the processing.

^ Out-of-state, Overseas and Service Voters numbers are also included in the Absentee and VBM Ballots section and numbers are queried out of the DIMS Election Management / Voter Registration system.

**Certification Reconciliation Report
Special Election
May 16, 2006**

Registration

Total number of active registered voters in all precincts	<u>103,962</u>
Total number of inactive registered voters in all precincts	<u>12,694</u>
Total registered voters in all precincts	<u>116,926</u>

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, service ballots, and early voters)	<u>30,898</u>
Total poll site ballots counted (includes poll site and provisional ballots)	<u>5,163</u>
Total Ballots counted	<u>36,061</u>

Absentee and VBM Ballots (includes Early Voter)

The total number of absentee/VBM ballots issued	<u>61,598</u>
The total number of absentee/VBM ballots returned	<u>31,505</u>
The total number of absentee/VBM ballots rejected	<u>598</u>
The total number of absentee/VBM ballots counted*	<u>30,898</u>

Federal Write-In Ballot

The total number of federal write-in ballots counted	<u>0</u>
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Out-of-State, Overseas, and Service Voters^

The total number of out-of-state, overseas, and service voters' ballots issued	<u>819</u>
The total number of out-of-state, overseas, and service voters' ballots returned	<u>205</u>
The total number of out-of-state, overseas, and service voters' ballots rejected	<u>3</u>
The total number of out-of-state, overseas, and service voters' ballots counted	<u>202</u>

Provisional Ballots

The total number of provisional ballots issued	<u>183</u>
The total number of provisional ballots rejected	<u>66</u>
The total number of provisional ballots counted	<u>117</u>

* Total number of absentee/vbm ballots counted differs by 9 from the total number of absentee/vbm ballots returned minus the total number of absentee/vbm ballots rejected as a result of empty return envelopes discovered at the opening phase of the processing.

^ Out-of-state, Overseas and Service Voters numbers are also included in the Absentee and VBM Ballots section and numbers are queried out of the DIMS Election Management / Voter Registration system.

County King
Date of Completion Sept. 29, 2006

**Certification Reconciliation Report
Primary Election
September 19, 2006**

Registration

Total number of active registered voters in all precincts	955,132
Total number of inactive registered voters in all precincts	232,538
Total registered voters in all precincts	1,187,670

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots) ^A	272,788
Total poll site ballots counted (includes poll site and provisional ballots)	69,407
Total Ballots counted	342,195

Absentee and VBM Ballots

The total number of absentee/VBM ballots issued	587,174
The total number of absentee/VBM ballots returned	281,415
The total number of absentee/VBM ballots rejected	8,592
The total number of absentee/VBM ballots counted	272,783

Federal Write-In Ballots

The total number of federal write-in ballots counted	0
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Out-of-State, Overseas, and Service Voters *

The total number of out-of-state, overseas, and service voters' ballots issued	10,682
The total number of out-of-state, overseas, and service voters' ballots returned	2,292
The total number of out-of-state, overseas, and service voters' ballots rejected	127
The total number of out-of-state, overseas, and service voters' ballots counted	2,165

Provisional Ballots

The total number of provisional ballots issued (by this county)	3,003
The total number of provisional ballots sent to other counties	56
The total number of provisional ballots rejected for other reasons	230
The total number of provisional ballots received from other counties	21
The total number of provisional ballots counted	2738

^A Includes early voting unit at Administration Building
* Also included in Absentee and VBM ballots statistics

County KING

Date of Completion November 28, 2006

**Certification Reconciliation Report
General Election
November 7, 2006**

Registration

Total number of active registered voters in all precincts	974,340
Total number of inactive registered voters in all precincts	216,829
Total registered voters in all precincts	1,001,169

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots) ^A	442,874
Total poll site ballots counted (includes poll site and provisional ballots)	192,879
Total Ballots counted	635,753

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	622,656
The total number of absentee/VBM ballots received	451,373
The total number of absentee/VBM ballots rejected	8,551
The total number of absentee/VBM ballots counted	442,869

Federal Write-In Ballots

The total number of federal write-in ballots counted	45
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Out-of-State, Overseas, and Service Voters*

The total number of out-of-state, overseas, and service voters' ballots issued	10,525
The total number of out-of-state, overseas, and service voters' ballots received	5,014
The total number of out-of-state, overseas, and service voters' ballots rejected	67
The total number of out-of-state, overseas, and service voters' ballots counted	4,947

Provisional Ballots

The total number of provisional ballots issued (by this county)	13,172
The total number of provisional ballots rejected (includes sending to other counties)	1,921
The total number of provisional ballots received from other counties	311
The total number of provisional ballots counted	11,565

^A Includes early voting unit at Administration Building
* Also included in Absentee and VBM ballots statistics

County KING

Date of Completion February 21, 2007

**Certification Reconciliation Report
Special Elections
February 6, 2007**

Registration

Total number of active registered voters in all precincts	433,121
Total number of inactive registered voters in all precincts	63,194
Total registered voters in all precincts	496,315

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots) ^A	112,036
Total poll site ballots counted (includes poll site and provisional ballots)	21,390
Total Ballots counted	133,426

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	266,104
The total number of absentee/VBM ballots received	114,501
The total number of absentee/VBM ballots rejected	2,461
The total number of absentee/VBM ballots counted	112,036

Federal Write-In Ballots

The total number of federal write-in ballots counted	0
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Out-of-State, Overseas, and Service Voters*

The total number of out-of-state, overseas, and service voters' ballots issued	4,781
The total number of out-of-state, overseas, and service voters' ballots received	1,046
The total number of out-of-state, overseas, and service voters' ballots rejected	21
The total number of out-of-state, overseas, and service voters' ballots counted	1,025

Provisional Ballots

The total number of provisional ballots issued (by this county)	789
The total number of provisional ballots rejected (includes sending to other counties)	101
The total number of provisional ballots received from other counties	0
The total number of provisional ballots counted	688

^A Includes early voting unit at Administration Building

* Also included in Absentee and VBM ballots statistics

County: KING

Date of Completion: March 28, 2007

**Certification Reconciliation Report
Special Elections
March 13, 2007**

Registration

Total number of active registered voters in all precincts	396,700
Total number of inactive registered voters in all precincts	59,954
Total registered voters in all precincts	456,654

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots) ^A	176,158
Total poll site ballots counted (includes poll site and provisional ballots)	2,044
Total Ballots counted	178,245

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	377,992
The total number of absentee/VBM ballots received	180,400
The total number of absentee/VBM ballots rejected	4,242
The total number of absentee/VBM ballots counted	176,127

Federal Write-In Ballots

The total number of federal write-in ballots counted	0
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Out-of-State, Overseas, and Service Voters*

The total number of out-of-state, overseas, and service voters' ballots issued	4,685
The total number of out-of-state, overseas, and service voters' ballots received	1,070
The total number of out-of-state, overseas, and service voters' ballots rejected	14
The total number of out-of-state, overseas, and service voters' ballots counted	1,056

Provisional Ballots

The total number of provisional ballots issued (by this county)	66
The total number of provisional ballots rejected (includes sending to other counties)	23
The total number of provisional ballots received from other counties	0
The total number of provisional ballots counted	43

^A Includes early voting unit at Administration Building

* Also included in Absentee and VBM ballots statistics

County: KING

Date of Completion: May 30, 2007

**Certification Reconciliation Report
Special Elections
May 15, 2007**

Registration

Total number of active registered voters in all precincts	77,209
Total number of inactive registered voters in all precincts	10,163
Total registered voters in all precincts	87,372

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots) ^A	20,661
Total poll site ballots counted (includes poll site and provisional ballots)	2,367
Total Ballots counted	23,028

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	47,426
The total number of absentee/VBM ballots received	21,103
The total number of absentee/VBM ballots rejected	441
The total number of absentee/VBM ballots counted	20,660

Federal Write-In Ballots

The total number of federal write-in ballots counted	0
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Out-of-State, Overseas, and Service Voters*

The total number of out-of-state, overseas, and service voters' ballots issued	503
The total number of out-of-state, overseas, and service voters' ballots received	110
The total number of out-of-state, overseas, and service voters' ballots rejected	1
The total number of out-of-state, overseas, and service voters' ballots counted	109

Provisional Ballots

The total number of provisional ballots issued (by this county)	102
The total number of provisional ballots rejected (includes sending to other counties)	28
The total number of provisional ballots received from other counties	0
The total number of provisional ballots counted	74

^A Includes early voting unit at Administration Building

* Also included in Absentee and VBM ballots statistics

**Certification Reconciliation Report
Primary and Special Elections
August 21, 2007**

County: KING
Date of Completion: September 5, 2007

Registration

Total number of active registered voters in all precincts	999,134
Total number of inactive registered voters in all precincts	129,339
Total registered voters in all precincts	1,128,473

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots)	218,266
Total poll site ballots counted (includes poll site and provisional ballots)	30,698
Total Ballots counted	248,964

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	630,179
The total number of absentee/VBM ballots received	224,007
The total number of absentee/VBM ballots rejected	5,733
The total number of absentee/VBM ballots counted	218,266

Federal Write-In Ballots

The total number of federal write-in ballots counted	0
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Out-of-State, Overseas, and Service Voters*

The total number of out-of-state, overseas, and service voters' ballots issued	9,231
The total number of out-of-state, overseas, and service voters' ballots received	1,867
The total number of out-of-state, overseas, and service voters' ballots rejected	39
The total number of out-of-state, overseas, and service voters' ballots counted	1,828

Provisional Ballots

The total number of provisional ballots issued (by this county)	1,218
The total number of provisional ballots rejected (includes sending to other counties)	105
The total number of provisional ballots received from other counties	2
The total number of provisional ballots counted	1,115

* Also included in Absentee and VBM ballots statistics

Certification Reconciliation Report General Election November 6, 2007

County: King

Date of Completion: November 27, 2007

NOTE: Address confidentiality program participants must be included with service voters.

Registration

Total number of active registered voters in all precincts	994,798
Total number of inactive registered voters in all precincts	140,535
Total registered voters in all precincts	1,135,333

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots)	354,181
Total poll site ballots counted (includes poll site and provisional ballots)	111,818
Total Ballots counted	465,999

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	632,075
The total number of absentee/VBM ballots received	361,348
The total number of absentee/VBM ballots rejected	7,733
The total number of absentee/VBM ballots counted	354,163

Federal Write-In Ballots

The total number of federal write-in ballots counted	1
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Out-of-State, Overseas, and Service Voters

The total number of out-of-state, overseas, and service voters' ballots issued	9,115
The total number of out-of-state, overseas, and service voters' ballots received	2,590
The total number of out-of-state, overseas, and service voters' ballots rejected	29
The total number of out-of-state, overseas, and service voters' ballots counted	2,561

Provisional Ballots

The total number of provisional ballots issued (by this county)	4,979
The total number of provisional ballots rejected (includes sending to other counties)	447
The total number of provisional ballots received from other counties	47
The total number of provisional ballots counted	4,578

King County Canvassing Board
Mail Ballot Summary Report
 February 19, 2008
 Primary and Special Election

Election Summary

Issued	643886
Returned	306289
Verified	300358
Opened	300208
Tabulated	300204

Statistical Percentages

Percentage of Ballot Envelopes Returned	47.57%	Returned / Issued
Percentage of Ballot Envelopes Returned where Ballot was Tabulated	98.01%	Tabulated / Returned
Percentage of Ballot Envelopes Returned as Undeliverable	0.00%	Undeliverable (see details below) / Issued
Percentage of Ballot Envelopes Received Too Late	0.70%	Returned too late (see details below) / Returned

Election Details

Line Item	Description	Totals	SubTotals	Comment
Mail Ballots Issued				
1	Total Number of Mail Ballots Issued	643886		Sum of line 1a + 1b.
1a	Number of ballots issued through DIMS system		643791	Reported from DIMS.
1b	Number of ballots issued outside of DIMS system		95	ACP
2	Total Number of Mail Ballot Envelopes Returned by USPS as undeliverable		12185	Hand counted by Voter Services.

Mail Ballot Envelopes Returned

3	Total Number of Mail Ballot Envelopes Returned	306289		Sum of line 3a and 3b.
3a	Number of Mail Ballot Envelopes Returned and reported in DIMS		305845	
3b	Number of Mail Ballots Envelopes Returned and not reported in DIMS		444	Manually tracked (includes ACP/Federal Write-ins/WANDA rejects)

Mail Ballot Envelopes Verified

4	Total Number Mail Ballots Envelopes Verified	300358		Sum of line 4a and 4b.
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King County Canvassing Board
Mail Ballot Summary Report
 February 19, 2008
 Primary and Special Election

Line Item	Description	Totals	SubTotals	Comment
4a	Number of Mail Ballots Verified and Accepted in DIMS		300300	Reported from DIMS.
4b	Number of Mail Ballots Verified and Accepted but not in DIMS		58	Manually tracked (includes ACP/Federal Write-ins)
4c	Number of Mail Ballot Envelopes Challenged	5931	2%	DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 4c1 - 4c14).
4c.1	Deceased		26	Reported from DIMS and reconciled with hand counts.
4c.2	ID Required		1	"
4c.3	Moved		27	"
4c.4	NIB		0	"
4c.5	Name Change		85	"
4c.6	No Witness		11	"
4c.7	No Signature on envelope		472	"
4c.8	No Signature on File		13	"
4c.9	Power of Attorney		10	"
4c.10	Miscellaneous Rejects		155	Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board and ballots categorized by DIMS as inactive.
4c.11	Returned too late		2150	Reported from DIMS and reconciled with hand counts.
4c.12	Signature Mismatches		2595	"
4c.13	Cross Signed		0	"
4c.14	Non-DIMS System Rejects		386	Ballots not accounted for in DIMS (ineligible/non-registered voters, "wanda" rejects, rejected ACP). Hand counted.

Mail Ballot Envelopes Opened

5	Total Mail Ballots Opened and Sent to Tabulation	300208		Line 4 (DIMS) minus (Lines 5a + 5b)
5a	Empty Envelopes		48	Tracked in opening process
5b	Ballots Rejected by Canvassing Board (credit not removed in DIMS)		102	Accounted for in Canvassing Board Records. For example, ballot signed by voter.

Ballots Tabulated

King County Canvassing Board
Mail Ballot Summary Report
 February 19, 2008
 Primary and Special Election

Line Item	Description	Totals	SubTotals	Comment
6	Total Number of Mail Ballots Tabulated	300204		Reported by GEMS.

Key

ACP: Address Confidentiality Program
 Challenged: Mail Ballot Envelopes that are not processed due to a variety of voter related issues / actions
 DIMS: King County's election management / voter registration database
 GEMS: King County's vote tabulation system
 WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Notes

A variance of 4 is attributed to the following known issues:
 - For batch numbers 0826, 2142, 2215 a discrepancy of -1 in each was identified at Opening.
 - Duplication has a discrepancy of -1 between what was received to process and what was sent to Tabulation.

King County Canvassing Board
Mail Ballot Summary Report
 March 11, 2008
 Special Election

Election Summary

Issued	120842
Returned	50897
Verified	49676
Opened	49649
Tabulated	49649

Statistical Percentages

Percentage of Ballot Envelopes Returned	42.12%	Returned / Issued
Percentage of Ballot Envelopes Returned where Ballot was Tabulated	97.55%	Tabulated / Returned
Percentage of Ballot Envelopes Returned as Undeliverable	1.93%	Undeliverable (see details below) / Issued
Percentage of Ballot Envelopes Received Too Late	1.17%	Returned too late (see details below) / Returned

Election Details

Line Item	Description	Totals	SubTotals	Comment
Mail Ballots Issued				
1	Total Number of Mail Ballots Issue	120842		Sum of line 1a + 1b.
1a	Number of ballots issued through DIMS system		120824	Reported from DIMS.
1b	Number of ballots issued outside of DIMS system		18	ACP
2	Total Number of Mail Ballot Envelopes Returned by USPS as undeliverable	2332		Hand counted by Voter Services.

Mail Ballot Envelopes Returned

3	Total Number of Mail Ballot Envelopes Returned	50897		Sum of line 3a and 3b.
3a	Number of Mail Ballot Envelopes Returned and reported in DIMS		50851	
3b	Number of Mail Ballots Envelopes Returned and not reported in DIMS		46	Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)

Mail Ballot Envelopes Verified

4	Total Number Mail Ballots Envelopes Verified	49676		Sum of line 4a and 4b.
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King County Canvassing Board
Mail Ballot Summary Report
 March 11, 2008
 Special Election

Line Item	Description	Totals	SubTotals	Comment
4a	Number of Mail Ballots Verified and Accepted in DIMS		49665	Reported from DIMS.
4b	Number of Mail Ballots Verified and Accepted but not in DIMS		11	Manually tracked (includes ACP/Federal Write-ins)
4c	Number of Mail Ballot Envelopes Challenged	1221		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 4c1 - 4c14).
4c.1	Deceased		2	Reported from DIMS and reconciled with hand counts.
4c.2	Voter Registration Challenges		0	" "
4c.3	Moved		4	" "
4c.4	NIB		0	" "
4c.5	Name Change		8	" "
4c.6	No Witness		2	" "
4c.7	No Signature on envelope		51	" "
4c.8	No Signature on File		6	" "
4c.9	Power of Attorney		1	" "
4c.10	ID Required		3	" "
4c.11	Miscellaneous Rejects		24	Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board and ballots categorized by DIMS as inactive.
4c.12	Returned too late		596	Reported from DIMS and reconciled with hand counts.
4c.13	Signature Miscompares		489	" "
4c.14	Cross Signed		0	" "
4c.15	Non-DIMS System Rejects		35	Ballots not accounted for in DIMS (ineligible/non-registered voters, "wanda" rejects, rejected ACP). Hand counted.

Mail Ballot Envelopes Opened

5	Total Mail Ballots Opened and Sent to Tabulation	49649		Line 4 (DIMS) minus (Lines 5a + 5b)
5a	Empty Envelopes		2	Tracked in opening process
5b	Ballots Rejected by Canvassing Board (credit not removed in DIMS)		25	Accounted for in Canvassing Board Records. For example, ballot signed by voter.

Ballots Tabulated

King County Canvassing Board
Mail Ballot Summary Report

March 11, 2008
 Special Election

Line Item	Description	Totals	SubTotals	Comment
6	Total Number of Mail Ballots Tabulated	49649		Reported by GEMS.

Key

ACP: Address Confidentiality Program

Challenged: Mail Ballot Envelopes that are not processed due to a variety of voter related issues / actions

DIMS: King County's election management / voter registration database

GEMS: King County's vote tabulation system

WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Notes

King County Canvassing Board
Mail Ballot Summary Report
 May 20, 2008
 Special Election

Election Summary

Issued	60823
Returned	19484
Verified	18860
Opened	18839
Tabulated	18839

Statistical Percentages

Percentage of Ballot Envelopes Returned	32.03%	Returned / Issued
Percentage of Ballot Envelopes Returned where Ballot was Tabulated	96.69%	Tabulated / Returned
Percentage of Ballot Envelopes Returned as Undeliverable	0.00%	Undeliverable (see details below) / Issued
Percentage of Ballot Envelopes Received Too Late	0.00%	Returned too late (see details below) / Returned

Election Details

Line Item	Description	Totals	SubTotals	Comment
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Mail Ballots Issued

1	Total Number of Mail Ballots Issue	60823		Sum of line 1a + 1b.
1a	Number of ballots issued through DIMS system		60821	Reported from DIMS.
1b	Number of ballots issued outside of DIMS system		2	ACP
2	Total Number of Mail Ballot Envelopes Returned by USPS as undeliverable		2071	Hand counted by Voter Services.

Mail Ballot Envelopes Returned

3	Total Number of Mail Ballot Envelopes Returned	19484		Sum of line 3a and 3b.
3a	Number of Mail Ballot Envelopes Returned and reported in DIMS		19344	
3b	Number of Mail Ballots Envelopes Returned and not reported in DIMS		140	Manually tracked (includes ACP/Federal Write-Ins/WANDA rejects)

Mail Ballot Envelopes Verified

4	Total Number Mail Ballots Envelopes Verified	18860		Sum of line 4a and 4b.
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King County Canvassing Board
Mail Ballot Summary Report
 May 20, 2008
 Special Election

Line Item	Description	Totals	SubTotals	Comment
4a	Number of Mail Ballots Verified and Accepted in DIMS		18860	Reported from DIMS.
4b	Number of Mail Ballots Verified and Accepted but not in DIMS		0	Manually tracked (includes ACP/Federal Write-ins)
4c	Number of Mail Ballot Envelopes Challenged	624		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 4c1 - 4c15. Reported from DIMS and reconciled with hand counts.
4c.1	Deceased	0		" "
4c.2	To Process	0		" "
4c.3	Moved	2		" "
4c.4	NIB	0		" "
4c.5	Name Change	0		" "
4c.6	No Witness	3		" "
4c.7	No Signature on envelope	26		" "
4c.8	No Signature on File	3		" "
4c.9	Power of Attorney	0		" "
4c.10	ID Required	0		" "
4c.11	Miscellaneous Rejects	15		Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board and ballots categorized by DIMS as inactive.
4c.12	Returned too late	264		Reported from DIMS and reconciled with hand counts.
4c.13	Signature Mismatches	171		" "
4c.14	Cross Signed	0		" "
4c.15	Non-DIMS System Rejects	140		Ballots not accounted for in DIMS (ineligible/non-registered voters, "wanda" rejects, rejected ACP). Hand counted.

Mail Ballot Envelopes Opened

5	Total Mail Ballots Opened and Sent to Tabulation	18839		Line 4 (DIMS) minus (Lines 5a + 5b)
5a	Empty Envelopes		11	Tracked in opening process
5b	Ballots Rejected by Canvassing Board (credit not removed in DIMS)		10	Accounted for in Canvassing Board Records. For example, ballot signed by voter.

Ballots Tabulated

King County Canvassing Board
Mail Ballot Summary Report
 May 20, 2008
 Special Election

Line Item	Description	Totals	SubTotals	Comment
6	Total Number of Mail Ballots Tabulated	18839		Reported by GEMS.

Key

- ACP: Address Confidentiality Program
- Challenged: Mail Ballot Envelopes that are not processed due to a variety voter related issues / actions
- DIMS: King County's election management / voter registration database
- GEMS: King County's vote tabulation system
- WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Notes

**Certification Reconciliation Report
Primary and Special Election
August 19, 2008**

County: King

Date of Completion: September 3, 2008

NOTE: Address confidentiality program participants must be included with service voters.

Registration

Total number of active registered voters in all precincts	1,041,892
Total number of inactive registered voters in all precincts	137,064
Total registered voters in all precincts	1,178,956

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots)	304,140
Total poll site ballots counted (includes poll site and provisional ballots)	59,057
Total Ballots counted	363,197

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	676,924
The total number of absentee/VBM ballots received	310,654
The total number of absentee/VBM ballots rejected	9,939
The total number of absentee/VBM ballots counted	301,069

Federal Write-In Ballots

The total number of federal write-in ballots counted	0
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Out-of-State, Overseas, and Service Voters

The total number of out-of-state, overseas, and service voters' ballots issued	10,876
The total number of out-of-state, overseas, and service voters' ballots received	2,695
The total number of out-of-state, overseas, and service voters' ballots rejected	80
The total number of out-of-state, overseas, and service voters' ballots counted	2,615

Provisional Ballots

The total number of provisional ballots issued (by this county)	3,388
The total number of provisional ballots rejected (includes sending to other counties)	326
The total number of provisional ballots received from other counties	38
The total number of provisional ballots counted	3061

County King

Date of Completion November 25, 2008

**Certification Reconciliation Report
General Election
November 4, 2008**

Registration

Total number of active registered voters in all precincts	1,108,128
Total number of inactive registered voters in all precincts	118,830
Total registered voters in all precincts	1,226,958

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, out of state, and service ballots)	647,907
Total poll site ballots counted (includes poll site and provisional ballots)	282,131
Total Ballots counted	930,038

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	774,580
The total number of absentee/VBM ballots received	656,568
The total number of absentee/VBM ballots rejected	10,993
The total number of absentee/VBM ballots counted	647,907

Federal Write-In Ballots

The total number of federal write-in ballots counted	1,172
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Out-of-State, Overseas, and Service Voters

The total number of out-of-state, overseas, and service voters' ballots issued	21,820
The total number of out-of-state, overseas, and service voters' ballots received	14,913
The total number of out-of-state, overseas, and service voters' ballots rejected	189
The total number of out-of-state, overseas, and service voters' ballots counted	14,724

Provisional Ballots

The total number of provisional ballots issued (by this county)	32,538
The total number of provisional ballots rejected (includes sending to other counties)	6,401
The total number of provisional ballots received from other counties	1,320
The total number of provisional ballots counted	27,466

County: King

Auditor: Sherril Huff, Director, King County Elections

Date of Completion: March 2, 2009

**30 Day Reconciliation Report
Special Elections
February 3, 2009**

Total number of registered voters (active and inactive)	<u>1,229,516</u>
Total Number of voters credited	<u>250,480</u>
Number of absentee voters credited (Includes 88 AVU voters and 27 non-DIMS voters)	<u>250,480</u>
Number of vote by mail voters credited	<u>0</u>
Number of poll voters credited	<u>0</u>
Number of provisional ballot voters credited	<u>1</u>
Number of federal write-in ballot voters credited	<u>0</u>
Number of out-of-state, overseas, and service voters credited	<u>1,957</u>
Number of voters credited even though the ballot was late and not counted	<u>0</u>

County: King

Auditor: Sherril Huff, Director, King County Elections

Date of Completion: April 3, 2009

**30 Day Reconciliation Report
Special Elections
March 10, 2009**

Total number of registered voters (active and inactive)	<u>73,385</u>
Total Number of voters credited	<u>24,880</u>
Number of absentee voters credited (Includes 13 AVU voters and 2 non-DIMS voters)	24,880
Number of vote by mail voters credited	0
Number of poll voters credited	0
Number of provisional ballot voters credited	0
Number of federal write-in ballot voters credited	0
Number of out-of-state, overseas, and service voters credited	157
Number of voters credited even though the ballot was late and not counted	0**

****NOTE:** The above number should always be zero in accordance with WAC 434-262-013.

The "total number of registered voters in all precincts" should come from the VRDB and should match your EMS numbers.
The total numbers of absentee, poll, provisional, federal write in, and UOCAVA voters credited all come from your EMS.
The "total number of voters credited even though the ballot was late and not credited" is asked for in RCW 29A.60.235. WAC 434-262-013 clarifies that a voter whose ballot was not counted shall not be credited with voting. Therefore, this number should always be zero.
The total number of voters credited comes from your EMS report.

County King

Date of Completion September 2, 2009

**Certification Reconciliation Report
Primary and Special Election
August 18, 2009**

Registration

Total number of active registered voters in all precincts	1,090,964
Total number of inactive registered voters in all precincts	77,222
Total registered voters in all precincts	1,168,186

Total absentee ballots counted (includes absentee, VBM, federal write-in, overseas, and service ballots)	344,357
Total provisional ballots counted	2
Total Accessible Voting Center - AVU ballots	353
Total Ballots counted	344,712

Absentee and VBM Ballots

The total number of absentee/VBM ballots originally issued	1,097,101
The total number of absentee/VBM ballots received	352,461
The total number of absentee/VBM ballots rejected	8,445
The total number of absentee/VBM ballots counted	344,357

* Total excludes 44 empty envelopes and 32 Canvass Board rejects

Federal Write-In Ballots

The total number of federal write-in ballots counted	0
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Overseas and Service Voters

The total number of overseas and service voters' ballots issued	12,484
The total number of overseas and service voters' ballots received	1,355
The total number of overseas and service voters' ballots rejected	18
The total number of overseas and service voters' ballots counted	1,337

Provisional Ballots

The total number of provisional ballots issued (by this county)	7
The total number of provisional ballots rejected (includes sending to other counties)	7
The total number of provisional ballots received from other counties	2
The total number of provisional ballots counted	2

Reconciliation Report

County Name: King

Election Type: General

Election Date: 11/3/09

Active Registered Voters	1,079,842	Overall Ballot Reconciliation:	Ballots Returned	587,198
Inactive Registered Voters	92,875	Ballots Rejected includes challenged envelopes, empty envelopes, and Canvass Board rejects	Ballots Counted	574,298
Total Registered Voters	1,172,717		Not Reconciled	12,900

Voter Category Reconciliation Detail

Voter/ Ballot Categories	Issued	Received (includes provisional rec'd from other counties)	Accepted	Rejected (includes provisional ballots sent to other counties)	Reconciled
UOCAVA (Overseas and Military)	12253	2274	2240	34	-
Federal Write-In					-
Provisional	102	102	57	45	-
Ballots cast on AVU's	978	978	977	1	-
Other ballots not reported above (include ACP)	127	78	76	2	-
Totals	13,460	3,432	3,350	82	-

30 Day Reconciliation Report

County Name: King

Election Type: Special

Election Date: February 9, 2010

	Active Registered Voters	1,029,039	Total Ballots Returned	395,624
	Inactive Registered Voters	14,077	Total Ballot Counted	387,249
	Total Registered Voters	1,043,116	Ballots Rejected	8,375
	Voters by Category		Credited	Totals
M	UOCAVA Voters (service and overseas)		1826	
A	Federal write-in voters		0	
I	All other mail ballot voters (include ACP)		385347	
L	Voters credited with voting even though ballot was postmarked after election day and ballots were not counted.			387,173
P	Poll/AVU voters issued official ballots		114	
O	Provisional voters			
L	Poll voters credited but ballots not counted			
L	Total Poll Voters			114
S				
			Total Voters Credited	387,287

Empty Envelopes (35) and Canvass Board Rejects (3)

Ballots/Voters Needing to Be Reconciled (Ballots Counted to Voters Credited)

If the number remaining to be reconciled does not equal zero, attach documentation to explain discrepancy. (The number of ballots counted with the number of voters credited)

				38
				0

Reconciliation Report

County Name: King

Election Type: Special

Election Date: April 27, 2010

Active Registered Voters	64,567	Overall Ballot	Ballots Returned	19,795
Inactive Registered Voters	8,206	Reconciliation:	Ballots Counted	18,628
			Ballots Rejected (includes empty envelopes and Canvass Board Rejects)	1,167
Total Registered Voters	72773		Not Reconciled	0

Voter Category Reconciliation Detail

Voter / Ballot Categories	Issued	Received / Returned (include provisionals from other counties)	Accepted / Counted	Rejected (includes provisional ballots sent to other counties)	Reconciled
UOCAVA (Overseas and Military)	311	97	96	1	0
Federal Write-In	n/a	0	0	0	0
Provisional	0	0	0	0	0
Ballots cast on DRE's	0	0	0	0	0
All other ballots not reported above (include ACP)	64519	19698	18532	1166	0
Totals (should equal the overall ballot reconciliation)	64830	19795	18628	1167	0

If the reconciliation column does not equal zero, provide an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 070 and 100.

Informational Data Requested by OSOS:

Reconciliation Report

County Name: King

Election Type: Primary

Election Date: August 17, 2010

Active Registered Voters	1,074,731	Overall Ballot Reconciliation:	Ballots Returned	421,157
Inactive Registered Voters	120,483		Ballots Counted	406,391
Total Registered Voters	1,195,214		Ballots Rejected *	14,766
			Not Reconciled	0

Voter Category Reconciliation Detail

Voter/ Ballot Categories	Issued	Received / Returned (include provisionals from other counties)	Accepted / Counted	Rejected (includes provisional ballots sent to other counties)	Reconciled
UDCAVA (Overseas and Military)	12739	2223	2171	52	0
Federal Write-In	773	0	0	0	0
Provisional	7	34	29	5	0
Ballots cast on DRE's	274	274	274	0	0
All other ballots not reported above (include ACP)	1069153	418626	403954	14672	0
Totals (should equal the overall ballot reconciliation)	1082173	421157	406428	14729	0

If the reconciliation column does not equal zero, provide an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 070 and 100.

* Ballots Rejected includes rejected provisional ballots, empty envelopes, and Canvass Board rejects. Discrepancy Report: There was one voter who voted both at an AVC and by mail. The mail ballot was accepted and opened in error after the voter voted at an AVC. Although the ballot accountability for both mail and AVC ballots reconciles, our registration system does not allow for both ballots to appear and be accounted for at the same time. In this case, this final report reflects actual ballots counted.

Informational Data Requested by OSOS:

The number of AVU ballots voted (including those marked with an AutoMark)

274

Reconciliation Report

***Updated November 24, 2010**

County Name: King

Election Type: General

Election Date: November 2, 2010

Active Registered Voters	1069791 *	Overall Ballot Reconciliation:	Ballots Returned	786,461
Inactive Registered Voters	137,137		Ballots Counted	766,477
Total Registered Voters	1206928		Ballots Rejected includes empty envelopes and Canvass Board Rejects	19,984
			Not Reconciled	0

Voter Category Reconciliation Detail					
Voter/ Ballot Categories	Issued	Received / Returned (include provisionals from other counties)	Accepted / Counted	Rejected (includes provisional ballots sent to other counties)	Reconciled
UOCAVA (Overseas and Military) Federal Write-ins not included in this count	12757 **	4728	4645	83	0
Federal Write-In	n/a	41	41	0	0
Provisional	196	604	376	228	0
Ballots cast on DRE's	2286	2286	2286	0	0
All other ballots not reported above (include ACP)	1081116	778802	759200	19602	0
Totals (should equal the overall ballot reconciliation)	1083598	786461	766548	19913	0
If the reconciliation column does not equal zero, provide an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 070 and 100.					

Informational Data Requested by OSOS: The number of AVU ballots voted (including those marked with an AutoMark)	2286
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* Corrections: Active Voter Count Corrected. Reflects voter count as of Oct. 22, 2010 at the time of the Logic and Accuracy test.

** Issued UOCAVA Voter number updated.

King County Canvassing Board
 Election Summary Report
 February 8, 2011

Election Summary

Issued	185,551
Returned	72,586
Verified	70,764
Opened	70,757
Tabulated	70,757

Statistical Percentages

Percentage of Ballots Returned	39.12%	Returned / Issued
Percentage of Ballots Returned where Ballot was Tabulated	97.48%	Tabulated / Returned
Percentage of Ballots Received Too Late	1.30%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	0.63%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-totals	Totals	Comment
Ballots Issued				
1	Total Number of Mail Ballots Issued		185551	
1.1	Number of mail ballots issued through DIMS system	185519	185543	Sum of line 1.1 and 1.2
1.2	Number of mail ballots issued outside of DIMS system	24		Reported from DIMS
2	Total Number of Provisional Ballots Issued		0	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	0		
2.2	Number of Provisional ballots issued by other counties	0		
3	Total Number of AVU Ballots Issued		8	
Ballots Returned				
4	Total Number of Mail Ballot Envelopes Returned		72586	
4.1	Number of mail ballot envelopes returned and reported in DIMS	72567	72578	Sum of line 4.1 and 4.2

King County Canvassing Board
 Election Summary Report
 February 8, 2011

Line Item	Description	Sub Totals	Totals	Comment
4.2	Number of mail ballots envelopes returned and not reported in DIMS	11		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		8	
7	Total Number of Ballots Returned As Undeliverable		1177	Not to be included with normal returns. For information purposes only.
Ballots Verified				
Ballots Challenged and Cancelled				
		70764		
		1822		
8	Total Number Mail Ballot Envelopes Verified and Accepted		70756	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	70745		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted, but not in DIMS	11		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged		1822	DIMS data, reconciled with hand counts and augmented with hand-counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	Deceased		4	Reported from DIMS and reconciled with hand counts.
9.2	ID Required		0	"
9.3	Moved		5	"
9.4	NIB		0	"
9.5	Name Change		8	"
9.6	No Witness		1	"
9.7	No Signature on envelope		299	"
9.8	No Signature on File		4	"
9.9	Power of Attorney		1	"
9.10	Miscellaneous Rejects		16	Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board and ballots categorized by DIMS as inactive.

King County Canvassing Board
 Election Summary Report
 February 8, 2011

Line Item	Description	Sub-Totals	Totals	Comment
9.11	Returned too late	941		Reported from DIMS and reconciled with hand counts.
9.12	Signature Mismatches	543		" "
9.13	Cross Signed	0		" "
9.14	Non-DIMS System Rejects	0		Ballots not accounted for in DIMS (ineligible/non-registered voters, "wanda" rejects, rejected ACP). Hand counted.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged		0	
12	Total Number of AVU Ballots Verified and Accepted		8	
13	Total Number of AVU Ballots Cancelled		0	
13.1	Abandoned by voter	0		

Ballots Opened and Sent to Tabulation				
14	Total Mail Ballots Opened and Sent to Tabulation		70757	
14.1	Mail Ballot Empty Envelopes	6	70749	Line 8 (DIMS) minus (Lines 14.1 + 14.2)
14.2	Mail Ballots Rejected by Canvassing Board (credit not removed in DIMS)	1		Tracked in opening process
15	Total Provisional Ballots Opened and Sent to Tabulation		0	Accounted for in Canvassing Board Records.
15.1	Provisional Ballot Empty Envelopes	0		Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Tracked in opening process
16	Total AVU Ballots Sent to Tabulation		8	Accounted for in Canvassing Board Records. Line 12

Ballots Tabulated				
17	Total Number of Ballots Tabulated		70757	Reported From GEMS
17.1	Mail Ballots Tabulated	70749		
17.2	Provisional Ballots Tabulated	0		
17.3	AVU Ballots Tabulated	8		

King County Canvassing Board
 Election Summary Report
 February 8, 2011

Line Item	Description	Sub-Totals	Totals	Comment
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Key

ACP: Address Confidentiality Program

AVU: Accessible Voting Unit

Challenged: Ballot Envelopes that are not processed due to a variety of voter related issues / actions

DIMS: King County's election management / voter registration database

GEMS: King County's vote tabulation system

WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

King County Canvassing Board
 Election Summary Report
 April 26, 2011

Election Summary

Issued	44,596
Returned	23,195
Verified	22,623
Opened	22,621
Tabulated	22,621

Statistical Percentages

Percentage of Ballots Returned	52.01%	Returned / Issued
Percentage of Ballots Returned where Ballot was Tabulated	97.53%	Tabulated / Returned
Percentage of Ballots Received Too Late	1.03%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	0.48%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued				
1	Total Number of Mail Ballots Issued		44594	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	44591		Reported from DIMS
1.2	Number of mail ballots issued outside of DIMS system	3		
2	Total Number of Provisional Ballots Issued		0	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	0		
2.2	Number of Provisional ballots issued by other counties	0		
3	Total Number of AVU Ballots Issued		2	
Ballots Returned				
4	Total Number of Mail Ballot Envelopes Returned		23193	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	23190		

King County Canvassing Board
 Election Summary Report
 April 26, 2011

Line Item	Description	Sub-Totals	Totals	Comment
4.2	Number of mail ballots envelopes returned and not reported in DIMS	3		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		2	
7	Total Number of Ballots Returned As Undeliverable		215	Not to be included with normal returns. For information purposes only.
Ballots Verified			22623	
Ballots Challenged and Cancelled			572	
8	Total Number Mail Ballot Envelopes Verified and Accepted		22621	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	22619		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	2		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged	572		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	Deceased	0		Reported from DIMS and reconciled with hand counts.
9.2	ID Required	0		" "
9.3	Moved	1		" "
9.4	NIB	0		" "
9.5	Name Change	2		" "
9.6	No Witness	2		" "
9.7	No Signature on envelope	57		" "
9.8	No Signature on File	3		" "
9.9	Power of Attorney	0		" "
9.10	Miscellaneous Rejects	3		Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board and ballots categorized by DIMS as inactive.

King County Canvassing Board
 Election Summary Report
 April 26, 2011

Line Item	Description	Sub-Totals	Totals	Comment
9.11	Returned too late	239		Reported from DIMS and reconciled with hand counts.
9.12	Signature Mismatches	264		" "
9.13	Cross Signed	0		" "
9.14	Non-DIMS System Rejects	1		Ballots not accounted for in DIMS (ineligible/non-registered voters, "wanda" rejects, rejected ACP). Hand counted.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged	0		
12	Total Number of AVU Ballots Verified and Accepted		2	
13	Total Number of AVU Ballots Cancelled	0		
13.1	Abandoned by voter	0		

Ballots Opened and Sent to Tabulation				
14	Total Mail Ballots Opened and Sent to Tabulation		22621	Line 8 (DIMS) minus (Lines 14.1 + 14.2)
14.1	Mail Ballot Empty Envelopes	2		Tracked in opening process
14.2	Mail Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation		0	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0		Tracked in opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
16	Total AVU Ballots Sent to Tabulation		2	Line 12

Ballots Tabulated				
17	Total Number of Ballots Tabulated		22621	Reported From GEMS
17.1	Mail Ballots Tabulated	22619		
17.2	Provisional Ballots Tabulated	0		
17.3	AVU Ballots Tabulated	2		

King County Canvassing Board
 Election Summary Report
 April 26, 2011

Line Item	Description	Sub-Totals	Totals	Comment
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Key
ACP: Address Confidentiality Program
AVU: Accessible Voting Unit
Challenged: Ballot Envelopes that are not processed due to a variety of voter related issues / actions
DIMS: King County's election management / voter registration database
GEMS: King County's vote tabulation system
WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Reconciliation Report

County Name: King

Election Date: 16-Aug-11

Active registered voters	1094533	Overall ballot reconciliation		Total ballots received	349566
Inactive registered voters	112814			Total ballots counted	338255
Total registered voters	1207347			Total ballots rejected	11311
Credited voters	338278			Not reconciled	0
 Voter Category Reconciliation Detail					
Ballot Categories	Issued	Returned (include provisionals from other counties)	Accepted / counted	Rejected (include provisionals sent to other counties)	Ballot category discrepancy
Ballot category totals	1103522	349566	338278	11288	0
UOCAVA	14499	2133	2074	59	0
Federal write-In	n/a	0	0	0	0
Provisional	3	5	2	3	0
Ballots cast on DRE's	192	192	192	0	0
All other ballots not reported above (include Regular & ACP)	1088828	347236	336010	11226	0
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are both the Overall ballot reconciliation and total Ballot category discrepancy cells showing zero? If not, attach an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 434-262-070 and 434-262-100.					

Additional information requested by the Secretary of State	
Of the ballots accounted for above, how many were returned by email or fax?	202
Of the ballots accounted for above, how many were from MyBallot, another online program, or a pdf sent from the county?	78
AutoMark counties: Please enter an estimate of voters using the AutoMark in the box to the right.	0

Reconciliation Report

County Name: King

Election Date: 8-Nov-11

Active registered voters (as of October 27, 2011)	1082929	Total ballots received	580846
Inactive registered voters (as of November 29, 2011)	136882	Total ballots counted	564331
Total registered voters	1219811	Total ballots rejected (includes 21 empty envelopes and 29 Canvass Board Rejects)	16516
Credited voters		Not reconciled	

Overall ballot reconciliation

Ballot Categories	Issued	Returned (include provisionals from other counties)	Accepted / counted	Rejected (include provisionals sent to other counties)	Ballot category discrepancy
Ballot category totals	1104291	580846	564331	16516	
UOCAVA	12288	2692	2630	62	0
Federal write-in	n/a	1	1	0	0
Provisional	131	131	64	67	0
Ballots cast on DRE's	542	542	542	0	0
All other ballots not reported above (Include Regular & ACP)	1091330	577480	561094	16387	

Are both the Overall ballot reconciliation and total Ballot category discrepancy cells showing zero? If not, attach an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 434-262-070 and 434-262-100.

NOTE: There is one more ballot showing having been tabulated than voters who were accepted for counting. An error in processing allowed two ballots for one voter to be moved into opening. There was no way to resolve the discrepancy although a QC check has been developed that will catch these errors in the future.

Additional information requested by the Secretary of State

Of the ballots accounted for above, how many were returned by email or fax?	857
Of the ballots accounted for above, how many were from MyBallot, another online program, or a pdf sent from the county?	n/a
AutoMark counties: Please enter an estimate of voters using the AutoMark in the box to the right.	

Reconciliation Report

County Name: King

Election Date: 14-Feb-12

Active registered voters (as of February 2, 2012)	188407	Overall ballot	Total ballots received	60880	
Inactive registered voters (as of February 28, 2012)	26308	reconciliation	Total ballots counted	59257	
Total registered voters	214715		Total ballots rejected (includes 1 empty envelope and no Canvass Board rejects)	1623	
Credited voters	214715		Not reconciled	0	
Voter Category Reconciliation Detail					
Ballot Categories	Issued	Returned (include provisionals from other counties)	Accepted / counted	Rejected (include provisionals sent to other counties)	Ballot category discrepancy
Ballot category totals	189753	60880	59258	1622	0
UOCAVA	1925	336	333	3	0
Federal write-in	n/a				0
Provisional	0	0	0	0	0
Ballots cast on DRE's	10	10	10	0	0
All other ballots not reported above (include Regular & ACP)	187818	60534	59915	1619	0
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Are both the Overall ballot reconciliation and total Ballot category discrepancy cells showing zero? If not, attach an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 434-262-070 and 434-262-100.				

Additional information requested by the Secretary of State

Of the ballots accounted for above, how many were returned by email or fax?	4 Fax
Of the ballots accounted for above, how many were from MyBallot, another online program, or a pdf sent from the county?	30 Email
	34 Total
AutoMark counties: Please enter an estimate of voters using the AutoMark in the box to the right.	n/a
	n/a

King County Canvassing Board
 Election Summary Report
 April 17, 2012

Election Summary

Issued	239,254	All issued ballots, including re-issues
Returned	80,443	All returned ballots, including mail, AVU, provisional, and protected records
Verified	78,780	Signature is verified and ballot is on time
Opened	78,773	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	78,773	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	97.92%	Tabulated / Returned
Percentage of Ballots Received Too Late	0.87%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	0.60%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub Totals	Totals	Comments
Ballots Issued				
1	Total Number of Mail Ballots Issued		239254	
1.1	Number of mail ballots issued through DIMS system	239221	239248	Sum of line 1.1 and 1.2
1.2	Number of mail ballots issued outside of DIMS system	27		Reported from DIMS. Includes reissues.
2	Total Number of Provisional Ballots Issued		0	
2.1	Number of Provisional ballots issued by King County	0		
2.2	Number of Provisional ballots issued by other counties	0		
3	Total Number of AVU Ballots Issued		6	
Ballots Returned				
			80443	

King County Canvassing Board
 Election Summary Report
 April 17, 2012

Line Item	Description	Sub Totals	Totals	Comments
4	Total Number of Mail Ballot Envelopes Returned		80437	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	80248		
4.2	Number of mail ballots envelopes returned and not reported in DIMS	189		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		6	
7	Total Number of Ballots Returned As Undeliverable		1426	Not included in returns counts. For information purposes only.

Line Item	Description	Sub Totals	Totals	Comments
Ballots Verified				
Ballots Challenged and Cancelled				
8	Total Number Mail Ballot Envelopes Verified and Accepted		78774	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	78766		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	8		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged		1663	DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.13).
9.1	ID Required	1		" "
9.2	NSMD	10		" "
9.3	NIB	0		" "
9.4	Name Change	0		" "
9.5	No Witness	2		" "
9.6	No Signature on envelope	457		" "
9.7	No Signature on File	4		" "
9.8	Power of Attorney	2		" "
9.9	Miscellaneous Rejects	15		Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board.
9.10	Returned too late	703		Reported from DIMS and reconciled with hand counts.

King County Canvassing Board
 Election Summary Report
 April 17, 2012

Line Item	Description	Sub Totals	Totals	Comments
9.11	Signature Mismatches	288		"
9.12	Cross Signed	0		"
9.13	Non-DIMS System Rejects	181		Ballots not accounted for in DIMS. May include ineligible/non-registered voters, system rejects, rejected ACP.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged	0		
12	Total Number of AVU Ballots Verified and Accepted		6	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation 78773				
14	Total Mail Ballots Opened and Sent to Tabulation		78767	Line 8 (DIMS) minus (Lines 14.1 + 14.2)
14.1	Mail Ballot Empty Envelopes	6		Tracked in opening process
14.2	Mail Ballots Rejected by Canvassing Board (credit not removed in DIMS)	1		
15	Total Provisional Ballots Opened and Sent to Tabulation		0	Accounted for in Canvassing Board Records.
15.1	Provisional Ballot Empty Envelopes	0		Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Tracked in opening process
16	Total AVU Ballots Sent to Tabulation		6	Accounted for in Canvassing Board Records.

Ballots Tabulated 78773				
17	Total Number of Ballots Tabulated		78773	Reported From GEMS
17.1	Mail Ballots Tabulated	78767		
17.2	Provisional Ballots Tabulated	0		
17.3	AVU Ballots Tabulated	6		

King County Canvassing Board
 Election Summary Report
 April 17, 2012

Line Item	Key	Description	Sub Totals	Totals	Comment
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ACP: Address Confidentiality Program
 AVU: Accessible Voting Unit
 Challenged: Ballots that are not processed due to a variety of voter related issues / actions
 DIMS: King County's election management / voter registration database
 GEMS: King County's vote tabulation system
 WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Reconciliation Report

County Name: King

Election Date: 7-Aug-12

Active registered voters as of July 25	1110063	Overall ballot		Total ballots received	443523
Inactive registered voters as of August 21	153718	reconciliation		Total ballots counted	432049
Total registered voters	1256345			Total ballots rejected includes 10 empty envelopes and 3 Canvass Board Rejects	11475
Credited voters	1263781			Not reconciled	
Ballot Category Reconciliation Detail					
Ballot Categories	Issued	Returned (include provisionals from other counties)	Accepted / counted	Rejected (include provisionals sent to other counties) includes 10 empty envelopes and 3 Canvass Board Rejects	Ballot category discrepancy
Ballot category totals	1121296	443523	432049	11475	
UOCAVA	15824	3111	3062	49	0
Federal write-in	n/a	1	1	0	0
Provisional	9	37	27	10	0
Ballots cast on DRE's	274	274	275	0	0
All other ballots not reported above (include Regular & ACP)	1105188	440100	428884	11416	0
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<p>Are both the Overall ballot reconciliation and total Ballot category discrepancy cells showing zero? If not, attach an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 434-262-070 and 434-262-100.</p> <p>The difference of 1 between ballots accepted and ballots counted is reflected in the AVC totals. 1 improperly cancelled blank ballot was cast.</p>				

Additional information requested by the Secretary of State	
Of the ballots accounted for above, how many were returned by email or fax?	96 Fax 568 Email
Of the ballots accounted for above, how many were from MyBallot, another online program, or a pdf sent from the county?	1542
AutoMark counties: Please enter an estimate of voters using the AutoMark in the box to the right.	n/a

Reconciliation Report

County Name: King

Election Date: 6-Nov-12

Active registered voters as of Oct 23, 2012	1,170,638	Overall ballot	Total ballots received	993908	
Inactive registered voters as of November 27	133,323	reconciliation	Total ballots counted	978377	
Total registered voters	1303961		Total ballots rejected Includes 39 empty envelopes and 63 Canvass Board Rejects	15529	
Credited voters			Not reconciled		
 Voter Category Reconciliation Detail					
Ballot Categories	Issued	Returned (include provisionals from other counties)	Accepted / counted	Rejected (include provisionals sent to other counties) includes 39 empty envelopes and 63 Canvass Board Rejects	Ballot category discrepancy
Ballot category totals	1216246	993908	978379	15529	0
UOCAVA	20659	12759	12579	180	0
Federal write-in	n/a	0	0	0	0
Provisional	1114	1114	572	542	0
Ballots cast on DRE's	4465	4465	4463	0	0
All other ballots not reported above (include Regular & ACP)	1190008	975570	960765	14807	
<input type="checkbox"/> Yes	Are both the Overall ballot reconciliation and total Ballot category discrepancy cells showing zero? If not, attach an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 434-262-070 and 434-262-100.				
	There is an overall difference of 2 because 2 unknown voters abandoned their AVU ballots.				
Additional information requested by the Secretary of State					
Of the ballots accounted for above, how many were returned by email or fax?		4638 Email 806 Fax			
Of the ballots accounted for above, how many were from MyBallot, another online program, or a pdf sent from the county?		Alternate Format Ballot Total: 19323			
AutoMark counties. Please enter an estimate of voters using the AutoMark in the box to the right.		n/a			

**King County Canvassing Board
Election Summary Report
February 12, 2013**

Election Summary

Issued	416,235	All issued ballots, including re-issues
Returned	136,706	All returned ballots, including mail, AVU, provisional, and protected records
Verified	134,126	Signature is verified and ballot is on time
Opened	134,116	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	134,116	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.11%	Tabulated / Returned
Percentage of Ballots Received Too Late	1.09%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	1.20%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub Totals	Totals	Comments
Ballots Issued				
1	Total Number of Mail Ballots Issued	416219	416235	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	416156		Reported from DIMS. Includes reissues.
1.2	Number of mail ballots issued outside of DIMS system	63		
2	Total Number of Provisional Ballots Issued	0		Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	0		
2.2	Number of Provisional ballots issued by other counties	0		
3	Total Number of AVU Ballots Issued	16		
Ballots Returned				
			136706	

King County Canvassing Board
 Election Summary Report
 February 12, 2013

Line Item	Description	Sub Totals	Totals	Comments
4	Total Number of Mail Ballot Envelopes Returned		136690	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	136533		
4.2	Number of mail ballots envelopes returned and not reported in DIMS	157		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		16	
7	Total Number of Ballots Returned As Undeliverable		4994	Not included in returns counts. For information purposes only.

Ballots Verified		134126		
Ballots Challenged and Cancelled		2580		
8	Total Number Mail Ballot Envelopes Verified and Accepted		134110	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	134094		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	16		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged		2580	DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	ID Required	1		"
9.2	NSMD	15		"
9.3	NIB	0		"
9.4	Name Change	8		"
9.5	No Witness	8		"
9.6	No Signature on envelope	275		"
9.7	No Signature on File	4		"
9.8	Power of Attorney	4		"
9.9	Miscellaneous Rejects	5		Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board.

King County Canvassing Board
Election Summary Report
February 12, 2013

Line Item	Description	Sub Totals	Totals	Comment
9.10	Returned too late	1495		Reported from DIMS and reconciled with hand counts.
9.11	Signature Mismatches	429		" "
9.12	Cross Signed	0		" "
9.13	Incomplete Signature	195		" "
9.14	Non-DIMS System Rejects	141		Ballots not accounted for in DIMS. May include ineligible/non-registered voters, system rejects, rejected ACP, prior election ballots, incomplete ballot packets.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged		0	
12	Total Number of AVU Ballots Verified and Accepted		16	
13	Total Number of AVU Ballots Cancelled		0	

Ballots Opened and Sent to Tabulation 134,116				
14	Total Mail Ballots Opened and Sent to Tabulation		134100	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	9		Tracked in Opening
14.2	Alt Format Empty Envelopes	0		Tracked in Alt Format
14.3	Ballots Rejected by Canvassing Board (credit not removed in DIMS)	1		Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation		0	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0		Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation		16	

Ballots Tabulated 134,116				
17	Total Number of Ballots Tabulated		134116	Reported From GEMS
17.1	Mail Ballots Tabulated		134100	

**King County Canvassing Board
Election Summary Report
February 12, 2013**

Line Item	Description	Sub Totals	Totals	Comments
17.2	Provisional Ballots Tabulated	0		
17.3	AVU Ballots Tabulated	16		

Key

ACP: Address Confidentiality Program

AVU: Accessible Voting Unit

Challenged: Ballots that are not processed due to a variety of voter related issues / actions

DIMS: King County's election management / voter registration database

GEMS: King County's vote tabulation system

WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

**King County Canvassing Board
Election Summary Report
April 23, 2013**

Election Summary

Issued	103,386	All issued ballots, including re-issues
Returned	29,480	All returned ballots, including mail, AVU, provisional, and protected records
Verified	28,976	Signature is verified and ballot is on time
Opened	28,974	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	28,974	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.28%	Tabulated / Returned
Percentage of Ballots Received Too Late	1.09%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	0.69%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
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Ballots Issued

		103386	
1	Total Number of Mail Ballots Issued	103386	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	103378	Reported from DIMS. Includes reissues.
1.2	Number of mail ballots issued outside of DIMS system	8	
2	Total Number of Provisional Ballots Issued	0	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	0	
2.2	Number of Provisional ballots issued by other counties	0	
3	Total Number of AVU Ballots Issued	0	

King County Canvassing Board
 Election Summary Report
 April 23, 2013

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned				
4	Total Number of Mail Ballot Envelopes Returned		29480	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	29468		
4.2	Number of mail ballots envelopes returned and not reported in DIMS	12		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		0	
7	Total Number of Ballots Returned As Undeliverable		709	Not included in returns counts. For information purposes only.

Ballots Verified				
Ballots Challenged and Cancelled				
8	Total Number Mail Ballot Envelopes Verified and Accepted		28976	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	28971		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	5		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged		504	DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	ID Required		0	"
9.2	NSMD		2	"
9.3	NIB		0	"
9.4	Name Change		1	"
9.5	No Witness		0	"
9.6	No Signature on envelope		46	"
9.7	No Signature on File		0	"
9.8	Power of Attorney		0	"

King County Canvassing Board
 Election Summary Report
 April 23, 2013

Line Item	Description	Sub-Totals	Totals	Comment
9.9	Miscellaneous Rejects	1		Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board.
9.10	Returned too late	322		Reported from DIMS and reconciled with hand counts.
9.11	Signature Mismatches	94		" "
9.12	Cross Signed	0		" "
9.13	Incomplete Signature	31		" "
9.14	Non-DIMS System Rejects	7		Ballots not accounted for in DIMS. May include ineligible/non-registered voters, system rejects, rejected ACP, prior election ballots, incomplete ballot packets.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged	0		
12	Total Number of AVU Ballots Verified and Accepted		0	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation				
14	Total Mail Ballots Opened and Sent to Tabulation		28974	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	2		Tracked in Opening
14.2	Alt Format Empty Envelopes	0		Tracked in Alt Format
14.3	Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation		0	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0		Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation		0	

King County Canvassing Board
 Election Summary Report
 April 23, 2013

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Tabulated				
17	Total Number of Ballots Tabulated		28974	Reported From GEMS
17.1	Mail Ballots Tabulated	28974		
17.2	Provisional Ballots Tabulated	0		
17.3	AVU Ballots Tabulated	0		

Key

- ACP:** Address Confidentiality Program
- AVU:** Accessible Voting Unit
- Challenged:** Ballots that are not processed due to a variety of voter related issues / actions
- DIMS:** King County's election management / voter registration database
- GEMS:** King County's vote tabulation system
- WANDA Rejects:** Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

King County Canvassing Board
Election Summary Report
June 25, 2013

Election Summary

Issued	3,016	All issued ballots, including re-issues
Returned	1,476	All returned ballots, including mail, AVU, provisional, and protected records
Verified	1,453	Signature is verified and ballot is on time
Opened	1,453	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	1,453	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.44%	Tabulated / Returned
Percentage of Ballots Received Too Late	0.54%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	1.99%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued				
1	Total Number of Mail Ballots Issued		3016	
1.1	Number of mail ballots issued through DIMS system	2967		Sum of line 1.1 and 1.2
1.2	Number of mail ballots issued outside of DIMS system	49		Reported from DIMS. Includes reissues.
2	Total Number of Provisional Ballots Issued		0	
2.1	Number of Provisional ballots issued by King County	0		
2.2	Number of Provisional ballots issued by other counties	0		Sum of lines 2.1 and 2.2
3	Total Number of AVU Ballots Issued		0	

King County Canvassing Board
Election Summary Report
June 25, 2013

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned				
4	Total Number of Mail Ballot Envelopes Returned		1476	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	1442		
4.2	Number of mail ballots envelopes returned and not reported in DIMS	34		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		0	
7	Total Number of Ballots Returned As Undeliverable		60	Not included in returns counts. For information purposes only.
Ballots Verified				
Ballots Challenged and Cancelled				
8	Total Number Mail Ballot Envelopes Verified and Accepted		1453	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	1420		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	33		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged		23	DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	ID Required	0		" "
9.2	NSMD	0		" "
9.3	NIB	0		" "
9.4	Name Change	1		" "
9.5	No Witness	0		" "

**King County Canvassing Board
Election Summary Report
June 25, 2013**

Line Item	Description	Sub-Totals	Totals	Comment
9.6	No Signature on envelope	2		"
9.7	No Signature on File	0		"
9.8	Power of Attorney	0		"
9.9	Miscellaneous Rejects	1		Reported in DIMS and reconciled with hand counts. Includes some ballots rejected by canvass board.
9.10	Returned too late	8		Reported from DIMS and reconciled with hand counts.
9.11	Signature Mismatches	9		"
9.12	Cross Signed	0		"
9.13	Incomplete Signature	1		"
9.14	Non-DIMS System Rejects	1		Ballots not accounted for in DIMS. May include ineligible/non-registered voters, system rejects, rejected ACP, prior election ballots, incomplete ballot packets.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged	0		
12	Total Number of AVU Ballots Verified and Accepted		0	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation				
14	Total Mail Ballots Opened and Sent to Tabulation		1453	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	0		Tracked in Opening
14.2	Alt Format Empty Envelopes	0		Tracked in Alt Format
14.3	Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation	0	0	Line 10 (DIMS) minus (Lines 15.1 + 15.2)

King County Canvassing Board
Election Summary Report
June 25, 2013

Line Item	Description	Sub-Totals	Totals	Comment
15.1	Provisional Ballot Empty Envelopes	0		Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation	0	0	

Ballots Tabulated		1453
17	Total Number of Ballots Tabulated	1453
17.1	Mail Ballots Tabulated	1453
17.2	Provisional Ballots Tabulated	0
17.3	AVU Ballots Tabulated	0

Key
ACP: Address Confidentiality Program
AVU: Accessible Voting Unit
Challenged: Ballots that are not processed due to a variety of voter related issues / actions
DIMS: King County's election management / voter registration database
GEMS: King County's vote tabulation system
WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Non-DIMs includes Pierce County Voters:
 Issued: 48
 Received and Verified: 33
 Rejected: 0

Reconciliation Form

County Name: **King**
 Election Date: **August 6, 2013**

Report prepared by: **Rene LeBeau**
 Contact number: **206-296-4659**

Registered Voters	
Active registered voters	1187888
Inactive registered voters	75067
Credited voters	1187888

Overall Ballot	Received	347020
Reconciliation	Counted	340236
Report total ballots for the entire election	Not Counted	6784
	Discrepancy	0

Yes No Is the cell "Discrepancy" showing zero?
 If other than zero, attach an explanation of the process followed to account for the discrepancy.

Yes No Does the number of "credited voters" equal the number of overall ballots reported as "counted?"
 If not, attach an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 434-262-070 and 434-262-100.

Category Reconciliation (detailed accounting of ballots reported above in the Overall Ballot Reconciliation)

	Issued (number of voters issued ballots)	Received	Ballots forwarded to other counties	Accepted (equal to "Counted" as reported in Overall Ballot Reconciliation)	Rejected & not counted	Category Discrepancy (all ballots accounted for when zero)
Totals for all voters	1195974	347020	0	340236	6784	0
UOCAVA	17879	2192	n/a	2153	39	0
Federal write-in	n/a	0	n/a	0	0	0
Provisional (include provisional ballots from other counties)	4	4	0	4	0	0
DREs (do not report ballots filled in with Automarks)	106	106	n/a	106	0	0
All others not already reported in the categories above (including regular ballots & ACF)	1177985	344718	0	337973	6745	0

Yes No Do totals under "Category Discrepancy" all calculate to zero?
 If other than zero, attach an explanation of the category discrepancy.

Yes No Are the totals for all voters the same as reported in the Overall Ballot Reconciliation?
 If not, attach an explanation of the discrepancy.

Additional information requested by the Secretary of State. Please answer the questions below:

For all returned ballots, how many were by:

Email	459
Non-standard mail	751
Fax	46
Deposited at staffed, unstaffed deposit sites and at voting centers.	51746

Of all ballots returned, how many were generated through:

MyBallot	n/a
Other online programs	1110
PDF originating from county	none
AutoMark	n/a

AutoMarks: Please provide an estimate of the number of voters using the AutoMark in the box to the right.

Reconciliation Form

County Name: **King**
 Election Date: **November 5, 2013**

Report prepared by: **Rene LeBeau**
 Contact number: **206-477-4228**

Registered Voters	
Active registered voters	1,175,879
Inactive registered voters	99,610
Credited voters	551,712

Overall Ballot Received	562,549
Reconciliation Counted	551,665
Report total ballots for the entire election	* Not Counted 10,884
Discrepancy	0

Yes **No** Is the cell "Discrepancy" showing zero? If other than zero, attach an explanation of the process followed to account for the discrepancy.

Yes **No** Does the number of "credited voters" equal the number of overall ballots reported as "counted"? If not, attach an explanation of the discrepancies and/or the process followed to resolve the discrepancies per WAC 434-262-060, 434-262-070 and 434-262-100.

* Includes Canvass Board rejects (14) and Empty Envelopes (33), Total 47.

Category Reconciliation (detailed accounting of ballots reported above in the Overall Ballot Reconciliation)

	Issued (number of voters issued ballots)	Received	Ballots forwarded to other counties	Accepted (equal to "Counted" as reported in Overall Ballot Reconciliation)	* Rejected & not counted	Category Discrepancy (all ballots accounted for when zero)
Totals for all voters	1,185,738	562,549	0	551,665	10,884	0
UOCAVA	17,806	3,294	n/a	3,241	53	0
Federal write-in	n/a	0	n/a	0	0	0
Provisional (include provisional ballots from other counties)	41	41	0	35	6	0
DREs (do not report ballots filled in with Automarks)	358	358	n/a	358	0	0
All others not already reported in the categories above (including regular ballots & ACP)	1,167,531	558,856	0	548,031	10,825	0

Yes **No** Do totals under "Category Discrepancy" all calculate to zero? If other than zero, attach an explanation of the category discrepancy.

Yes **No** Are the totals for all voters the same as reported in the Overall Ballot Reconciliation? If not, attach an explanation of the discrepancy.

Additional information requested by the Secretary of State. Please answer the questions below:

For all returned ballots, how many were by:		Of all ballots returned, how many were generated through:	
Email	929	MyBallot	
Non-standard mail	96	Other online programs	2,797
Fax	113,835	PDF originating from county	
Deposited at staffed, unstaffed deposit sites and at voting centers.		n/a	

AutoMarks: Please provide an estimate of the number of voters using the AutoMark in the box to the right.

**King County Canvassing Board
Election Summary Report
February 11, 2014**

Election Summary

Active Registered Voters	630,721	As of 2/11/14
Issued	633,387	All issued ballots, including re-issues
Returned	199,192	All returned ballots, including mail, AVU, provisional, and protected records
Verified	195,478	Signature is verified and ballot is on time
Opened	195,464	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	195,464	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.13%	Tabulated / Returned
Percentage of Ballots Received Too Late	1.00%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	0.70%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued				
		633387		
1	Total Number of Mail Ballots Issued		633378	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	633275		Reported from DIMS. Includes reissues.
1.2	Number of mail ballots issued outside of DIMS system	103		
2	Total Number of Provisional Ballots Issued		0	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	0		
2.2	Number of Provisional ballots issued by other counties	0		
3	Total Number of AVU Ballots Issued		9	

King County Canvassing Board
Election Summary Report
February 11, 2014

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned				
4	Total Number of Mail Ballot Envelopes Returned		199192	
4.1	Number of mail ballot envelopes returned and reported in DIMS	199154		Sum of line 4.1 and 4.2
4.2	Number of mail ballots envelopes returned and not reported in DIMS	29		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		9	
7	Total Number of Ballots Returned As Undeliverable		4445	Not included in returns counts. For information purposes only.

Ballots Verified				
Ballots Challenged and Cancelled				
8	Total Number Mail Ballot Envelopes Verified and Accepted		195469	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	195441		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	28		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged	3714		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	ID Required	0		Ballots accounted for in DIMS.
9.2	NSMD	21		"
9.3	NIB	0		"
9.4	Name Change	5		"
9.5	No Witness	4		"
9.6	No Signature on envelope	404		"
9.7	No Signature on File	8		"
9.8	Power of Attorney	12		"
9.9	Miscellaneous Rejects	0		"
9.10	Returned too late	1996		"

**King County Canvassing Board
Election Summary Report
February 11, 2014**

Line Item	Description	Sub-Totals	Totals	Comment
9.11	Signature Miscompare	1049		"
9.12	Cross Signed	0		"
9.13	Incomplete Signature	214		"
9.14	Non-DIMS System Rejects	1		Ballots accounted for but not in DIMS.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged	0		
12	Total Number of AVU Ballots Verified and Accepted		9	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation				
		195464		
14	Total Mail Ballots Opened and Sent to Tabulation		195455	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	12		Tracked in Opening
14.2	Alt Format Empty Envelopes	2		Tracked in Alt Format
14.3	Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation		0	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0		Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation		9	

Ballots Tabulated				
		195464		
17	Total Number of Ballots Tabulated		195464	Reported From GEMS
17.1	Mail Ballots Tabulated	195455		
17.2	Provisional Ballots Tabulated	0		
17.3	AVU Ballots Tabulated	9		

King County Canvassing Board
 Election Summary Report
 February 11, 2014

Line Item	Description	Sub-Totals	Totals	Comment
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Key

- ACP:** Address Confidentiality Program
- AVU:** Accessible Voting Unit
- Challenged:** Ballots that are not processed due to a variety of voter related issues / actions
- DIMS:** King County's election management / voter registration database
- GEMS:** King County's vote tabulation system
- WANDA Rejects:** Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

**King County Canvassing Board
Election Summary Report
April 22, 2014**

Election Summary

Active Registered Voters	1,174,773	As of 4/22/14
Issued	1,181,996	All issued ballots, including re-issues
Returned	454,197	All returned ballots, including mail, AVU, provisional, and protected records
Verified	445,224	Signature is verified and ballot is on time
Opened	445,190	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	445,190	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.02%	Tabulated / Returned
Percentage of Ballots Received Too Late	0.94%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	1.00%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued				
1	Total Number of Mail Ballots Issued		1181996	
1.1	Number of mail ballots issued through DIMS system	1181687	1181875	Sum of line 1.1 and 1.2
1.2	Number of mail ballots issued outside of DIMS system	188		Reported from DIMS. Includes reissues.
2	Total Number of Provisional Ballots Issued		0	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	0		
2.2	Number of Provisional ballots issued by other counties	0		
3	Total Number of AVU Ballots Issued		121	

**King County Canvassing Board
Election Summary Report
April 22, 2014**

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned				
4	Total Number of Mail Ballot Envelopes Returned		454197	
4.1	Number of mail ballot envelopes returned and reported in DIMS	454008	454076	Sum of line 4.1 and 4.2
4.2	Number of mail ballots envelopes returned and not reported in DIMS	68		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
5	Total Number of Provisional Ballots Returned		0	
6	Total Number of AVU Ballots Returned		121	
7	Total Number of Ballots Returned As Undeliverable		11769	Not included in returns counts. For information purposes only.

Ballots Verified				
Ballots Challenged and Cancelled				
8	Total Number Mail Ballot Envelopes Verified and Accepted		445103	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	445035		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	68		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged		8973	DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	ID Required		0	Ballots accounted for in DIMS.
9.2	NSMD		32	" "
9.3	NIB		0	" "
9.4	Name Change		9	" "
9.5	No Witness		20	" "
9.6	No Signature on envelope		1027	" "
9.7	No Signature on File		12	" "
9.8	Power of Attorney		49	" "
9.9	Miscellaneous Rejects		23	" "

King County Canvassing Board
Election Summary Report
April 22, 2014

Line Item	Description	Sub-Totals	Totals	Comment
9.10	Returned too late - USPS (4124)and BDOL (150)	4274		Includes late USPS and drop locations. Ballots accounted for in DIMS.
9.11	Signature Miscompares	2907		Ballots accounted for in DIMS.
9.12	Cross Signed	0		"
9.13	Incomplete Signature	620		"
9.14	Non-DIMS System Rejects	0		Ballots accounted for but not in DIMS.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged	0		
12	Total Number of AVU Ballots Verified and Accepted		121	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation				
				445190
14	Total Mail Ballots Opened and Sent to Tabulation		445069	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	26		Tracked in Opening
14.2	Alt Format Empty Envelopes	7		Tracked in Ballot Review
14.3	Ballots Rejected by Canvassing Board (credit not removed in DIMS)	1		Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation		0	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0		Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation		121	

Ballots Tabulated				
				445190
17	Total Number of Ballots Tabulated		445190	Reported From GEMS
17.1	Mail Ballots Tabulated	445069		
17.2	Provisional Ballots Tabulated	0		
17.3	AVU Ballots Tabulated	121		

King County Canvassing Board
Election Summary Report
April 22, 2014

Line Item	Description	Sub-Totals	Totals	Comment
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Key

ACP: Address Confidentiality Program

AVU: Accessible Voting Unit

Challenged: Ballots that are not processed due to a variety of voter related issues / actions

DIMS: King County's election management / voter registration database

GEMS: King County's vote tabulation system

WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Notes:

Ballots with signatures challenged: 10,733

Signature challenges resolved: 6,057

Reconciliation Form				Registered voters eligible to participate	
County name	King	Active registered voters	1175330		
Election date	August 5, 2014	Inactive registered voters	123667		
Category Reconciliation (detailed accounting of ballots)					
Issued (number of voters issued ballots)	Ballots Received	Ballots Accepted	Ballots forwarded to other counties	Ballots Not Counted (includes empty envelopes and rejects)	Discrepancy (If zero, category balances)
Totals for all voter categories	1184513	351927	344583	7344	0
UOCAVA	16955	2320	2283	37	0
Federal write-in	0	0	0	0	0
Provisional (include provisional ballots from other counties)	12	12	5	7	0
DRES (do not report ballots filled in with Asterisks)	86	86	86	0	0
All voters not reported above (including regular ballots & ACP)	1167460	349509	342209	7300	0
Write Answer Here					
Are all separate category discrepancy cells zero? If other than zero, check calculations or provide explanation of the category discrepancy.					
Voters credited to ballots counted ! Use Enter to move down					
Credited voters in EMS	344547	Overall Ballot Reconciliation ! Use Enter to move down			
Subtract: credited envelopes without ballots - includes 3 rejected prior election ballots.	23	Ballots Received	351927		
Add: voters not credited in EMS (examples: FWAB or ACP)	59	Counted	344583		
Total valid ballots	344583	Not Counted	7344		
Discrepancy	0	Discrepancy	0		
Write Explanation Here					
If unable to reconcile the number of ballots received, counted, and/or rejected, use this space to describe the investigative process followed.					

County name	King	Active registered voters	1175330
Additional information requested by the Secretary of State. Please answer the questions below:			
For all returned ballots, how many were by:		Of all ballots returned, how many were generated through:	
Email	500	MyBallot	
Fax	39	Other online programs	1010
Deposited at staffed, unstaffed deposit sites and voting centers.	55824	PDF originating from county	
Report prepared by	Rene LeBeau		
Contact number	206-477-4228		

Reconciliation Form				Registered voters eligible to participate		
County name	King	Active registered voters	1181076			
Election date	November 4, 2014	Inactive registered voters	131357			
Category Reconciliation (detailed accounting of ballots)						
	Issued (number of voters issued ballots)	Ballots Received	Ballots Accepted	Ballots forwarded to other counties	Ballots Not Counted	Discrepancy (If zero, category balances)
Totals for all voter categories	1196055	644192	631020	23	13149	0
UOCAVA	17522	4831	4745		86	0
Federal write-in		6	6		0	0
Provisional (include provisional ballots from other counties)	130	130	85	23	22	0
DREs (do not report ballots filled in with Automatics)	760	760	760		0	0
All voters not reported above (including regular ballots & ACP)	1177643	638465	625424	0	13041	0
Write Answer Here						
Are all separate category discrepancy cells zero? If other than zero, check calculations or provide explanation of the category discrepancy.						
Voters credited to ballots counted ! Use Enter to move down						
Credited voters in EMS	630949	Overall Ballot Reconciliation ! Use Enter to move down				
Subtract: credited envelopes without ballots (includes 3 rejected ballots)	26	Ballots Received	644192			
Add: voters not credited in EMS (examples: FWAB or ACP)	97	Counted	631020			
Total valid ballots	631020	Not Counted	13172			
Discrepancy	0	Discrepancy	0			
Write Explanation Here						
If unable to reconcile the number of ballots received, counted, and/or rejected, use this space to describe the investigative process followed.						

County name	King	Active registered voters	1181076
Additional information requested by the Secretary of State. Please answer the questions below:			
For all returned ballots, how many were by:		Of all ballots returned, how many were generated through:	
Email	1714	MyBallot	0
Fax	183	Other online programs	5247
Deposited at staffed, unstaffed deposit sites and voting centers.	139453	PDF originating from county	0
Report prepared by	Rene LeBeau and Julie Wise		
Contact number	206-390-5099 or 206-423-9648		

Reconciliation Form				Registered voters eligible to participate		
County name	King			Active registered voters	86,955	
Election date	February 10, 2015			Inactive registered voters	9,099	
Category Reconciliation (detailed accounting of ballots)						
	Issued (number of voters issued ballots)	Ballots Received	Ballots Accepted	Ballots Not Counted		
				Ballots forwarded to other counties	Ballots Rejected (includes 1 empty envelope and 19 non system rejects)	
Totals for all voter categories	87,739	31,755	31,090	0	665	Discrepancy (If zero, category balances)
UOCAVA	964	156	150	n/a	6	0
Federal write-in	n/a	0	0	n/a	0	0
Provisional (include provisional ballots from other counties)	1	1	0	0	1	0
DREs (do not report ballots filled in with Automarks)	5	5	5	n/a	0	0
All voters not reported above (including regular ballots & ACP)	86,769	31,593	30,935	0	658	0
Are all separate category discrepancy cells zero? If other than zero, check calculations or provide explanation of the category discrepancy.		Write Answer Here				
Voters credited to ballots counted ! Use Enter to move down		If the number of "total valid ballots" differs from the number of "ballots counted," provide an explanation in the space below.			Overall Ballot Reconciliation ! Use Enter to move down	
Credited voters in EMS	31082	Write Explanation Here			Ballots Received	31755
Subtract: credited envelopes without ballots	1				Counted	31090
Add: voters not credited in EMS (examples: FWAB or ACP)	9				Not Counted	665
Total valid ballots	31090				Discrepancy	0
Discrepancy	0					
If unable to reconcile the number of ballots received, counted, and/or rejected, use this space to describe the investigative process followed.		Write Explanation Here				

County name	King	Active registered voters	86,955
Additional information requested by the Secretary of State. Please answer the questions below:			
For all returned ballots, how many were by:		Of all ballots returned, how many were generated through:	
Email	23	MyBallot	0
Fax	1	Other online programs	53
Deposited at staffed, unstaffed deposit sites and voting centers.	6,279	PDF originating from county	0
Report prepared by	Jerelyn Hampton and Julie Wise		
Contact number	206-477-4107 and 206-390-5099		
		Please provide an estimate of the number of voters using the AutoMark® in the box to the right.	AutoMark® voters:

**King County Canvassing Board
Election Summary Report
February 10, 2015 Special Election**

Election Summary

Active Registered Voters	86,955	As of February 10, 2015
Issued	87,739	All issued ballots, including re-issues
Returned	31,755	All returned ballots, including mail, AVU, provisional, and protected records
Verified	31,091	Signature is verified and ballot is on time
Opened	31,090	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	31,090	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	97.91%	Tabulated / Returned
Percentage of Ballots Received Too Late	0.99%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	0.80%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued			87,739	
1	Total Number of Mail Ballots Issued		87,733	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	87,715		Reported from DIMS. Includes reissues.
1.2	Number of mail ballots issued outside of DIMS system	18		
2	Total Number of Provisional Ballots Issued		1	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	1		Includes OBMP ballots.
2.2	Number of Provisional ballots issued by other counties	0		
3	Total Number of AVU Ballots Issued		5	

**King County Canvassing Board
Election Summary Report
February 10, 2015 Special Election**

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned			31,755	
4	Total Number of Mail Ballot Envelopes Returned		31,749	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	31,721		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
4.2	Number of mail ballots envelopes returned and not reported in DIMS	28		
5	Total Number of Provisional Ballots Returned		1	
6	Total Number of AVU Ballots Returned		5	
7	Total Number of Ballots Returned As Undeliverable		703	Not included in returns counts. For information purposes only.

Ballots Verified			31,091	
Ballots Challenged and Cancelled			664	
8	Total Number Mail Ballot Envelopes Verified and Accepted		31,086	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	31,077		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	9		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged	663		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	Incomplete Signature	0		Ballots accounted for in DIMS.
9.2	Name Change	0		" "
9.3	No Witness	1		" "
9.4	No Signature on Envelope	76		" "
9.5	No Signature - Moved/Deceased	7		" "
9.6	No Signature on File	1		" "
9.7	Original Materials Required	0		" "
9.8	Power of Attorney	3		" "
9.9	Miscellaneous Rejects	2		" "
9.10	Returned too late - USPS	313		" "

**King County Canvassing Board
Election Summary Report
February 10, 2015 Special Election**

Line Item	Description	Sub-Totals	Totals	Comment
9.11	Returned too late - BDOL	24		" "
9.12	Signature Miscompares	217		" "
9.13	Cross Signed	0		" "
9.14	Non-DIMS System Rejects	19		Ballots accounted for but not in DIMS.
10	Total Number of Provisional Ballots Verified and Accepted		0	
11	Total Number of Provisional Ballots Challenged	1		
12	Total Number of AVU Ballots Verified and Accepted		5	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation		31,090	
14	Total Mail Ballots Opened and Sent to Tabulation	31,085	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	1	Tracked in Opening
14.2	Alt Format Empty Envelopes	0	Tracked in Ballot Review
14.3	Ballots Rejected (credit not removed in DIMS)	0	Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation	0	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0	Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0	Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation	5	

Ballots Tabulated		31,090	
17	Total Number of Ballots Tabulated	31,090	Reported From GEMS
17.1	Mail Ballots Tabulated	31,085	
17.2	Provisional Ballots Tabulated	0	
17.3	AVU Ballots Tabulated	5	

**King County Canvassing Board
Election Summary Report
February 10, 2015 Special Election**

Line Item	Description	Sub-Totals	Totals	Comment
	<p>Key</p> <p>ACP: Address Confidentiality Program</p> <p>AVU: Accessible Voting Unit</p> <p>Challenged: Ballots that are not processed due to a variety of voter related issues / actions</p> <p>DIMS: King County's election management / voter registration database</p> <p>GEMS: King County's vote tabulation system</p> <p>OBMP: Online Ballot Marking Program</p> <p>WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned</p>			

Reconciliation Form				Registered voters eligible to participate		
County name	King			Active registered voters	1,185,271	
Election date	April 28, 2015			Inactive registered voters	90,267	
Category Reconciliation (detailed accounting of ballots)						
	Issued (number of voters issued ballots)	Ballots Received	Ballots Accepted	Ballots Not Counted		
				Ballots forwarded to other counties	Ballots Rejected (includes empty envelopes)	
Totals for all voter categories	1,193,718	299,172	293,373	0	5799	Discrepancy (If zero, category balances)
UOCAVA	16812	1923	1891	n/a	32	0
Federal write-in	n/a	0	0	n/a	0	0
Provisional (include provisional ballots from other counties)	1	1	1	0	0	0
DREs (do not report ballots filled in with Automarks)	24	24	24	n/a	0	0
All voters not reported above (including regular ballots & ACP)	1,176,881	297,224	291,457	0	5767	0
Are all separate category discrepancy cells zero? If other than zero, check calculations or provide explanation of the category discrepancy.		Write Answer Here				
Voters credited to ballots counted ! Use Enter to move down		If the number of "total valid ballots" differs from the number of "ballots counted," provide an explanation in the space below.			Overall Ballot Reconciliation ! Use Enter to move down	
Credited voters in EMS	293397	Write Explanation Here			Ballots Received	299172
Subtract: credited envelopes without ballots	24				Counted	293373
Add: voters not credited in EMS (examples: FWAB or ACP)	56				Not Counted	5799
Total valid ballots	293373				Discrepancy	0
Discrepancy	0					
If unable to reconcile the number of ballots received, counted, and/or rejected, use this space to describe the investigative process followed.		Write Explanation Here				

County name	King	Active registered voters	1,185,271
Additional information requested by the Secretary of State. Please answer the questions below:			
For all returned ballots, how many were by:		Of all ballots returned, how many were generated through:	
Email	336	MyBallot	0
Fax	23	Other online programs	481
Deposited at staffed, unstaffed deposit sites and voting centers.	41,830	PDF originating from county	0
Report prepared by	Julie Wise and Jerelyn Hampton		
Contact numbers	206-477-4176 and 206-477-4107		
		Please provide an estimate of the number of voters using the AutoMark® in the box to the right.	
		AutoMark® voters:	

**King County Canvassing Board
Election Summary Report
April 28, 2015 Special Election**

Election Summary

Active Registered Voters	1,185,271	As of April 28, 2015
Issued	1,193,718	All issued ballots, including re-issues
Returned	299,172	All returned ballots, including mail, AVU, provisional, and protected records
Verified	293,397	Signature is verified and ballot is on time
Opened	293,373	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	293,373	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.06%	Tabulated / Returned
Percentage of Ballots Received Too Late	1.44%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	1.06%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued			1,193,718	
1	Total Number of Mail Ballots Issued		1,193,693	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	1,193,508		Reported from DIMS. Includes reissues.
1.2	Number of mail ballots issued outside of DIMS system	185		
2	Total Number of Provisional Ballots Issued		1	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	0		Includes OBMP ballots.
2.2	Number of Provisional ballots issued by other counties	1		
3	Total Number of AVU Ballots Issued		24	

**King County Canvassing Board
Election Summary Report
April 28, 2015 Special Election**

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned			299,172	
4	Total Number of Mail Ballot Envelopes Returned		299,147	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	299,056		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
4.2	Number of mail ballots envelopes returned and not reported in DIMS	91		
5	Total Number of Provisional Ballots Returned		1	
6	Total Number of AVU Ballots Returned		24	
7	Total Number of Ballots Returned As Undeliverable		12,626	Not included in returns counts. For information purposes only.

Ballots Verified			293,397	
Ballots Challenged and Cancelled			5,775	
8	Total Number Mail Ballot Envelopes Verified and Accepted		293,372	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	293,316		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	56		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged	5775		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
9.1	Name Change - signature	1		Ballots accounted for in DIMS.
9.2	No Signature on Envelope - signature	603		" "
9.3	No Witness - signature	20		" "
9.4	Power of Attorney - signature	40		" "
9.5	Signature Miscompares - signature	737		" "
9.6	Cross Signed - administrative	0		" "
9.7	Incomplete Signature	0		" "
9.8	Miscellaneous Rejects - administrative	1		" "
9.9	No Signature - Moved/Deceased - administrative	42		" "
9.10	No Signature on File - administrative	1		" "

**King County Canvassing Board
Election Summary Report
April 28, 2015 Special Election**

Line Item	Description	Sub-Totals	Totals	Comment
9.11	Original Materials Required - administrative	0		" "
9.12	Returned too late - BDOL - administrative	95		" "
9.13	Returned too late - USPS - administrative	4200		" "
9.14	Non-DIMS System Rejects - administrative	35		Ballots accounted for but not in DIMS.
10	Total Number of Provisional Ballots Verified and Accepted		1	
11	Total Number of Provisional Ballots Challenged	0		
12	Total Number of AVU Ballots Verified and Accepted		24	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation		293,373	
14	Total Mail Ballots Opened and Sent to Tabulation	293,348	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	21	Tracked in Opening
14.2	Alt Format Empty Envelopes	3	Tracked in Ballot Review
14.3	Ballots Rejected (credit not removed in DIMS)	0	Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation	1	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0	Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0	Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation	24	

Ballots Tabulated		293,373	
17	Total Number of Ballots Tabulated	293,373	Reported From GEMS
17.1	Mail Ballots Tabulated	293,348	
17.2	Provisional Ballots Tabulated	1	
17.3	AVU Ballots Tabulated	24	

**King County Canvassing Board
Election Summary Report
April 28, 2015 Special Election**

Line Item	Description	Sub-Totals	Totals	Comment
	<p>Key</p> <p>ACP: Address Confidentiality Program</p> <p>AVU: Accessible Voting Unit</p> <p>Challenged: Ballots that are not processed due to a variety of voter related issues / actions</p> <p>DIMS: King County's election management / voter registration database</p> <p>GEMS: King County's vote tabulation system</p> <p>OBMP: Online Ballot Marking Program</p> <p>WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned</p>			

Reconciliation Form				Registered voters eligible to participate		
County name	King			Active registered voters	1,183,771	
Election date	August 4, 2015			Inactive registered voters	103,797	
Category Reconciliation (detailed accounting of ballots)						
	Issued (total number of ballots issued)	Ballots Received	Ballots Accepted	Ballots Not Counted		Discrepancy (If zero, category balances)
				Ballots forwarded to other counties	Ballots Rejected (includes empty envelopes and canvass rejects)	
Totals for all voter categories	1,206,231	295,181	289,596	1	5584	
UOCAVA	16720	1621	1596	n/a	25	0
Federal write-in	n/a	0	0	n/a	0	0
Provisional (include provisional ballots from other counties)	12	12	7	1	4	0
DREs (do not report ballots filled in with Automarks)	99	98	98	n/a	0	0
All voters not reported above (including regular ballots & ACP)	1,189,400	293,450	287,895	0	5555	0
Are all separate category discrepancy cells zero? If other than zero, check calculations or provide explanation of the category discrepancy.		Write Answer Here				
Voters credited to ballots counted ! Use Enter to move down		If the number of "total valid ballots" differs from the number of "ballots counted," provide an explanation in the space below.			Overall Ballot Reconciliation ! Use Enter to move down	
Credited voters in EMS	289620	Write Explanation Here			Ballots Received	295181
Subtract: credited envelopes without ballots	23				Counted	289596
Add: voters not credited in EMS (examples: FWAB or ACP)	53				Not Counted	5585
Total valid ballots	289596				Discrepancy	0
Discrepancy	0					
If unable to reconcile the number of ballots received, counted, and/or rejected, use this space to describe the investigative process followed.		Write Explanation Here				

County name	King	Active registered voters	1,183,771
Additional information requested by the Secretary of State. Please answer the questions below:			
For all returned ballots, how many were by:		Of all ballots returned, how many were generated through:	
Email	398	MyBallot	0
Fax	30	Other online programs	858
Deposited at staffed, unstaffed deposit sites and voting centers.	56,842	PDF originating from county	0
Report prepared by	Jerelyn Hampton and Julie Wise		
Contact number	206-477-4107 and 206-390-5099		

Please provide an estimate of the number of voters using the AutoMark® in the box to the right.

**King County Canvassing Board
Election Summary Report
August 4, 2015 Primary Election**

Election Summary

Active Registered Voters	1,183,771	As of August 4, 2015
Issued	1,206,231	All issued ballots, including re-issues
Returned	295,181	All returned ballots, including mail, AVU, provisional, and protected records
Verified	289,620	Signature is verified and ballot is on time
Opened	289,596	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	289,596	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.11%	Tabulated / Returned
Percentage of Ballots Received Too Late	1.34%	Returned too late / Returned
Percentage of Ballots Issued Received As Undeliverable	0.91%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued			1,206,231	
1	Total Number of Mail Ballots Issued		1,206,120	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	1,205,940		Reported from DIMS. Includes reissues.
1.2	Number of mail ballots issued outside of DIMS system	180		
2	Total Number of Provisional Ballots Issued		12	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	3		Includes OBMP ballots.
2.2	Number of Provisional ballots issued by other counties	9		
3	Total Number of AVU Ballots Issued		99	

**King County Canvassing Board
Election Summary Report
August 4, 2015 Primary Election**

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned			295,181	
4	Total Number of Mail Ballot Envelopes Returned		295,071	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	294,969		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
4.2	Number of mail ballots envelopes returned and not reported in DIMS	102		
5	Total Number of Provisional Ballots Returned		12	
6	Total Number of AVU Ballots Returned		98	
7	Total Number of Ballots Returned As Undeliverable		10,998	Not included in returns counts. For information purposes only.

Ballots Verified			289,620	
Ballots Challenged and Cancelled			5,562	
8	Total Number Mail Ballot Envelopes Verified and Accepted		289,515	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	289,462		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	53		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged	5556		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.13).
				Ballots accounted for in DIMS.
9.1	Name Change - signature	2		" "
9.2	No Signature on Envelope - signature	347		" "
9.3	No Witness - signature	17		" "
9.4	Power of Attorney - signature	14		" "
9.5	Signature Miscompares - signature	1133		" "
9.6	Cross Signed - administrative	0		" "
9.7	Miscellaneous Rejects - administrative	2		" "
9.8	No Signature - Moved/Deceased - administrative	24		" "
9.9	No Signature on File - administrative	4		" "

**King County Canvassing Board
Election Summary Report
August 4, 2015 Primary Election**

Line Item	Description	Sub-Totals	Totals	Comment
9.10	Original Materials Required - administrative	13		" "
9.11	Returned too late - BDOL - administrative	215		" "
9.12	Returned too late - USPS - administrative	3736		" "
9.13	Non-DIMS System Rejects - administrative	49		Ballots accounted for but not in DIMS (Wandas and ACPs).
10	Total Number of Provisional Ballots Verified and Accepted		7	
11	Total Number of Provisional Ballots Challenged	5		
12	Total Number of AVU Ballots Verified and Accepted		98	
13	Total Number of AVU Ballots Cancelled	1		

Ballots Opened and Sent to Tabulation		289,596	
14	Total Mail Ballots Opened and Sent to Tabulation	289,491	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	21	Tracked in Opening
14.2	Alt Format Empty Envelopes	2	Tracked in Ballot Review
14.3	Ballots Rejected (credit not removed in DIMS)	1	Accounted for in Canvassing Board Records.
15	Total Provisional Ballots Opened and Sent to Tabulation	7	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0	Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0	Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation	98	

Ballots Tabulated		289,596	
17	Total Number of Ballots Tabulated	289,596	Reported From GEMS
17.1	Mail Ballots Tabulated	289,491	
17.2	Provisional Ballots Tabulated	7	
17.3	AVU Ballots Tabulated	98	

**King County Canvassing Board
Election Summary Report
August 4, 2015 Primary Election**

Line Item	Description	Sub-Totals	Totals	Comment
	<p>Key</p> <p>ACP: Address Confidentiality Program</p> <p>AVU: Accessible Voting Unit</p> <p>Challenged: Ballots that are not processed due to a variety of voter related issues / actions</p> <p>DIMS: King County's election management / voter registration database</p> <p>GEMS: King County's vote tabulation system</p> <p>OBMP: Online Ballot Marking Program</p> <p>WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned</p>			

Reconciliation Form				Registered voters eligible to participate		
County name	King			Active registered voters	1,193,706	
Election date	November 3, 2015			Inactive registered voters	112,795	
Category Reconciliation (detailed accounting of ballots)						
	Issued (total number of ballots issued)	Ballots Received	Ballots Accepted	Ballots Not Counted		Discrepancy (If zero, category balances)
				Ballots forwarded to other counties	Ballots Rejected (includes empty envelopes)	
Totals for all voter categories	1,204,515	474,363	467,608	1	6754	
UOCAVA	16774	2759	2725	n/a	34	0
Federal write-in	n/a	0	0	n/a	0	0
Provisional (include provisional ballots from other counties)	47	52	34	1	17	0
DREs (do not report ballots filled in with Automarks)	274	274	274	n/a	0	0
All voters not reported above (including regular ballots & ACP)	1,187,420	471,278	464,575	0	6703	0
Are all separate category discrepancy cells zero? If other than zero, check calculations or provide explanation of the category discrepancy.		Write Answer Here				
Voters credited to ballots counted ! Use Enter to move down		If the number of "total valid ballots" differs from the number of "ballots counted," provide an explanation in the space below.			Overall Ballot Reconciliation ! Use Enter to move down	
Credited voters in EMS	467553	Write Explanation Here			Ballots Received	474363
Subtract: credited envelopes without ballots	17				Counted	467608
Add: voters not credited in EMS (examples: FWAB or ACP)	72				Not Counted	6755
Total valid ballots	467608				Discrepancy	0
Discrepancy	0					
If unable to reconcile the number of ballots received, counted, and/or rejected, use this space to describe the investigative process followed.		Write Explanation Here				

County name	King	Active registered voters	1,193,706
Additional information requested by the Secretary of State. Please answer the questions below:			
For all returned ballots, how many were by:		Of all ballots returned, how many were generated through:	
Email	792	MyBallot	0
Fax	52	Other online programs	2,419
Deposited at staffed, unstaffed deposit sites and voting centers.	124,837	PDF originating from county	0
Report prepared by	Jerelyn Hampton and Julie Wise		
Contact number	206-477-4107 and 206-390-5099		

**King County Canvassing Board
Election Summary Report
November 3, 2015 General Election**

Election Summary

Active Registered Voters	1,193,706	As of November 3 2015
Issued	1,204,515	All issued ballots, including re-issues
Returned	474,363	All returned ballots, including mail, AVU, provisional, and protected records
Verified	467,625	Signature is verified and ballot is on time
Opened	467,608	Verified ballots minus empty envelopes and Canvass Board rejects
Tabulated	467,608	All ballots cast

Statistical Percentages

Percentage of Ballots Returned where Ballot was Tabulated	98.58%	Tabulated / Returned
Percentage of Ballots Received Too Late	0.94%	Returned too late / Returned
Percentage of Ballots Received As Undeliverable	0.99%	Ballots Returned As Undeliverable / Total Mail Ballots Issued

Election Details

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Issued			1,204,515	
1	Total Number of Mail Ballots Issued		1,204,194	Sum of line 1.1 and 1.2
1.1	Number of mail ballots issued through DIMS system	1,204,009		Reported from DIMS. Includes reissues.
1.2	Number of mail ballots issued outside of DIMS system	185		ACPs
2	Total Number of Provisional Ballots Issued		47	Sum of lines 2.1 and 2.2
2.1	Number of Provisional ballots issued by King County	3		Includes OBMP ballots.
2.2	Number of Provisional ballots issued by other counties	44		
3	Total Number of AVU Ballots Issued		274	

**King County Canvassing Board
Election Summary Report
November 3, 2015 General Election**

Line Item	Description	Sub-Totals	Totals	Comment
Ballots Returned			474,363	
4	Total Number of Mail Ballot Envelopes Returned		474,037	Sum of line 4.1 and 4.2
4.1	Number of mail ballot envelopes returned and reported in DIMS	473,885		Manually tracked (includes ACP/Federal Write-ins/ WANDA rejects)
4.2	Number of mail ballots envelopes returned and not reported in DIMS	152		
5	Total Number of Provisional Ballots Returned		52	
6	Total Number of AVU Ballots Returned		274	
7	Total Number of Ballots Returned As Undeliverable		11,875	Not included in returns counts. For information purposes only.

Ballots Verified			467,625	
Ballots Challenged and Cancelled			6,738	
8	Total Number Mail Ballot Envelopes Verified and Accepted		467,317	Sum of line 8.1 and 8.2.
8.1	Number of Mail Ballots Verified and Accepted in DIMS	467,245		Reported from DIMS
8.2	Number of Mail Ballots Verified and Accepted but not in DIMS	72		Manually tracked (includes ACP/Federal Write-ins)
9	Total Number of Mail Ballot Envelopes Challenged	6720		DIMS data reconciled with hand counts and augmented with hand counts for non-DIMS ballots (sum of 9.1 - 9.14).
				Ballots accounted for in DIMS.
9.1	No Signature on Envelope - signature	445		" "
9.2	No Witness - signature	18		" "
9.3	Power of Attorney - signature	45		" "
9.4	Signature Miscompares - signature	1601		" "
9.5	Cross Signed - administrative	0		" "
9.6	Name Change - signature	0		" "
9.7	Miscellaneous Rejects - administrative	2		" "
9.8	No Signature - Moved/Deceased - administrative	32		" "
9.9	No Signature on File - administrative	6		" "

**King County Canvassing Board
Election Summary Report
November 3, 2015 General Election**

Line Item	Description	Sub-Totals	Totals	Comment
9.10	Original Materials Required - administrative	52		" "
9.11	Returned too late - BDOL - administrative	187		" "
9.12	Returned too late - USPS - administrative	4252		" "
9.13	Non-DIMS System Rejects - administrative	80		Ballots accounted for but not in DIMS.
10	Total Number of Provisional Ballots Verified and Accepted		34	
11	Total Number of Provisional Ballots Challenged	18		
12	Total Number of AVU Ballots Verified and Accepted		274	
13	Total Number of AVU Ballots Cancelled	0		

Ballots Opened and Sent to Tabulation		467,608		
14	Total Mail Ballots Opened and Sent to Tabulation		467,300	Line 8 (DIMS) minus (Lines 14.1 + 14.2 + 14.3)
14.1	Mail Ballot Empty Envelopes	14		Tracked in Opening
14.2	Alt Format Empty Envelopes	2		Tracked in Ballot Review
14.3	Ballots Rejected (credit not removed in DIMS)	1		Accounted for in Canvassing Board Records.(Priors)
15	Total Provisional Ballots Opened and Sent to Tabulation		34	Line 10 (DIMS) minus (Lines 15.1 + 15.2)
15.1	Provisional Ballot Empty Envelopes	0		Tracked in Opening process
15.2	Provisional Ballots Rejected by Canvassing Board (credit not removed in DIMS)	0		Accounted for in Canvassing Board Records.
16	Total AVU Verified Ballots Sent to Tabulation		274	

Ballots Tabulated		467,608		
17	Total Number of Ballots Tabulated		467,608	Reported From GEMS
17.1	Mail Ballots Tabulated	467,300		
17.2	Provisional Ballots Tabulated	34		

**King County Canvassing Board
Election Summary Report
November 3, 2015 General Election**

Line Item	Description	Sub-Totals	Totals	Comment
17.3	AVU Ballots Tabulated	274		

Key

ACP: Address Confidentiality Program

AVU: Accessible Voting Unit

Challenged: Ballots that are not processed due to a variety of voter related issues / actions

DIMS: King County's election management / voter registration database

GEMS: King County's vote tabulation system

OBMP: Online Ballot Marking Program

WANDA Rejects: Mail Ballot Envelopes not accepted by DIMS due to challenge or voter cancellation after ballot issued but prior to ballot returned

Election Summary

City of Seattle, Council District No. 1

Ballots Cast

November 3, 2015 Certified Election Results	27,757
December 3, 2015 Hand Recount Results	27,757
Variance:	0

December 3, 2015 Hand Recount Results	Original Results	Recount Results	Variance
Lisa Herbold	12,459	12,459	0
Shannon Braddock	12,420	12,420	0
Under Votes	2,713	2,722	9
Over Votes	1	1	0
Write Ins	164	155	-9
Total:	27,757	27,757	0

Notes: There were nine instances where a write in bubble was filled in but there was no name written on the line. This is the reason write-ins decreased by nine votes and under votes increased by nine votes.



King County

Department of Elections

Julie Wise, Director

March 31, 2016

The Honorable Joe McDermott
 Chair, King County Council
 Room 1200
 C O U R T H O U S E

Dear Councilmember McDermott:

I am pleased to transmit to you the King County Elections Annual Report. This report includes information about the previous year's elections and accomplishments, and is responsive to KCC 2.18.100, which requires that the Director of Elections submit a report by March 31st of each year.

Specifically, the code requires that the report include:

- *Detailed costs of conducting and administering special, primary and general elections in the county;*
- *Voter turnout data for the most-recent ten years for all special, primary and general elections;*
- *Accuracy data as measured by ballot reconciliation figures including, but not limited to, those required by Washington state law to be reported to the Secretary of State;*
- *Information about voters' pamphlets; and*
- *Information about developing trends in the elections department, which incorporates on-going reforms and continuous improvement programs.*

This year, consistent with our on-going commitment to providing user-friendly, accessible information online, we've designed the [Annual Report in a web format](#) - as well as developed an Executive Summary for print. I've also enclosed several appendices of data in order to fully comply with the code requirements.

I am very proud of the work we did in 2015, in particular the continuation of our streak to 27 straight elections without a single discrepancy, and our improvements to customer service. Thank you for your continued partnership and I hope you find the enclosed report helpful and informative.

Sincerely,

Julie Wise
 Elections Director

Enclosures

cc: King County Councilmembers
ATTN: Carolyn Busch, Chief of Staff
 Anne Noris, Clerk of the Council
 Ellen Hansen, Chair, Citizen Elections Oversight Committee

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King County

Election Procedures Review | 2015 Primary

Issued December 2015

The report does not affect the validity of the outcome of a primary or election or the validity of any canvass of returns (RCW 29A.04.570).



Elections Division

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Review Process

The county elections department procedures review process:

- Promotes consistency of election administration statewide.
- Provides feedback to the County Auditor.
- Highlights best practices in our state.

County elections departments are scheduled for review every 5 years.¹

This review, required by state law, evaluates King County Elections Department procedures and practices. A certified elections administrator from the Elections Division of the Office of the Secretary of State conducted the review.

The reviewer followed a checklist containing 74 election procedures and processes. The election department procedures were reviewed against 77 state statutes, 63 state rules, and 3 federal acts regarding the administration of elections and voter registration. The reviewer observed election practices during the 2015 Primary. Written procedures and county documentation were analyzed for compliance with state laws and rules.

¹RCW 29A.04.560, RCW29A.04.570

County Elections Department Fact Sheet

Election: 2015 Primary

Registered voters: 1,183,771

Ballots returned: 295,181

Percentage of voter turnout: 25

Total ballot deposit sites available: 25

Voting centers: 3

Scheduled mobile van sites available: 12

24-hour deposit sites available: 10

Jurisdictions: 28

Permanent staff: 63

Certified Election Administrators: 29

Seasonal staff: 157

Unique challenges: Large geographic area, high number of jurisdictions and precincts, diverse population densities in urban and rural areas, and a wide range of socioeconomic and cultural influences.

County square miles: 2,307

Incorporated areas: 39

Best Practices

County elections department activities that improve efficiency, accuracy, and voter services.

Ballot Drop-off Vans

King County Elections (KCE) deployed 12 mobile deposit sites across the county via “Ballot Drop-off Vans.” The vans were parked in strategic locations with ample signage, and staffed with trained employees to serve voters. In addition to King County’s 10 permanent drop boxes, these temporary sites were open for three days and promoted within the voters’ pamphlet, mail ballot packet materials, and on the department’s website.



Figure 1. Ballot drop-off van



Figure 2. Mobile ballot drop box

Confirmation Photograph

Once a staffed ballot deposit site was arranged according to the election department’s plan (van, tent, mobile drop box, materials), staff immediately took a picture of the site. This “confirmation photograph” was sent back to the department and reviewed by lead elections staff to assure quality of the location set-up. This quick and simple technique allowed KCE to confirm each mobile site was deployed and ready as planned.

Voter Services

Email follow-up. King County Elections utilized email addresses provided by voters to send helpful reminders throughout the election cycle. For example, the department sent follow-up emails to military and overseas voters reminding them how to access the MOVE Act compliant electronic ballot.

KCE also sent periodic emails to each voter whose ballot signature was missing or challenged. These outreach reminders were sent before the required 3-day calling period (prior to Certification Day) to reduce the number of calls and better serve voters.

Educational information. Through coordinated messaging, quick reference cards at voting centers, local celebrity endorsements, and online quizzes such as, “Test your Elections IQ” –

KCE makes education a priority. For example, the online quiz helps voters understand whether or not they're eligible to vote in Washington State. Instructional videos on the website educate voters about voting by mail. Focused public service announcements teach (and entertain) voters about the importance of signing return envelopes. The department's exemplary emphasis on educating voters benefits all voters and counties in our state.

Counter service. King County Elections used a dual monitor set-up at its service counter to help voters see important registration and voting information. While the KCE employee viewed the election management system on one side of the counter, the voter could see his or her requested information on the other side of the counter. The employee protected certain pieces of information, answered questions about challenged ballots, and instantly displayed information pertinent to the voter. The dual monitor set-up improved transparency and eliminated the awkward obstacles of an office counter.

King County Elections also provides a year-round public kiosk open to any voter in the state. The public may log in to the voter registration tool, "MyVote" or print a precinct-specific ballot from "MyBallot." For voters registered in other counties, the department prepares pre-printed labels to help voters mail their ballots to the correct county.



Figure 3. Dual monitor set-up

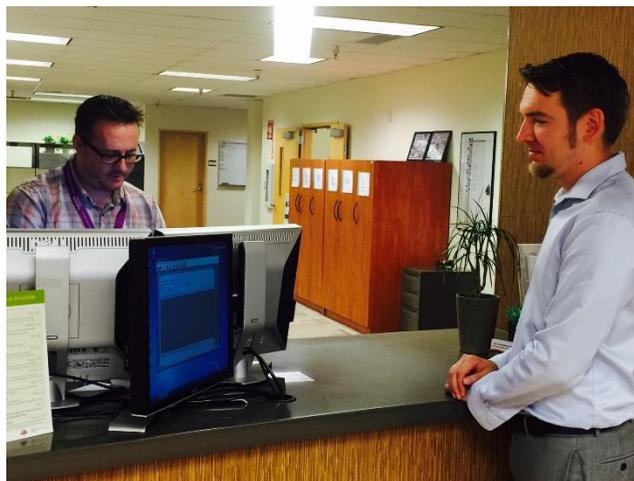


Figure 4. Dual monitor with customer

Logic & Accuracy Test—Observer Areas

The official Logic & Accuracy Test demonstrated the accuracy of the ballot counting system. King County Elections printed a useful agenda for test day along with a list of additional "Observable Opportunities" for election observers. The department provided an organized area for observers to learn and gather throughout the election, and a second area for the test itself. In particular, a very large computer monitor was set up allowing all observers to view the uploading of electronic results into the state's Washington Election Information System (WEI).

Second Signature Check—Hands-free Application

When a signature on a returned ballot was questioned by the initial signature checking team, King County Elections referred the ballot to a second team. The second team reviewed the questioned signature before determining whether a notice should be sent to the voter. This “second review” guaranteed that more than one staff person analyzed the signature for acceptance.

KCE also collaborated with its IT department to develop an electronic solution to display signatures needing a second review. The “hands-free” application improved efficiency by allowing accepted ballots to be processed faster, while questioned ballots were flagged and easily researched electronically. This innovation eliminated the cumbersome, manual process of organizing and pulling challenged paper ballots for second review. Finally, the voter services team also had the ability to access the application to immediately answer questions voters had about their questioned ballots.

Ballot Privacy Sheet

For ballots returned electronically, King County Elections devised a simple ballot privacy sheet that covered vote responses, but also revealed important “office use” information. One corner of the privacy cover sheet was cut at an angle permitting accurate scanning of the necessary quick response (QR) code while keeping all voter marks covered. This useful modification promoted efficiency, but more importantly, it preserved the voter’s privacy throughout the administrative process.

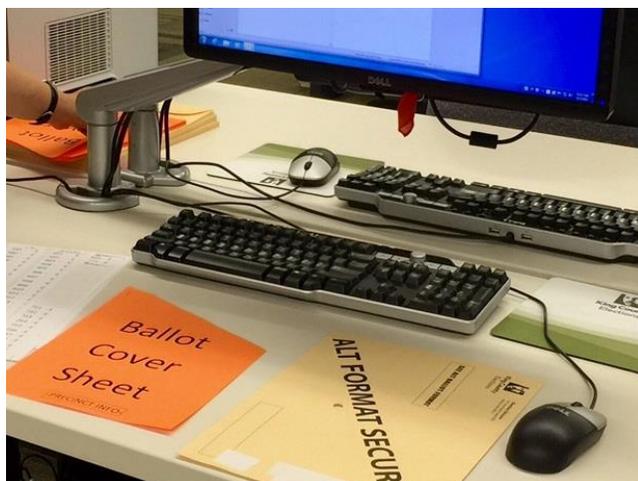


Figure 3. Ballot privacy sheet for electronically returned ballots

Ballot Processing—Reference Materials

Teams of two. King County Elections routinely collects data to improve the efficiency of its process. Through collecting such data, the department learned that opening and inspecting ballots in teams of two is faster and more accurate than individual inspectors working independently. New employees worked with smaller batches, known as “training batches.”

Opener’s checklist. The teams of two opening and inspecting ballots documented every action taken on the “Opener’s Checklist.” The list, similar to a “batch slip,” required election workers to write and “check off” each completed step of processing a batch.

Self-review list. A laminated list of basic reminders was placed at each ballot processing table. The “10-min Self Review” reminded workers of the important steps to complete before the batch moved to the next step of the process, along with the Opener’s Checklist. This type of self-evaluation by election workers contributes to accuracy.

Scanning reference card. A “Quick Reference” list in the ballot tabulation area reminded scanning operators how to operate and troubleshoot the ballot scanning equipment. This emphasis on reference materials for staff reduces confusion and errors.

Ballot Processing—Visual Indicators

King County Elections emphasized visual indicators to help election employees accurately process ballots.

Pre-paid envelopes. The department printed visual indicators (codes) on all pre-paid envelopes containing time-sensitive notices for voters. The notices with “like issues” were processed in groups when returned from voters in the mail. Essentially, the code on the envelope helps election workers sort envelopes before opening them, allowing for quicker delivery to the actual team doing the work. This innovation sprouted from a Lean event to improve efficiency and accuracy.

Color. The department used color to ensure integrity of the process. For example, trays of ballot envelopes “ready for opening” were easily identified by the color yellow. Trays containing ballots for “special handling” were identified by the color green. Blue trays contained challenged ballots and orange trays contained alternate format ballots.

Another example of color use was observed in the ballot scanning area. After a batch of ballots was scanned through the tabulation system, the department coded the box with a yellow seal to show it was complete and no further work needed. When a batch of ballots was waiting to be scanned, the department coded the box with a blue seal until it was scanned, then a yellow seal was applied. Batches of ballots waiting to be adjudicated had a red seal until scanned and complete, then a yellow seal was applied. The goal was to achieve accuracy through obvious visual indicators.



Figure 4. Color coded trays



Figure 5. Staff prepping ballots for scanning

Reconciliation

The ballot processing practices described in this section resulted in King County's ability to reconcile ballots received with the numbers accepted and rejected. Given the population density of the county, the department's ability to reconcile ballots is impressive.

Again, collaborating with its IT department and implementing innovations from Lean events, the department developed a dynamic database specifically for reconciliation. The application allows each team to update ballot numbers throughout the day, instead of using one spreadsheet for one employee to enter data at the end of the day. This tool improves the department's ability to troubleshoot throughout the day and reconcile accurately on a daily basis.

Remarkably, King County has reconciled every ballot through 25 consecutive elections.

Election Day Deposit Site Management—Parking Lots

In addition to parking spaces reserved for voters with accessible needs, King County Elections made a special effort to leave space for increased traffic on Election Day. Bright orange cones with, "Voter Parking Only" signs reserved additional spaces for voters.

To ensure ballot deposit boxes were locked precisely at 8:00 p.m. on Election Night, the department placed an atomic clock on top of each box to clearly display the time for both voters and staff. Clocks, LED lanterns, and bullhorns for announcing the time were used at each site.

Finally, to clearly indicate the last car eligible to deposit a ballot (in the parking lot no later than 8:00 p.m.), a staff person followed the car with a large sign marked, "End of Line." The traffic pattern from the street to the deposit box was also lined with staff and signage.



Figure 7. "End of line" signage



Figure 6. "Voter Parking Only" signage

Suggestions for Improvement

These suggestions assist the county elections department in implementing state and federal laws and rules.

Voter Registration

Voters should only be required to provide information necessary to complete the registration application. The multi-purpose **verification notice** provided by King County Elections for the election review indicates voters are asked to supply the five required elements for registration regardless if they provided it the first time. Verification notices should indicate the precise information the voter is required provide.²

Accessible Voting Centers

The arrangement of accessible voting units (AVUs) at three voting centers allowed observers and voters waiting in the center to view ballots displayed on AVU screens. King County Elections anticipated the volume of voters on Election Day and devised accessible pathways to the units. However, the physical arrangement and number of AVUs in each center contributed to privacy issues.

The voting unit's standard privacy screen provides minimal privacy for voters with disabilities. It was still possible to view a voter's choices from different perspectives in each voting center. The elections department needs to provide additional privacy for voters using AVUs to ensure "absolute secrecy" as required by the state constitution.³

Ballot Deposit Sites—Late Ballots

At exactly 8:00 p.m. on Election Day, ballot drop boxes were properly secured to prevent the deposit of additional (late) ballots. After 8:00 p.m., staff provided voters a card containing contact information and an explanation that drop boxes close at 8:00 p.m. KCE also kept its phone bank open to assist voters with questions.

According to county election procedures, staff members closing the sites do not accept late ballots from voters. However, only the County Canvassing Board may determine final rejection or acceptance of late ballots. KCE must accept late ballots when offered by voters, and refer such ballots to the Canvassing Board for rejection.⁴

Mobile Ballot Deposit Sites

Ballot boxes must be secured at all times with seal logs that document each time the box is opened. A strap around the mobile ballot deposit box does not document nor detect access to

² RCW [29A.08.110](#); [NVRA](#)

³ RCW [29A.40.160\(4\)](#) - WA Constitution: [ARTICLE 6, SECTION 6](#) - WAC [434-250-105](#)

⁴ WAC [434-250-100\(2\)](#)

ballots in the box. The elections department must use uniquely numbered seals and seal logs to detect access until ballots have been removed.⁵

Canvassing Board—Open Public Meeting

All meetings of the County Canvassing Board fall under the rules of the Open Public Meetings Act.⁶ King County Elections held its meeting for the public, but it was challenging for observers to hear the discussion of the board members and understand how each member voted. Challenged ballots and voter intent issues were momentarily projected on a wall as a courtesy to observers, but the Board's determinations could not be heard nor seen. The information was not available in the meeting minutes.

King County Elections must ensure that attendees are able to see and hear the determinations made by each member of the Board. It's also necessary for the Board to receive training and take time to refer to the Voter Intent Manual during its discussions, [Voter Intent: Statewide Standards on What is a Vote](#).⁷

⁵ WAC [434-250-100\(2\)](#), WAC [434-261-045](#)

⁶ RCW [42.30](#), WAC [434-261-086](#)

⁷ RCW [29A.60.140\(1\)](#)

County Elections Department Response

King County Elections provided this response to the review on December 18, 2015.

Voter Registration – Verification Notice

Thank you for the clarification on the exact requirements for the verification notice. King County Elections (KCE) will produce and implement a new version of the verification notice that indicates only the precise information the voter is required to provide and no more.

Accessible Voting Centers

KCE typically operates three Accessible Voting Centers (AVC) during an election, and each location is set-up differently based on the specific facility and forecasted voter turnout rate. In previous years, KCE has set-up "hospital" type screens next to each Accessible Voting Unit (AVU) in an attempt to mitigate privacy concerns. Each AVU would be arranged so that its screen faced a wall. However this arrangement created a dangerous tripping hazard because power cords and machine legs were in the voter's path – even when ADA approved cord covers were used. Positioning our AVU's with their screens facing away from the wall keeps power cords out of the way and allows voters in wheelchairs to access the AVU without having to maneuver around or behind the device. Additionally, privacy screens had legs which caused a more dangerous tripping hazard than power cords. As a result, we have placed the feet of the screens at different angles to minimize exposure without complete success. We will continue to look for solutions to this issue that don't present tripping hazards or accessibility concerns, such as alternative privacy screens and different layouts when setting up the machines.

Ballot Deposit Sites – Late Ballots

Beginning with the upcoming February election, all of our election night ballot drop locations' closing staff will be supplied with a separate "blue bag" for receipt of any ballots delivered by voters after the 8:00 p.m. deadline. We will continue to communicate with the voters through the use of the "8 pm card" (see below) but staff will be instructed to accept ballots while on location and during closing procedures. Staff will be trained on new procedures that will require ballots returned after 8 p.m. to be deposited into a "blue bag" marked with the site location, date, seal, and staff information for return to our offices for sequestration. Our current closing procedures are as follow:

King County Elections provides a variety of ballot deposit sites for our voters; permanent ballot drop boxes (BDOL's), temporary mobile ballot drop vans (BDOV's), and mobile ballot boxes at our Accessible Voting Centers (AVC's). The Election Day closing process is somewhat unique to each type of site. We provide an "8 pm card" to voters that arrive to our ballot deposit locations after the boxes are closed. This single card, containing our 3 languages, simply states "By law, ballot drop boxes must close at 8 p.m. on Election Night." It also provides the telephone number for our phone bank which operates until 8:30 p.m. and the appropriate statutes.

Currently:

At our temporary mobile ballot drop van (BDOV) locations, we provide the “8 pm card” to voters once the temporary ballot box is sealed. KCE staffs main focus at this time is to correctly pack their ballot boxes and supplies, break down their location, and return to our office. During this time, while they are providing the card to any late arriving voters, they also verbally communicate that the deadline to vote has passed and that the ballot box is now sealed. While staff do dissuade voters from leaving ballots after closing (as the boxes are sealed); they will accept ballots from any voter that is firm on their request to leave them.

At our permanent ballot deposit (BDOL) sites, the staff also provide “8 pm card” to voters once the 8:00 p.m. deadline has passed. However, our permanent boxes are affixed with magnetic ballot box closure signage but the slots remain unsealed and; after end-of-line is established, late arriving voters can continue to deposit their ballots if they choose, as on-time ballots received before 8:00 pm have already been secured.

In all types of locations, we endeavor to balance an opportunity for communication and education with the voters that arrive after 8:00 p.m. with an efficient, timely, and safe election night closing procedure.

All ballots that are received at deposit sites after 8:00 p.m. on election night and/or the following days are referred to the Canvass Board for rejection. Once rejected, we send each voter a letter. A sample letter is attached at the end of this item.

Sample letter:

November 13, 2015

JOHN VOTER
2621 NW 57TH ST # B
SEATTLE, WA 98107

Dear Voter,

Election officials were stationed at each of the County's ballot drop-off locations at 8:00 p.m. on Election Day. All on-time ballots were collected and returned to our office for processing. Your November 3, 2015 General Election ballot was not returned before the 8:00 p.m. deadline. Consequently, your ballot was rejected by the King County Canvassing Board and will not be counted.

In future elections, please be advised that all ballot drop-off locations, by law, are closed promptly at 8:00 p.m. on Election Day. Please refer to the Local Voters' Pamphlet, visit our web-site at <http://www.kingcounty.gov/elections> or call our office at 206-296-VOTE for the locations, dates and hours of King County's ballot drop-off locations.

Sincerely,



Sherril Huff, Director
Department of Elections

Mobile Ballot Deposit Sites

After review of the preliminary draft and discussions; both internal and with the OSOS, KCE has a better understanding of the WACs as they pertain to ballot deposit sites and clarity as to the difference between requirements for ballot boxes at mobile deposit sites and requirements for ballot transport. For the upcoming election, KCE will:

- have sourced a variety of appropriate seals and will procure a supply for use on our current ballot boxes in use at the mobile locations
- create or modify a seal log for use at our mobile locations that will document the date, location, uniquely numbered tamper evident seal numbers, staff custody, and disposition of each mobile ballot box
- create or modify procedures to address the additional measures

Additionally, we will continue to research alternatives to current mobile ballot boxes as we look toward the increasing use of our ballot drop locations and expanding services to voters.

Canvassing Board – Open Public Meeting

Since receiving this feedback, King County Elections has implemented several improvements to Canvassing Board meetings including:

- Use of microphones
- Two projected displays instead of one
- The presenter is now vocalizing the control number for each item as well as repeating the final determination after the Board makes a decision – this information will be included in the audio recording of the meetings
- The presenter is now taking detailed notes on the canvass board log as to the final disposition for each item
- The Canvassing Board will receive annual Voter Intent training and will refer to the Voter Intent Manual as needed



Synopsis

During the review, 74 election procedures and processes were examined. The county elections department procedures were reviewed against 77 state statutes, 63 state rules, and 3 federal acts regarding the administration of elections and voter registration. The reviewers observed election practices during the 2015 Primary.

The reviewers identified areas of best practices:

- Ballot Drop-off Vans
- Confirmation Photograph
- Voter Services
- Logic & Accuracy Test—Observer Areas
- Second Signature Check—Hands-free Application
- Ballot Privacy Sheet
- Ballot Processing—Reference Materials
- Ballot Processing—Visual Indicators
- Reconciliation
- Election Day Deposit Site Management—Parking Lot

The report suggests improvement in the following areas:

- Voter Registration
- Accessible Voting Centers
- Ballot Deposit Sites—Late Ballots
- Mobile Ballot Deposit Sites
- Canvassing Board—Open Public Meeting

The response of the King County Elections Department and County Canvassing Board addresses compliance with state and federal laws to ensure accessible, fair, and accurate elections.

The report does not affect the validity of the outcome of a primary or election or the validity of any canvass of returns. The election reviewer does not have jurisdiction to make such an evaluation, finding, or recommendation under this title. (RCW 29A.04.570).

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Voter Survey

Executive Summary

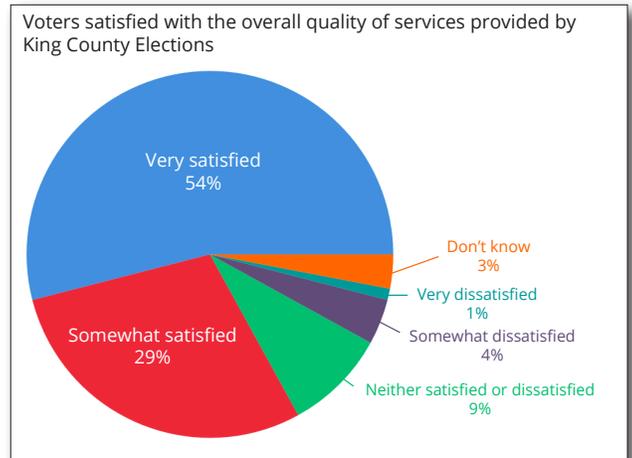
In the fall of 2015 King County Elections (KCE) conducted a survey to better understand the wants, interests, and perceptions regarding the current voting processes in King County. Most of the questions had been previously asked in the Department's 2011 survey and were intended to assess trends in attitude over time.

A total of 1,127 respondents participated in the survey and there was good representation across race, age, income and geographic location.

Key overall findings included:

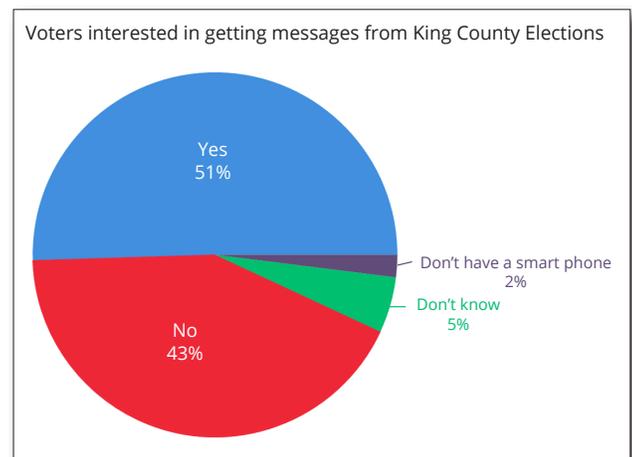
"Voters are confident in the election process in King County."

- 90% of households indicated they were confident that once they returned their ballot to KCE it is counted.
- The data shows that the King County voter population has good overall satisfaction with the overall quality of services provided.
- Respondents who voted in every election had the highest levels of "very satisfied" with the overall quality of services provided by KCE.



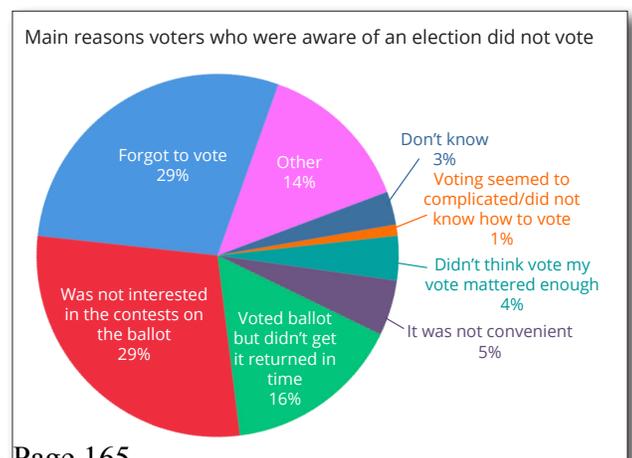
"Voters want to stay in touch."

- There is a significant increase in usage of social media to receive information about voting instructions.
- The Voters' Pamphlet is the most utilized information source when finding out about KCE elections services and procedures.
- More than half of voters are interested in receiving "reminders" from KCE.



"Voting habits are complex."

- Aside from not being interested, respondents did not vote because (1) forgot to vote (29%) and (2) voted, but didn't return ballot on-time (16%).
- Respondents who vote in every election were more likely to indicate the amount of information contained in the official voter's pamphlet was just right, as respondents who rarely or never vote were more likely to indicate there was not enough information.



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King County

**Metropolitan King County Council
Government Accountability and Oversight Committee**

STAFF REPORT

Agenda Item:	7	Name:	Jenny Giambattista Hiedi Popochock
Proposed No.:	2016-0241	Date:	July 26, 2016

SUBJECT

A Motion approving the annual report on the benefits achieved from technology projects.

SUMMARY

As required by King County Code,¹ all technology projects seeking appropriation authority must complete a Benefit Achievement Plan (BAP) describing how the proposed project will produce an improvement in county services and/or address critical technology replacement needs.

Proposed Motion 2016-0241 would approve the IT Benefits Report for the year ending 2015. The transmitted Annual IT Benefits Report for 2015 is a compilation of BAPs for all technology projects countywide.

Overall, the quality of the BAPs continue to improve as departments shift their thinking about technology projects from measuring whether the technology works to measuring improvements in operations, benefits to the public, or cost savings. The staff report includes summary information on the benefits achieved from completed projects and identifies significant status changes for those projects underway.

Amendment 1 adds seven BAPs to the IT Benefits Report that were not transmitted originally and replaces 18 plans that were revised based on Council staff review.

BACKGROUND

In 2013, the Council adopted Ordinance 17654 that requires all technology projects seeking appropriation authority to include with the budget request a Benefit Achievement Plan (BAP) describing how the proposed project will improve operations, benefit the public, maintain critical operations, or generate cost savings. (There are other required budget documents that provide project details, including cost of the project.)

¹ K.C.C. 4A.100.030F.(2)

The BAP form (Attachment 4) was collaboratively developed by Council and the Office of Performance Strategy and Budget (PSB) staff to provide decision makers and key stakeholders with concise information on the improvements to operations, services to the public, and/or cost savings of a technology project and measures to assess whether such benefits have been achieved.

The intent of the BAP was to shift the focus of technology investments from measuring whether the technology functioned to measuring whether the department achieved the intended benefits by improving operations, improving services to the public, saving money, or preserving a program that would otherwise be at risk due to failing technology. This shift to a business-centric viewpoint requires significant involvement from the operations staff who will ultimately be using the technology and commitment by departments to achieve the operational improvements, not just implement new technology.

The 2014 budget was the first budget process in which BAPs were considered. In both the 2014 and 2015/2016 budget processes, Council staff worked closely with department staff in reviewing and improving the BAPs. Council analysts consistently reported that the BAP was a valuable tool for working with executive staff to understand the value of proposed projects.

Annual IT Benefits Report Requirement

Ordinance 17654 also requires PSB to produce an annual report about the benefits resulting from technology projects.² All projects, whether completed or not, are required to update the Benefit Achievement Plan (BAP) with any changes to the expected benefits of the project. The report is required to be transmitted by April 30, annually. The required annual report was transmitted on time, compiles 65 BAPs, and is over 500 pages. Subsequent to the transmittal and upon request, Council staff received BAPs for another seven projects. In total, almost all active or recently closed projects have now transmitted a BAP as part of the annual report.

As shown in Table 1, at the time of the annual report, 61 percent of the technology projects were still underway and thus were not expected to report on completed benefits at this time. Twenty-five percent of projects were completed at the time of the report and were expected to report on benefits achieved.

Table 1: Number of Projects by Project Status

Project Status	# of Projects	% of Total Projects
Not started	10	14%
Underway	43	61%
Completed	18	25%
TOTAL	71	100%

² K.C.C. 2.16.025B.8.(i)

Council Staff Analysis Process

As part of the Council review process, analysts were assigned to review the BAPs for the technology projects in their corresponding policy area. For example, a transportation analyst reviewed the Transit technology BAPs.

For the projects that were in progress or underway, staff reviewed the BAP to determine if there were any updates, and for completed projects, staff reviewed whether the anticipated benefits had been achieved. For almost all projects, Council staff contacted the department sponsoring the project to discuss progress in achieving the identified benefits. For some projects, Council staff suggested departments make revisions to their BAPs in order for the BAP to better serve the Council as a tool for measuring the success of the project.

All Council staff participating in the review concurred that the annual IT Benefits Report is a valuable opportunity for Council staff to review the status of the County's technology projects.

ANALYSIS

What types of benefits are achieved from technology projects?

The BAP asks departments to identify the type of benefit(s) produced by the technology project and indicate which benefit is the primary benefit of the project. Some projects were expected to deliver more than one type of benefit, in which case they were asked to identify their primary benefit and report secondary benefits, such as cost savings, as well. The four types of benefits are:

- **External service benefits:** Improving the quality or quantity of services provided to the public
- **Internal service benefits:** Improving internal operations, including the quality or quantity of internal services
- **Maintaining service levels** by replacing or upgrading older technology
- **Reduced cost or cost avoidance** to produce services

Table 2 below illustrates the number of projects for each benefit category in 2014 and 2015.³ In 2014 and 2015, maintaining service and internal improvements were the top two primary benefit categories.

³ Table 2 includes only the primary benefits identified by projects. Projects may have secondary benefits as well.

Table 2: Number of Projects by Benefit Category for 2014 & 2015

Primary Benefit Category	2014		2015	
	# of Projects	% of Total Projects	# of Projects	% of Total Projects
Public Benefit	16	18%	12	17%
Internal Improvements	32	35%	27	38%
Maintaining Service	39	43%	30	42%
Cost Savings	4	4%	2	3%
TOTAL	91	100%	71	100%

Maintaining Service/Upgrading older technology

As shown in the table above, the most common type of projects are those related to upgrading older technology in order to maintain various internal services and services to the public. The large number of projects related to replacing older equipment is to be expected, given the age of many of the county's technology systems and the life-cycle of technology.

Funding these projects is often necessary in order to reliably maintain service levels, reduce the risk of a system failure, or to comply with regulations. Often these projects replace technology systems that are no longer supported by vendors and/or not compatible with current technology.

In order to achieve the most value from a technology investment, departments are also encouraged to leverage, when feasible, the investment in upgraded technology for operational improvements or public benefits as well. For example, the Business Intelligence Analytics project was necessary because the reporting product King County was using was no longer supported by the vendor. Additionally, the project identified specific measures for how the new system would also bring operational improvements such as improving the quality and accuracy of data for financial decision making and reducing the need for staff to manually extract and manipulate information for their routine reporting.

Improving internal operations

The second most common (38%) type of benefit from technology projects is improving internal operations. These projects typically replace paper or manual processes with electronic ones, integrate technology systems to streamline workflows, or provide mobile records access to field workers. These types of projects may reduce staff time spent on record management, data entry, and/or transport, freeing up time for other activities. They also can result in increased accuracy and improvements in worker and public safety. The following examples demonstrate how technology can improve internal operations.

- The Sheriff's Office Regional Mobile Identification project has provided 215 law enforcement officers with mobile handheld fingerprint capture devices since project implementation in early 2015. The project enabled the officers to quickly validate a subject's identity in order to determine the next appropriate action. In

order to measure the benefit of the devices, the Sheriff's Office surveyed 259 officers in 2015 that were trained in using the device and received 56 responses. Of the 56 responses, 79% reported that they received fingerprint responses within two minutes.

- In 2013, the Prosecuting Attorney's Office (PAO) implemented a modern case management system, to replace their 35-year old system, multiple side systems and paper files. The new system was intended to integrate case tracking and management, workload management, victim and investigative services and case document generation and storage into one system. According to the project BAP, this system will allow the deputy prosecuting attorneys to better prioritize their cases resulting in better, more informed decisions in their work and management of cases. The metric used for this BAP is discussed below.

Measuring improvements can be a challenge for some of the projects when it involved qualitative measures. For example, if a technology project will allow the staff to improve the quality of their work in a specific way, such as to improve ability to manage, make better decisions, or prioritize their work, such qualitative improvements can be challenging to measure. To address this, some projects may benefit from taking a direct approach of surveying those staff as to whether the particular operations have improved.

PAO staff took a direct approach to measuring qualitative benefits briefly described above. In early 2015, the PAO surveyed deputy prosecuting attorneys after implementation of the case management system to determine if the new system had allowed them to better prioritize cases and if it assists them to make more informed decisions in their work and management of their cases. The PAO had a target satisfaction rate of 70 percent. Out of a 100 responses, the PAO achieved an overall satisfaction rate of 86 percent, which exceeded their initial target by 16 percent. The PAO intends to conduct another survey in the third quarter of 2016 to measure the District Court Division. In addition, the PAO will conduct a survey for the Juvenile Division when the system is deployed for this section.

Direct service improvements to the public

Of the 71 projects, 12 identified direct service improvements to the public as the primary benefit of the project. Departments are encouraged to seek public feedback as a way to assess whether the project is achieving its stated benefits to improve services to external customers. Two examples of projects which are intended to have direct service improvements to the public are provided below.

The Department of Executive Services' Archives Collection Management System (ACMS) Project allowed the public to search current data in ACMS and increased the direct online access to individual ACMS records. Staff will measure the usage rates of the site and seek feedback in an online survey to rate user experience and inform how the system is being used.

The Health Information Technology Project, which is implementing an electronic health record in public health clinics, expects one benefit of the project to be that providers

have more time to engage their patients and prioritize health care and whole patient care, thus increasing patient satisfaction. Public Health plans to measure this by surveying patients and providers post implementation. It expects that at least 50 percent of patients will report their satisfaction level with time spent with their providers as “satisfied” or higher.

Cost savings/cost avoidance projects

Two technology projects reported cost savings and/or cost avoidance as their primary benefit, and eight projects reported expected dollar savings as an additional benefit. In most cases, these savings represent either actual cost savings or avoidance of costs that, without the technology solution, departments would have otherwise incurred. The savings range from small to large. An example of a project that will have an additional benefit of cost savings/cost avoidance is District Court’s Unified Case Management System (UCMS) project.

- District Court’s UCMS project will reduce paper documents filed to and produced by, the Court. As a direct result of the project, the Court will realize a net savings of 16 FTE positions through attrition over a three-year period. District Court staff estimate that the total FTE savings for the County will be approximately \$2.6 million.

Analysis of Completed Projects

Seventeen of the reporting technology projects were completed at the time the annual report was prepared. Of those completed projects, ten projects were ready to report on the benefits achieved and are shown in Table 4 along with a brief description of the benefits achieved. The page numbers in the table refer to the location of the project BAP in the revised annual report (Attachment 3).

Table 4: Completed Projects Ready to Report Benefits

Department	Project	Benefit
Maintaining Service Levels		
Council	High Definition Upgrade for KCTV	Upgraded aging equipment and provided for high-definition broadcasting. (Page 31)
Elections	Overseas & Service Voter Ballot Delivery System Enhancement	Upgraded aging system to maintain electronic voting access for overseas voters. (Page 381)
Executive Services	PeopleSoft 9.2 Upgrade	Upgraded to ensure continued product support. (Page 21)
Information Technology	Administration Building Re-Wire Project	Upgraded aging cable and improved connection speeds. (Page 397)
Internal Service Benefits		
Assessor	Tablets for Appraisers	Appraisers were able to inspect more parcels per days, appraisal hours remained constant despite increase in parcel counts. Project allowed for more time for new construction

		appraisals. (Page 139)
Information Technology	Business Continuity	Improved systems and developed a plan to ensure continuity of IT services in emergencies. (Page 437)
Information Technology	Workstation Standardization Project	Reduced the time required to configure new desktop computers. Computers can be configured 50 or 60 at a time versus 1 or 2 at a time in the past. Project did not track the additional value added work that could be accomplished with freed up staff time. (Page 523)
Sheriff's Office	Regional Mobile Identification Project	Officers were able to easily and quickly (within 2 minutes) access data for identity checks in the field and avoid transporting subjects for identity checks. (Page 537)
Transportation	Roads Comprehensive Asset & Maintenance Management	Replaced paper system with searchable database and reduced hours required for completing work. Completed BAP provides significant details on hours saved, but the BAP did not track how that time was reinvested or customer service improved. (Page 163)
External Service Improvements		
Transportation	ADA ⁴ Broker Equipment	Added text and other features for phone system for Access Transportation Program. Project was subsequently replaced with different product. Much lower use of features than originally projected. (Page 173)

As shown in Table 5, seven completed projects need more time to report on final benefit status and plan as part of the 2016 IT Benefit Report. The page numbers in the table refer to the location of the project BAP in the revised annual report.

Table 5: Completed Projects that Need More Time to Achieve Full Benefits

Department	Project	Status
Maintaining Service Levels		
Information Technology	Business Empowerment & User Mobility	Network improvements to increase capacity. Bandwidth target was achieved and the capacity for the number of concurrent remote access users increased from 500 to 5,000. However, the number of access points which would improve wireless connections did not reach its target because the target is dependent on another project which is still active. (Page 451)

⁴ Americans with Disability Act

	Mainframe Application Migration	Moved applications from obsolete technology. Cost savings delayed by at least a year due to project delays. Project expects to achieve \$2.3 million in annual savings starting in 2016 and will report actual savings in 2016 annual BAP report. (Page 495)
Internal Service Benefits		
Community & Health Services	Designated Mental Health Professionals Public Safety Project	Created mobile access for mental health field workers to clinical records. These clinical records include important safety related information about the client. The project benefit target was for field staff to always have access to this critical information before meeting with clients and reduce the return trips to the office. While the project made some progress in these areas, it was less than expected by the target dates. DCHS reports the project experienced challenges with the technology and from implementing the significant business process changes. Many issues have been resolved and DCHS expects to continue making progress on their metrics and will report on their progress next year. (Page 65)
Information Technology	Systems Management	Implemented system management tools which should reduce major incidents, and time to restore major service after incident. More time is needed to measure benefits. (Page 513)
External Service Improvements		
Executive Services	Archives Collection Management System	New system was implemented in February 2016 and the entire collection is now searchable on-line with increased direct availability of records online. Expected benefits are greater visits to website and positive customer response. More time is needed for the public to learn about the system and measure expected benefits. (Page 87)
Reduce Cost or Cost Avoidance		
Information Technology	Phase III Cloud Implementation	Project transitioned servers to a cloud ⁵ environment, which are less expensive to operate than standard servers. Additional savings are expected as more servers move to cloud and thus more time is needed to report on total savings. (Page 459)

⁵ Cloud refers to storing data and applications in a location accessed via the internet as compared to a server in the same physical location as the computer

Analysis of Ongoing Projects

As part of the review of the BAPs, Council staff identified significant status changes in the projects listed in Table 6. In some cases, these changes will result in changes to the benefits and in others a delay in delivering the expected benefits. The page numbers in the table refer to the location of the project BAP in the revised annual report.

Table 6: Ongoing Projects with Significant Status Changes

Department	Project Name	Change from prior BAP
Maintaining Service Levels		
Information Technology	Countywide Telephone System Replacement/Unified Communications	This project is replacing the legacy phone system with an internet phone system. Significant savings are expected once the legacy phone systems can be retired and the county no longer pays for those phone charges. Project schedule and expected savings have been delayed at least one year. KCIT is measuring customer satisfaction with deployment efforts and overall customer satisfaction with new communications system. (Page 421)
Natural Resources & Parks	Parks Scheduling Project	Project will allow for on-line reservations. Project has been delayed six months. (Page 117)
Public Health	Jail Health Digitizing X-Rays	This project is on hold pending implementation of electronic health records. (Page 345)
Sheriff's Office	IRIS/TESS Replacement	Project is intended to replace and consolidate evidence management and the incident reporting systems. KCIT's project tracking system reports there are continued challenges with implementation of the new system. The project has experienced significant delays. Project started in March 2008 and is now expected to be completed in March 2017. (Page 553)
Transportation	On-Board Systems/ Communication Center System (OBS/CCS)	The OBS/CCS Project provides the user interfaces and controls required to implement the new Transit Radio System. The project, which started in 2006, experienced significant delays and is expected to be completed in 2016. (Page 259)
	Rider Information Systems (RIS) – TABS	Project will replace the outdated tool for creating bus schedules and timetables. Project is on hold and will be seeking additional funding in the 2017-18 budget. (Page 305)

Internal Service Benefits

<p>Adult & Juvenile Detention</p>	<p>Distributed Antenna Network</p>	<p>Project did not complete installation of radio signals on all 12 floors of jail as stated in BAP. Department reports that the adopted BAP was based on a larger appropriation and the BAP was not updated subsequent to the reduction in the budget for the project. Project will be seeking remaining appropriation (to complete floors 8-12) in the 2017-18 budget. (Page 37)</p>
<p>Executive Services</p>	<p>NeoGov Replacement</p>	<p>Project will replace the county's hiring system. Project will request additional appropriation in the 2017-18 budget as solution is more costly than anticipated. (Page 77)</p>
<p>Information Technology</p>	<p>Enhance Wireless Connectivity</p>	<p>Project was intended to improve wireless connectivity at 40 county sites. Project underestimated budget needs and will be limiting project to courthouse and some district court sites. (Page 479)</p>
<p>Prosecuting Attorney</p>	<p>Integrated Document Exchange Project (IDX)</p>	<p>The project is intended to allow police agencies to file documents electronically with the PAO rather than delivering them downtown where the data is manually entered. Project has been implemented, but has not achieved significant adoption yet. Work is continuing to improve adoption and thus project will report again next year. (Page 571)</p>
<p>Public Health</p>	<p>Electronic Medication Administration Project</p>	<p>Project is on hold pending implementation of EPIC electronic health records. (Page 621)</p>
<p>Public Health</p>	<p>Regional Emergency Medical Dispatch & Telecommunicator-CPR Quality Improvement Application</p>	<p>This project will offer a quality improvement and feedback module, including the ability to provide playback calls, annotate calls, generate interaction analytics, and perform quality assurance, coaching, and performance reporting functionality. Only one vendor submitted a proposal in response to the RFP. After thorough review, the project team determined this vendor was not qualified to provide the desired level of functionality and the cost of licensing for the software was too high and over budget. The RFP was withdrawn from procurement. The EMS Division is preparing a scope of work to meet the desired functionality using an internal product similar to the EMS Division Cardiac Case Review linked to the EMS Online platform. (Page 599)</p>

Sheriff's Office	Atlas Scheduling Project	This project implemented an electronic scheduling system. Most units are now using the system. Significant delays in project implementation. Project started in January 2011 and is now expected to be completed in March 2017. (Page 545)
External Service Improvements		
Permitting & Environmental Review	Permit Integration	Project began in 2009 to create an integrated permitting system. Project experienced many delays. Next phase of project is to provide online permitting services. (Page 337)
Public Health	eCBD/CAD Interface at Valley Communications	This project will implement an application to improve access to data for improving services. Significant delay of project into 2017 due to dependencies with other equipment. (Page 641)

Average time to complete annual review

The Benefit Achievement Plan (BAP) is intended to be a simple form for a project to report back on the status of the benefits of the project. For most projects, completing the annual review took less than one hour.

Challenges in measuring and reporting benefits from technology investments

As noted in the Executive's report, some departments continue to struggle with how to describe a project's anticipated benefits and measure the benefits achieved. The Executive's report also noted it took a significant amount of time for projects to complete the initial BAP. (Council staff do not have data for this at this time, but will plan to collect that data for next year.)

The challenges with reporting are to be expected, as departments adjust to a significant shift in how technology projects are evaluated for funding and how their performance is measured. With the BAP process, the focus of the BAP report is on measuring the improvements to the business operations and customers, not assessing whether the technology is functioning. Thus, it will continue to take training for departments to orient to a new vision of measuring the results from technology projects.

Best practices for developing a BAP

To date, Council staff have reviewed over one hundred BAPs and identified the following best practices for developing a BAP.

- 1) The technology and business staff should collaborate closely by discussing intended benefits of the project early on so the project is structured around achieving the identified benefits. This collaboration is necessary because achieving benefits often requires significant changes to business processes.

- 2) The BAP should describe how the improved technology will improve operations or services to the public as appropriate and why that improvement is valuable. For example, doing something faster is not a benefit by itself without explaining, why the expediency offered by the technology would be beneficial or what could be accomplished with the freed-up staff time. Avoid general statements such as “project will result in efficiency” and instead describe the efficiency in specific terms.
- 3) If FTEs will not be reduced or budget reductions made, it is more informative to track additional work accomplished or the improvements to a service.
- 4) Use simple, non-technical language to describe improvements. The benefits should be understandable to readers without specific departmental or technical knowledge.
- 5) All stated benefits should have measurements which can be used to assess whether the investment achieved the described benefits. In most cases, it is not feasible or cost effective to measure precisely whether the project directly influenced a particular metric. However, the metric should provide a reasonable indication that the benefit has been achieved.

As more and more projects approach the BAP using these best practices, the time necessary to complete the BAP should decrease and the quality of the BAP should increase.

Budget process critical for ensuring benefit focused projects

The budget appropriation process for a particular project is the best opportunity for the Council to improve the quality of the BAP and help a department to focus on achieving the benefits the Council considers most important. During the 2014 and 2015/2016 budget processes, the Budget Committee did not approve technology projects for funding until the BAP for the project with internal or external benefits clearly described those benefits and identified measures for assessing whether those benefits have been achieved. If the Council continues this process in the future, in just a few years, it is expected that all of the technology projects within the County will have well-defined BAPs for measuring the benefits from technology projects.

Additionally, when evaluating funding requests from a department for new technology projects, the Council may wish to consider the department’s level of compliance with the BAP reporting requirement for its existing technology projects.

BAP updates from over 57 projects in 2017

Council staff reviewed all of the BAPs within the IT Benefits Report to determine which projects will require continued reporting in 2017 (ongoing projects and projects that

have been completed but not yet reported on final benefits). Attachment 5 includes the list of those projects which should provide an updated BAP as part of the 2016 IT Benefits Report.

AMENDMENT

Council staff have prepared the attached amendment for consideration. It adds seven BAPs to the IT Benefits Report that were not transmitted originally and replaces 18 plans that were revised subsequent to the transmittal of the IT Benefits Report to the Council. Most revisions (12) were basic, such as providing clarifying information to the existing data. Three BAPs required a moderate level of revision, such as adding an additional metric to be used to measure whether a benefit is achieved. Three BAPS required significant revisions where additional benefit categories were added or changed.

ATTACHMENTS

1. Proposed Motion 2016-0241 (and its attachments)
2. Transmittal Letter
3. Amendment 1 and its attachment
4. Benefit Achievement Plan form
5. Projects Reporting in 2017

INVITED

1. Bill Kehoe, Chief Information Officer, Department of Information Technology
2. Gaukhar Serikbayeva, Executive Analyst II, Performance Strategy and Budget

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KING COUNTY
Signature Report

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

July 22, 2016

Motion

Proposed No. 2016-0241.1

Sponsors von Reichbauer

1 A MOTION approving an annual technology benefits report
2 on the benefits achieved from technology projects.

3 WHEREAS, K.C.C. 2.16.025 requires that an annual report about benefits
4 achieved from technology projects and motion be transmitted by April 30, annually, and

5 WHEREAS, the annual report is a compilation of existing project documents, not
6 a new analysis, and

7 WHEREAS, the annual report contains a section describing any general lessons
8 learned about benefits and how that information might be used in projecting benefits for
9 future projects, and

10 WHEREAS, the report includes benefits from completed projects and expected
11 benefits from projects not yet completed;

12 NOW, THEREFORE, BE IT MOVED by the Council of King County:

13 The IT Benefits Report for Year Ending 2015, which is Attachment A to this
14 motion and complies with K.C.C. 2.16.025, is hereby approved.
15

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

J. Joseph McDermott, Chair

ATTEST:

Anne Noris, Clerk of the Council

APPROVED this ____ day of _____, _____.

Dow Constantine, County Executive

Attachments: A. IT Benefits Report for Year Ending 2015



King County

Government Accountability & Oversight

July 26, 2016

**Agenda Item No. 7
Proposed Motion No. 2016-0241**

**Annual Technology Benefits Report on
the Benefits Achieved from Technology
Projects**

**Attachment 1A- Can be obtained at the
Council Clerk's Office or can be downloaded
from [Search Legislation- King County](#).**

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April 25, 2016

The Honorable Joe McDermott
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember McDermott:

This letter transmits the Annual Technology Projects Benefit report for the year ending 2015 and a motion that supports King County's goal of long-term financial sustainability and to provide analysis of the benefits from information technology projects undertaken by the County as outlined in K.C.C 2.16.025.

The attached report provides details as to the benefits achieved from completed technology projects, and expected benefits from technology projects not yet complete. Additionally, lessons learned during this process are included, as are mitigation strategies for issues encountered and strategies to expand on successes.

Reporting on the benefits of IT projects continues to evolve and improvements in the process are occurring with each iteration. The most recent update to this cycle was the release of a new version of the Benefits Achievement Plan (BAP) document in the middle of the Council phase of the 2014 budget. This report includes additional information on more than 100 active and proposed IT projects over the course of 2015.

It is estimated that this report required approximately 200 staff hours to produce, costing approximately \$10,000.

The King County Strategic Plan's Financial Stewardship goal calls for the County to "exercise sound financial management and build King County's long-term fiscal strength." This report helps meet that goal.

The Honorable Joe McDermott

April 25, 2016

Page 2

Thank you for your consideration of the Annual IT Benefits Report. If you have any questions, please contact Dwight Dively, Director, Office of Performance, Strategy and Budget, at 206-263-9687.

Sincerely,

Dow Constantine
King County Executive

Enclosures

cc: King County Councilmembers
 ATTN: Carolyn Busch, Chief of Staff
 Anne Noris, Clerk of the Council
Carrie S. Cihak, Chief of Policy Development, King County Executive Office
Dwight Dively, Director, Office of Performance, Strategy and Budget

7/26/16

PvR

1

[JG]

Sponsor: von Reichbauer

Proposed No.: 2016-0241

1 **AMENDMENT TO PROPOSED MOTION 2016-0241, VERSION 1**

2 Delete Attachment A, IT Benefits Report for Year Ending 2015, dated- April 2016 and
3 insert Attachment A, IT Benefits Report for Year Ending 2015, dated July 26, 2016.

4
5 **EFFECT: Substitutes revised version of the annual Benefit Achievement Plan (BAP)**
6 **report for the transmitted version of the report. The revised BAP report adds seven**
7 **benefit achievement plans to the IT Benefits Report that were not transmitted**
8 **originally and replaces 18 that were revised subsequent to the transmittal of the**
9 **BAP report to the Council.**

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King County

Government Accountability & Oversight

July 26, 2016

**Agenda Item No. 7
Proposed Motion No. 2016-0241**

**Annual Technology Benefits Report on
the Benefits Achieved from Technology
Projects**

**Attachment 3A- Can be obtained at the
Council Clerk's Office or can be downloaded
from [Search Legislation- King County](#).**

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Section 1. What are the purposes of the Benefit Achievement Plan (BAP)?

1. To achieve a clear understanding and focus on the benefits of a project prior to its beginning
2. To update projected benefits of the project as it moves through stages of project approval, implementation, and post-project closure
3. To establish accountability for identifying and achieving benefits
4. To ensure that benefits are achieved

To complete this document fully, please read all of the colored sections and fill in the white cells. For assistance in completing this form, please contact your PSB analyst.

King County Department/Agency Name	
Project Title	
Project Number	

Section 2. Business Owner Accountability

Business Owners are responsible for achieving project benefits and ensuring this Benefit Achievement Plan (BAP) is regularly updated and completed when benefits are achieved. Business Owners are required to be at the deputy department director or higher.

Business Owner Name and Title:

Section 3. Who is involved in developing the Benefit Achievement Plan?

The development of the BAP should include significant involvement from the business operations or management staff related to this project and the services it will support. Consider involving staff who will be using the technology to help identify the benefits of the project. KCIT business analysts or technology project staff may assist in benefit identification and documentation. List the staff who contribute to the benefit achievement plan below:

Name	Title / Agency	Project Role

Section 4. When should the Benefit Achievement Plan be started, updated and completed?

The BAP is intended to be an iterative, evolving document that will be updated as the project evolves, as information is refined or scope changes, and when benefits are finally achieved. Department and agencies (the business owners of project benefits) are required to update this document at the following times or actions:

1. To support initial project request during “gate two” phase of conceptual review.
2. For the annual Benefits report that PSB compiles.
3. To support funding release requests. If there are no changes, simply indicate “review only” in the revision table.
4. When a material scope change is identified and reported.
5. Up to one year after project completion and then annually until it is determined by the business owners that anticipated benefits have been achieved or no further benefits are expected.

Once the project is complete and benefits are achieved and reported, no additional reporting is required.

Please update the document online. Do not delete your previous text. Update the text as necessary and date those updates. Make sure that you upload the updated version to Innotas. The intent is for this single document to show the history of benefits over the course of the project. List any changes in the table in section 5. (If there are no changes, type none)

Section 5. How long will it take to complete the benefit achievement plan?

Completion of the BAP depends on the project’s complexity. In general, it should take a few hours to complete this BAP form once there is a shared understanding of the project and what value it will bring to the County. More complex and costly projects may require more extensive analysis. To improve this process in the future, please record the time spent on this in the table below at each stage of revision:

Revision History Table

Stage	Date	Revised By	Description	How long did it take?
<i>Please use conceptual review, budget process, funding release, annual report, project implementation, or project completion.</i>	<i>Date this document was updated</i>	<i>Who did the document updates?</i>	<i>A brief summary of what changed in the document. If this is an initial draft, please indicate new. If nothing has changed, indicate “review only”.</i>	<i>How long did it take to complete or revise the form at this stage?</i>
Example: Conceptual review	7/1/13	Jack Smith	New, initial draft	2 hours
Example: Funding release	11/1/13	Jack Smith	Changed the metrics we will measure	2 hours

Section 6. Description of Project Benefits

Identify the category(ies) of benefits your project will provide and include narrative descriptions of estimated benefits. The benefits of IT investments generally fit into the following four categories:

- 1) External service benefits: Improving the quality or quantity of services provided to the public

- 2) Internal service benefits: Improving internal operations, including the quality or quantity of internal services
- 3) Maintaining service levels by replacing or upgrading older technology
- 4) Reduced cost to produce services (internal or external)

Each category is described below. Most projects will have benefits in one or two categories. If the project does not have benefits in a category, there is no need to provide information for that category.

What is the primary benefit of your project? After reviewing the benefit categories below, please identify the primary type of benefit for the project. For most projects, the primary type benefit will be Category #2 improving internal operations or Category #3 replacing or upgrading older technology.

Primary project benefit? (Check only one)

- Category #1: External service benefits: Improving the quality or quantity of services provided to the public
- Category #2: Internal service benefits: Improving internal operations, including the quality or quantity of internal services
- Category #3: Maintaining service level by replacing or upgrading older technology
- Category #4: Reduced cost to produce service

Category #1: External service benefits: Improving the quality or quantity of services provided to the public. This category is intended for projects that directly benefit the public. This includes improved quality of service, such as faster response times and better access to services for the public.

Example: If this project to upgrade our licensing software is approved, licenses will be issued in two business days instead of the four days currently required. This is largely due to the ability of the new software to check national and state databases more efficiently. About one-quarter of our customers currently complain about the delay in obtaining a license and this time reduction is expected to eliminate almost all complaints and allow staff resources to be directed to other customer services.

Example: If this project to accept on-line reservations is approved, residents will be able to schedule athletic fields over the Internet and make payments by credit card. This will allow scheduling to occur at any time, rather than the current limited hours available for in-person or phone reservations. In-person and phone reservations will still be available.

The above examples are summaries. Please respond to each question listed below rather than provide a summary.

1. Describe why you expect the proposed IT investment to produce the benefit(s).
2. How will you measure the benefit(s)? (How will you know if the benefit has been achieved?)
3. What is the current baseline for this measure?
4. What is the target for this measure? (How much improvement will this project achieve?)

5. *When is the benefit likely to be achieved?*

Category #2: Internal service benefits: Improving internal operations, including the quality or quantity of internal services. Be sure to explain the value of such improvements to your operations.

Example: If this project to acquire hand-held devices and develop custom software is approved, inspectors will be able to check an average of 10 sites per day compared with the average of 6 currently checked. This will allow the agency to handle the 20% increase in workload projected in the next three years without adding more staff.

Example: If this project to implement a systems management tool for the Service Center is implemented we will be able to reduce the duration of technology outages during major incidents by 30 percent. We also will reduce the wait time for customers on hold with the Service Center. These improvements will allow us to redirect an existing position to other priorities.

Example: The Active Directory Consolidation project is part of an overall effort to promote IT standardization. This project will make the current management of user accounts, applications, and devices easier for IT administrators at Public Health because the end user experience will also be improved by having a single sign-on to applications such as Lync, SharePoint, and Outlook. Our success will be measured by having a single set of procedures and security models rather than the multiple ones that now exist.

The above examples are summaries. Please respond to each question listed below rather than provide a summary.

1. *Describe why you expect the proposed IT investment to produce the benefit(s).*
2. *How will you measure the benefit(s)? (How will you know if the benefit has been achieved?)*
3. *What is the current baseline for this measure?*
4. *What is the target for this measure? (How much improvement will this project achieve?)*
5. *When is the benefit likely to be achieved?*

Category #3: Projects that maintain service at current levels by either replacing or upgrading older technology. If the project will result in improvements to external or internal services or cost savings, please note those benefits in the appropriate categories.

Example: A project to repair an emergency radio tower will allow the continued operation of emergency radio services in the northeastern portion of the county until the next-gen radio system is developed.

1. Describe why you are proposing to upgrade or replace existing technology. Please include age of existing technology and the average life cycle replacement for this type of technology.

Category #4: Reduced cost to produce service (external or internal) or cost avoidance

This category is for those projects that will reduce the costs to deliver a county service (external or internal). The information provided here should be consistent with the information in the cost-benefit analysis (CBA) form. Please describe how the cost savings will be used by your organization. This category also includes cost avoidance. Cost avoidance is those costs that the County would need to pay, has the capacity and intent to pay, but will be avoided due to the project.

***Example: Reduced cost to produce service.** If this project to install accounts payable software is approved, we will automate three tasks that are currently done manually by agency and central purchasing employees. Based on experience of other users of the software, this will reduce processing time from the current average of ten days to less than one. This will allow us to take advantage of prompt payment discounts for over \$15,000,000 of annual purchases. These discounts average 2%, yielding annual savings of about \$300,000. This will result in savings in department expenditures for those items qualifying for prompt payment discounts.*

***Example: Cost Avoidance.** Moving to this new vendor that uses a SaaS product, we will avoid the need to upgrade the system to the newest version which goes end-of-life at the end of next year. We were required to make this upgrade due to regulatory reasons, so this represents a cost avoidance of \$100,000.*

The above examples are summaries. Please respond to each question listed below rather than provide a summary.

1. Describe why you expect the proposed IT investment to reduce costs?
2. How will you measure the cost reduction or cost avoidance? (How will you know if the benefit has been achieved)
3. What is the current baseline?
4. What is the target for this measure? (How much savings will this project achieve)
5. When is the cost reduction likely to be achieved?

Section 7. Benefit Achievement Summary

Benefit Achievement Summary

***To be completed when benefits have been achieved or no further benefits are expected.** For each of the benefits you identified above, explain whether benefits were achieved at target levels. Please include both quantitative measures and qualitative descriptions of benefits, including any monetary benefits. Use the measures identified above. If not achieved, explain why.*

***Example:** This project, to repair an emergency radio tower, was successfully completed in April 2014.*

The anticipated benefit was to maintain current service levels at 99.999% up time for an additional five years. This project is currently functioning at 99.999% up-time and will report annually for the next five years on up-time levels.

If one of these towers failed physically, the cost to the county would be enormous, generally in the neighborhood of \$500K - \$1 Million per tower depending on the construction techniques and size. User agencies on the emergency radio system will benefit by having infrastructure systems in place that will be assured of not experiencing catastrophic failures due to lack of maintenance.

Example: This project to automate accounts payable software was implemented and did improve the processing time average. The average time was reduced from 10 days to 2 days, not quite reaching the 1 day target. Additionally, only 20 percent of purchases received a prompt payment discount resulting in less cost swings than anticipated. We did not meet the target because there were fewer purchases that qualified for prompt payment than originally estimated.

Example:

Metric Description	Metrics	Baseline	Target	Actual
Reduce cost to deliver service. This project reduced processing time from the current average of ten days to less than one allowing us to take advantage of prompt payment discounts.	Processing Time annual savings, and percentage of purchases receiving prompt payment discounts	<ul style="list-style-type: none"> • 10 days processing time • 10 percent of purchases are receiving discount • Savings of \$100,000 	<ul style="list-style-type: none"> • 1 day processing time • 30 percent of purchases are receiving prompt payment discounts • \$400,000 savings 	2 day processing time 20 percent of purchases are receiving prompt payment discounts \$200,000 savings

Department	Project
Projects to report in 2017	
Adult & Juvenile Detention	Distributed Antenna Network
	RMS Employee Interface
Assessor	Electronic Valuation Notice
Community & Health Services	Designated Mental Health Professionals (DMHP) & Public Safety Project
	DCHS/DDD Financial System
	Behavioral Health Integration
District Court	District Court Unified Case Management System
Elections	Election Management System (EMS) Replacement Project
Executive Office	Budget System Project Information Center 2014 Modifications
Executive Services	RALS Anthem
	NEOGOV evaluation and/or replacement with another ATS System
	Business Intelligence Analytics Tool
	King County Archives Collection Management System
Information Technology	800 MHz Trunked Radio System Sprint/Nextel Rebanding
	Business Empowerment & User Mobility (BEUM)
	Countywide Telephony System Replacement/Unified Communications
	Enhance Wireless Connectivity
	Hosted Environment – Phase III Cloud Implementation
	PSERN (Puget Sound Emergency Radio Network) Project
	Systems Management
	Westin Network Connection Upgrade
	Enterprise Customer Relations Management (CRM) Expansion Customer Engagement Services Expansion
	Office 365--Pilot
	IP Fax Service Project
	2015 Regional Aerials Project
Judicial Administration	System Replacement Project
Natural Resources & Parks	Parks Facilities Scheduling-
	IBIS and Business Objects Retirement
	West Section Control System Replacement

Permitting & Environmental Review	Permit Integration
Prosecuting Attorney's Office	Prosecutor Case Management Project – PROSECUTORbyKarpel (PbK)
	Integrated Document Exchange Project (IDX)
Public Health	PH-HIT Improvement Project
	Jail Health Digitizing X-Rays
	eCBD/CAD Interface at Valley Communications
	Regional Emergency Medical Dispatch (EMD) & Telecommunicator-CPR (T-CPR) Quality Improvement (QI) Application Replacement (EMDQI)
	Jail Health E-Mar
Sheriff's Office	IRIS/TESS Replacement
	The Scheduling Project (ATLAS)
	Wireless CAD Upgrade
Transportation	Capital Management and Reporting System
	Data Infrastructure Replacement Project
	HASTUS Employee Performance Module (EPM)
	HASTUS Planning Module
	HASTUS Upgrade
	M5 Yard Manager – Dispatch Replacement
	Mobile Ticketing Pilot Project
	On-Board Systems/Communication Center System (OBS/CCS)
	ORCA Replacement Planning
	P&F Timekeeping via EAM
	Real-Time Improvements Project
	Regional Fare Coordination System (ORCA System) Enhancements
	Replacement for 4.9 Wireless Network and Mobile Access Routers
	Rider Information Systems (RIS) – TABS
	Transit Customer Information Systems Refresh
	Transit Signal Priority Equipment
	Vanpool Information System Modernization
	Maximo Upgrade



King County

Government Accountability & Oversight

July 26, 2016

**Agenda Item No. 8
Briefing No. 2016-B0150**

Real Estate Audit

**Materials for this item will be available at the
meeting.**

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**King County
Metropolitan King County Council
Government Accountability and Oversight Committee**

STAFF REPORT

Agenda Item:	9	Date:	July 26, 2016
Proposed No.:	2016-0291	Name:	Nick Wagner

SUBJECT

Amendment of Chapter 3.36 of the King County Code to allow the Employee Giving Program to include electronic payments, volunteering, and time donations by employees and to reflect the year-round nature of the program.

SUMMARY

Proposed Ordinance 2016-0291 (Att. 1) would make the following changes in KCC Chapter 3.36 (Att. 3):

- Make clear that the County's Employee Giving Program operates year-round and is not limited to the annual drive and support for natural disaster relief;
- Allow employee donations to be made by electronic payment as well as by the methods currently permitted (check, money order, cash, payroll deduction, and donation of vacation or compensatory hours under KCC 3.12.222 (Att. 4)); and
- Allow for the possible future expansion of the program to include volunteering by employees in support of participating nonprofit organizations.

BACKGROUND

The County's Employee Giving Program (EGP) encourages and facilitates employee charitable giving, including one-time and periodic donations to participating nonprofit organizations of the employee's choice and donations in support of natural disaster relief. During the 2015 calendar year, 1,914 county employees donated about \$1.75 million (Att. 5).

The benefits of the EGP, as described on the program's website,¹ include:

- The EGP screens the nonprofit participants in the program, so employees can be assured that the organizations meet the County's criteria, which are listed in Attachment 6.

¹ <http://www.kingcounty.gov/audience/employees/giving/about-the-egp.aspx>

- Automatic payroll deduction helps donors follow through on their pledges, providing participating organizations with a more predictable and reliable income stream and allowing them to avoid the time and expense of sending reminders.
- It is easier psychologically for donors to give future dollars than present dollars, so planned gifts (in the form of periodic donations through payroll deductions) tend to be larger.
- The program allows employees to convert available vacation or compensatory hours to cash for donation to a participating organization.²
- The program allows a donation to be made anonymously if the employee so desires.
- The EGP helps participating organizations to lower their fundraising costs, because the cost of participating in the EGP is less than the cost of raising the same amount of funds through other fundraising methods.
- The joint employee action of donating through the EGP is conducive to employee unity and allows King County to act as a “good neighbor” and community partner.

ANALYSIS

Year-round Program

Proposed Ordinance 2016-0291 would amend the current code to reflect more clearly the current year-round nature of the EGP by: (1) adding a reference to “other charitable solicitations” to the existing reference to the annual drive and natural disaster relief solicitations” in KCC 3.36.010.A (Att. 1, line 25); (2) adding “year-round” to the definition of the program in KCC 3.36.020.C (Att. 1, line 44); and, (3) changing the references to “annual drive” and “natural disaster relief solicitations” to more general references to the “program” in KCC 3.36.030 (Att. 1, lines 66, 78-80, and 82).

Electronic Payments

The proposed ordinance would add “electronic payments” to the forms of permitted payments currently listed in KCC 3.36.065 (those being “payroll deductions, checks, money orders, cash and time donations”) (Att. 3, lines 100, 106-08). This would be particularly helpful in facilitating employee donations for natural disaster relief, since electronic payments can be processed more quickly than other forms of donation. Employees have requested this option for that purpose.

² This is permitted under KCC 3.12.222 (Donation of vacation or compensatory hours to nonprofit organizations). The donation must be between four and 40 hours per calendar year, except that, with the permission of the employee’s department director or designee, larger amounts may be donated to the extent that the employee’s accrued vacation or compensatory hours exceed the maximum that may be carried over to the next year. KCC 3.12.222.C and D.

Volunteering

The ordinance would expand the definition of the program (in KCC 3.36.020.C) to include “volunteering” (Att. 1, line 46). This would allow employee volunteer activities to be included within the scope of the EGP in the future. The volunteer activities that could be included in the EGP would be limited to those the employee engages in for a participating nonprofit on the employee’s own time or as authorized under KCC 3.12.225, which allows an employee to use up to three days of sick leave each year to perform volunteer services at the school attended by the employee's child. The EGP Leadership Committee has considered the possibility of recommending that the scope of KCC 3.12.225 be expanded to include up to three days of volunteering for any nonprofit that participates in the EGP, but no such recommendation has yet been made, and any such change would require further legislative action by the Council.

FISCAL IMPACT

The fiscal impact of the proposed ordinance arises from the change permitting electronic payment of donations, which would require an “epayment portal” to be developed on the EGP website, as described in the Fiscal Note (Att. 8). The one-time cost would be \$10,000 in the current biennium. This funding is part of an approved 2015-2016 information technology project of the Finance and Business Operations Division (see Fiscal Note), so adoption of the ordinance would not require a supplemental appropriation.

AMENDMENT

Amendment 1 (Att. 2) would provide that electronic payments are permitted for any donation and are not limited to the annual drive and natural disaster relief. This is what the Executive intended.

INVITED

Junelle Kroontje, Employee Giving Program Administrator,
Department of Executive Services

ATTACHMENTS

1. Proposed Ordinance 2016-0291
2. Amendment 1
3. KCC Chapter 3.36
4. KCC 3.12.222 (Donation of Hours)
5. 2015 EGP Giving Summary
6. Rules for Nonprofit Participation in EGP
7. Transmittal letter
8. Fiscal Note

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KING COUNTY
Signature Report

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

June 14, 2016

Ordinance

Proposed No. 2016-0291.1

Sponsors

1 AN ORDINANCE relating to the King County employee
 2 giving program; allowing for more flexibility for charitable
 3 donations through the program; and amending Ordinance
 4 8575, Section 1, as amended, and K.C.C. 3.36.010,
 5 Ordinance 8575, Section 2, as amended, and K.C.C.
 6 3.36.020, Ordinance 8575, Section 3, as amended, and
 7 K.C.C. 3.36.030 and Ordinance 16035, Section 7, as
 8 amended, and K.C.C. 3.36.065.

STATEMENTS OF FACTS:

- 10 1. The King County employee giving program is the year-round resource
 11 for employee philanthropy including the annual giving drive and during
 12 natural disaster events.
- 13 2. The purpose of the employee giving program is to facilitate fiscally
 14 efficient employee support of qualified nonprofit organizations while
 15 minimizing disruption to the King County workforce.
- 16 3. The expansion of contribution methods to include electronic payments
 17 provides greater flexibility to the employees and allows for a more timely
 18 response during natural disaster events.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

20 SECTION 1. Ordinance 8575, Section 1, as amended, and K.C.C. 3.36.010 are
21 hereby amended to read as follows:

22 A. This chapter is intended to establish uniform guidance, consistent with state
23 law governing salary and wage deductions, for the efficient administration of county
24 employee charitable contributions to qualified nonprofit organizations, donated via the
25 annual drive, ~~((and))~~ natural disaster relief solicitations and other charitable solicitations.
26 This chapter shall be liberally construed to accomplish this intention.

27 B. The purpose of this chapter is to provide a convenient and effective channel
28 through which county employees may contribute to qualified nonprofit organizations,
29 while minimizing disruption to the county workplace and the costs to the taxpayer that
30 multiple charitable fund drives cause; and to enhance government and community efforts
31 to meet charitable needs.

32 C. The program shall provide guidance, quality control and disbursement of
33 employee donations to qualified nonprofit organizations and federations as provided by
34 this chapter, in accordance with rules for the program.

35 SECTION 2. Ordinance 8575, Section 2, as amended, and K.C.C. 3.36.020 are
36 hereby amended to read as follows:

37 The definitions in this section apply throughout this chapter unless the context
38 clearly requires otherwise.

39 A. "Annual drive" means the annual solicitation of contributions from county
40 employees by representatives of qualified nonprofit organizations and federations
41 through oral presentations, printed materials, audio or video media or other similar.

42 B. "Committee" means the county employee giving program committee
43 established under K.C.C. 3.36.030.

44 C. "Employee giving program" or "the program" means the year-round King
45 County sanctioned, employee-based program that provides the process and infrastructure
46 for administration of employee-directed giving and volunteering to qualified nonprofit
47 organizations and federations (~~((through the annual drive and natural disaster relief~~
48 ~~solicitations))~~) and is administered by the committee in accordance with this chapter and
49 any rules adopted for the program.

50 D. "Federation" means a nonprofit organization that solicits and distributes
51 contributions on behalf of its member nonprofit organizations.

52 E. "Qualified nonprofit organization" means a nonprofit organization or
53 federation that applies to participate in the annual drive and meets the eligibility criteria
54 as provided in this chapter and any rules adopted for the program.

55 SECTION 3. Ordinance 8575, Section 3, as amended, and K.C.C. 3.36.030 are
56 hereby amended to read as follows:

57 A. A county employee giving program committee is established consisting of
58 fifteen members nominated by the committee, appointed by the executive and confirmed
59 by the council.

60 1. The committee shall strive in its nominations to include members
61 representing the diversity of the county work force, including union representation.

62 2. The term of committee members shall be two years.

63 3. A committee member who serves as a federation or nonprofit organization
64 board member or director, or in a decision-making capacity for a federation or nonprofit

65 organization, shall not vote on that federation or nonprofit organization's eligibility if that
66 federation or nonprofit organization applies to participate in the ~~((annual drive))~~ program.

67 4. The committee shall annually elect a chair and other officers as established in
68 the committee's bylaws.

69 B. In order to operate the program, the committee may:

70 1. Adopt rules and bylaws consistent with this chapter that are necessary to the
71 conduct of the program, based upon the following principles:

- 72 a. seek operational efficiencies;
- 73 b. enhance program effectiveness;
- 74 c. use innovative best practices;
- 75 d. promote equitable access for nonprofit participation; and
- 76 e. maintain standards to ensure nonprofit fiscal responsibility and stability;

77 2. Establish and apply eligibility rules by which a nonprofit organization may
78 participate in the ~~((annual drive))~~ program;

79 3. Coordinate and facilitate the ~~((annual drive and natural disaster relief
80 solicitations))~~ program consistent with this chapter and any rules adopted for the
81 program. If the committee determines that a federation or nonprofit organization is not
82 eligible to participate in the ~~((annual drive))~~ program, the federation or nonprofit
83 organization may apply to the committee for reconsideration of the eligibility decision;

84 4. Guide fiscal stewardship of the program;

85 5. Serve voluntarily without additional wages, including no additional
86 compensation for working beyond normal working hours, and shall be reimbursed by
87 their employing departments for travel, lodging and meals in accordance with county

88 laws and regulations. Committee members shall be given release time from regular work
89 hours to serve on the committee. Employees covered by the overtime requirements of the
90 Fair Labor Standards Act or state law who are serving as committee members should
91 ensure that their working hours, including hours worked for the committee, do not exceed
92 approved hours;

93 6. Assist the executive or the executive's designee in the selection of a program
94 administrator; and

95 7. Solicit and accept from the general public and business communities and all
96 other persons, gifts, bequests and donations to the county in support of the program.

97 SECTION 4. Ordinance 16035, Section 7, as amended, and K.C.C. 3.36.065 are
98 hereby amended to read as follows:

99 A. Donations through the annual drive may include payroll deductions, checks,
100 money orders, cash, electronic payments and time donations in accordance with K.C.C.
101 3.12.222.

102 B. The county shall make deductions from county employees' salary warrants and
103 pay the moneys collected to the qualified nonprofit organizations and federations
104 designated by county employees when the deductions and payments are authorized by
105 county employees in accordance with this chapter.

106 C. Donations through a natural disaster relief effort may include time donations

107 in accordance with K.C.C. 3.12.222, payroll deductions, checks, money orders, cash and
108 electronic payments.
109

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

J. Joseph McDermott, Chair

ATTEST:

Anne Noris, Clerk of the Council

APPROVED this ____ day of _____, _____.

Dow Constantine, County Executive

Attachments: None

1

July 26, 2016

nw

Sponsor: von ReichbauerProposed No.: 2016-0291**1 AMENDMENT TO PROPOSED ORDINANCE 2016-0291, VERSION 1**

2 On page 5, on line 99, after "Donations" delete "through the annual drive" and insert
3 "~~((through the annual drive))~~ under this chapter"

4 On page 5, beginning on line 106, delete everything through page 6, line 108

5 **EFFECT: *Would provide that electronic payments are permitted for any donation and***
6 ***are not limited to the annual drive and natural disaster relief.***

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KCC Chapter 3.36 – as of 14 July 2016

3.36 CHARITABLE CONTRIBUTIONS FROM COUNTY EMPLOYEES

Sections:

- 3.36.010 Intent and purpose.
- 3.36.020 Definitions.
- 3.36.030 Employee giving program committee.
- 3.36.040 Annual campaign.
- 3.36.055 Solicitations of donations - limits on use of county property or equipment – promotional costs - voluntary employee participation.
- 3.36.065 Deductions from salary warrants for donations - one-time donations.
- 3.36.075 Disbursements for contributions.

3.36.010 Intent and purpose.

A. This chapter is intended to establish uniform guidance, consistent with state law governing salary and wage deductions, for the efficient administration of county employee charitable contributions to qualified nonprofit organizations, donated via the annual drive and natural disaster relief solicitations. This chapter shall be liberally construed to accomplish this intention.

B. The purpose of this chapter is to provide a convenient and effective channel through which county employees may contribute to qualified nonprofit organizations, while minimizing disruption to the county workplace and the costs to the taxpayer that multiple charitable fund drives cause; and to enhance government and community efforts to meet charitable needs.

C. The program shall provide guidance, quality control and disbursement of employee donations to qualified nonprofit organizations and federations as provided by this chapter, in accordance with rules for the program. (Ord. 17332 § 1, 2012: Ord. 16035 § 1, 2008: Ord. 8575 § 1, 1988).

3.36.020 Definitions. The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

A. "Annual drive" means the annual solicitation of contributions from county employees by representatives of qualified nonprofit organizations and federations through oral presentations, printed materials, audio or video media or other similar.

B. "Committee" means the county employee giving program committee established under K.C.C. 3.36.030.

C. "Employee giving program" or "the program" means the King County sanctioned, employee-based program that provides the process and infrastructure for administration of employee-directed giving to qualified nonprofit organizations and federations through the annual drive and natural disaster relief solicitations and is administered by the committee in accordance with this chapter and any rules adopted for the program.

D. "Federation" means a nonprofit organization that solicits and distributes contributions on behalf of its member nonprofit organizations.

E. "Qualified nonprofit organization" means a nonprofit organization or federation that applies to participate in the annual drive and meets the eligibility criteria as provided in

this chapter and any rules adopted for the program. (Ord. 17332 § 2, 2012: Ord. 16035 § 2, 2008: Ord. 9091, 1989: Ord. 8575 § 2, 1988).

3.36.030 Employee giving program committee.

A. A county employee giving program committee is established consisting of fifteen members nominated by the committee, appointed by the executive and confirmed by the council.

1. The committee shall strive in its nominations to include members representing the diversity of the county work force, including union representation.

2. The term of committee members shall be two years.

3. A committee member who serves as a federation or nonprofit organization board member or director, or in a decision-making capacity for a federation or nonprofit organization, shall not vote on that federation or nonprofit organization's eligibility if that federation or nonprofit organization applies to participate in the annual drive.

4. The committee shall annually elect a chair and other officers as established in the committee's bylaws.

B. In order to operate the program, the committee may:

1. Adopt rules and bylaws consistent with this chapter that are necessary to the conduct of the program, based upon the following principles:

a. seek operational efficiencies;

b. enhance program effectiveness;

c. use innovative best practices;

d. promote equitable access for nonprofit participation; and

e. maintain standards to ensure nonprofit fiscal responsibility and stability;

2. Establish and apply eligibility rules by which a nonprofit organization may participate in the annual drive;

3. Coordinate and facilitate the annual drive and natural disaster relief solicitations consistent with this chapter and any rules adopted for the program. If the committee determines that a federation or nonprofit organization is not eligible to participate in the annual drive, the federation or nonprofit organization may apply to the committee for reconsideration of the eligibility decision;

4. Guide fiscal stewardship of the program;

5. Serve voluntarily without additional wages, including no additional compensation for working beyond normal working hours, and shall be reimbursed by their employing departments for travel, lodging and meals in accordance with county laws and regulations. Committee members shall be given release time from regular work hours to serve on the committee. Employees covered by the overtime requirements of the Fair Labor Standards Act or state law who are serving as committee members should ensure that their working hours, including hours worked for the committee, do not exceed approved hours;

6. Assist the executive or the executive's designee in the selection of a program administrator; and

7. Solicit and accept from the general public and business communities and all other persons, gifts, bequests and donations to the county in support of the program. (Ord. 17527 § 127, 2013: Ord. 17332 § 3, 2012: Ord. 16035 § 3, 2008: Ord. 11997, 1995: Ord. 10923 § 1, 1993: Ord. 9465 § 1, 1990: Ord. 8575 § 3, 1988).

3.36.035 Program administrator. The program administrator shall be responsible for the operational details of the program, including the annual drive and natural disaster response solicitations, under the general oversight of the committee. The cost of the program administrator shall be included as part of the administrative cost of the program. (Ord. 17332 § 4, 2012).

3.36.045 Campaign participants - requirements - notice in campaign materials.

A. A federation or nonprofit organization may participate in the annual drive if the federation or nonprofit organization submits a timely application for participation to the committee and meets all eligibility standards as established by this chapter and any rules adopted for the program. An official of the federation or nonprofit organization must certify on the annual drive application that the federation, each nonprofit organization represented by the federation, or the nonprofit organization:

1. Is formally recognized by the United States Internal Revenue Service as complying with Section 501(c)(3) of the Internal Revenue Code of 1986 or is a governmental unit of the state of Washington, and for which all contributions to the nonprofit organization are eligible to be deductible for federal income tax purposes under Section 170 of the Internal Revenue Code of 1986;

2. Is registered with the Washington state Secretary of State as provided by RCW 19.09.065 and is in compliance with Washington state laws governing charities to the best of the knowledge of the individual certifying the application;

3.a. Does not discriminate against any person on the basis of race, color, religious affiliation, sex, age, national origin, marital status, sexual orientation, disability, or gender identity or expression or qualifies for an exemption under Title VII of the Civil Rights Act of 1964 as amended. An affirmation of a participating organization's adherence to this subsection A.3.a, or a statement of exemption from this subsection A.3.a, must be included in the organization's application. A federation must affirm in the federation's application the adherence to this subsection A.3.a, or a legal exception from this subsection A.3.a, for each nonprofit organization the federation represents.

b. Nothing in this subsection A.3. denies eligibility to a federation or nonprofit organization that is otherwise eligible to participate in the annual drive merely because the federation or nonprofit organization is organized by, on behalf of or to serve persons of a particular race, color, religious affiliation, sex, national origin, age, marital status, sexual orientation, disability, or gender identity or expression.

B. Participating organizations' responses provided under subsection A. of this section may be noted in campaign materials. (Ord. 17332 § 6, 2012: Ord. 17047 §1, 2011 (expired January 1, 2012): Ord. 16035 § 5, 2008).

3.36.055 Solicitations of donations - limits on use of county property or equipment - promotional costs - voluntary employee participation.

A. Employees may be solicited for program contributions in accordance with this chapter.

B. Solicitations and events related to the program must be conducted on county property during normal county business hours.

C. Employees may use county property for the purposes of solicitations for the promotion of the program.

D. As provided in RCW 41.06.250(1) and 42.17.130, county property, county equipment and county employees' working time may not be used during a campaign for partisan political purposes, to assist in an individual's election to political office or for the promotion of or opposition to any ballot proposition.

E. A county employee shall not be coerced to participate in any presentation or to make any donation to a qualified nonprofit organization. A county employee shall not be penalized for failing to participate in the program. Departments and offices may authorize time for department employees to attend presentations about the program. (Ord. 17332 § 7, 2012; Ord. 16035 § 6, 2008).

3.36.065 Deductions from salary warrants for donations - one-time donations.

A. Donations through the annual drive may include payroll deductions, checks, money orders, cash and time donations in accordance with K.C.C. 3.12.222.

B. The county shall make deductions from county employees' salary warrants and pay the moneys collected to the qualified nonprofit organizations and federations designated by county employees when the deductions and payments are authorized by county employees in accordance with this chapter. (Ord. 17332 § 8, 2012; Ord. 16035 § 7, 2008)

3.36.075 Disbursements of contributions. After program costs have been paid, all payroll deductions must be fully disbursed by the county to the designated qualified nonprofit organizations by the end of the first quarter following the deduction year. Federations shall make distributions to their member charitable organizations as designated by contributors.

B. Any undesignated contributions shall be distributed proportionately to the participating organizations. (Ord. 17332 § 9, 2012; Ord. 16035 § 8, 2008).

KCC 3.12.222

3.12.222 Donation of vacation or compensatory hours to nonprofit organizations. The executive may implement a process providing the opportunity for benefit-eligible employees to convert accrued vacation or accumulated compensatory hours, or both, into a cash donation. This process must conform to the following:

A. Annually, from the first business day in October through the last business day in November, an employee may sign a written authorization subject to approval by the employee's department director, or the employee's department director's designee, to convert accrued vacation or accumulated compensatory hours, or both, into cash to benefit up to three nonprofit organizations participating in the King County employee annual drive in accordance with K.C.C. chapter 3.36, of the employee's choice.

B. Notwithstanding K.C.C. 3.12.190, an employee may convert accrued vacation or accumulated compensatory hours, or both, into cash to benefit natural disaster relief efforts. Upon the occurrence of a natural disaster and with the exception of the employee charitable campaign-related period designated under subsection A. of this section the executive may authorize a forty-five-day opportunity for benefit-eligible employees to sign a written authorization to convert accrued vacation or accumulated compensatory hours, or both, into cash to benefit up to three nonprofit organizations designated by the executive. The employee's written authorization is subject to approval by the employee's department director or the employee's department director's designee. The designated nonprofit organization must be a King County employee annual drive participant in accordance with K.C.C. chapter 3.36. This section shall be administered in accordance with K.C.C. chapter 3.36.

C. The hours converted under subsection A. or B. of this section must be in full-hour increments. The employee's donation must be a minimum of four hours and no more than forty hours per calendar year with the exception of the conditions described in subsection D. of this section.

D. An employee who earned excess vacation leave or compensatory hours, or both, beyond the amount that may be carried over into the next fiscal year may donate greater than forty hours under subsection A. or B. of this section with approval from the employee's department director, or the employee's department director's designee.

E. All King County benefit-eligible employees may donate in accordance with this section voluntarily.

F. The finance and business operations division shall value the hours donated under this section based on the regular hourly rate of the employee in effect at the time the approved conversion authorization is processed. The finance and business operations division shall process leave donations authorized under subsection A. of this section within the first two full weeks in December. The finance and business operations division shall process leave donations authorized under subsection B. of this section within the first two full weeks after the forty-five-day period designated in accordance with subsection B. of this section.

G. The net cash value of the accrued vacation or compensatory hours, or both, after all mandatory withholdings, including, but not limited to, withholding in accordance with retirement plans, federal income tax and the Federal Insurance Contributions Act,

have been deducted must be distributed by the finance and business operations division to the designated nonprofit organization or organizations.

H. Employees governed by a collective bargaining agreement may convert to cash accrued vacation or accumulated compensatory hours, or both, if the existing agreement allows for, or the agreement is amended to allow for, conversions as authorized in this section. The executive may enter into such agreements or modifications to existing collective bargaining agreements as are necessary to implement this section. (Ord. 17698 § 2, 2013: Ord. 17332 § 11, 2012: Ord. 15558 § 2, 2006).

King County Employee Giving Program - 2015 Annual Giving Drive

Department	Employees	Employees Pledged	Participation To Date	Total
Assessments	209	45	21.5%	\$ 30,182.94
Council	138	40	29.0%	\$ 39,788.41
District Court	249	33	13.3%	\$ 12,383.01
DJA	201	42	20.9%	\$ 26,708.46
DPER	86	31	36.0%	\$ 30,541.99
Elections	65	26	40.0%	\$ 14,581.66
King County Executive Office	106	69	65.1%	\$ 84,269.20
DCHS	264	98	37.1%	\$ 67,850.85
DPD	396	53	13.4%	\$ 28,040.95
KCIT	431	106	24.6%	\$ 140,774.56
Prosecutor's Office	490	86	17.6%	\$ 50,957.78
Superior Court	378	54	14.3%	\$ 51,890.54
DAJD	861	69	8.0%	\$ 37,320.31
DES	823	192	23.3%	\$ 172,582.32
DNRP	1579	311	19.7%	\$ 300,271.28
DOT	4851	340	7.0%	\$ 331,996.50
KCSO	1047	98	9.4%	\$ 96,044.52
Public Health	1284	221	17.2%	\$ 235,288.63
Grand Total	13458	1914	14.2%	\$ 1,751,473.91

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**King County
Public Rules and Regulations**

Public Rules

King County

Title Rules for Nonprofit Participation in the King County Employee Giving Program	Document Code No.
Department/Issuing Agency Department of Executive Services/Employee Giving Program	Date January 15, 2013
Approved 	

- 1.0 SUBJECT TITLE: Rules for Nonprofit Participation in the King County Employee Giving Program
- 1.1 EFFECTIVE DATE: March 19, 2013
- 1.2 TYPE OF ACTION: New
- 1.3 KEY WORDS: Annual Drive, Employee Giving Program, Workplace Giving, Eligibility, Nonprofit, Charity, Natural Disaster, Donation
- 2.0 PURPOSE: King County Code ("K.C.C.") 3.36.030.B.1 and B.2 authorize the Employee Giving Program (EGP) Committee to adopt rules necessary for the conduct of the EGP, including eligibility rules for participation in the Annual Drive. These eligibility rules supplement the eligibility requirements set forth in K.C.C. 3.36.045.
- 3.0 ORGANIZATIONS AFFECTED: Nonprofit organizations wishing to participate in the King County Employee Giving Program Annual Drive
- 4.0 REFERENCES:
- 4.1 K.C.C. 3.36
- 4.2 Better Business Bureau Wise Giving Alliance Standards for Charity Accountability
- 4.3 Charity Navigator
- 5.0 DEFINITIONS:
- 5.1 "Annual Drive" means the annual solicitation of contributions from county employees by representatives of qualified nonprofit organizations and federations through oral presentations, printed materials, audio or video media or other similar means.

- 5.2 "Employee Giving Program" or "EGP" means the King County sanctioned, employee-based program that provides the process and infrastructure for administration of employee-directed giving to qualified nonprofit organizations and federations through the Annual Drive and natural disaster relief solicitations, and is administered by the EGP Committee in accordance with the K.C.C. and rules adopted for the program..
- 5.3 "Federation" means a nonprofit organization that solicits and distributes contributions on behalf of its member nonprofit organizations.
- 5.4 "Government unit" means a political subdivision of the state of Washington.
- 5.5 "Qualified nonprofit organization" means a nonprofit organization or federation that applies to participate in the Annual Drive and meets the eligibility criteria as provided in K.C.C. and any rules adopted herein.

6.0 POLICIES:

- 6.1 The rules set forth in this document support compliance with K.C.C. section 3.36 in general, and specifically detail additional steps required in support of the application process referenced in K.C.C. 3.36.045 "Campaign participants - requirements - notice in campaign materials."

7.0 PROCEDURES:

Action By: Federations, nonprofit organizations, and governmental units

Action:

7.1 Annual Drive Participation Eligibility Rules

7.1.1. Each federation and each independent nonprofit organization must submit an on-time and complete application, including all required attachments, during the annual nonprofit application cycle as announced by the program.

7.1.2. An official of each federation and each independent nonprofit organization that is not represented by a federation must certify the following as true on its application and provide any supporting documentation that may be specifically required by the application.

- 1) The organization has been providing or conducting real services, benefits, assistance or program activities at least the previous three years;
- 2) The organization is directed by an active governing body whose members have affirmed adherence to a conflict of interest policy and a majority of whom serve without compensation. Governmental units are exempt.

- 3) Compensated governing body members do not serve as the governing body's chair or treasurer. Governmental units are exempt.
- 4) The organization's publicity and promotional activities are based upon the actual program and operations, are truthful and non-deceptive, and make no exaggerated or misleading claims.
- 5) The organization has an annual financial statement prepared in accordance with generally accepted accounting principles.
- 6) Within the fiscal period ending not more than 18 months prior to the January of the year of the Annual Drive for which the organization is applying, the organization's financial statement has been audited per the following: If the organization's total annual gross income exceeds \$1,000,000, their annual financial statement has been audited in accordance with generally accepted auditing standards; if annual gross income is less than \$1,000,000, a review by a certified public accountant has been conducted; if the annual gross income is less than \$250,000, an internally produced, complete financial statement was produced. Governmental units are exempt.
- 7) The organization will prohibit the sale, lease or distribution of King County contributor lists.
- 8) For a federation, the federation has the express permission of an authorized official of each of its member nonprofit organizations to use the nonprofit organization's name and to participate in the Annual Drive.
- 9) For a federation, the federation has verified and accurately declared that each member organization meets all EGP eligibility requirements.

7.1.3. A federation, each nonprofit organization represented by a federation, and each independent nonprofit organization, shall make available upon request by the EGP Committee, the King County Council, or the County Executive:

- 1) its most recent IRS Form 990 or IRS Pro Forma 990;
- 2) its most recent annual report, including an annual financial statement;
- 3) a disclosure for the most recent annual report period of the total dollar value of support from all sources received on behalf of the charitable purposes of the organization; and
- 4) the total dollar amounts applied to charitable purposes, fundraising costs and all other expenses during the most recent annual report period.

7.1.4. Nonprofit organizations that submit separate applications under a common Tax Identification Number (TIN) must provide information to establish clearly distinguishable, separate identities for each organization in order to be listed separately in the Annual Drive. The information supplied by nonprofit organizations with a common TIN must establish that they are not simply a parent organization and a program(s) of the parent organization. Provision of information does not guarantee separate listings. Such information may include:

- 1) separate accounting, including independent financial statements;
- 2) separate advisory/governing bodies;
- 3) clearly defined geographical service areas such as local chapters of a national organization; or
- 4) independent branding including website and marketing materials.

7.2 Governmental Unit Participation

7.2.1. A state of Washington governmental unit may apply for inclusion in the Annual Drive if a contribution for the purpose specified by the governmental unit would constitute a "charitable contribution" under Section 170 of the Internal Revenue Code of 1986. Under Section 170, a charitable contribution to a state or political subdivision must be "for exclusively public purposes." In order to establish eligibility, a governmental unit must include with its application the following:

- 1) Documentation that the governmental unit is authorized to solicit and accept donations for the purpose identified in the application.
- 2) Documentation of a separate fund or account that designates that its uses are limited to donations made for the purpose identified in the application; and
- 3) A legal review stating that a contribution to the separate fund or account would meet the definition of "charitable contribution" under Section 170.

7.3 Revocation of Eligibility

7.3.1. The EGP Committee shall revoke a determination of eligibility if one or more of the following occurs:

- 1) fraud;
- 2) failure of an applicant to inform the EGP Committee of any fact that would affect the EGP Committee's determination about the applicant's eligibility; or

- 3) an applicant is ineligible under K.C.C. 3.36.045 or rules adopted for the program.

7.4 Eligibility Verification

7.4.1. The EGP is responsible for annually verifying that nonprofits applying for inclusion in the Annual Drive meet the eligibility criteria established by K.C.C. and rules adopted for the program. The EGP may review:

- 1) certifications and documentation submitted by independent nonprofit organizations, and
- 2) certifications, processes and documentation used by federations to confirm that their member nonprofit organizations meet Annual Drive eligibility criteria.

7.5 Nonprofit Expenditure of Donations

7.5.1: A nonprofit organization receiving donations from King County employees through the Annual Drive must expend those moneys, for the announced purposes of the nonprofit organization, within the twelve month period following receipt.

7.6 Federation Disbursement of Donations to Member Nonprofits

7.6.1. Federations shall make distributions to their member charitable organizations as designated by contributors.

8.0 RESPONSIBILITIES:

8.1 The EGP Committee will conduct the EGP in accordance with these rules and will update the rules as needed through the rulemaking process.

8.2 Nonprofits applying to and participating in the EGP will adhere to these rules.

9.0 APPENDICES: None

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May 31, 2016

The Honorable Joe McDermott
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember McDermott:

Enclosed is a proposed ordinance that will provide greater flexibility to King County's Employee Giving Program (Program) by expanding giving options to bring the program in line with industry best practices.

This legislation is a major step in the Program's five year strategic plan. It clarifies that the Employee Giving Program has grown to be a year-round program and is no longer limited to the fall Annual Giving Drive. Further, the legislation will expand contribution methods to include electronic payments and the time employees may spend serving as volunteers in charities supported by the Program.

Taken together, these changes will provide greater flexibility for the Program and increase opportunities for King County employees to engage in philanthropy in their communities, which contributes to both civic health and employee engagement. For example, King County employees have requested the opportunity to provide more direct and immediate assistance during natural disaster events. Currently, the only two options available are an informational response or time donations which are converted into cash. This legislation will allow us to offer a range of options in addition to donating time that are more flexible, cost effective, and timely. Additionally, it will enable us to record and recognize employee responses to such disasters. This will bring us in alignment with other large public sector programs of similar size such as the State of Washington's Combined Fund Drive and the City of Seattle's "Seattle Shares" program.

The purpose of the Program is to facilitate employee support of qualified nonprofit organizations while minimizing disruption to the work force and helping meet charitable needs. Currently, employees donate more than \$1.75 million a year. Based on a conservative

The Honorable Joe McDermott
May 31, 2016
Page 2

estimate of volunteer time and using a value of \$22.50 per hour¹, we expect the overall donation level to increase by an additional \$60,000 by 2020. More importantly, recording and measuring the volunteer time associated with the Program will enable us to acknowledge and celebrate forms of Program giving that are non-monetary.

This important legislation will improve the access of King County's employees to community philanthropy. Supporting employee philanthropy contributes to the County's vision of thriving communities and a quality workforce. In a competing market for talent, comprehensive giving and volunteering programs can attract and help retain talented employees, particularly millennials, who are driven by social purpose in their work. Additionally, employee giving is linked to higher levels of employee engagement based on results from the County's 2015 Employee Engagement Survey.

Thank you for your consideration of this ordinance. This legislation furthers goals in King County's Strategic Plan focused on public engagement, quality workforce and service excellence.

If you have any questions, please feel free to contact Junelle Kroontje, Administrator, King County Employee Giving Program at 206-263-3750.

Sincerely,

Dow Constantine
King County Executive

Enclosure

cc: King County Councilmembers
ATTN: Carolyn Busch, Chief of Staff
Anne Noris, Clerk of the Council
Carrie S. Cihak, Chief of Policy Development, King County Executive Office
Dwight Dively, Director, Office of Performance, Strategy and Budget
Junelle Kroontje, King County Employee Giving Program Administrator, Finance
and Business Operations Division, Department of Executive Services

¹ Estimate of dollars per volunteer hour is from Points of Light Institute.

