



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

January 31, 2012

Motion 13637

Proposed No. 2012-0062.1

Sponsors Gossett

1 A MOTION relating to the organization of the council; and
2 amending Motion 10651, Section IV, as amended, and OR
3 1-030, Motion 11122, Section D, as amended, and OR 2-
4 020, Motion 10651, Section V, as amended, and OR 2-
5 030, Motion 11122, Section G, as amended, and OR 2-040,
6 and Motion 11122, Section H, as amended, and OR 2-050.

7 WHEREAS, the council has specified by motion the chairs, vice-chairs and
8 members of council committees and provided for any changes to these positions to be
9 made by adoption of a formal legislative motion, and

10 WHEREAS, the council desires to specify committee names and functions;

11 NOW, THEREFORE, BE IT MOVED by the Council of King County:

12 I. Motion 10651, Section IV, as amended, and OR 1-030 are each hereby
13 amended to read as follows;

14 **Powers and duties of the vice-chair.**

15 A. The vice-chair shall exercise the duties, powers and prerogatives of the
16 council chair in the event of the chair's absence.

17 B. The vice-chair shall serve as the chair of the committee of the whole.

18 ~~((C. The vice chair shall serve as the chair of the employment and administration~~
19 ~~committee. The chair of the employment and administration committee shall issue, upon~~

20 ~~recommendation of the employment and administration committee and with the approval~~
21 ~~of a majority of the council, all employment decisions for legislative branch employees~~
22 ~~except interns and the councilmembers' personal and district support and constituent~~
23 ~~services staff, other than employment decisions that are made by the chair of the~~
24 ~~employment and administration committee as provided in OR 2-030.))~~

25 II. Motion 11122, Section D, as amended, and OR 2-020 are each hereby
26 amended to read as follows:

27 **Standing committees - functions.** In addition to any committee otherwise
28 established by law, the committees of the metropolitan King County council and their
29 respective functions are established as follows:

30 A. **Budget and fiscal management committee** shall consider and make
31 recommendations on: the county revenue and expenditure fiscal structural gap; capital
32 and operating budget appropriations; the sale and lease of real property to or by the
33 county; debt and investment proposals; bond issues; the office of economic and financial
34 analysis; and financial policies. The committee shall also consider the implementation of
35 appropriate labor agreements.

36 1. The committee shall develop recommendations on policy direction for the
37 ~~((2012))~~ 2013 annual budget, based on the recommendations of other council committees
38 and taking into account the estimated fiscal impacts of state and federal legislation.

39 2. In respect to consideration of the county's proposed annual budget, all
40 members of the council not assigned to the budget and fiscal management committee
41 shall be considered ex officio voting members of the committee.

42 B. ((~~Government accountability and oversight~~)) Government accountability,

43 oversight and financial performance committee.

44 1. ~~The committee shall consider and make recommendations on: policies~~
45 ~~relating to the department of assessments; elections; records and licensing; animal~~
46 ~~control; cable communications; the county fair; King County international airport; risk~~
47 ~~management; executive services such as telecommunications, facilities management,~~
48 ~~purchasing and real property management; capital project oversight; and wastewater~~
49 ~~treatment as well as strategic planning; performance management and performance~~
50 ~~measurement; management organizational structure; technology management; customer~~
51 ~~service; and the efficiency, cost effectiveness and performance of all branches of county~~
52 ~~government (legislative, executive and judicial).~~

53 ~~2. In the areas within the committee's purview, the committee shall track state~~
54 ~~and federal legislative action and develop recommendations on policy direction for the~~
55 ~~2012 annual budget.~~

56 ~~3. The committee shall make recommendations on the annual audit program and~~
57 ~~shall review reports of the county auditor.))~~

58 1. The committee shall consider and make recommendations on:

59 a. improving the efficiency, cost effectiveness, and performance of all branches
60 of county government (legislative, executive and judicial).

61 b. enhancing oversight, accountability, and transparency in King County
62 government, including financial policies, the office of law enforcement oversight, the
63 annual county audit program and federal, state, or county audit reports, the administration
64 of the public records act, civil rights and compliance, capital projects oversight,

65 implementation of a pre-trial risk assessment tool, strategic planning, performance
66 measurement and performance management, management organizational structure, and
67 technology management;

68 c. general government oversight, including customer service, worker safety, the
69 department of assessments; elections; records and licensing; animal control; cable
70 communications; the county fair; King County international airport; risk management;
71 veterans, and executive services such as telecommunications, facilities management,
72 purchasing and real property management.

73 2. In the areas within the committee's purview, the committee shall track state
74 and federal legislative action and develop recommendations on policy direction for the
75 2013 annual budget.

76 ~~((C.))~~ **D. Law, justice, health and human services committee.**

77 1. The committee shall consider and make recommendations on policies relating
78 to:

79 a. law, safety, criminal justice and emergency management programs including
80 those related to public safety; adult detention; juvenile justice and youth services;
81 superior and district courts; judicial administration; prosecuting attorney; public defense;
82 emergency medical services; emergency management, including disaster response,
83 emergency preparedness and emergency planning;

84 b. public health programs, including those related to the protection, promotion
85 and provision functions of the department of public health, including the structure of the
86 public health centers; and

87 c. human services programs, including review of the veterans and human
88 services levy programs and options for levy renewal; therapeutic and low-income
89 housing; and civil rights and social justice. The committee shall also consider the
90 implementation of appropriate labor agreements.

91 2. In the areas within the committee's purview, the committee shall track state
92 and federal legislative action and develop recommendations on policy direction for the
93 2012 annual budget.

94 ~~((D.))~~ **E. Transportation, economy and environment committee.**

95 1. The committee shall consider and make recommendations on policies relating
96 to:

97 a. growth management, including land use development and regulation,
98 comprehensive planning, economic development, annexations and affordable housing;

99 b. the environment, including salmon recovery; resource lands; energy; surface
100 water management and water supply; wastewater treatment; solid waste; and
101 unincorporated and rural areas, including agriculture and rural services; and parks,
102 recreation and cultural resources;

103 c. transportation, including roads and public transportation. The committee
104 shall also consider the implementation of appropriate labor agreements.

105 2. In the areas within the committee's purview, the committee shall track state
106 and federal legislative action and develop recommendations on policy direction for the
107 2012 annual budget.

108 III. Motion 10651, Section V, as amended, and OR 2-030 are each hereby
109 amended to read as follows:

110 **Employment and administration committee.**

111 **A. Membership requirements.** The employment and administration committee
112 shall consist of four members. The chair of the employment and administration
113 committee shall issue, upon recommendation of the employment and administration
114 committee and with the approval of a majority of the council, all employment decisions
115 for legislative branch employees except interns and the councilmembers' personal and
116 district support and constituent services staff, other than employment decisions that are
117 made by the chair of the employment and administration committee as provided in this
118 section.

119 **B. Duties and process.**

120 1. Administrative committee. The employment and administration committee is
121 an administrative committee of the council. The employment and administration
122 committee shall consult with councilmembers, the chief of staff and the director of
123 government relations on a continuing basis in order to review council operations under
124 the staffing structure defined in this motion.

125 2. Personnel decisions. The employment and administration committee shall
126 make recommendations to the council concerning decisions for legislative branch
127 employees, except for interns and councilmembers' personal and district support and
128 constituent services staff, and except for minor personnel decisions, which may be made
129 by the chair of the employment and administration committee in accordance with
130 subsection B.5. of this section. Personnel decisions include decisions to hire, to fill
131 vacancies, to make staffing adjustments, to designate staff employment assignments,
132 except assignments of policy staff to specific issues and legislation which shall be made

133 by the chief of staff under OR 3-040.D.2, to adjust staff pay, to analyze future hiring
134 needs and to make other necessary employment decisions. Personnel decisions do not
135 include termination or disciplinary decisions, which follow the process stated in
136 subsection B.3. of this section, or minor personnel decisions, which follow the process
137 stated in subsection B.5. of this section. Where applicable, employment and
138 administration committee recommendations on personnel decisions shall be developed in
139 consultation with appropriate committee chairs and, where applicable, either or both the
140 chief of staff and the director of government relations.

141 3. Personnel decisions shall be contained in a written recommendation report
142 and may be voted out of committee upon: a. the receipt of the signature of three
143 committee members during a meeting of the committee; or b. subject to signature by a
144 quorum of the committee members in accordance with K.C.C. 1.24.055.C (Rule 6.C).
145 Once the necessary signatures are obtained, recommendation reports from the committee
146 shall be forwarded to the council for consideration on an employment and administration
147 committee consent agenda. The chair of the employment and administration committee
148 shall issue, upon recommendation of the employment and administration committee and
149 with the approval of a majority of the council, all employment decisions for legislative
150 branch employees except interns and the councilmembers' personal and district support
151 and constituent services staffs.

152 4. Terminations and disciplinary decisions. The employment and administration
153 committee makes decisions on discipline and termination, including layoffs., except for
154 councilmembers' personal and district support and constituent services staff If three
155 committee members vote for a termination or disciplinary action the decision is final,

156 except when an employee exercises the right of an appeal to the full council. An
157 employee who has been either suspended without pay of two weeks or more or
158 terminated may appeal the decision of the employment and administration committee to
159 the council. The appeal must be filed within ten calendar days of written notice of the
160 suspension or termination being sent to the employee. An appeal is accomplished by
161 delivering a notice of appeal to the clerk of the council. Nondisciplinary terminations are
162 subject to appeal in the same manner as disciplinary terminations.

163 5. Minor personnel decisions.

164 a. Except for interns and councilmembers' personal and district support and
165 constituent services staff, the chair of the employment and administration committee shall
166 make all minor personnel decisions as set forth in this subsection B.5. Minor personnel
167 actions are:

168 (1) authorizing recruiting for a vacated or newly created position;

169 (2) increasing or reducing the hours assigned to a current position up to the
170 total budgeted hours for the position, as reflected in the Staff and Salary Detail Report
171 maintained by the chief of staff or his or her designee;

172 (3) reassigning an employee employed within a legislative branch agency of
173 the county auditor, board of appeals/equalization, hearing examiner, ombudsman/tax
174 advisor or civic television to another position in the same agency and pay range;

175 (4) hiring a temporary or a term-limited temporary employee to perform
176 clerical or technical functions, up to a total of the maximum period allowed by ordinance
177 or two years, whichever is less;

178 (5) extending the employment period of a temporary or a term-limited
179 temporary employee hired to perform clerical or technical functions, up to a total of the
180 maximum period allowed by ordinance or two years, whichever is less; and

181 (6) approving a carryover of excess vacation leave under K.C.C. 3.12.190
182 because of cyclical workloads, work assignments or other reasons as may be in the best
183 interests of the county.

184 b. Requests for minor personnel decisions shall be made in writing to the
185 employment and administration committee chair via the chief of staff. Requests may be
186 made only by councilmembers, legislative branch agency managers, the chief of staff, the
187 director of government relations or a staff member who is supervised directly by the chair
188 of the council. The chief of staff shall promptly provide the employment and
189 administration committee chair with a copy of the request and the chief of staff's
190 recommendation for approval, disapproval or modification of the request.

191 c. Action on a requested minor personnel decision shall be in writing, signed
192 by the chair of the employment and administration committee. The chief of staff shall
193 file the original of the decision action with the clerk of the council, and shall provide
194 copies of the decision action to the agency manager or supervisor, affected employee and
195 members of the employment and administration committee.

196 6. Nothing in this process is to be construed to alter the at-will status of
197 legislative branch employees. This process is designed to facilitate the will of the
198 majority of the council. If there are specific provisions of a collective bargaining
199 agreement that are contrary to this process, the collective bargaining agreement controls.

200 **C. Recommendations to the council chair.** The employment and
201 administration committee may consider and make recommendations to the council chair
202 regarding management organization structure and legislative branch customer service.
203 The committee may monitor and make recommendations on the legislative branch
204 budget.

205 **D. Removal of recommendations from consent agenda.** Upon the request of
206 any member present before the council, any specific recommendation from the
207 employment and administration committee shall be removed from the consent agenda
208 and considered separately by the council prior to adoption of the employment and
209 administration committee consent agenda. The council may then by a majority vote
210 make whatever orderly disposition of the matter it deems appropriate.

211 **E. Motions for censure.** The employment and administration committee shall
212 consider and make recommendations on motions for censure related to alleged violations
213 of any antiharassment policy by a councilmember.

214 **F. Personnel records as confidential.** To the extent permitted by law, personnel
215 records which would be exempt from public disclosure shall continue to be treated as
216 confidential and records or portions thereof which are exempt shall be conspicuously
217 identified as such and separated from nonexempt records.

218 IV. Motion 11122, Section G, as amended, and OR 2-040 are each hereby
219 amended to read as follows:

220 **Chairs and vice-chairs.** The council designates the following councilmembers
221 as chairs and vice-chairs of the standing committees created in this motion and the
222 regional committees established in the King County Charter.

223 Committee of the whole:

224 Chair: Jane Hague.

225 Vice-chair: (~~Larry Phillips~~) Julia Patterson.

226 Budget and fiscal management committee:

227 Chair: (~~Julia Patterson~~) Joe McDermott.

228 Vice-chair: Kathy Lambert.

229 Employment and administration committee:

230 Chair: (~~Jane Hague~~) Julia Patterson.

231 Vice-chair: (~~Larry Gossett~~) Jane Hague.

232 (~~Government accountability and oversight~~) Government accountability,

233 oversight and financial performance committee:

234 Chair: (~~Kathy Lambert~~) Bob Ferguson.

235 Vice-chair: (~~Reagan Dunn~~) Pete von Reichbauer.

236 Law, justice, health and human services committee:

237 Chair: (~~Bob Ferguson~~) Kathy Lambert.

238 Vice-chair: (~~Kathy Lambert~~) Larry Gossett.

239 Transportation, economy and environment committee:

240 Chair: Larry Phillips.

241 Vice-chair: Pete von Reichbauer.

242 Regional policy committee:

243 Chair: Pete von Reichbauer.

244 Regional transit committee:

245 Chair: Reagan Dunn.

246 Regional water quality committee:

247 Chair: (~~Larry Gossett~~) Larry Phillips.

248 V. Motion 11122, Section H, as amended, and OR 2-050 are each hereby
249 amended to read as follows:

250 **Memberships.** The council designates the following councilmembers, in addition to the
251 chairs and vice-chairs, as members of the standing committees created in this motion and
252 the regional committees established in the King County Charter.

253 Budget and fiscal management committee:

254 Members: (~~Reagan Dunn~~,) Jane Hague, (~~Joe McDermott~~,) Julia
255 Patterson, Larry Phillips.

256 Committee of the whole:

257 Members: All councilmembers.

258 Employment and administration committee:

259 Members: Larry Gossett, Kathy Lambert (~~, Julia Patterson~~).

260 (~~Government accountability and oversight~~) Government accountability,
261 oversight and financial performance committee:

262 Members: Larry Gossett, (~~Pete von Reichbauer~~) Kathy Lambert.

263 Law, justice, health and human services committee:

264 Members: Reagan Dunn, (~~Larry Gossett~~) Bob Ferguson, Joe
265 McDermott.

266 Transportation, economy and environment committee:

267 Members: (~~Bob Ferguson~~) Larry Gossett, (~~Joe McDermott~~,) Jane
268 Hague, Kathy Lambert, Joe McDermott.

269 Regional policy committee:

270 Members: Bob Ferguson, (~~Joe McDermott~~) Kathy Lambert.

271 Regional transit committee:

272 Members: Julia Patterson, (~~Larry Phillips~~) Joe McDermott.

273 Regional water quality committee:

274 Members: (~~Jane Hague, Kathy Lambert~~) Reagan Dunn, Larry Gossett.

275

Motion 13637 was introduced on 1/30/2012 and passed by the Metropolitan King County Council on 1/30/2012, by the following vote:

Yes: 8 - Mr. Phillips, Mr. von Reichbauer, Mr. Gossett, Ms. Hague, Ms. Patterson, Ms. Lambert, Mr. Ferguson and Mr. McDermott

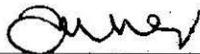
No: 0

Excused: 1 - Mr. Dunn

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON


Larry Gossett, Chair

ATTEST:



Anne Noris, Clerk of the Council

Attachments: None