



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda Board of Health

Metropolitan King County Councilmembers:
Teresa Mosqueda, Chair; Jorge Barón, Reagan Dunn; Alternate: Sarah Perry

City of Seattle Members:
*Joy Hollingsworth, Robert Kettle, Sara Nelson
Alternate: Bruce Harrell*

Sound Cities Association Members:
*Heather Koellen, RN, BSN, CCRN, Vice Chair; Penny Sweet
Alternates: Amy Lam, Cheryl Rakes*

Public Health, Facilities, and Providers:
*Butch de Castro, PhD, MSN/MPH, RN, FAAN; Lisa Chew, MD, MPH; Katherine Gudgel, MS;
Alternate: Patricia Egwuatu, DO*

Consumers of Public Health:
*Quiana Daniels, BS, RN, LPN, Vice Chair; Robin Narruhn, PhD, MN, RN;
Alternate: Mustafa Mohammed, MBCHB, MHP, AAC*

Community Stakeholders:
*Christopher Archiopoli, Victor Loo
Alternate: Francoise Milinganyo*

American Indian Health Commission:
Esther Lucero (Diné), MPP; Alternate: Abigail Echo-Hawk (Pawnee), MA

Dr. Faisal Khan, Director, Seattle-King County Department of Public Health
Staff: Joy Carpine-Cazzanti, Board Administrator - KCBOHAdmin@kingcounty.gov

1:00 PM

Thursday, October 17, 2024

Hybrid Meeting

Hybrid Meetings: Attend Board of Health meetings in person in Council Chambers (Room 1001), 516 3rd Avenue in Seattle, or through remote access. Details on how to attend and/or provide public comment remotely are listed below.

	<p>Sign language and interpreter services can be arranged given sufficient notice (206-848-0355). TTY Number - TTY 711.</p> <p>Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.</p>	
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HOW TO PROVIDE PUBLIC COMMENT:

1. In person: You may attend the meeting in person in Council Chambers.
2. Remote attendance on the Zoom Webinar: You may provide oral public comment at the meeting by connecting to the meeting via phone or computer using the ZOOM application at <https://zoom.us/>, and entering the Webinar ID below.

Join by Telephone

Dial: US : +1 253 215 8782

Meeting ID: 836 2614 2088



If you do not wish to provide public comment, please help us manage the callers by using one of the options below to watch or listen to the meeting.

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- 1) Stream online via this link <https://king-county-tv.cablecast.tv/> or input the link web address into your web browser.
- 2) Watch King County TV on Comcast Channel 22 and 322(HD) and Astound Broadband Channels 22 and 711(HD).

To show a PDF of the written materials for an agenda item, click on the agenda item below.

1. **Call to Order**
2. **Roll Call**
3. **Announcement of Any Alternates Serving in Place of Regular Members**
4. **Approval of Minutes of September 19, 2024**
5. **Public Comments**
6. **Chair's Report**
7. **Administrator's Report**

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Discussion and Possible Action

8. Resolution No. 24-03

A RESOLUTION identifying the American Indian Health Commission for Washington State's nonelected regular member and alternate member selections, respectively, to serve on the King County Board of Health.

Joy Carpine-Cazzanti, King County Board of Health Administrator, Public Health -- Seattle & King County

9. Resolution No. 24-04

A RESOLUTION identifying Katherine Gudgel for reappointment as the King County Board of Health's selected nonelected member candidate representing public health, health care facilities, and providers.

*Joy Carpine-Cazzanti, King County Board of Health Administrator, Public Health -- Seattle & King County
Katherine Gudgel, Member, King County Board of Health*

10. Resolution No. 24-05



A RESOLUTION identifying Mustafa Mohammed for appointment as the King County Board of Health's selected nonelected member candidate representing consumers of public health.

*Joy Carpine-Cazzanti, King County Board of Health Administrator, Public Health -- Seattle & King County
Mustafa Mohammed, Alternate, King County Board of Health*

11. Resolution No. 24-06

A RESOLUTION identifying LaMont Green as the King County Board of Health's nonelected alternate member candidate to represent consumers of public health for a three-year term to expire on December 31, 2027.

*Joy Carpine-Cazzanti, King County Board of Health Administrator, Public Health -- Seattle & King County
Dr. LaMont Green, potential Board of Health Alternate Member*

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12. R&R No. BOH24-04

A RULE AND REGULATION relating to fees for environmental health services; amending R&R 91, Section 1 (part), as amended, and BOH 2.10.020, R&R 05-05, Sections 15, 21, 35, 36, 37, 38, 39 and 40, as amended, and BOH 2.10.040, R&R 05-05, Sections 15, 23, 41, 42, 43, 44, 45, and 46, as amended, and BOH 2.10.060, R&R 05-05, Section 25, as amended, and BOH 2.10.080, R&R 09-07, Section 44, as amended, and BOH 2.13.020, R&R 09-07, Section 45, as amended, and BOH 2.13.030, R&R 09-07, Section 47, as amended, and BOH 2.13.050, R&R 03-06, Section 2 (part), as amended, and BOH 2.14.020, R&R 05-05, Sections 59, 60, 76, 77, 78, 79, 80, and 81, as amended, and BOH 2.14.030, R&R 53, Section 1 (part), as amended, and BOH 2.16.020, R&R 99-01, Section 2 (part), as amended, and BOH 2.18.020, R&R 58, Section 1 (part), as amended, and BOH 2.20.020, R&R 20, Section 1(1), as amended, and BOH 2.22.020, and R&R 20, Section 1(2), as amended, and BOH 2.22.030, repealing R&R 7, Ch. 7, as amended, and BOH 2.06.040, and establishing an effective date; enacted pursuant to RCW 70.05.060, including the latest amendments or revisions thereto.

*Dylan Orr, Director, Environmental Health Services Division, Public Health -- Seattle & King County
Michael Perez, Finance and Administrative Services Manager, Environmental Health Services Division, Public Health -- Seattle & King County*



Public Hearing Required

13. **Board Member Updates**

14. **Other Business**

Adjournment

If you have questions or need additional information about this agenda, please call (206) 263-0365, or write to Joy Carpine-Cazzanti, Board of Health Administrator via email at KCBOHAdmin@kingcounty.gov

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Meeting Minutes Board of Health

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*American Indian Health Commission:
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(Pawnee), MA*

*Dr. Faisal Khan, Director, Seattle-King County Department of
Public Health
Staff: Joy Carpine-Cazzanti, Board Administrator -
KCBOHAdmin@kingcounty.gov*

1:00 PM

Thursday, September 19, 2024

Hybrid Meeting

REVISED AGENDA DRAFT MINUTES

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1. Call to Order

The meeting was called to order at 1:00 p.m.

2. Roll Call

Present: 13 - Archiopoli, Barón, Chew, Daniels, de Castro, Dunn, Gudgel, Kettle, Koellen, Loo, Mosqueda, Narruhn and Sweet

Excused: 3 - Hollingsworth, Lucero and Nelson

3. Announcement of Any Alternates Serving in Place of Regular Members

Also in attendance were Boardmembers Lam, Rakes, Mohammed and Millinganyo.

4. Approval of Minutes of July 18, 2024

Boardmember Daniels moved to approve the minutes of the July 18, 2024, meeting as presented. Seeing no objection, the Chair so ordered.

5. **Public Comments**

*The following person spoke:
Rachael Snell*

6. **Chair's Report**

The Chair briefed the Board on the upcoming agenda and highlighted the grand opening of Pioneer Human Services.

Dr. Faisal Khan, Director, Public Health - Seattle & King County, updated the Board on public health clinic budgets; the forecast for the upcoming respiratory disease season; and 100 days of action on gun violence prevention.

Briefing

7. **BOH Briefing No. 24-B20**

Board of Health membership and recruitment

Joy Carpine-Cazzanti, Board of Health Administrator, Public Health - Seattle & King County, briefed the Board and answered questions.

This matter was Presented

Discussion and Possible Action

8. **R&R No. BOH24-03**

A RULE AND REGULATION relating to food safety ratings for general food service establishments, bakeries, mobile food units, meat/fish establishments, and catering operations; amending R&R 17-01, Section 3, and BOH 5.04.055 and R&R 17-01, Section 5, and BOH 5.15.010 and prescribing an effective date; enacted pursuant to RCW 70.05.060, including the latest amendments or revisions thereto.

Dr. Eyob Mazengia, Health & Environmental Investigator IV, DPH/EHD - Food & Facilities Environmental Health Services, briefed the Board and answered questions.

A motion was made by Boardmember Koellen that this R&R be Passed. The motion carried by the following vote:

Yes: 12 - Archiopoli, Barón, Chew, Daniels, de Castro, Gudgel, Kettle, Koellen, Loo, Mosqueda, Narruhn and Sweet

Excused: 4 - Dunn, Hollingsworth, Lucero and Nelson

Briefing

9. **BOH Briefing No. 24-B21**

Healthcare Access and Outreach

Vazaskia Crockrell, Community Health Services Division Director; Daphne Pie, Access and Outreach Regional Administrator; Callista Kennedy, Navigator Program Manager; Rashad Collins, CEO, Neighborcare Health; and Lisa Yohalem, CEO of HealthPoint, briefed the Board and answered questions.

This matter was Presented

10. **Board Member Updates**

No updates were given.

11. **Other Business**

No other business was presented.

Adjournment

The meeting was adjourned at 3:09 p.m.

If you have questions or need additional information about this agenda, please call (206) 263-0365, or write to Joy Carpine-Cazzanti, Board of Health Administrator via email at KCBOHAdmin@kingcounty.gov

Approved this _____ day of _____.

Clerk's Signature



Signature Report

Resolution

Proposed No. 24-03.1

Sponsors

1 A RESOLUTION identifying the American Indian Health
2 Commission for Washington State's nonelected regular
3 member and alternate member selections, respectively, to
4 serve on the King County Board of Health.

5 WHEREAS, in accordance with RCW 70.05.035, BOH 2.04.020, and K.C.C.
6 chapter 2.35, the King County Board of Health shall have an equal number of elected and
7 nonelected members, with one regular and one alternate nonelected members to be
8 selected by the American Indian Health Commission for Washington State, and the
9 remaining regular and alternate members selected by the King County Board of Health
10 from the three categories of: public health, health care facilities, and providers;
11 consumers of public health; and other community stakeholders, and

12 WHEREAS, as a result of term expirations, the King County Board of Health has
13 received the American Indian Health Commission for Washington State's nonelected
14 regular and alternate member candidates to begin serving in 2025;

15 NOW, THEREFORE, BE IT RESOLVED by the Board of Health of King
16 County:

17 A. The Board of Health identifies Esther Lucero, to serve as the regular member
18 candidate selected by the American Indian Health Commission for Washington State, for
19 a three-year term to expire on December 31, 2027.

- 20 B. The Board of Health identifies Abigail Echo-Hawk, to serve as the alternate
21 member candidate selected by the American Indian Health Commission for Washington
22 State, for a three-year term to expire on December 31, 2027.
- 23 C. In accordance with K.C.C. 2.35.024, the board will transmit to the King

- 24 County council this resolution along with the requisite materials for consideration and
25 confirmation.

KING COUNTY BOARD OF HEALTH
KING COUNTY, WASHINGTON

Teresa Mosqueda, Chair

ATTEST:

Melani Hay, Clerk of the Board

Attachments: None

Teres Mosqueda
Board of Health Chair

**401 Fifth Avenue
Suite 1300
Seattle, Washington
98104**

Members:

Christopher Archiopoli
Jorge Barón
Lisa Chew
Butch de Castro
Quiana Daniels
Reagan Dunn
Katherine Gudgel
Joy Hollingsworth
Robert Kettle
Heather Koellen
Victor Loo
Esther Lucero
Teresa Mosqueda
Robin Narruhn
Sara Nelson
Penny Sweet

Public Health Director:

Faisal Khan

Administrator:

Joy Carpine-Cazzanti

July 1, 2024

American Indian Health Commission of Washington State
808 North 5th Avenue
Sequim, WA 98382

Re: Request for designation of a member and alternate to the King County Board of Health

Dear Chair Kutz:

You may recall that the King County Board of Health expanded its 2023 membership in accordance with the Washington State Legislature's passage of Engrossed Second Substitute House Bill 1152 during the 2021 legislative session (HB 1152). In response to the state legislation, in 2022 the King County Council adopted [Ordinance 19418](#), and the Board adopted Rule and Regulation [BOH22-02](#) which put into place changes to the composition of the Board beginning on January 1, 2023.

The King County Board of Health kindly requests the American Indian Health Commission designate by September 6th one tribal representative and one alternate to serve on the Board for a three-year term beginning in January 2025. The Board plans to pass a resolution in October with recommendations to the King County Council, who will appoint all non-elected members before the end of 2024.

We sincerely appreciate Boardmember Esther Lucero and Alternate Abigail Echo-Hawk serving on the Board. We welcome their ongoing participation should they, local tribes and the AIHC wish for them to continue in 2025 through 2027.

We appreciate your time and effort in designating a member and alternate to the King County Board of Health. Please reach out if you have any questions, either to me or Board Administrator Joy Carpine-Cazzanti at (206) 263-0365 or KCBOHAdmin@kingcounty.gov.

Sincerely,



Teresa Mosqueda
Chair

CC: Vicki Lowe, Executive Director, AIHC
Esther Lucero, Board of Health Member
Abigail Echo-Hawk, Board of Health Alternate

Heather Koellen, Board of Health Vice-Chair
Quiana Daniels, Board of Health Vice-Chair
Joy Carpine-Cazzanti, Board Administrator



Signature Report

Resolution

Proposed No. 24-04.1

Sponsors

1 A RESOLUTION identifying Katherine Gudgel for
2 reappointment as the King County Board of Health's
3 selected nonelected member candidate representing public
4 health, health care facilities, and providers.

5 WHEREAS, in accordance with RCW 70.05.035, the King County Board of
6 Health shall have an equal number of elected to nonelected members, with one of the
7 nonelected members to be selected by the American Indian Health Commission for
8 Washington State, and the remaining members selected by the King County Board of
9 Health from three specific categories of interests: public health, health care facilities, and
10 providers; consumers of public health; and other community stakeholders;

11 NOW, THEREFORE, BE IT RESOLVED by the Board of Health of King
12 County:

13 A. The Board of Health recommends Katherine Gudgel for reappointment as the
14 King County Board of Health's selected nonelected member candidate representing
15 public health, health care facilities, and providers, for a three-year term to expire on
16 December 31, 2027.

17 B. The candidate was selected by the board in accordance with chapter 246-90
18 WAC pertaining to Local Board of Health Membership and each candidate selection
19 meets the qualifications and requirements of RCW 70.05.035(1)(a).

20 C. In accordance with K.C.C. 2.35.024, the board will transmit to the King
21 County council this resolution along with the requisite materials for consideration and
22 confirmation.

KING COUNTY BOARD OF HEALTH
KING COUNTY, WASHINGTON

Teresa Mosqueda, Chair

ATTEST:

Melani Hay, Clerk of the Board

Attachments: None



Signature Report

Resolution

Proposed No. 24-05.1

Sponsors

1 A RESOLUTION identifying Mustafa Mohammed for
2 appointment as the King County Board of Health's selected
3 nonelected member candidate representing consumers of
4 public health.

5 WHEREAS, in accordance with RCW 70.05.035, the King County Board of
6 Health shall have an equal number of elected to nonelected members, with one of the
7 nonelected members to be selected by the American Indian Health Commission for
8 Washington State, and the remaining members selected by the King County Board of
9 Health from three specific categories of interests: public health, health care facilities, and
10 providers; consumers of public health; and other community stakeholders;

11 NOW, THEREFORE, BE IT RESOLVED by the Board of Health of King
12 County:

13 A. The Board of Health recommends Mustafa Mohammed for appointment as the
14 King County board of health's selected nonelected member candidate representing
15 consumers of public health, for a three-year term to expire on December 31, 2027.

16 B. The candidate was selected by the board in accordance with chapter 246-90
17 WAC pertaining to Local Board of Health Membership and each candidate selection
18 meets the qualifications and requirements of RCW 70.05.035(1)(a).

19 C. In accordance with K.C.C. 2.35.024, the board will transmit to the King
20 County council this resolution along with the requisite materials for consideration and
21 confirmation.

KING COUNTY BOARD OF HEALTH
KING COUNTY, WASHINGTON

Teresa Mosqueda, Chair

ATTEST:

Melani Hay, Clerk of the Board

Attachments: None



Signature Report

Resolution

Proposed No. 24-06.1

Sponsors

1 A RESOLUTION identifying LaMont Green as the King
 2 County Board of Health's nonelected alternate member
 3 candidate to represent consumers of public health for a
 4 three-year term to expire on December 31, 2027.

5 WHEREAS, in accordance with R.C.W. 70.05.035, B.O.H 2.04.020, and K.C.C.
 6 chapter 2.35, the King County Board of Health shall have an equal number of elected to
 7 nonelected members, with one regular and one alternate nonelected member to be
 8 selected by the American Indian Health Commission for Washington State, and the
 9 remaining regular and alternate members selected by the King County Board of Health
 10 from the three categories of: public health, health care facilities, and providers;
 11 consumers of public health; and other community stakeholders, and

12 WHEREAS, as a result of a vacancy, the King County Board of Health has
 13 conducted a recruitment, selection, and appointment process in accordance with chapter
 14 246-90 WAC, BOH chapter 2.04, and K.C.C. chapter 2.35, and

15 WHEREAS, the King County Board of Health has selected an applicant to serve
 16 as an alternate member representing consumers of public health to enhance the board's
 17 efforts to preserve and protect the public's health, subject to confirmation by the King
 18 County council in accordance with K.C.C. chapter 2.35;

19 NOW, THEREFORE, BE IT RESOLVED by the Board of Health of King
 20 County:

21 A. The Board of Health recommends LaMont Green, to serve as the alternate
22 member candidate representing consumers of public health, for a three-year term to
23 expire on December 31, 2027.

24 B. The candidate was selected by the board were recruited and selected in
25 accordance with chapter 246-90 WAC pertaining to Local Board of Health Membership
26 and meets the qualifications and requirements of RCW 70.05.035(1)(a).

27 C. In accordance with K.C.C. 2.35.024, the board will transmit to the King
28 County council this resolution along with the biography and application materials for

29 each of the members selected by the board, and the board's nonelected member profile for
30 consideration and confirmation.

KING COUNTY BOARD OF HEALTH
KING COUNTY, WASHINGTON

Teresa Mosqueda, Chair

ATTEST:

Melani Hay, Clerk of the Board

Attachments: None



King County

King County Board of Health

Staff Report

Agenda item No: 8 - 11

Date: October 17, 2024

Resolution No: BOH24-03, BOH 24-04,
BOH24-05, BOH 24-06

Prepared by: Joy Carpine-Cazzanti

Subject

A set of four proposed resolutions regarding the reappointment and appointment of non-elected candidates to the King County Board of Health.

Summary

Proposed Resolutions identifying the King County Board of Health's selected nonelected regular and alternate member candidates to serve three-year terms beginning in January 2025:

- Resolution BOH 24-03 would identify Esther Lucero and Abigail Echo-Hawk to be reappointed to serve as the regular nonelected member and alternate member, respectively, selected by the American Indian Health Commission of Washington State.
- Resolution BOH 24-04 would identify Katherine Gudgel to be reappointed to serve as the regular nonelected member representing public health, facilities, and professionals.
- Resolution BOH 24-05 would identify Mustafa Mohammed to be appointed to a seat representing consumers of public health.
- Resolution BOH24-06 would identify Dr. LaMont Green to be appointed to the alternate seat representing consumers of public health.

Background

Pursuant to R.C.W. 70.05.035, the King County Board of Health shall consist of an equal number of elected and non-elected members. One of the non-elected members and an alternate must be selected by the American Indian Health Commission for Washington State, while the remaining members should be chosen by the King County Board of Health from three distinct

categories of interests: public health, health care facilities and providers, consumers of public health, and other community stakeholders. Additionally, in compliance with chapter 246-90 WAC, BOH chapter 2.04, and K.C.C. chapter 2.35, the King County Board of Health is required to select applicants who will represent community stakeholders, thereby enhancing the Board's efforts to preserve and protect public health.

Recruitment Process

The King County Board of Health plays a crucial role in promoting and protecting the health of King County residents. The King County Board seeks members who have demonstrated a commitment to public health, who represent a diversity of expertise and lived experiences, and who identify with historically underrepresented communities.

When assessing candidates for nonelected positions, the Board takes into consideration the following:

- Whether the applicant's background meets the qualifications of the applicant's selected category or categories as defined in WAC 246-095-010;
- Potential conflicts of interest;
- The applicant's demonstrated commitment to public health;
- Service, current or past, on other local boards or commissions;
- Whether the applicant represents a diversity of expertise and lived experience;
- Whether the applicant represents the geographic diversity of the community; and
- Whether the applicant identifies with a historically underrepresented community.

The King County Board of Health recruitment strategy included advertising for the vacant alternate position through various channels such as:

- Posting vacancy announcements on the King County website,
- Advertisements in the local newspapers of record
- Posting on Public Health – Seattle & King County's online blog
- E-mail recruitments sent via email in English and Spanish
- Available vacancy announcements in any language upon request;
- Vacancy announcements were also posted across the King county region

Three nonelected boardmember positions and two alternate positions are set to expire in December 2024 -- Position 3, representing public health facilities and providers; Position 5, representing consumers of public health; Positions 8 and 9, the boardmember and alternate positions identified by the American Indian Health Commission of Washington; and Position 11, the alternate representing consumers of public health. New terms begin on January 1, 2025, and end December 31, 2027.

In a letter dated July 1, 2024, Board of Health Chair Teresa Mosqueda wrote to the American Indian Health Commission of Washington State (AIHC), asking the AIHC to designate one tribal

representative and one alternate to serve on the Board for a three-year term beginning in January 2025. On October 8, 2024, Vicki Lowe, AIHC Executive Director, informed the Board Administrator via phone call that the AIHC designates Esther Lucero and Abigail Echo-Hawk to serve as member and alternate, respectively.

Boardmember Katherine Gudgel, who represents public health providers in Position 3, indicated she is willing to serve a second term, so the Board did not recruit for the position. Boardmember Robin Narruhn, who represents consumers of public health in Position 5, indicated that she would not serve a second term, leaving the position vacant beginning in January 2025. Her alternate, Mustafa Mohammed, affirmed that he would be willing to serve in Position 5, so the Board recruited for Position 11 that he would be vacating.

A subcommittee consisting of Boardmembers Christopher Archiopoli, Katherine Gudgel, Victor Loo and Alternates Francoise Milinganyo and Mustafa Mohammed volunteered to review applications and interview candidates for Position 11. The Board received five applications, four were invited for interviews, and three candidates participated in an interview in August and September. After thorough review, the subcommittee recommended LaMont Green to serve in Position 11.

Reappointment

Esther Lucero and Abigail Echo-Hawk. Resolution 24-03 recommends reappointing Esther Lucero and Abigail Echo-Hawk as the member and alternate, respectively, identified by the American Indian Health Commission of Washington State for three-year terms expiring on December 31, 2027. This would be the second term for both.

Esther Lucero is Dinè and Latina and a third generation urban Indian from Colorado Springs, Colorado. A leader in national public health policy for urban American Indians and Alaska Natives, Esther became CEO of the Seattle Indian Health Board in 2015 and completed a reorganization of the company by establishing a leadership team that is leading the charge toward an informed system of care that is grounded in indigenous knowledge.

Abigail Echo-Hawk (Pawnee), MA, is the Executive Vice President of Seattle Indian Health Board and the Director of their data and research division, Urban Indian Health Institute. She serves on the Robert Wood Johnson Public Health Data National Commission, the University of Washington Population Health Initiative External Advisory Board, the Data for Indigenous Justice Board, and many other boards and committees related to data justice and health equity. She also served on the National Academies of Sciences, Engineering, and Medicine (NASEM) committee to create A Framework for Equitable Allocation of Vaccine for the Novel Coronavirus in 2020.

Katherine Gudgel. Resolution 24-04 recommends reappointing Katherine Gudgel as a representative of public health facilities and providers for a three-year term expiring on

December 31, 2027. She has indicated her interest in serving an additional term. This would be her second term.

Katherine Gudgel has an extensive background in the healthcare industry. Katherine's work experience includes roles such as Director of Community Programs at HealthPoint (CHC), where she oversaw various health programs in schools and for the homeless population. Prior to this, she worked as a Community Health Manager in the Seattle area, conducting needs assessments and developing strategies for organizations. Katherine also served as a Contracts Project Manager at Community Health Plan of Washington, focusing on ensuring compliance with contract requirements.

Appointments

Mustafa Mohammed. Resolution BOH 24-05 recommends Mustafa Mohammed to serve as a representative of consumers of public health for a three-year term, expiring on December 31, 2027. This would be his first term as a regular Boardmember. Mustafa Mohammed has served on the Board since 2023 as the alternate member representing consumers of public health.

Mustafa Mohammed, MBCHB, MHP, AAC, was born and lived in Iraq until 2006. He speaks English, Arabic, Turkish, and some Kurdish. He lived & worked as a physician in Baghdad during the first & second Gulf Wars. He completed his medical school in Iraq (MBCHB) in 1993 and continued work as a medical doctor for 25 years in governmental, private hospitals and clinics. He immigrated to the USA in 2008, rebuilt himself as a Mental Health Professional, and specializes in working with refugees and immigrants from the Middle East. He is a certified Mental Health Professional and Cross-Cultural Counselor licensed in Seattle Washington, currently employed at Lutheran Community Services Northwest (LCSNW). The focus of his work there is both as an intake specialist & clinician to diverse refugee clients, who are victims of war trauma in their home countries and were displaced as refugees or sought asylum here in the US. He started an Iraqi Men's Group in 2015, and it became very successful program at LCSNW.

LaMont Green. BOH 240-06 recommends LaMont Green to serve as the alternate member representing consumers of public health for a three-year term, expiring on December 31, 2027.

Dr. LaMont Green has nearly 20 years of experience helping local communities and governments identify and dismantle the persistent drivers of inequity in human services, homelessness, housing, behavioral health, and criminal justice systems. He is a person with lived experience of homelessness and is a military Veteran. He has led several community-driven initiatives centered on improving systems of care for complex health and historically disenfranchised populations, and currently codirects the Technical Assistance Collaborative's (TAC) Systems Alignment Innovation Hub. Dr. Green also brings expertise in Department of Housing and Urban Development (HUD) homelessness programs, human-centered design, continuous quality improvement, and implementation science. He is a nationally recognized

racial equity leader and has spoken at numerous conferences to inspire action towards undoing institutional racism and other forms of oppression. He received his Doctorate of Social Work from the University of Southern California with a focus on harnessing social innovation to address the Grand Challenge of Achieving Equal Opportunity and Justice for All.

Candidates selected by the board were recruited and chosen in accordance with 246-90 WAC, pertaining to Local Board of Health Membership, and each candidate meets the qualifications and requirements of RCW 70.05.035(1)(a).

Next steps

In accordance with the recommendations for the Board of Health, the resolutions naming the new nonelected regular and alternate members will be transmitted to the King County Council for their confirmation. The Board of Health Administrator will transmit the necessary documents to the Clerk of the King County Council in accordance with the requirements of King County Code.

Attachment:

1. Biographies for 2025 Board of Health Nonelected Member Candidates

Attachment 1: Biographies for 2025 Board of Health Nonelected Member Candidates

Esther Lucero, MPP, is Dinè and Latina and a third generation urban Indian from Colorado Springs, Colorado. A leader in national public health policy for urban American Indians and Alaska Natives, Esther became CEO of the Seattle Indian Health Board in 2015 and completed a reorganization of the company by establishing a leadership team that is leading the charge toward an informed system of care that is grounded in indigenous knowledge.

Prior to Seattle Indian Health Board, Esther was the number one salesperson for a national retail corporation at the age of 22 before dedicating her life to public health policy for urban American Indians and Alaska Natives. She would later work in various positions for the *Native American AIDS project* and *Native American Health Center* before joining the *California Consortium for Urban Indian Health* where she oversaw 10 health programs throughout California. Esther played a key role in the drug Medi-Cal carve out and getting a Center for Medicare & Medicaid Services (CMS) agreement to create a new program. She would also play a key role in California's SUD component that would allow tribes and urban Indian programs to work together.

Esther's passion and advocacy for Native health and transformative approaches to indigenous research and evaluation, Federal Indian Law and policy, reproductive justice for Indigenous women, and LGBTQ Two-Spirit health has made her a leader in health in Seattle and nationally.

Education:

- Masters of Public Policy from Mills College
- BA in Native American Studies from Mills College

Boards, Committees, Commissions:

- HealthierHere, Governing Board (co-chair)
- Governor's Behavioral Taskforce
- American Indian Health Commission
- Native Communities Committee
- Seattle LGBTQ Commission

Source: [Esther Lucero, MPP - Seattle Indian Health Board \(sihb.org\)](https://www.sihb.org)

Abigail Echo-Hawk (Pawnee), MA, is the Executive Vice President of Seattle Indian Health Board and the Director of their data and research division, Urban Indian Health Institute. She serves on the Robert Wood Johnson Public Health Data National Commission, the University of Washington Population Health Initiative External Advisory Board, the Data for Indigenous Justice Board, and many other boards and committees related to data justice and health equity. She also served on the National Academies of Sciences, Engineering, and Medicine (NASSEM) committee to create A Framework for Equitable Allocation of Vaccine for the Novel Coronavirus in 2020.

Since the COVID-19 pandemic began, Abigail's voice has been front and center on a national level, ensuring that the urban Native community is represented in data collection. Seattle Indian Health Board has been a leader in the COVID-19 response directly because of Abigail's leadership and vision. She has co-authored numerous peer-reviewed articles including two for the CDC's Morbidity and Mortality

Weekly Report on COVID-19 among American Indian and Alaska Native people and was lead author on a report about the data genocide of American Indians and Alaska Natives in COVID-19 data.

Abigail has also led the way in bringing the issue of Missing and Murdered Indigenous Women and Girls (MMIWG) to the forefront, leading directly to federal, state, and local legislation working to protect Native women. She serves on the Washington State Missing and Murdered Indigenous Women and People Taskforce, which she was instrumental in bring to fruition.

Abigail earned her Bachelor of Arts in American Studies with a minor in Human Rights and her Master of Arts in Policy Studies both from the University of Washington. She is a researcher and policy professional specializing in tribal government and urban Indian relations. She successfully leads teams of public health professionals to develop culturally competent and culturally relevant NIH-, CDC-, and HHS-funded health and policy interventions with tribal and urban Indian communities across the country.

Source: 2022 Board of Health membership appointment process

Katherine Gudgel has an extensive background in the healthcare industry. Katherine's work experience includes roles such as Director of Community Programs at HealthPoint (CHC), where she oversaw various health programs in schools and for the homeless population. Prior to this, she worked as a Community Health Manager in the Seattle area, conducting needs assessments and developing strategies for organizations. Katherine also served as a Contracts Project Manager at Community Health Plan of Washington, focusing on ensuring compliance with contract requirements.

Katherine has experience as a Grants Program Manager at PTSO and as a Community Benefit Program Manager at Group Health Cooperative. Earlier in her career, she held positions at the WA State Dept of Health, including as an STD Operations Coordinator and an Infertility Prevention Project Coordinator. Katherine brings a wealth of knowledge and expertise in healthcare management and program development.

Katherine has been a non-elected board member representing Public health, Facilities and Providers since January 2023.

Katherine Gudgel obtained a Master of Science degree in Pathobiology from the University of Washington in 1993-1994. Prior to that, she completed her Bachelor of Arts degree in Biology at Rice University from 1988-1991.

Source: <https://theorg.com/org/healthpoint-chc/org-chart/katherine-gudgel>

Mustafa Mohammed: I was born & lived in Iraq until 2006. I speak English, Arabic, Turkish, and Turkman languages, some Kurdish, I'm currently a resident of the State of Washington. I lived & worked as a physician in Baghdad during the first & second Gulf Wars.

I completed my medical school in Iraq (MBCHB) in 1993 & continued work as an MD for 25 years in governmental, private hospitals and clinics. I immigrated to the USA in 2008, rebuilt myself as a Mental Health Profession, and specialize working with refugees and immigrants (Middle East).

I'm a Certified Mental Health Professional and Cross-Cultural Counselor licensed in Seattle Washington, employed at Lutheran Community Services (LCSNW). The focus of my work there is both as an intake specialist & clinician to diverse refugee clients, who are victims of War Trauma in their home countries and were displaced as refugees or sought asylum here in the US. I started an Iraqi Men's Group in 2015, and it became very successful program at LCSNW.

I have completed many thousands of hours in training over the years, including a year-long Global Mental Health program with Harvard Medical School for Trauma and Recovery. Besides counseling, I specialize also in client advocacy and community empowerment for refugees, immigrant rights, and the needs of our minority populations such as the BIPOC and the LGBTQ communities.

I occupied many positions through my career in Iraq and USA including: A Physician in Health Facilities (both Governmental and Private), A Liaison Doctor, A Captain in the Iraqi Ministry of Defense, Chairman of the Neighborhood Advisory Council & Member of the District Advisory Council in Iraq, A volunteer at the United Nation High Commission for Refugees (UNHCR). Medical Interpreter public health king county, Health Educator at International Medicine clinic at Harborview Medical Center, Board Member and Vice President of the Iraqi/Arab Health Board, A Member of the Community Health Board Coalition, President and cofounder of the International Organization for Human Rights Protection and Global Peace (HRP&GP) , A Clinical Supervisor at Living Well Kent, A member of the Community Advisory Council/Health Equity Zone in the Washington Health Department , a member in "PEAR CAT" PRO-EQUITY ANTI-RACISM (PEAR) Community Advisory Team (CAT) , king county behavior health member, Executive Ambassador Mideastern Specialist at The Musketeer Association (TMA), On-Call Telehealth nationally and Internationally, Youth Mental Health Clinician-WISE program.

I have been recognized for my Dedication to Saving Lives through the nonprofit I cofounded Human right protection & global peace (HRP&GP) and have received an Award of Excellence from the NPS counselling team at LCSNW. More of my life story, struggle and accomplishments are featured in a permanent museum piece in the Tacoma History Museum, Washington.

Source: Mustafa Mohammed

Dr. LaMont Green (he, him) has nearly 20 years of experience helping local communities and governments identify and dismantle the persistent drivers of inequity in human services, homelessness, housing, behavioral health, and criminal justice systems. Green is a person with lived experience of homelessness and is a military Veteran. He has led several community-driven initiatives centered on improving systems of care for complex health and historically disenfranchised populations, and currently codirects the Technical Assistance Collaborative's (TAC) [Systems Alignment Innovation Hub](#), funded by the Robert Wood Johnson Foundation to help practice-based organizations in low-income and BIPOC communities to expand and utilize the evidence base for solutions that improve health outcomes and reduce racial and social disparities. Dr. Green also brings expertise in Department of Housing and Urban Development (HUD) homelessness programs, human-centered design, continuous quality improvement, and implementation science. He is a nationally recognized racial equity leader and has spoken at numerous conferences to inspire action towards undoing institutional racism and other forms of oppression. He received his Doctorate of Social Work from the University of Southern California with a focus on harnessing social innovation to address the Grand Challenge of Achieving Equal Opportunity and Justice for All.

Prior to joining TAC, Dr. Green worked as the Special Initiatives Director for the Seattle-King County (WA) Continuum of Care. He led this community's implementation of the Youth Homelessness Demonstration Program, which resulted in significantly fewer unaccompanied youth experiencing unsheltered homelessness and advanced young adult participation in governing, designing, and evaluating housing and supportive services. Dr. Green is also a co-founder of the WA State Lived Experience Coalition.

Recent Publications

[Boosting the Power of Harm Reduction with Culturally Responsive Housing, Recovery Supports, and Treatment](#)

[Heart Equity Action Lab \(HEAL\) Racial Equity & Social Justice Tool](#)

Source: Dr. LaMont Green



Signature Report

R&R

Proposed No. BOH24-04.1

Sponsors

1 A RULE AND REGULATION relating to fees for
2 environmental health services; amending R&R 91,
3 Section 1 (part), as amended, and BOH 2.10.020, R&R
4 05-05, Sections 15, 21, 35, 36, 37, 38, 39 and 40, as
5 amended, and BOH 2.10.040, R&R 05-05, Sections 15,
6 23, 41, 42, 43, 44, 45, and 46, as amended, and BOH
7 2.10.060, R&R 05-05, Section 25, as amended, and BOH
8 2.10.080, R&R 09-07, Section 44, as amended, and BOH
9 2.13.020, R&R 09-07, Section 45, as amended, and BOH
10 2.13.030, R&R 09-07, Section 47, as amended, and BOH
11 2.13.050, R&R 03-06, Section 2 (part), as amended, and
12 BOH 2.14.020, R&R 05-05, Sections 59, 60, 76, 77, 78,
13 79, 80, and 81, as amended, and BOH 2.14.030, R&R 53,
14 Section 1 (part), as amended, and BOH 2.16.020, R&R
15 99-01, Section 2 (part), as amended, and BOH 2.18.020,
16 R&R 58, Section 1 (part), as amended, and BOH
17 2.20.020, R&R 20, Section 1(1), as amended, and BOH
18 2.22.020, and R&R 20, Section 1(2), as amended, and
19 BOH 2.22.030, repealing R&R 7, Ch. 7, as amended, and
20 BOH 2.06.040, and establishing an effective date;

21 enacted pursuant to RCW 70.05.060, including the latest
22 amendments or revisions thereto.

23 BE IT ADOPTED BY THE KING COUNTY BOARD OF HEALTH:

24 SECTION 1. R&R 91, Section 1 (part), as amended, and BOH 2.10.020 are
25 hereby amended to read as follows;

26 **Permit fee schedule.** The owner or operator of a food establishment subject to
27 the permit requirement of WAC 246- 215-08300 or 2017 FDA Food Code Paragraph 8-
28 301.11 shall pay to the health officer a food establishment permit fee as set forth in Table
29 1, based on the establishment type and the risk or tier category for the establishment.

30 Where more than one type of food establishment exists within or as part of another food
31 establishment (for example, a bakery within a grocery store or a deli within a meat
32 market), the owner or operator shall pay the permit fee for each applicable food
33 establishment type; except that the owner or operator of a grocery store with no more
34 than two checkout stands, a general food establishment with no more than two checkout
35 stands and no more than twelve seats for customers for on-site consumption of food, or a
36 meat/fish market with no more than two checkout stands shall pay only the highest
37 applicable risk category permit fee without being required to obtain a separate permit for
38 each type of food handling activity at the establishment. For purposes of this section,
39 "highest applicable risk category permit fee" means the fee corresponding to the highest
40 risk category of food handling activity at the establishment.

41 **TABLE 1**

42 **Food Establishment Categories and Permit Fees**

43 **Type of Food Establishment** **Applicable Fee¹**

44	General Food Service²	
45	Seating Capacity 0 – 250 Risk 1	\$((380.00)) <u>425.00</u>
46	Seating Capacity 0 – 12 Risk 2	\$((576.00)) <u>668.00</u>
47	Seating Capacity 0 – 12 Risk 3	\$((819.00)) <u>911.00</u>
48	Seating Capacity 13 – 50 Risk 2	\$((615.00)) <u>729.00</u>
49	Seating Capacity 13 – 50 Risk 3	\$((868.00)) <u>972.00</u>
50	Seating Capacity 51 – 150 Risk 2	\$((615.00)) <u>729.00</u>
51	Seating Capacity 51 – 150 Risk 3	\$((947.00)) <u>1,094.00</u>
52	Seating Capacity 151 – 250 Risk 2	\$((753.00)) <u>851.00</u>
53	Seating Capacity 151 – 250 Risk 3	\$((1,049.00)) <u>1,215.00</u>
54	Seating Capacity over 250 Risk 1	\$((390.00)) <u>425.00</u>
55	Seating Capacity over 250 Risk 2	\$((822.00)) <u>911.00</u>
56	Seating Capacity over 250 Risk 3	\$((1,158.00)) <u>1,337.00</u>
57	Limited Food Service	\$((380.00)) <u>425.00</u>
58	Bakery – No customer seating³	
59	Risk 1	\$((452.00)) <u>547.00</u>
60	Risk 2	\$((540.00)) <u>608.00</u>
61	Risk 3	\$((795.00)) <u>911.00</u>
62	Bed and Breakfast Operation	\$((379.00)) <u>425.00</u>
63	Grocery Store – No customer seating³	
64	Risk 1	\$((371.00)) <u>425.00</u>
65	Risk 2	\$((687.00)) <u>790.00</u>
66	Catering operation	

67	Risk 1	\$((493.00)) <u>547.00</u>
68	Risk 2	\$((640.00)) <u>729.00</u>
69	Risk 3	\$((795.00)) <u>911.00</u>
70	Meat/Fish Market	\$((827.00)) <u>911.00</u>
71	Vending Machine	\$((350.00)) <u>425.00</u>
72	Mobile Food Unit and Commissary	
73	Risk 1	\$((519.00)) <u>608.00</u>
74	Risk 2	\$((830.00)) <u>972.00</u>
75	Risk 3	\$((1,070.00)) <u>1,215.00</u>
76	Nonprofit Institution	
77	Risk 1	\$((380.00)) <u>425.00</u>
78	Risk 2	\$((576.00)) <u>668.00</u>
79	Risk 3	\$((819.00)) <u>911.00</u>
80	School Lunch Program⁴	\$((578.00)) <u>668.00</u>
81	Annual Permit Fee Proration for Food	
82	Establishment Commencing Operation	
83	on or After April 1¹	
84	Commencing operation on or after	One-hundred percent of
85	April 1 but before July 1	the applicable annual
86		permit fee
87	Commencing operation on or after	Seventy-five percent of
88	July 1 but before October 1	the applicable annual
89		permit fee

90	Commencing operation on or after	Fifty percent of
91	October 1 but before January 1	the applicable annual
92		permit fee
93	Commencing operation on or after	Twenty-five percent of
94	January 1 but before April 1	the applicable annual
95		permit fee
96	Seasonal Food Establishment⁵	
97	Operating for more than ten and up to twelve	One hundred percent of
98	months	the applicable annual
99		permit fee
100	Operating for more than seven and up to ten	Seventy-five percent of
101	months	the applicable annual
102		permit fee
103	Operating for more than four and up to seven months	Fifty percent of
104		the applicable annual
105		permit fee
106	Operating for four or fewer months	Twenty-five percent of
107		the applicable annual
108		permit fee
109	Temporary Food Establishment^{6, 7}	
110	Minimal food handling	
111	Single event permit	\$(120.00) <u>122.00</u>
112	Unlimited event permit – unlimited	\$(236.00) <u>243.00</u>

113	number of events per calendar year	
114	Moderate food handling	
115	Single event permit	\$((290.00)) <u>304.00</u>
116	Multiple event permit – up to 5 events	\$((640.00)) <u>729.00</u>
117	per calendar year	
118	Unlimited event permit – unlimited	\$((750.00)) <u>851.00</u>
119	number of events per calendar year	
120	Complex food handling	
121	Single event permit	\$((350.00)) <u>425.00</u>
122	Multiple event permit – up to 5 events	\$((700.00)) <u>790.00</u>
123	per calendar year	
124	Unlimited event permit – unlimited	\$((850.00)) <u>972.00</u>
125	number of events per calendar year	
126	Farmers Market	
127	Tier 1 – 0 to 5 permitted temporary	\$((780.00)) <u>911.00</u>
128	food establishments	
129	Tier 2 – 6 to 15 permitted temporary	\$((960.00)) <u>1,094.00</u>
130	food establishments	
131	Tier 3 – 16 or more permitted temporary	
132	food establishments	\$((1,200.00)) <u>1,337.00</u>
133	Certified booth operator⁶	\$((95.00)) <u>122.00</u>
134	Temporary event blanket permit⁷	\$((215.00)) <u>243.00</u> per hour
135	for all local health officer	

136 services, including but
137 not limited to plan review
138 and inspections.

139 Footnotes to Table 1:

140 1. All food establishment permit fees set forth in this table are annual fees,
141 except those for temporary food establishments and seasonal food establishments. An
142 applicant for an annual permit for a food establishment that has commenced operation on
143 or after April 1 shall pay a permit fee prorated to a quarterly schedule for the remainder
144 of the permit year as specified in this table. This proration of annual permit fees does not
145 apply to any applicant renewing a food establishment permit issued during the preceding
146 permit year. For the purposes of this section, "permit year" means the period of twelve
147 consecutive months commencing April 1 and ending March 31.

148 2. General food service includes a grocery store or bakery offering seating for
149 on-site consumption of food.

150 3. A bakery or grocery store offering seating for on-site consumption of food
151 shall be classified as a general food service establishment.

152 4. A school kitchen not qualifying as a school lunch program shall be classified
153 as a nonprofit institution.

154 5. The applicant for a seasonal food establishment permit shall pay an annual
155 permit fee prorated to a quarterly schedule specified in Table 1.

156 6. To maintain a multiple or unlimited event permit packet for moderate or
157 complex food handling, the owner or operator of a temporary food establishment must
158 maintain a certified booth operator for the establishment.

159 7. As an alternative to requiring a separate temporary food establishment permit
160 for each participating establishment at a single event or celebration, such as a fair or
161 festival, the health officer may issue a temporary event blanket permit to the event
162 coordinator or other person, who shall be responsible for ensuring compliance with the
163 applicable requirements of BOH Title 5 by all participating temporary food
164 establishments at the event. The temporary event blanket permit application and a
165 nonrefundable deposit in the amount of \$215.00 must be submitted to the health officer at
166 least thirty days before the event. For the purposes of this section, "person" means any
167 individual, corporation, company, association, society, firm, partnership, joint stock
168 company or governmental agency, or the authorized agent of any of these entities.

169 SECTION 2. R&R 05-05, Sections 15, 21, 35, 36, 37, 38, 39 and 40, as amended,
170 and BOH 2.10.040 are hereby amended to read as follows:

171 **Plan review fees.**

172 **Plan Review Fees.**

173 The owner or operator of a food establishment shall pay to the health officer plan
174 review fees for reviewing plans and specifications, conducting preoperational inspections
175 and providing consultation, as follows:

176	A. New construction	\$(860.00) <u>972.00</u> base fee
177		plus \$(215.00) <u>243.00</u> per
178		hour for each hour after
179		four hours
180	B. Remodel	\$(645.00) <u>729.00</u> base fee
181		plus \$(215.00) <u>243.00</u> per

- 182 hour for each hour after
183 three hours
- 184 C. Two or more plan reviews for one facility ~~\$\$\$((645.00))~~ 729.00 base fee
185 plus ~~\$\$\$((215.00))~~ 243.00 per
186 hour for each hour after
187 three hours
- 188 D. Plan resubmittal ~~\$\$\$((215.00))~~ 243.00 per hour
- 189 E. Subsequent preoccupancies, on-site ~~\$\$\$((430.00))~~ 486.00 base fee
190 inspection before plan submittal, or plus ~~\$\$\$((215.00))~~ 243.00 per
191 on-site inspection when no plan review hour for each hour after
192 is required two hours
- 193 F. Plan review for new farmers market ~~\$\$\$((402.00))~~ 486.00 per
194 review
- 195 G. Change to mobile or limited food service ~~\$\$\$((430.00))~~ 486.00 base fee
196 plus ~~\$\$\$((215.00))~~ 243.00 per
197 hour for each hour after
198 two hours

199 SECTION 3. R&R 05-05, Sections 15, 23, 41, 42, 43, 44, 45, and 46, as
200 amended, and BOH 2.10.060 are hereby amended to read as follows:

201 **Occupational license and examination fees.**

202 **Occupational license and examination fees.**

203 The occupational license or examination applicant shall pay the following fees, as
204 applicable, at the time of application submittal for the license or examination:

205 A. Meat cutter's license exam \$((99.00)) 61.00

206 B. Meat cutter's license renewal \$((74.00)) 61.00

207 SECTION 4. R&R 05-05, Section 25, as amended, and BOH 2.10.080 are hereby
208 amended to read as follows:

209 **Miscellaneous fees.**

210 A. The food establishment owner or operator shall pay the following
211 miscellaneous fees, as applicable:

212 1. Variance request fee \$((215.00)) 243.00 per hour

213 2. Reinspection fee for establishments 50 percent of applicable
214 other than temporary food permit fee.

215 establishments, farmers markets and
216 temporary farmers market food
217 establishments

218 3. Reinspection fee for temporary \$((160.00)) 243.00 per reinspection.
219 food establishments, farmers
220 markets and temporary farmers
221 market food establishments

222 4. Reinstatement of permit after 100 percent of applicable
223 suspension permit fee.

224 5. Penalty for commencing 50 percent of applicable
225 operation of a food establishment permit fee.
226 without required permit or plan review.

227 6. Penalty for removing, obstructing 50 percent of applicable

228 the view of or failing to post a food permit fee.
229 safety rating placard at a general food
230 service establishment – first violation
231 within any two-year period.

232 7. Penalty for removing, obstructing 100 percent of applicable
233 the view of or failing to post a food permit fee.
234 safety rating placard at a general food
235 service establishment – second violation
236 within any two-year period.

237 8. Penalty for removing, obstructing 200 percent of applicable
238 the view of or failing to post a food permit fee.
239 safety rating placard at a general food
240 service establishment – third and
241 subsequent violation within any
242 two-year period.

243 B. The health officer is authorized to charge a fee equal to one-half of the
244 applicable permit fee when he or she determines that a second inspection is necessary
245 following a routine inspection or compliant investigation, and to adopt administrative
246 policies to specify the terms and conditions upon which such reinspections are made, to
247 be based upon the extent and severity of violations found.

248 C. The food establishment owner or operator shall pay fees, as applicable, for
249 dishonored check submittal, ((~~permit replacement,~~)) permit transfer or name change,

250 inspections outside regular department working hours, special services, and refunds, in
251 accordance with the fee provisions of BOH chapter 2.06.

252 D. The health officer is authorized to charge penalty fees of fifty, one hundred,
253 and two hundred percent of the applicable permit fee for the willful removal, obstruction
254 of the public view or failure to post food safety rating placards at a general food service
255 establishment after the first, second, third, or subsequent violation, respectively, within
256 any two-year period, and to adopt administrative policies consistent with this section to
257 specify the terms and conditions under which placards shall be displayed.

258 SECTION 5. R&R 09-07, Section 44, as amended, and BOH 2.13.020 are hereby
259 amended to read as follows:

260 **Permit fees.**

261 **Permit Fees.**

262 A. The owner or operator of a pet shop, commercial kennel, pet daycare facility,
263 animal shelter, pet grooming service or pet food retail business shall pay to the director
264 the following annual operating permit fees, as applicable:

- | | | |
|-----|--|--|
| 265 | 1. Pet shop | |
| 266 | a. Aquarium only | \$ ((241.00)) <u>270.00</u> |
| 267 | b. Standard | \$ ((418.00)) <u>486.00</u> |
| 268 | 2. Commercial kennel | \$ ((341.00)) <u>486.00</u> |
| 269 | 3. Pet daycare facility | \$ ((341.00)) <u>486.00</u> |
| 270 | 4. Animal shelter | |
| 271 | a. Category 1: not more than 1,500 pet adoptions | \$ ((418.00)) <u>486.00</u> |
| 272 | per calendar year except a Category 4 shelter | |

273	b. Category 2: more than 1,500 pet adoptions	\$((892.00)) <u>1,026.00</u>
274	per calendar year	
275	c. Category 3: Satellite pet adoption facility	\$((146.00)) <u>162.00</u> per
276		location
277	d. Category 4: fewer than 500 pet adoptions per	\$((250.00)) <u>324.00</u>
278	calendar year if housing and offering or	
279	distributing for adoption as pets only small,	
280	noncanine and nonfeline mammals, including,	
281	but not limited to, ferrets, rabbits, hamsters,	
282	hedgehogs, gerbils, chinchillas, rats, or mice	
283	5. Pet grooming service other than a	\$((241.00)) <u>270.00</u>
284	mobile grooming unit	
285	6. Mobile grooming unit	\$((241.00)) <u>270.00</u> base fee for one vehicle plus
286		\$((81.00)) <u>270.00</u> for each additional vehicle
287		owned by the same person and
288		inspected at the same time and
289		location as all other vehicles
290	7. Poultry retail business	\$((320.00)) <u>378.00</u>
291	8. Pet food retail business	\$((221.00)) <u>270.00</u>
292	9. Any combination of two or more permit	Highest applicable permit fee
293	classifications (pet shop, commercial	plus \$((241.00)) <u>266.00</u> for one
294	kennel, pet daycare facility, animal	additional permit classification
295	shelter, pet grooming service or poultry	or \$((482.00)) <u>532.00</u> for two

296 retail business) other than pet food or more additional
297 retail business at the same location permit classifications

298 B. The applicant for two or more annual operating permits at the same location
299 for any combination of pet shop, commercial kennel, pet daycare facility, animal shelter,
300 pet grooming service or poultry retail business establishments shall pay to the director the
301 highest applicable operating permit fee plus the additional permit classification fee as set
302 forth in this section, but the pet food retail business permit fee shall be waived for any
303 holder of a current pet shop, commercial kennel, pet daycare facility, animal shelter, pet
304 grooming service, or poultry retail business permit.

305 C. The permit applicant for a pet shop, commercial kennel, pet daycare facility,
306 animal shelter, pet grooming service, poultry retail business or pet food retail business
307 that is to be operated no longer than any period of six consecutive months shall pay one-
308 half the applicable annual permit fee in subsections A. and B. (~~of this Part 3.~~)

309 SECTION 6. R&R 09-07, Section 45, as amended, and BOH 2.13.030 are hereby
310 amended to read as follows:

311 **Plan review fees.**

312 **Plan Review Fees.**

313 The owner or operator of a standard pet shop, commercial kennel, pet daycare
314 facility, animal shelter or pet grooming service shall pay to the director plan review fees
315 for reviewing plans and specifications, conducting preoperational inspections and
316 providing consultation, as follows:

317 A. New standard pet shop, commercial kennel, ~~\$(184.80)~~ 216.00 base fee
318 pet daycare facility, animal shelter or pet plus ~~\$(184.80)~~ 216.00 per

319	grooming service construction	hour for each hour
320		after 1 hour
321	B. Conversion of existing structure to standard	\$((184.80)) <u>216.00</u> base fee
322	pet shop, commercial kennel, pet daycare	plus \$((184.80)) <u>216.00</u>
323	facility, animal shelter or pet grooming	per hour for each hour after
324	grooming service	1 hour
325	C. Remodel of existing standard pet shop,	\$((184.80)) <u>216.00</u> base fee
326	commercial kennel, pet daycare facility,	plus \$((184.80)) <u>216.00</u>
327	animal shelter or pet grooming service	per hour for each hour after
328		1 hour
329	D. Two or more plan reviews for one facility	\$((184.80)) <u>216.00</u> base fee
330		plus \$((184.80)) <u>216.00</u>
331		per hour for each hour after
332		1 hour
333	E. Plan resubmittal	\$((184.80)) <u>216.00</u> per hour
334	F. Subsequent preoperational inspections, on-site	\$((184.80)) <u>216.00</u> base fee
335	inspection before plan submittal or on-site	plus \$((184.80)) <u>216.00</u> per
336	inspection when plan review is not required	hour for each hour after
337		1 hour

338 SECTION 7. R&R 09-07, Section 47, as amended, and BOH 2.13.050 are hereby
 339 amended to read as follows:

340 **Miscellaneous fees.**

341 A. The pet shop, commercial kennel, pet daycare facility, animal shelter, pet
342 grooming service, poultry retail business or pet food retail business owner or operator
343 shall pay the following miscellaneous fees, as applicable:

- | | | |
|-----|---|---------------------------------------|
| 344 | 1. Variance request fee | \$((184.80)) <u>216.00</u> |
| 345 | 2. Reinspection fee | 50 percent of applicable |
| 346 | | permit fee |
| 347 | 3. Reinstatement of permit after suspension | 100 percent of applicable |
| 348 | | permit fee |

349 B. The director is authorized to charge a fee equal to one-half of the applicable
350 permit fee when the director determines that a reinspection is necessary following a
351 routine inspection or complaint investigation, and to adopt administrative policies to
352 specify the terms and conditions upon which the reinspections are made, which must be
353 based upon the extent and severity of violations found.

354 C. The pet shop, commercial kennel, pet daycare facility, animal shelter, pet
355 grooming service, poultry retail business or pet food retail business owner or operator
356 shall pay fees, as applicable, for dishonored check submittal, permit replacement, permit
357 transfer or name change, inspections outside regular department working hours, special
358 services and refunds, in accordance with the fee provisions of BOH chapter 2.06.

359 SECTION 8. R&R 03-06, Section 2 (part), as amended, and BOH 2.14.020 are
360 hereby amended to read as follows:

361 **Annual (new and renewal) operating permit fees.**

362 **Annual (New and Renewal) Operating Permit Fees.**

363 The permit fees for solid waste disposal sites, collection/transportation vehicles,
 364 biomedical waste transporters and biomedical waste storage/treatment sites subject to the
 365 fee requirements of BOH Title 10 shall be the annual fees set forth in Table 2.14-1,
 366 except that an applicant for an annual permit for a solid waste handling facility or
 367 collection/transportation vehicle commencing operation on or after January 1 shall pay
 368 the applicable permit base fee prorated to a quarterly schedule as specified in Table 2.14-
 369 1. This proration of annual permit base fees does not apply to any applicant renewing a
 370 solid waste handling facility permit issued during the preceding permit year. For the
 371 purposes of this section, "permit year" means the period of twelve consecutive months
 372 commencing January 1 and ending December 31. All annual permits issued under this
 373 section expire on December 31 following the date of issuance. An applicant for annual
 374 permit renewal shall pay one hundred percent of the applicable annual permit base fee,
 375 additional fees for hours of service beyond the base fee amount, and all applicable late
 376 fees under BOH 2.06.030.

377 Table 2.14-1

378 Solid Waste Handling Facility Categories and Permit Fees

379	A. Municipal landfill	\$ ((369.60)) <u>432.00</u> base fee plus
380		tonnage fee as cited in BOH 2.14.040.
381	B. Limited purpose landfill	\$ ((6,837.60)) <u>7,992.00</u>
382		Each additional hour over 37 hours of
383		service, no to exceed 60 hours at
384		\$ ((184.80)) <u>216.00</u> /hour
385		\$ ((11,088.00)) <u>12,960.00</u> .

386	C. Inert landfill	\$(7,946.40) <u>9,288.00</u>
387		Each additional hour over 43 hours of
388		service, not to exceed 60 hours at
389		\$(184.80) <u>216.00</u> /hour
390		\$(11,088.00) <u>12,960.00</u>).
391	D. Compost facility:	
392	1. Yard debris facility	\$(21,436.80) <u>25,056.00</u>
393		Each additional hour over 116 hours of
394		service at \$(184.80) <u>216.00</u> /hour.
395	2. Facilities composting	\$(5,544.00) <u>6,480.00</u>
396	other feedstocks	Each additional hour over 30 hours of
397		service, not to exceed 49.5 hours at
398		\$(184.80) <u>216.00</u> /hour
399		\$(9,147.60) <u>10,692.00</u>).
400	E. Transfer station	\$(6,837.60) <u>7,992.00</u>
401		Each additional hour over 37 hours of
402		service, not to exceed 52.5 hours at
403		\$(184.80) <u>216.00</u> /hour
404		\$(9,702.00) <u>11,340.00</u>).
405	F. Permanent MRW collection	\$(6,837.60) <u>7,992.00</u>
406	and storage facility	Each additional hour over 37 hours of
407		service, not to exceed 73.5 hours at
408		\$(184.80) <u>216.00</u> /hour

409		\$(13,582.80) <u>15,876.00</u> .
410	G. Material recovery and	\$(9,055.20) <u>10,584.00</u>
411	recycling facility	Each additional hour over 49 hours of
412		service, not to exceed ((42)) <u>63</u> hours at
413		\$(184.80) <u>216.00</u> /hour
414		\$(7,761.60) <u>13,608.00</u> .
415	H. Energy recovery and	\$(5,544.00) <u>6,480.00</u>
416	incineration facility	Each additional hour over 30 hours of
417		service, not to exceed 42 hours at
418		\$(184.80) <u>216.00</u> /hour
419		\$(7,761.60) <u>9,072.00</u> .
420	I. Closed landfill site	\$(6,837.60) <u>7,992.00</u>
421		Each additional hour over 37 hours of
422		service, not to exceed 48 hours at
423		\$(184.80) <u>216.00</u> /hour
424		\$(8,870.40) <u>10,368.00</u> .
425	J. Solid waste drop box	\$(4,804.80) <u>5,616.00</u>
426		Each additional hour over 26 hours of
427		service, not to exceed 33 hours at
428		\$(184.80) <u>216.00</u> /hour
429		\$(6,098.40) <u>7,128.00</u> .
430	K. Land application	\$(4,435.20) <u>5,184.00</u>
431		Each additional hour over 24 hours of

432		service, not to exceed 27 hours at
433		\$184.80/hour (\$4,986.60).
434	L. Collection/transportation	\$(500.00) <u>594.00</u> per vehicle location
435	vehicle	plus \$(30.00) <u>33.00</u> for each vehicle.
436	M. Biomedical waste transporter	\$(1,478.40) <u>1,728.00</u>
437		Each additional hour over 8 hours of
438		service at \$(184.80) <u>216.00</u> /hour.
439	N. Other solid waste facility	\$(2,412.00) <u>2,808.00</u>
440	(includes biomedical waste	Each additional hour over ((12)) <u>13</u>
441	storage (/) <u>and</u> treatment sites,	hours of service, not to exceed 18 hours
442	<u>anaerobic digesters, and waste</u>	at \$(184.80) <u>216.00</u> /hour
443	<u>tire storage and transportation</u>	\$(3,326.40) <u>3,888.00</u> .
444	<u>sites</u>)	
445	O. Storage/treatment piles	\$(3,326.40) <u>3,888.00</u>
446		Each additional hour over 18 hours of
447		service, not to exceed 27 hours at
448		\$(184.80) <u>216.00</u> /hour
449		\$(4,989.60) <u>5,832.00</u> .
450	P. Surface impoundments	\$(4,804.80) <u>5,616.00</u>
451	and tanks	Each additional hour over 26 hours of
452		service, not to exceed 33 hours at
453		\$(184.80) <u>216.00</u> /hour
454		\$(6,098.40) <u>7,128.00</u> .

455	Q. Review fees for facilities	
456	providing notification of	
457	exemption from solid waste	
458	handling permitting, or other	
459	reporting in accordance with	
460	BOH chapter 10.12:	
461	1. Composting facilities	\$((739.20) <u>864.00</u>)
462		Each additional hour over 4 hours
463		at \$((184.80) <u>216.00</u> /hour
464		(See BOH chapter 10.12, under
465		WAC 173-350-220(2), for
466		permit exemption requirements).
467	2. Material recovery and	\$((739.20) <u>864.00</u>)
468	recycling facilities	Each additional hour over 4 hours at
469		\$((184.80) <u>216.00</u> /hour
470		(See BOH chapter 10.12, under
471		WAC 173-350-210(2), for permit
472		exemption requirements.)
473	3. Storage/treatment piles	\$((739.20) <u>864.00</u>)
474		Each additional hour over 4 hours
475		at \$((184.80) <u>216.00</u> /hour
476		(See BOH chapter 10.12, under
477		WAC 173-350-320(2), for

478		permit exemption requirements).
479	4. Energy recovery and	\$((739.20)) <u>864.00</u>
480	incineration facilities	Each additional hour over 4 hours
481		at \$((184.80)) <u>216.00/hour</u>
482		(See BOH chapter 10.12, under
483		WAC 173-350-240(2), for
484		permit exemption requirements).
485	5. Limited moderate risk	\$((739.20)) <u>864.00</u>
486	waste facilities	Each additional hour over 4 hours
487		at \$((184.80)) <u>216.00/hour</u>
488		(See BOH chapter 10.12, under
489		WAC 173-350-360(2), for
490		permit exemption requirements).
491	6. Mobile systems and collection events:	
492	a. Collection events	\$((739.20)) <u>864.00</u>
493		Each additional hour over 4 hours
494		at \$((184.80)) <u>216.00/hour</u>
495		(See BOH chapter 10.12, under
496		WAC 173-350-360(2), for permit
497		exemption requirements).
498	b. Mobile systems	\$((3,696.00)) <u>4,320.00</u>
499		Each additional hour over 20 hours at
500		\$((184.80)) <u>216.00/hour</u>

501 (See BOH chapter 10.12, under
502 WAC 173-350-360(2), for permit
503 exemption requirements).

504 R. Annual permit base fee proration for
505 solid waste handling facilities and
506 collection/transportation vehicles
507 commencing operation on or after
508 January 1

509 1. Commencing operation on or after January 1 but before April 1 One-hundred percent of
510 the applicable annual
511 permit base fee

512 2. Commencing operation on or after April 1 but before July 1 Seventy-five percent of
513 the applicable annual
514 permit base fee

515 3. Commencing operation on or after July 1 but before October 1 Fifty percent of
516 the applicable annual
517 permit base fee

518 4. Commencing operation on or after October 1 but before January 1 Twenty-five percent of
519 the applicable annual
520 permit base fee

521 SECTION 9. R&R 05-05, Sections 59, 60, 76, 77, 78, 79, 80, and 81, as
522 amended, and BOH 2.14.030 are hereby amended to read as follows:

523 **Permit application – Plan review fees.**

524 **Permit Application and Plan Review Fees.**

525 Plan review fees are assessed at the rate of a base fee plus an hourly fee up to the
 526 actual cost of performing the work. Plans and specifications shall be accompanied by
 527 nonrefundable fee payment as follows:

528 Base fee (includes 4 hours of plan review time) \$((739.20)) 864.00

529 Every additional hour over 4 hours at \$((184.80)) 216.00/hour

530 SECTION 10. R&R 53, Section 1 (part), as amended, and BOH 2.16.020 are
 531 hereby amended to read as follows:

532 **Fees.**

533 **Fees pertaining to Title 12.**

534 Persons shall pay fees for Group B ((water system)) well site inspections ((and
 535 evaluations, plan review, office conferences, sample collection and analysis, designer
 536 certification, appeals, and office file reviews and reports)) as set forth in the following fee
 537 schedule:

538 Well site inspection \$((657.00)) 756.00

539 ((Plan review

540 Initial plan review _____ \$1,749.00

541 Extension of approval _____ \$121.00

542 Plan modification _____ \$402.00

543 Final inspection of new system _____ \$716.00

544 Return inspection _____ \$430.00

545 Office conference _____ \$184.80 plus \$184.80/hour
 546 after one hour

547	Sample collection and analysis	\$242.00 plus lab fee
548	Designer certification	
549	Certificate of competency	\$342.00
550	Examination	\$402.00
551	Review board appeal	\$1,383.00
552	Comprehensive system evaluation	\$884.00
553	Office file review/report on Group B water system	\$430.00
554	Group B water treatment review	(\$369.60))

555 SECTION 11. R&R 99-01, Section 2 (part), as amended, and BOH 2.18.020 are
 556 hereby amended to read as follows:

557 **Fee schedule.**

558 **Fees pertaining to Title 13.**

559 Persons shall pay permit fees, application review fees, reinspection fees,
 560 monitoring report filing fees, variance request fees, special service fees and
 561 miscellaneous fees under Title 13 as set forth in the following fee schedule:

- 562 1. On-site sewage system construction permit fee
- | | | |
|-----|---|---|
| 563 | a. single-family, new pressurized | \$(963.00)) <u>1,134.00</u> |
| 564 | b. single-family, new gravity | \$(854.00)) <u>1,026.00</u> |
| 565 | c. single-family, repair or modification | \$(691.00)) <u>810.00</u> |
| 566 | d. single-family, limited repair | \$(247.00)) <u>270.00</u> |
| 567 | e. non-single-family | \$(1,304.00)) <u>1,512.00</u> |
| 568 | f. delinquent submittal of record drawing | \$(184.80)) <u>216.00</u> per hour |
- 569 2. On-site sewage system maintainer

570	certificate of competency fee	
571	a. Issued July 1 or before	\$((320.00)) <u>378.00</u>
572	b. Issued after July 1	\$((160.00)) <u>189.00</u>
573	c. Maintainer competency examination	\$((320.00)) <u>378.00</u>
574	3. Master installer certificate of	
575	competency fee	
576	a. Issued July 1 or before	\$((320.00)) <u>378.00</u>
577	b. Issued after July 1	\$((160.00)) <u>189.00</u>
578	c. Master installer competency	\$((320.00)) <u>378.00</u>
579	examination	
580	4. Associate installer certificate of	
581	competency fee	
582	a. Initial and renewal certificate	\$((120.00)) <u>140.00</u>
583	b. Associate installer competency	\$((200.00)) <u>216.00</u>
584	examination	
585	5. On-site sewage system pumper certificate	
586	of competency fee	
587	a. Business owner	\$((275.00)) <u>324.00</u>
588	b. Pumper employee	\$((120.00)) <u>108.00</u>
589	c. Vehicle inspection tab	\$((110.00)) <u>140.00</u> per
590	vehicle	
591	((d. Pumper competency examination — \$200.00))	
592	6. Site design application review fee	

593 The site design application review fee
 594 shall consist of a base fee, plus a potable
 595 water review fee as follows, but the
 596 potable water review fee shall be waived
 597 if a potable water review has been
 598 completed in the last two years:

599 a. Base fee

600 (1) Gravity system, new \$~~((602.00))~~ 702.00
 601 (2) Pressurized system, new \$~~((953.00))~~ 1,134.00

602 b. Potable water review fee

603 (1) Served by Group A water system \$0.00
 604 with more than 1000 connections

605 (2) Served by Group A water system \$0.00
 606 with 1000 or fewer connections

607 (3) Served by Group B water system \$~~((238.00))~~ 270.00
 608 (4) Served by individual well \$~~((154.00))~~ 162.00

609 c. Revision review \$~~((184.80))~~ 216.00 base fee
 610 plus \$~~((184.80))~~ 216.00
 611 per hour after one hour

612 7. ~~((Community and large on-site sewage systems review fees~~

613 a. ~~Preliminary engineering report, \$764.00~~
 614 ~~new and replacement~~

615 b. ~~Plans and specifications, new \$884.00~~

616	e. Plans and specifications, repaired	\$603.00
617	and replacement	
618	d. Management agreement review	\$281.00
619	8.) Subdivision review fees	
620	a. Pre-application review	\$((915.00)) <u>1,080.00</u> base fee
621		plus \$((150.00)) <u>162.00</u>
622		per lot
623	b. Final application review	\$((1,472.00)) <u>1,728.00</u> base
624		fee plus \$((200.00)) <u>216.00</u>
625		per lot
626	((9.)) <u>8.</u> Sewage review committee fees	
627	a. Appeal review	\$((1,478.40)) <u>1,728.00</u>
628	b. Refunds, non refundable amount	\$((99.00)) <u>216.00</u>
629	((10.)) <u>9.</u> Miscellaneous fees	
630	a. Building remodel application	((642.00 base fee))
631	<u>(1) Preliminary review</u>	<u>\$216.00</u>
632	<u>(2) In-depth review</u>	<u>\$540.00, plus</u>
633		potable water review fee
634		as delineated in ((Part 2,))
635		subsection 6.b. <u>of this</u>
636		<u>section</u> , but the potable water
637		review fee shall be waived if
638		a potable water review has

639		been completed in the last
640		two years
641	b. Wastewater tank manufacturers	\$((184.80)) <u>216.00</u> base fee
642	standards review	plus \$((184.80)) <u>216.00</u> per
643		hour after one hour
644	c. On-site sewage system maintainer's	
645	maintenance and performance	
646	monitoring inspection report filing:	
647	(1) Periodic maintenance and	\$((28.00)) <u>32.00</u>
648	Performance monitoring	
649	(2) Monitoring and performance	\$((184.80)) <u>216.00</u>
650	inspection before transfer of	
651	title to property	
652	d. Alternative, community, commercial	\$((184.80)) <u>216.00</u> base fee
653	system monitoring by the health	plus \$((184.80)) <u>216.00</u> per
654	officer	hour after one hour
655	e. Review of new proprietary device,	\$((184.80)) <u>216.00</u> base fee
656	method or product	plus \$((184.80)) <u>216.00</u> per
657		hour after one hour
658	f. Disciplinary/performance review	\$((184.80)) <u>216.00</u> base fee
659	conference for certificate of	plus \$((184.80)) <u>216.00</u> per
660	competency holder	hour after one hour
661	g. Reinstatement of certificate after	\$((184.80)) <u>216.00</u>

662	suspension	
663	h. Reinspection fee	\$(184.80) <u>216.00</u> base fee
664		plus \$(184.80) <u>216.00</u> per
665		hour after one hour
666	i. Change of designer of record	\$(184.80) <u>216.00</u> base fee
667		plus \$184.80 per hour after
668		one hour
669	j. ((Replacement private)) <u>Private</u>	\$(369.60) <u>432.00</u> base fee
670	well/spring location review	plus \$(184.80) <u>216.00</u> per
671		hour after two hours
672	k. Watertable monitoring plan review	\$(831.60) <u>972.00</u> base fee
673		plus \$(184.80) per hour
674		after 4.5 hours
675	l. On-site sewage system operation and	\$40.00
676	maintenance program fee due from	
677	buyer or transferee of a property served	
678	by on-site sewage system at time of sale	
679	or transfer of property ownership	
680	m. ((Report on the condition of an	\$489.00
681	individual private, nonpublic well	
682	n. Report on the condition of an	\$603.00
683	on-site sewage system and an	
684	individual private, nonpublic well	

708		the first two hours for the actual
709		time spent reviewing plans and
710		specifications, payable at the time of
711		final approval.
712	2. Renovation or alteration of	\$(430.00) <u>486.00</u> base fee for
713	water recreation facility	preoccupancy inspection, plus
714	(including changes in	\$(215.00) <u>243.00</u> per hour after
715	equipment, piping, barriers	the first two hours for the actual
716	walking surfaces, pool	time spent reviewing plans and
717	appurtenances, filtration	specifications, payable at the time
718	equipment, mechanical	of final approval.
719	Equipment, or pool structure.)	
720	3. Plan resubmittal.	\$(215.00) <u>243.00</u> per hour for the
721		actual time spent reviewing plans
722		and specifications, payable at the
723		time of final approval.
724	4. Preoccupancy inspection	\$(430.00) <u>486.00</u> base fee plus
725	subsequent to the initial	\$(215.00) <u>243.00</u> per hour
726	preoccupancy inspection	after the first two hours.
727	5. Operating permit.	
728	Water recreation facility (WRF)	\$(593.00) <u>668.00</u>
729	Nonrecirculating spray pool	\$(316.00) <u>365.00</u>
730	Water recreation facility not in use	\$(161.00) <u>182.00</u>

731	<u>Temporary pool</u>	<u>\$61.00</u>
732	6. Miscellaneous fees.	
733	Inspection outside regular	Cost of service.
734	department working hours	
735	requested by water recreation	
736	facility owner	
737	Reinspection fee	One-half the applicable annual
738		permit fee.
739	Reinstatement of permit after	Applicable annual permit fee.
740	suspension	
741	Variance review fee	\$(430.00) <u>486.00</u> base fee plus
742		\$(215.00) <u>243.00</u> per hour after
743		the first two hours.
744	Other examinations, testing, plan	Cost of service.
745	review or inspection services	

746 B. The fee for any initial permit to be issued under this chapter shall be due and
 747 payable on or before the commencement date of the operation subject to such permit.
 748 The annual permit fee shall be due on and payable on June 1 and delinquent June 10,
 749 regardless of the dates of operation of the pool. The fee for the initial permit to operate a
 750 new pool shall be one-half the annual fee if such permit is obtained after November 30.

751 C. Any person who commenced any work for which a permit is required by this
 752 code without first having obtained such permit, shall upon subsequent application for
 753 such permit pay an amount equal to one and one-half of the fee fixed by the above

754 schedule of fees for such work unless it shall be proved to the satisfaction of the health
755 officer that such work was urgently necessary and that it was not practical to obtain a
756 permit before the commencement of the work. In all such emergency cases, a permit
757 shall be obtained as soon as it is practical to do so, and if there is an unreasonable delay
758 in obtaining such permit, a double fee shall be charged as provided in this section.

759 SECTION 13. R&R 20, Section 1(1), as amended, and BOH 2.22.020 are hereby
760 amended to read as follows:

761 **Plan review fees.**

762 ~~((Part 1—Plan Review Fees.~~

763 ~~Effective Through December 31, 2009.~~

764 ~~The fee for review of plans and specifications shall be:~~

765 ~~New School Construction ————— \$346.00 base fee for preoccupancy inspection~~
766 ~~and consultation costs, payable at the time of~~
767 ~~application, plus \$173.00 per hour after two hours~~
768 ~~for the actual time spent reviewing plans and~~
769 ~~specifications, payable at the time of final approval~~
770 ~~School Remodel or ————— \$346.00 base fee for inspection and consultation~~
771 ~~Renovation ————— costs, payable at the time of application, plus~~
772 ~~\$173.00 per hour after two hours for the actual time~~
773 ~~spent reviewing plans and specifications,~~
774 ~~preoccupancy inspection and consultation costs,~~
775 ~~payable at the time of final approval~~

776 ~~**Part 2—Plan Review Fees.**~~

777 **Effective January 1, 2010, Through December 31, 2010.**

778 The fee for review of plans and specifications shall be:

779 ~~New School Construction~~ — ~~\$364.00 base fee for preoccupancy inspection~~
780 ~~and consultation costs, payable at the time of~~
781 ~~application, plus \$182.00 per hour after two hours~~
782 ~~for the actual time spent reviewing plans and~~
783 ~~specifications, payable at the time of final approval~~

784 ~~School Remodel or~~ — ~~\$364.00 base fee for inspection and consultation~~
785 ~~Renovation~~ — ~~costs, payable at the time of application, plus~~
786 ~~\$182.00 per hour after two hours for the actual time~~
787 ~~spent reviewing plans and specifications,~~
788 ~~preoccupancy inspection and consultation costs,~~
789 ~~payable at the time of final approval~~

790 **Part 3 — Plan Review Fees.**

791 **Effective January 1, 2011, Through December 31, 2011.**

792 The fee for review of plans and specifications shall be:

793 ~~New School Construction~~ — ~~\$382.00 base fee for preoccupancy inspection~~
794 ~~and consultation costs, payable at the time of~~
795 ~~application, plus \$191.00 per hour after two hours~~
796 ~~for the actual time spent reviewing plans and~~
797 ~~specifications, payable at the time of final approval~~

798 ~~School Remodel or~~ — ~~\$382.00 base fee for inspection and consultation~~
799 ~~costs, payable at the time of application, plus~~

800 ~~\$191.00 per hour after two hours for the actual time~~
801 ~~spent reviewing plans and specifications,~~
802 ~~preoccupancy inspection and consultation costs,~~
803 ~~payable at the time of final approval~~

804 **Part 4--)) Plan Review Fees.**

805 **((Effective January 1, 2012, and Thereafter.))**

806 The fee for review of plans and specifications shall be:

807	New School Construction	 \$((402.00)) <u>486.00</u> base fee for preoccupancy
808		Inspection and consultation costs, payable at the
809		time of application, plus \$((201.00)) <u>243.00</u> per
810		hour after two hours for the actual time spent
811		reviewing plans and specifications, payable at the
812		time of final approval
813	School Remodel or	 \$((402.00)) <u>486.00</u> base fee for inspection and
814	Renovation	consultation costs, payable at the time of
815		application, plus \$((201.00)) <u>243.00</u> per hour after
816		two hours for the actual time spent reviewing
817		plans and specifications, preoccupancy inspection
818		and consultation costs, payable at the time of
819		final approval

820 SECTION 14. R&R 20, Section 1(2), as amended, and BOH 2.22.030 are hereby
821 amended to read as follows:

822 **Inspection fees.**

823 ~~((Part 1—Inspection Fees.~~

824 ~~Effective Through December 31, 2009.~~

825 ~~Periodic inspection, when requested ————— \$346.00 base fee plus~~
826 ~~by the school authority ————— \$173.00 per hour after two hours~~
827 ~~Preoccupancy inspection subsequent to ————— \$346.00 base fee plus~~
828 ~~the final inspection ————— \$173.00 per hour after two hours~~
829 ~~Other inspection services, when requested ——— Cost of service.~~
830 ~~by the school authority~~

831 ~~Part 2—Inspection Fees.~~

832 ~~Effective January 1, 2010, Through December 31, 2010.~~

833 ~~— Periodic inspection, when requested ————— \$346.00 base fee plus~~
834 ~~— by the school authority ————— \$173.00 per hour after two hours~~
835 ~~— Preoccupancy inspection subsequent to ————— \$346.00 base fee plus~~
836 ~~— the final inspection ————— \$173.00 per hour after two hours~~
837 ~~— Other inspection services, when requested ——— Cost of service.~~
838 ~~— by the school authority~~

839 ~~Part 3—Inspection Fees.~~

840 ~~Effective January 1, 2011, Through December 31, 2011.~~

841 ~~— Periodic inspection, when requested ————— \$346.00 base fee plus~~
842 ~~— by the school authority ————— \$173.00 per hour after two hours~~
843 ~~— Preoccupancy inspection subsequent to ————— \$346.00 base fee plus~~
844 ~~— the final inspection ————— \$173.00 per hour after two hours~~
845 ~~— Other inspection services, when requested ——— Cost of service.~~

846 —by the school authority

847 **Part 4--)) Inspection Fees.**

848 **((Effective January 1, 2012, and Thereafter.))**

849	Periodic inspection, when requested	\$ ((402.00)) <u>486.00</u> base fee plus
850	by the school authority	\$ ((201.00)) <u>243.00</u> per hour after
851		two hours
852	Preoccupancy inspection subsequent to	\$ ((402.00)) <u>486.00</u> base fee plus
853	the final inspection	\$ ((201.00)) <u>243.00</u> per hour after
854		two hours
855	Other inspection services, when requested	Cost of service.
856	by the school authority	

857 SECTION 15. R&R 7, Ch. 7, as amended, and BOH 2.06.040 are hereby
858 repealed.

859 SECTION 16. Effective date. This rule takes effect January 1, 2025.

860 SECTION 17. Severability. If any provision of this rule or its application to any

861 person or circumstance is held invalid, the remainder of the rule or the application of the
862 provision to other persons or circumstances is not affected.

KING COUNTY BOARD OF HEALTH
KING COUNTY, WASHINGTON

Teresa Mosqueda, Chair

ATTEST:

Melani Hay, Clerk of the Board

Attachments: None



King County

King County Board of Health

Staff Report

Agenda item No: 12

Date: October 17, 2024

Rule and Regulation No: BOH24-04

Prepared by: Julie Horowitz, Dylan Orr,
Mike Perez, Julie West

Subject

Environmental Health Services Division 2024 Rate Study

Summary

The Environmental Health Services Division (EHS) of Public Health – Seattle & King County (Public Health) focuses on disease prevention through sanitation, safe food and water, proper disposal of waste and toxic substances, and promoting safe and healthy environmental conditions throughout King County. EHS charges customers permit fees to cover the full cost of permit operations. The permit fee amount is based on multiplying the hourly rate by the amount of time (service hours).

EHS recently completed the 2024 EHS rate study and is bringing proposed rate changes, effective January 1, 2025, to the King County Board of Health (BOH). EHS is proposing, based on financial analysis results, to increase rates by 5.7% for the Food & Facilities Section and 5.9% for the Solid Waste, On-Site Sewage System, and Pet Business Programs, which are lower than the cumulative inflationary increases over the past five years. EHS is also proposing to round service hours for all programs and increase service hours for two pet business program permits. These changes should allow rate-based EHS programs to maintain sufficient funding to cover the cost of services and continue providing effective programs to ensure the protection of public health.

The proposed rate changes aim to balance limiting fee increases that impact customers with sufficiently supporting EHS services. The changes translate into average permit fee increases of \$39, \$38, and \$29, for the Food & Facilities Section, On-Site Sewage System Program, and Pet Business Program respectively. Overall, permit fees will increase on average by \$37, with a range of \$(-20) to \$121. Please refer to page 5-6 for examples of proposed permit fee changes for our highest volume permits.

Background

Per King County policy, EHS must operate on a full cost recovery mandate, meaning that the division must cover all the costs of its rate-based programs through permit fees. Costs include labor, office space, equipment, software licenses, supplies, and all other business costs, including departmental and King County overhead costs. The King County Board of Health (BOH) directed the full cost recovery policy through a resolution, which requested that the department propose for the Board's consideration reasonable fees and fee increases that fully pay for the cost of services they support.¹ BOH code requires that fee schedules shall not exceed the actual cost of providing any such services.² This is supported by a Revised Code of Washington (RCW) stating that fees shall not exceed the actual cost of providing the service. Because state law prohibits Public Health from collecting more than the actual cost of providing services, costs cannot be shifted from some categories of permittees to benefit other categories of permittees.³

The BOH sets the EHS rates and requires EHS to conduct a rate study for an in-depth financial analysis of the accuracy of the fee schedules, efficiency, and effectiveness of service delivery, and opportunities for fee reductions, at least every five years.⁴ The last EHS rate study was conducted in 2019 and did not have recommended changes except a minimal increase in the Food & Facilities Section hourly rate.

In non-rate study years, EHS can make limited adjustments to the hourly rates.⁵ Since the last rate study, EHS has used these interim year adjustments each year for On-Site Sewage System (OSS), Solid Waste, and Pet Business Program hourly rates, but has kept the annual increase well below inflation. The Food & Facilities Section rate has not increased since the last rate study in 2019.

¹ King County BOH Resolution 08-07 (paragraph H), August 8, 2008, "The Board of Health requests that the department consider possible revenue enhancements and propose for the board's consideration reasonable fees and fee increases that fully pay for the cost of services they support, in lieu of reductions in services."

² King County BOH 2.06.008(A), "The board shall, in accordance with RCW 70.05.060, establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by the law and the rules of the state Board of Health. The fee schedules shall not exceed the actual cost of providing any such services, which may include the cost of building fund reserves in accordance with any applicable county fund reserve policies."

³ Revised Code of Washington (RCW) 70.05.060(7) (Powers and Duties of Local Board of Health), "Establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by the law and the rules of the state board of health: PROVIDED, That such fees for services shall not exceed the actual cost of providing any such services."

⁴ King County BOH 2.06.008(F), "The director shall conduct an in-depth analysis of the accuracy of the fee schedules, efficiency and effectiveness of service delivery, and opportunities for fee schedule reductions at least every five years, with the analysis occurring during a mid-biennium year. The director shall report on findings from the analysis to the board."

⁵ King County BOH 2.06.008(C), "The director may annually adjust any or all fees up or down to reflect actual costs up to an amount that represents the most recently adopted Seattle-Tacoma-Bremerton Area Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) inflation forecast prepared by the Office of Economic and Financial Analysis (OEFA) plus one percentage point, up to a maximum of five percent, plus the cost of building rate reserves in accordance with any applicable county fund reserve policies."

The 2024 rate study focused on the rate-based programs in three EHS sections: Food & Facilities, Community Toxics, Science & Policy, and Community Environmental Health. Annual permit and related activity information for these rate-based programs is shown in Table 1.

Table 1: Rate-based Program Activities

Section	Rate-based Programs	Annual Activity Stats at a Glance
Food & Facilities	<ul style="list-style-type: none"> ▪ Permanent and Temporary Food Establishments ▪ Water Recreation 	<ul style="list-style-type: none"> ▪ Manages permits for 12,000+ permanent food establishments, 2,500+ temporary events, 350+ farmer's market vendors, and 1,900+ water recreation facilities. ▪ Reviews and approves 900+ new food business permits. ▪ Conducts 20,000+ routine/educational inspections. ▪ Responds to over 1,000 complaints.
Community Toxics, Science & Policy	<ul style="list-style-type: none"> ▪ Solid Waste Handling Facilities ▪ Pet Businesses 	<ul style="list-style-type: none"> ▪ Manages 82 solid waste handling facilities and vehicle fleet permits. ▪ Performs compliance reviews of 122 solid waste handling facilities and unpermitted facilities with other regulatory agencies. ▪ Manages permits for approximately 550 pet businesses. ▪ Coordinates with the KC Department of Local Services and suburban cities on unpermitted pet facility issues.
Community Environmental Health	<ul style="list-style-type: none"> ▪ On-Site Sewage System (OSS) Permitting ▪ OSS Operation & Maintenance 	<ul style="list-style-type: none"> ▪ Reviews 1,200+ new OSS design and installation permits. ▪ Reviews 2,500+ time of sale OSS inspections. ▪ Certifies 150+ OSS industry professionals in King County. ▪ Responds to 150+ complaints each year and works with owners to correct failing systems.

Analysis

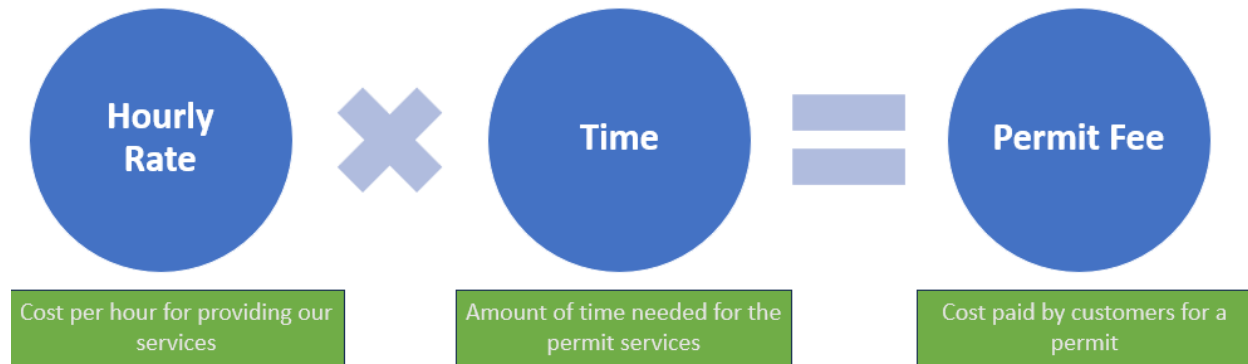
Proposed Rate Changes

The 2024 rate study included an analysis of the fee schedules and the efficiency and effectiveness of service delivery and looked for opportunities for fee schedule reductions.

Based on the analysis, EHS proposes:

- 1) Increased hourly rates for all programs.
- 2) Rounding of service hours across all programs.
- 3) Increased service hours for two Pet Business Program permits.

Figure 1: Permit Fee Calculation



As shown in Figure 1, permit fee amounts are based on multiplying the hourly rate by the time (service hours). The changes EHS is proposing to hourly rates and service hours (time) will result in changes to permit fees, as discussed in the following sections.

1) Increased hourly rates for all programs.

The proposed hourly rate changes are a 5.7% increase for the Food & Facilities Section rate and a 5.9% increase for the OSS, Solid Waste, and Pet Business Programs rates (Table 2).

The hourly rates and fees are set at the program level. This means that rather than a single hourly rate for EHS, each program has an hourly rate based on its specific needs, structure, and data. The hourly rate is calculated based on the total program budget⁶ divided by the number of direct service hours.

Table 2: Hourly Rate Changes

Program	2024 Rate	Proposed 2025 Rate	\$ Change	% Change
Food & Facilities	\$229.80	\$243.00	\$13.20	5.7%
On-Site Sewage	\$204.00	\$216.00	\$12.00	5.9%
Solid Waste	\$204.00	\$216.00	\$12.00	5.9%
Pet Business	\$204.00	\$216.00	\$12.00	5.9%

2) Rounding of service hours to complete permit services across all programs.

The current fee structure has too many permit fee amounts, which can be confusing to customers and lead to errors. EHS is proposing to round service hours to the ¼ hour, which will reduce the number of permit fee amounts and errors. While some permit fees will increase and other

⁶ The budget calculation is based on the 2025 proposed budget (including necessary increases in staffing, labor and operational costs), which is before Council for approval.

decrease due to this change, the overall impact on customers is minimal while supporting the goal of a smooth, quick permit processing experience for customers.

3) Increased service hours for two Pet Business Program permits.

The proposed service hour increase for Pet Daycares and Commercial Kennels is based on substantial increases in the time needed to address these types of facilities due to the increasing scale and complexity of these business types (Table 3).

Table 3: Pet Business Permit Service Hour Changes

Permit	Est. Time	New Time	Time Change	2024 Price	Proposed 2025 Price	\$ Change	% Change
Pet Daycare	1.84	2.25	22.1%	\$376	\$486	\$110	29.3%
Commercial	1.84	2.25	22.1%	\$376	\$486	\$110	29.3%

Customer Cost Impact

The proposed changes translate into average permit fee increases of \$39, \$38, and \$29, for Food & Facilities, OSS, and Pet Business Programs respectively, with changes ranging from \$(-20) to \$121. The percent change in permit costs is variable due to the rounding adjustment. Table 4 provides illustrations of these changes for EHS customers. The Solid Waste Program operates in a slightly different manner than other EHS rate-based programs. The permits are structured to have the permit holder pay a base fee for a set number of hours and then be billed for any hours spent at the facility more than the base.

Table 4: Top Permits by Volume

Program	Permit	2024 Price	Proposed 2025 Price	\$ Change	% Change
Food	Permanent Food- Seating 13-50 - Risk III	\$927	\$972	\$45.00	4.9%
Food	Permanent Food- Seating 51-150 - Risk III	\$1,012	\$1,094	\$82.00	8.1%
Food	Permanent Food- Seating 0-12 - Risk III	\$875	\$911	\$36.00	4.1%
Food	Grocery Store-no seating - Risk I	\$396	\$425	\$29.00	7.3%
Food	Seasonal Outdoor Pool	\$633	\$668	\$35.00	5.5%
OSS	OSS Maintainer report for Title transfer	\$204	\$216	\$12.00	5.9%

Program	Permit	2024 Price	Proposed 2025 Price	\$ Change	% Change
OSS	Single Family - New Pressurized (New OSS Install)	\$1,063	\$1,134	\$71.00	6.7%
OSS	Pressurized Sys. Design, Group A (Design Review)	\$1,052	\$1,134	\$82.00	7.8%
OSS	Building Remodeling Review	\$709	\$756	\$47.00	6.6%
OSS	Liquid Waste Hauler Vehicle Tab	\$122	\$140	\$18.00	14.8%
Pet	Pet Grooming Service	\$266	\$266	\$0.00	-
Pet	Pet Daycare	\$376	\$479	\$103.00	27.4%
Pet	Pet Food Retailer	\$244	\$266	\$22.00	9.0%
Pet	Pet Mobile Grooming Service	\$266	\$266	\$0.00	-
Pet	Pet Shop - Standard	\$462	\$479	\$17.00	3.7%

Fiscal Impact

Though budget authority for the department is under the control of the King County Council, the BOH decisions on the proposed changes will grant EHS the ability to continue covering the cost of providing essential public health services. The BOH sets the amounts that EHS charges to collect sufficient revenue to cover the expenditures authorized by the King County Council.

The rate and fee increases proposed in this rate study make EHS rate-based programs more sustainable. The exception is the Pet Business Program, which has significant constraints and will receive additional review over the next one to two years, with the intent of proposing code and structural changes to align rates and services. Additionally, due to the dynamic state legislative landscape, uncertainty in the construction industry, and changes in the workforce, additional review will be needed to ensure that the OSS Program continues to align rates with necessary services.

Additional Information

EHS looks forward to the BOH briefing on the rate study and proposed changes on October 17, 2024. The Rule and Regulation (R&R) with the complete list of EHS fee amendments is included in the meeting packet. Ongoing customer engagement and a rate study survey aided in

identifying customer needs, and a more detailed summary of this input and related EHS activities is included in Attachment 1.

Attachment

1. Customer Feedback and Related EHS Activities

ATTACHMENT 1. CUSTOMER FEEDBACK AND RELATED EHS ACTIVITIES

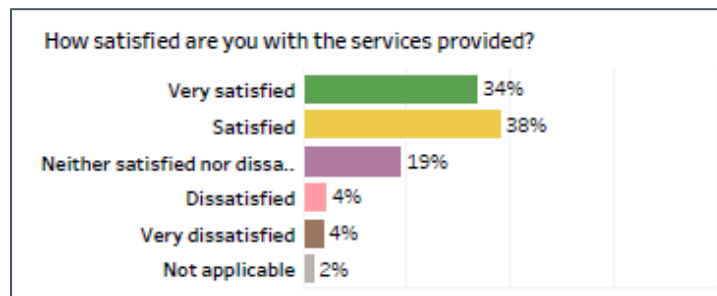
Introduction

EHS rate-based programs actively engage with permit holders through regular inspections, plan review processes, training, newsletters, and regular meetings with participants and partners. The Food & Facilities Section holds quarterly meetings with business leaders, business owners, food establishment operators, and community-based organizations. The OSS Program meets quarterly with an OSS Technical Advisory Committee of interested and impacted parties (e.g. realtors, builders, OSS industry, property owners, and environmental organizations), the Vashon Pollution Identification and Correction Advisory Committee, and the Poverty Bay Shellfish Protection District Advisory Group. These opportunities for collaboration ensure customer needs and concerns are continuously addressed and incorporated into the programs' work.

As part of the rate study, EHS asked permit-holders for feedback on their permit experience through an anonymous 6-question survey. Links to the survey were emailed to customers, shared through relevant program newsletters, posted on the EHS website, and shared during site visits.

The survey (available in English, Spanish, Chinese, Korean, Russian, Thai, and Vietnamese) had 515 responses. Although the response rate was low relative to the number of permit-holders and thus subject to potential response bias, the vast majority (72%) of respondents were satisfied with EHS services (Figure 1).

Figure 1: Business Responses to Service Satisfaction



Customer Feedback

Customer feedback gathered through EHS's ongoing and tailored engagement opportunities, can be summarized in four overarching areas:

- 1) Improve turnaround times and responsiveness from EHS, especially related to plan review processes and timelines.
- 2) Limit service fee increases, especially for small businesses and property owners.
- 3) Provide technical assistance and education on permit application submittals and BOH code compliance.
- 4) Respond quickly to public health concerns, complaint investigations, and concerns about unpermitted businesses.

It is a priority for EHS to hear from customers and to improve services in response to customer needs; this is an ongoing effort during and beyond the rate study process. The proposed rate changes aim to strike the right balance to address these needs and considerations while recognizing that EHS responsiveness has both public health and financial impacts on customers. EHS seeks to provide stronger customer service through shorter turnaround times, technical

assistance, and responding to public health concerns, including complaints, requires adequate resourcing.

Efficiency and Equity Opportunities

EHS has many efforts underway to improve the efficiency, equity, and effectiveness of EHS services related to customer and community feedback. This section incorporates examples of progress made on priorities identified during this and the previous rate study, ongoing customer engagement, and action steps moving forward. These efforts are part of the broader Public Health Strategic Plan with a goal to advance identified values, including equity, co-creating solutions with community partners, and being accountable to high standards with transparent communication about EHS operations.

1) Faster turnaround times and responsiveness.

EHS is working hard towards faster turnaround times across all programs. However, capacity is dependent on staffing resources. As one significant example of progress, EHS reduced the food plan review response time from 74 days at the start of the year to 24 days as of September 2024.

EHS action step: EHS will continue to seek efficiencies and prioritize changes to support faster timelines where possible.

2) Limiting service fee increases.

EHS's full cost recovery mandate and the related lack of funding to subsidize less-than-cost permits remain the primary barriers to establishing a more equitable fee structure. The law is clear that Public Health cannot charge more than the actual costs of providing services (plus reasonable reserves) and costs cannot be shifted to some categories of permittees to benefit other categories of permittees.¹

Due to these budget limitations, EHS has focused on identifying service efficiencies and alternative payment structures to limit cost increases and address other barriers to entry for small businesses and historically disadvantaged communities.

EHS has taken multiple steps over the past five years to limit service fee increases and advance equity goals. This includes several priorities identified in the 2019 rate study.

- **Travel time and deployment.** During COVID-19, EHS changed how staff deployed to the field. Instead of an EHS office in downtown Seattle or Bellevue, EHS inspectors can now deploy remotely to their inspection locations, which reduces commute time and increases the time spent with customers.
- **Proration and fee changes.** The Food & Facilities Section and Solid Waste Program implemented quarterly permit proration options to support customers financially, including small businesses. The OSS Program reduced OSS repair permitting

¹ See RCW 70.05.060(7); BOH 2.06.008(A)-(C)). The BOH does not have budgetary authority and cannot subsidize fees; however, before budget cuts in 2009, the King County Council used to fund permit subsidies for schools, nonprofits, temporary events, and mobile food commissaries.

requirements to improve payment equity and increase participation, thereby decreasing public health risk.

- **Increasing access to commissary and commercial kitchens.** The Food & Facilities Section identified barriers faced by new mobile food entrepreneurs, including 1) the cost of commissary kitchens,² 2) the initial cost to acquire mobile food units,³ 3) access to restrooms,⁴ and 4) access to street use permits.⁵ In response, the section has made significant progress in increasing access to commercial kitchens, by creating an online searchable database with a map and information on available commissary kitchens. EHS also provided COVID recovery funding for commissary kitchen vouchers (available December 2021 – March 2023) to 42 food vendors to subsidize the cost of using a commissary kitchen and conducted site assessments at a few community centers and faith-based organization locations free of charge to determine what they needed to meet code for their use as a commissary kitchen.

Partnering with mobile food vendors and community partners to address barriers remains a focus. Recent work includes making additional updates to the commissary kitchen database to allow criteria-focused searches and help characterize existing commissary kitchen capacity in the County; expanding access to commercial kitchens through collaborations with various community centers and faith-based organizations; and identifying additional sources of funding needed to extend the successful commissary kitchen voucher system to help offer food vendors low- or no-cost access to kitchen spaces.

- **OSS code changes and equitable wastewater infrastructure.** The OSS Program is working to lower costs for property owners through proposed OSS code changes and longer-term through the Equitable Wastewater Futures project focused on identifying wastewater treatment solutions for King County's over 37,000 urban OSS, many of which are past their intended lifespan. The program uses an equitable wastewater infrastructure analysis dashboard to inform community-level planning and seeking funding opportunities to support conversions to sewer in low-income, urban areas.

EHS action steps: a) EHS will continue to look at avenues to make services more accessible, including examining other jurisdictions' equity approaches in fee structures and identifying potential changes to the law and codes that would reduce regulatory barriers. b) EHS is exploring ways to reduce costs and the time required for lower-risk food businesses to become permitted, both with and without proposing BOH code changes. If BOH code changes are needed to implement new procedures, EHS anticipates bringing them to the BOH in 2025. c) Given the cost

² For food to be sold to the public it must be prepared in a kitchen in compliance with code requirements. For mobile and temporary event food businesses, access to commissary kitchens can be a barrier that many vendors face because they are limited in number and are costly to rent. The cost of commercial kitchens can range from \$800 to \$1,500 a month for 15-20 hours of usage per week.

³ Mobile food units can range from \$5 - \$20k for carts and \$60-70k for food trucks.

⁴ For mobile food units to operate in one location for more than one hour, they need access to a restroom. Obtaining a restroom agreement from nearby businesses can be costly or challenging.

⁵ Unless they are on private property, they must also purchase a street use permit from SDOT. The cost for a street use permit can be several hundred dollars.

barriers of sewer connections for urban OSS, the proposed BOH OSS code changes include a waiver process to permit OSS replacements when sewer connections are not feasible.

3) *Technical assistance and education on permit application and code compliance.*

EHS recognizes that customers need different types of assistance to meet code requirements and navigate services. In response, EHS uses a range of approaches to support customers, including:

- **Sanitarian of the Day.** The Food & Facilities Section and the OSS Program offer Sanitarian of the Day phone resources. Anyone with technical questions can reach a technical expert and receive timely support. This includes questions about starting a food business or buying a property that may need an OSS. The public regularly uses this resource.
- **Partnerships with community groups and industry associations.** As described in the customer feedback section, EHS has ongoing engagement, relationships, and collaborations with relevant community groups and industry associations across lines of business.
- **Food establishment educational visits.** Educational visits provide consultation/training to discuss risk reduction while verifying proper food handling, food source, food storage, and general cleanliness. Violations are written as notes and observations are not scored. The visits can help operators understand how to comply with the food code and how to prepare for a future inspection.
- **Mobile food guide.** The mobile food unit plan review and permitting guide supports the permit application process by outlining a checklist of all forms and permits that need to be submitted to EHS for review and approval before the business can open. The plan review process helps operators better understand and comply with industry and regulatory requirements and helps ensure the public health and safety of a facility without undue financial burdens.
- **Language access.** EHS is hiring multilingual staff, using King County's on-demand language line translation services, and offering customers translated educational materials to increase access to services.

EHS action steps: a) The Food & Facilities Section is expanding community partnerships to support new food vendors with the permit processes. b) EHS will work to develop a standard equity review process for substantive BOH code changes and state policy proposals, building on the equity review process developed for the OSS code revisions.

4) *Responsiveness to public health concerns, complaint investigations, and concerns about unpermitted businesses.*

EHS programs respond to public and business concerns regarding public health threats (e.g., food safety, OSS failures) and code non-compliance. Examples include:

- **Pet business permit suspension website.** The Pet Business Program launched a new website and email alert list in 2024 to inform the public about pet business suspensions and closure notices. EHS developed and promoted this resource in response to requests from concerned constituents.

- **Unpermitted food businesses.** As a result of economic and logistical hardships, some food businesses/vendors are either unaware of the requirements needed to obtain a permit to operate or lack the resources to do so. EHS is investing in strategies to help food vendors successfully overcome barriers to the permitting process, create livelihoods for their families, and contribute to a diverse food culture while ensuring food safety for the public. These strategies include: providing multilingual services, training staff to provide accessible technical support and quality inspections, helping vendors identify commissary kitchens, lowering financial barriers by offering prorated permit fees, advocating for the creation of additional places where permitted vendors are allowed to operate, informing the public about food safety by expanding window placarding to include mobile units, fostering partnerships to support the needs of mobile food unit operators, and establishing community engagement groups to inform EHS policies and educate operators.

When Public Health is alerted of an unpermitted vendor, staff visit to share information with the vendor about how to permit their business and suspend the vendor's operations as needed. With an increase in unpermitted vendors who demonstrate a disregard for permitting requirements, EHS coordinates with agency partners to address this issue.

EHS action steps:

- a) The pet business landscape has changed significantly in the last decade, with a large amount of growth in the industry, especially in pet daycares and boarding facilities. While the proposed fees for pet businesses will help increase EHS's oversight and technical assistance capacity for the industry, the program will continue to experience a funding gap and not meet full cost recovery requirements. EHS will review this issue more closely in 2025-26 and expects to return to the BOH with recommendations to close the funding gap.
- b) EHS is moving to a new permitting software, Tyler Enterprise Permitting and Licensing, in 2025. While this will impact staff and customers as staff get trained on the system and customers learn how to use the system, the overall impacts will be positive. The new software will automate many processes and allow customers to do more online. A mobile version will support field staff to enter data, submit reports, manage workflows and workloads, and facilitate handoffs between team members.

EHS strives to invest in long-term improvements to service delivery. To this end, EHS has advanced many identified priorities based on staff, customer, and community feedback and will continue to invest in reviewing program efficiencies and equity opportunities in the years to come to better serve the rate-payers and the King County community. EHS is committed to regularly and intentionally engaging with customers and impacted communities to improve services, identify creative new solutions, and center equity in approaches.

Environmental Health Services Rate Study 2024

Dylan Orr, EHS Division Director
Julie Horowitz, EHS Strategic Analyst
Mike Perez, EHS Finance Manager

October 17, 2024
King County Board of Health

Why Are We Doing a Rate Study?

- **Environmental Health Services (EHS) is required to conduct a rate study at least every five years (BOH Code 2.06.008)**
 - Last rate study was conducted in 2019
- **EHS is required to cover all the costs of its regulatory programs through permit fees (per KC Policy)**
 - This includes labor, rent, equipment, supplies, and all other costs of doing business
 - State law ensures the fees are not more than the cost of providing the service (RCW 70.05.060 (7))



We Hear King County Residents and Businesses Telling Us They Need:

- **Low permit costs**
- **Fast permit turnaround times**
- **Responsiveness to public health concerns and complaint investigations**
- **Technical assistance and education on BOH code compliance**



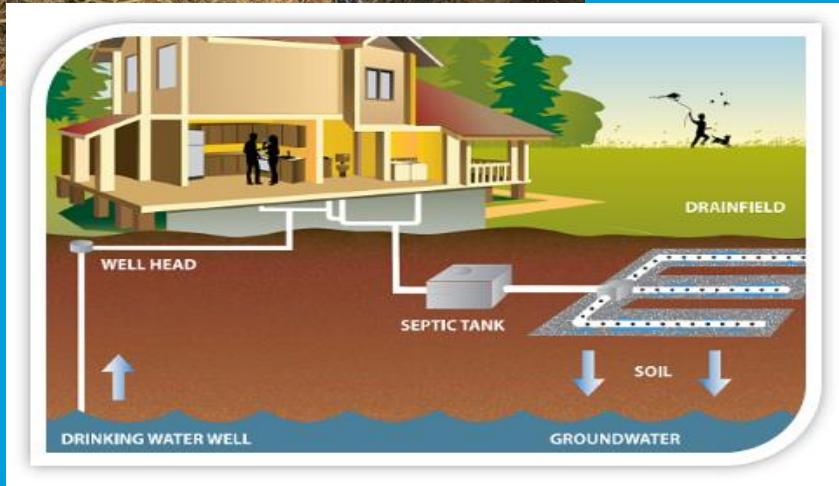


Rate Study Goals

- Evaluate:
 - Accuracy of permit costs
 - Efficiency and effectiveness of services
- Limit costs where possible

Methods

- Time and effort study
- Review and validate demand forecasts
- Financial modeling
- Equity analysis
- Customer feedback/survey

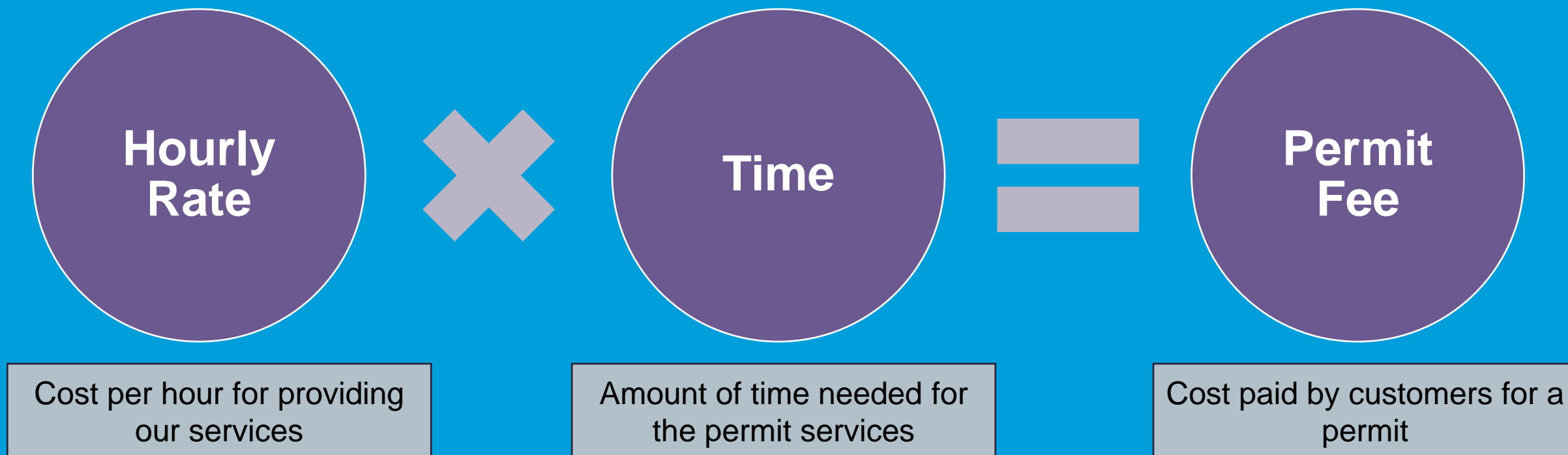


What Are Customers Paying For?

- EHS issues permits for food businesses, pools, on-site sewage systems, solid waste facilities, and pet businesses
- The permit fee is the cost customers pay for EHS services



How Do You Calculate a Permit Fee?



Summary of EHS Rate Study Proposal

- Increase the hourly rate of EHS services: 5.7% - 5.9%
- Round service hours to ¼ hour to reduce errors and improve customer process
- Increase specific service hours for two pet business permit types: pet daycares and commercial kennels

What Are the Proposed Changes?



- 5.7% - 5.9% increase to hourly rates

- Rounding adjustment
- Increasing time for 2 permit types

What Do the Changes Mean for Customers?

Example 1:

- Annual permit for a sushi restaurant seating 40 people
 - 2024 cost: \$927
 - 2025 cost: \$972



Example 2:

- Application for a new on-site septic system (one-time cost)
 - 2024 cost: \$1,222
 - 2025 cost: \$1,296



Food & Facilities Inflation Adjusted Rate vs Proposed Rate

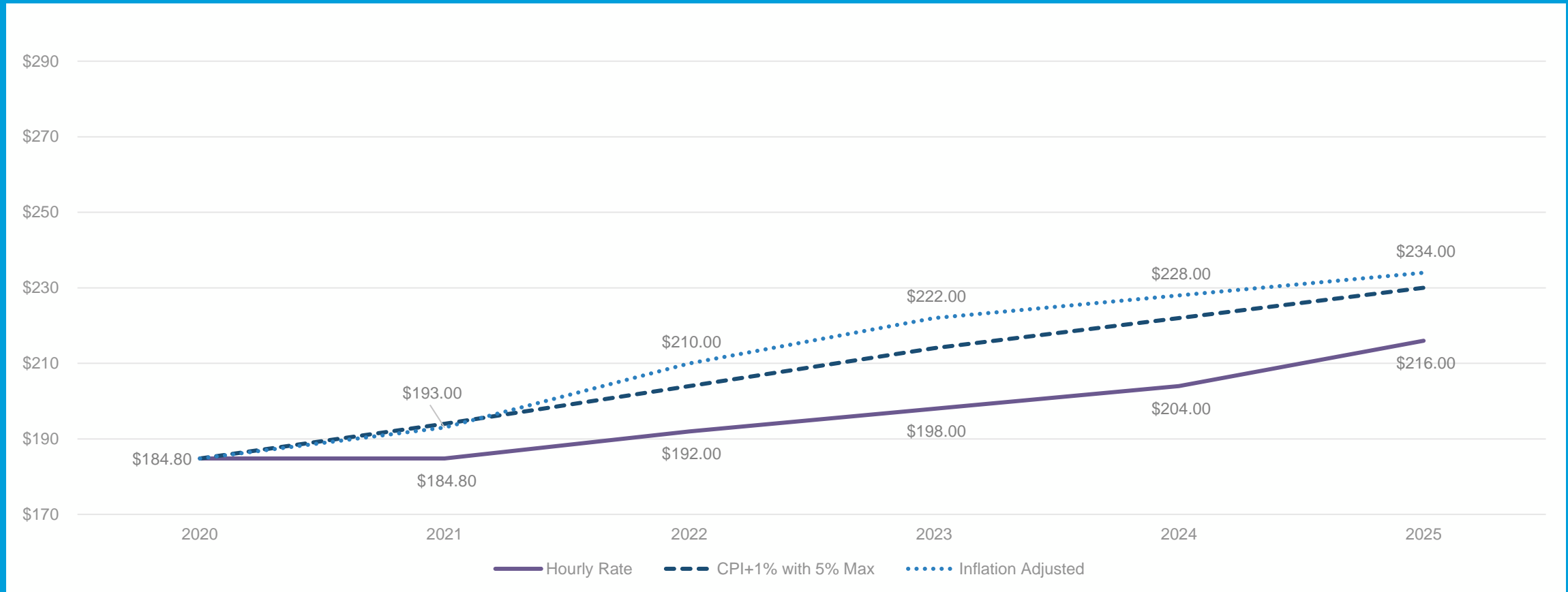


Rate adjusted for inflation annually based on the CPI for Urban Wage Earners and Clerical Workers (CPI-W) for All items in Seattle-Tacoma-Bellevue, WA [not seasonally adjusted] + 1%

October 17, 2024



On-site Sewage, Pet Business, & Solid Waste Inflation Adjusted Rate vs Proposed Rate



Rate adjusted for inflation annually based on the CPI for Urban Wage Earners and Clerical Workers (CPI-W) for All items in Seattle-Tacoma-Bellevue, WA [not seasonally adjusted] + 1%

Board of Health

October 17, 2024

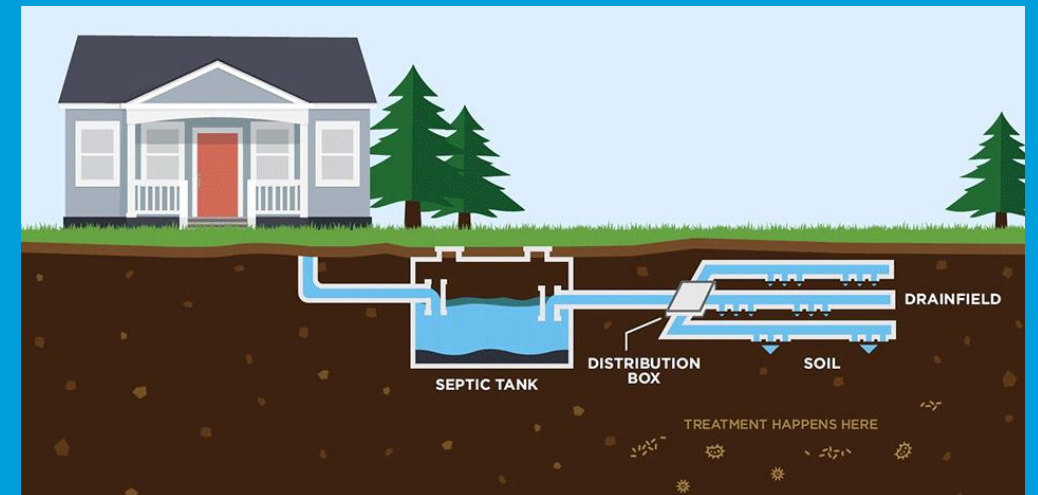
Food and Facilities

- **Proposed change:** 5.7% increase in hourly rate
- **What this means:** Permit fees increasing on avg. \$39, range \$(-18) to \$100
- **Landscape and how we are responding to feedback:**
 - Improving consistency in inspections – training and recruitment
 - Faster processing for customer service and permits
 - Increasing access to information and technical assistance



On-site Sewage Systems (OSS)

- **Proposed change:** 5.9% increase in hourly rate
- **What this means:** Permit fees increasing on avg. \$38, range \$(-20) to \$121
- **Landscape:**
 - Increased OSS failure rates
 - Increased complexity of land being developed
 - Demand for faster turnaround times for customers and to align with construction industry



Pet Business

- **Proposed change:** 5.9% increase in hourly rate
- **What this means:** Permit fees increasing on avg. \$29, range \$(-2) to \$103
- **Changes to service hours:** Only on Commercial Kennels and Pet Daycares in response to increased level of oversight need
- **Landscape:** Program is very small and currently does not have a stable funding structure
 - Studying options for future funding; will return to the Board in 2025-2026



Solid Waste

- Hourly rate increase: 5.9%
- **Landscape:** Increasing complexity of solid waste facility inspections and more time needed for program monitoring and inspections (particularly for larger facilities)



Operating Landscape



- Increased:
 - Labor and operating costs due to inflation
 - Demand for services
 - Complexity of needs and services
- Workforce changes
- Emerging needs: World Cup, emergency responses

Steps to Decrease Costs and Improve Services



- Reducing travel times through remote deployment
- Reducing office space
- Advancing technological solutions (permit system)
- Digitizing paper files, online services
- Reducing barriers for mobile food vendors
- Code revisions (on-site sewage systems)

Thank you!

For follow up questions, please contact Joy Carpine-Cazzanti:
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