



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda Metropolitan King County Council

*Councilmembers: Girmay Zahilay, Chair;
Sarah Perry, Vice Chair of Policy Development and Review;
Reagan Dunn, Vice Chair of Regional Coordination;
Claudia Balducci, Jorge L. Barón, Rod Dembowski,
Teresa Mosqueda, De'Sean Quinn, Pete von Reichbauer*

1:30 PM

Tuesday, August 19, 2025

Hybrid Meeting

Hybrid Meetings: Attend King County Council meetings in person in Council Chambers (Room 1001), 516 3rd Avenue in Seattle, or through remote access. Details on how to attend and/or provide comment remotely are listed below.

HOW TO PROVIDE PUBLIC TESTIMONY: The Council values community input and looks forward to hearing from you. Testimony must be limited to items listed on the agenda for council action, unless it's the fourth Tuesday of the month, when the Council will hear general comment on matters relating to county government. You are not required to sign up in advance.

There are three ways to provide public testimony:

1. **In person:** You may attend the meeting in person in Council Chambers.
2. **By email:** You may testify by submitting a COMMENT email. If your testimony is submitted before 10:00 a.m. on the day of the Council meeting, your email testimony will be distributed to the Councilmembers and appropriate staff prior to the meeting. Please submit your testimony by emailing clerk@kingcounty.gov.
3. **Remote attendance on the Zoom Webinar:** You may provide oral public testimony at the meeting by connecting to the meeting via phone or computer using the ZOOM application at <https://zoom.us/>, and entering the Webinar ID below.



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



CONNECTING TO THE WEBINAR

Webinar ID: 890 5838 1493



If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID. Connecting in this manner, however, may impact your ability to be unmuted to speak.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477 9259 or Tera.Chea2@kingcounty.gov, three (3) days prior to the meeting.

If you do not wish to be called upon for public comment during the meeting, please help us manage the callers and use one of the options below (Live Streaming or King County TV Channel 22).

HOW TO LISTEN TO THE MEETING: There are several ways to listen to the meeting if you don't wish to provide public testimony:

- 1. Stream online via this link: <https://kingcounty.gov/kctv>, or input the link web address into your web browser.**
- 2. Watch King County TV on Comcast Channel 22 and 322(HD), and Astound Broadband Channels 22 and 711 (HD).**
- 3. Listen to the meeting by telephone – See “Connecting to the Webinar” above.**

	<p>Sign language and interpreter services can be arranged given sufficient notice (206-848-0355). TTY Number - TTY 711.</p> <p>Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.</p>	
---	--	---

1. **Call to Order**

To show a PDF of the written materials for an agenda item, click on the agenda item below.

2. **Roll Call**3. **Flag Salute and Pledge of Allegiance**

Councilmember Quinn

4. **Approval of Minutes of July 22, 2025**

Pg. 17

Councilmember Perry

5. **Additions to the Council Agenda**6. **Special Item****Recognition of the 80th anniversary of the US bombings of Hiroshima and Nagasaki**

Councilmember Mosqueda



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



Hearing and Second Reading of Ordinances from Standing Committees and Regional Committees, and of Ordinances related to Collective Bargaining

There will be one public hearing on Items 6-30

Consent Items 7-10

Councilmember Perry

7. [Proposed Substitute Ordinance No. 2025-0124.2](#) **Pg. 26**

AN ORDINANCE authorizing the execution of a new lease to support the operation of the department of public health.

Sponsors: Dembowski

On 5/6/2025, the Metropolitan King County Council Introduced and Referred to Budget and Fiscal Management Committee.

On 7/23/2025, the Budget and Fiscal Management Committee Recommended Do Pass Substitute Consent.

8. [Proposed Ordinance No. 2025-0163](#) **Pg. 54**

AN ORDINANCE that adopts the Harborview Medical Center 2026 Capital Improvement Program Annual Budget for the year ending June 30, 2026, and makes appropriations for the capital improvements for the Harborview Medical Center.

Sponsors: Dembowski

On 6/10/2025, the Metropolitan King County Council Introduced and Referred to Budget and Fiscal Management Committee.

On 7/23/2025, the Budget and Fiscal Management Committee Recommended Do Pass Consent.

9. [Proposed Substitute Ordinance No. 2025-0165.2](#) **Pg. 65**

AN ORDINANCE relating to a capital improvement project; making a supplemental appropriation of \$51,819,000 to the county hospital capital fund; and amending the 2025 Annual Budget Ordinance, Ordinance 19861, Section 130, as amended, and Attachment A, as amended.

Sponsors: Dembowski

On 6/17/2025, the Metropolitan King County Council Introduced and Referred to Budget and Fiscal Management Committee.

On 7/23/2025, the Budget and Fiscal Management Committee Recommended Do Pass Substitute Consent.



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



10. [Proposed Substitute Ordinance No. 2025-0216.2](#) Pg. 75

AN ORDINANCE related to civil immigration enforcement; amending Ordinance 18665, Section 1, as amended, and K.C.C. 2.15.005, and adding a new section to K.C.C. chapter 2.15.

Sponsors: Barón

On 7/22/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

Local Services and Land Use

Councilmember Perry

11. [Proposed Ordinance No. 2022-0297](#) Pg. 93

AN ORDINANCE determining the King County Fire Protection District No. 24 is inactive under state law and it is in the public interest to dissolve King County Fire Protection District No. 24.

Sponsors: Upthegrove

On 7/26/2022, the Metropolitan King County Council Introduced and Referred to Local Services and Land Use Committee.

On 8/23/2022, the Metropolitan King County Council Referred to Local Services and Land Use Committee.

On 1/10/2023, the Metropolitan King County Council Reintroduced.

On 1/9/2024, the Metropolitan King County Council Introduced and Referred to Local Services and Land Use Committee.

On 8/20/2024, the Metropolitan King County Council Hearing held/closed and deferred.

On 1/7/2025, the Metropolitan King County Council Reintroduced.

Public Hearing Required

**SUBJECT TO A MOTION TO SUSPEND THE RULES TO HOLD ADVERTISED PUBLIC HEARING -
LEGISLATION REMAINS IN COMMITTEE**



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



12. [Proposed Ordinance No. 2022-0301](#)

Pg. 110

AN ORDINANCE determining the Shoreline Park and Recreation District is inactive under state law and it is in the public interest to dissolve the Shoreline Park and Recreation District.

Sponsors: Dembowski

On 7/26/2022, the Metropolitan King County Council Introduced and Referred to Local Services and Land Use Committee.

On 8/23/2022, the Metropolitan King County Council Referred to Local Services and Land Use Committee.

On 1/24/2023, the Metropolitan King County Council Reintroduced.

On 1/16/2024, the Metropolitan King County Council Reintroduced.

On 8/20/2024, the Metropolitan King County Council Hearing held/closed and deferred.

On 1/21/2025, the Metropolitan King County Council Reintroduced.

Public Hearing Required

**SUBJECT TO A MOTION TO RELIEVE THE COMMITTEE OF FURTHER CONSIDERATION
PURSUANT TO K.C.C. 1.24.125**

13. [Proposed Substitute Ordinance No. 2025-0127.2](#)

Pg. 126

AN ORDINANCE relating to school impact fees; amending Ordinance 13147, Section 22, as amended, and K.C.C. 20.18.060, Ordinance 11621, Section 89, as amended, and K.C.C. 21A.28.152, Ordinance 11621, Section 91, as amended, and K.C.C. 21A.28.156, Ordinance 11621, Section 112, as amended, and K.C.C. 21A.43.030, and Ordinance 11621, Section 114, as amended, and K.C.C. 21A.43.050, adding a new section to K.C.C. chapter 21A.43, and repealing Ordinance 10870, Section 292, and K.C.C. 21A.06.1260, and Ordinance 11621, Attachment A.

Sponsors: Dembowski

On 5/6/2025, the Metropolitan King County Council Introduced and Referred to Local Services and Land Use Committee.

On 6/18/2025, the Local Services and Land Use Committee Passed Out of Committee Without a Recommendation.

Public Hearing Required



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



Motions, from Standing Committees and Regional Committees and Motions related to Collective Bargaining, for Council Action

Consent Items 14-27

Councilmember Perry

14. [Proposed Motion No. 2025-0080](#)

Pg. 146

A MOTION confirming the executive's appointment of David Grossman, who resides in council district two, to the Harborview Medical Center board of trustees, as a council at-large representative.

Sponsors: Zahilay and Balducci

On 3/4/2025, the Metropolitan King County Council Introduced and Referred to Committee of the Whole.

On 7/22/2025, the Committee of the Whole Recommended Do Pass Consent.

15. [Proposed Motion No. 2025-0170](#)

Pg. 150

A MOTION confirming the executive's appointment of Jonathan Deex, who resides in council district nine, to the King County community advisory committee on law enforcement oversight, as a representative from King County sheriff contract cities.

Sponsors: Barón

On 7/22/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

16. [Proposed Motion No. 2025-0188](#)

Pg. 155

A MOTION confirming the executive's appointment of Betelhem Michael, who resides in council district one, to the King County human and civil rights commission.

Sponsors: Dembowski

On 7/1/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



17. [Proposed Motion No. 2025-0189](#)

Pg. 163

A MOTION confirming the executive's appointment of Emily Huynh, who resides in council district two, to the King County human and civil rights commission, representing a member who has familiarity with King County government, systems, or agencies.

Sponsors: Zahilay

On 7/8/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

18. [Proposed Motion No. 2025-0190](#)

Pg. 171

A MOTION confirming the executive's appointment of Allison Hastings, who resides in council district three, to the King County human and civil rights commission.

Sponsors: Perry

On 7/1/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

19. [Proposed Motion No. 2025-0191](#)

Pg. 179

A MOTION confirming the executive's appointment of Jacob Joens-Poulton, who resides in council district four, to the King County human and civil rights commission.

Sponsors: Barón

On 7/15/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

20. [Proposed Motion No. 2025-0192](#)

Pg. 187

A MOTION confirming the executive's appointment of Aneeka Ferrell, who resides in council district five, to the King County human and civil rights commission, representing a member who has experience with investigations and enforcement of either human or civil rights or both.

Sponsors: Quinn

On 7/15/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



21. [Proposed Motion No. 2025-0193](#)

Pg. 195

A MOTION confirming the executive's appointment of Jennifer Karls, who resides in council district six, to the King County human and civil rights commission, representing a member with professional or lived experience in the disability community.

Sponsors: Balducci

On 7/1/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

22. [Proposed Motion No. 2025-0194](#)

Pg. 203

A MOTION confirming the executive's appointment of Mona Jaber, who resides in council district seven, to the King County human and civil rights commission.

Sponsors: von Reichbauer

On 7/8/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

23. [Proposed Motion No. 2025-0195](#)

Pg. 211

A MOTION confirming the executive's appointment of Bishop Steven Sawyer, who resides in council district eight, to the King County human and civil rights commission.

Sponsors: Mosqueda

On 7/15/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

24. [Proposed Motion No. 2025-0196](#)

Pg. 219

A MOTION confirming the executive's appointment of Daisy Wong, who resides in council district nine, to the King County human and civil rights commission.

Sponsors: Barón

On 7/22/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



25. [Proposed Motion No. 2025-0203](#)

Pg. 227

A MOTION confirming the executive's appointment of Vanessa Sanchez-Mexicano, who resides in council district eight, to the King County human and civil rights commission.

Sponsors: Mosqueda

On 7/15/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

26. [Proposed Motion No. 2025-0207](#)

Pg. 235

A MOTION acknowledging receipt of a report on the status of safety improvements at adult detention facilities as required by the 2025 Annual Budget Ordinance, Ordinance 19861, Section 54, Proviso P5.

Sponsors: Barón

On 7/15/2025, the Metropolitan King County Council Introduced and Referred to Law and Justice Committee.

On 7/29/2025, the Law and Justice Committee Recommended Do Pass Consent.

27. [Proposed Motion No. 2025-0210](#)

Pg. 269

A MOTION approving the extension of the executive's appointment of Stephen Heard as acting director of the King County department of information technology.

Sponsors: Balducci

On 7/15/2025, the Metropolitan King County Council Introduced and Referred to Committee of the Whole.

On 7/22/2025, the Committee of the Whole Recommended Do Pass Consent.

Employment and Administration Committee

Councilmember Perry

28. [Proposed Substitute Motion No. 2025-0213.3](#)

Pg. 273

A MOTION appointing a qualified person to the position of King County hearing examiner.

Sponsors: Zahilay

On 7/15/2025, the Metropolitan King County Council Introduced and Referred to Employment and Administration Committee.

On 7/22/2025, the Employment and Administration Committee Recommended Do Pass Substitute.



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



Reappointment Consent Agenda Items 29-31

Councilmember Perry

29. [Proposed Motion No. 2025-0112](#)

Pg. 275

A MOTION confirming the executive's reappointment of Merob Kebede, who resides in council district nine, to the King County children and youth advisory board, as a youth representative.

Sponsors: Dunn

30. [Proposed Motion No. 2025-0244](#)

Pg. 277

A MOTION confirming the executive's reappointment of Cilia Jurdy, who resides in council district one, to the King County Communities of Opportunity-Best Starts for Kids levy advisory board, as a member of the Communities of Opportunity systems and policy change representatives group.

Sponsors: Dembowski

31. [Proposed Motion No. 2025-0245](#)

Pg. 279

A MOTION confirming the executive's reappointment of Jackie Vaughn, who resides in council district two, to the King County Communities of Opportunity-Best Starts for Kids levy advisory board, as a community member who reflects demographic characteristics of the communities that qualify for funding in accordance with Communities of Opportunity funding guidelines and who are grassroots organizers or activists in those communities or who live in or have worked in those communities.

Sponsors: Zahilay

First Reading and Referral of Ordinances

32. [Proposed Ordinance No. 2025-0214](#)

AN ORDINANCE relating to the sale of environmental attributes held by the county; authorizing the executive office of climate to enter into an agreement with an environmental services aggregator who would support the tracking and reporting of low-carbon fuels usage in county fleets and production of low-carbon fuels to generate credits in the Washington Clean Fuels Program and manage the sale of credits to producers and suppliers of regulated fuels.

Sponsors: Quinn

First Reading and Referral to the Transportation, Economy, and Environment Committee



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



33. [Proposed Ordinance No. 2025-0221](#)

AN ORDINANCE revising the corporate boundary of the city of Enumclaw to include the unincorporated portions of Southeast 440th Street right-of-way as provided for in RCW 35A.21.210.

Sponsors: Dunn

First Reading and Referral to the Local Services and Land Use Committee

34. [Proposed Ordinance No. 2025-0222](#)

AN ORDINANCE revising the corporate boundary of the city of Snoqualmie to include the unincorporated portion of 384th Avenue Southeast right-of-way as provided for in RCW 35A.21.210.

Sponsors: Perry

First Reading and Referral to the Local Services and Land Use Committee

35. [Proposed Ordinance No. 2025-0224](#)

AN ORDINANCE authorizing the vacation of a portion of 52nd Avenue South/Indiana Ave, V-2740; Petitioners: Gregory J. English and Rhonda J. English, and Courtney L. Gray.

Sponsors: Zahilay

First Reading and Referral to the Hearing Examiner

36. [Proposed Ordinance No. 2025-0225](#)

AN ORDINANCE authorizing the vacation of a portion of NE 122nd Street and NE 123rd Street, V-2747; Petitioners: Ricky Callaway and Laura Callaway and Ian Dewar and Patricia Dewar.

Sponsors: Zahilay

First Reading and Referral to the Hearing Examiner

37. [Proposed Ordinance No. 2025-0226](#)

AN ORDINANCE authorizing the vacation of a portion of 40th Ave S/Nevada Ave, V-2749; Petitioners: Todd and Janet Gillies

Sponsors: Zahilay

First Reading and Referral to the Hearing Examiner



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



38. [Proposed Ordinance No. 2025-0227](#)

AN ORDINANCE approving and adopting a memorandum of agreement negotiated by and between King County and the Joint Labor Management Insurance Committee of Unions regarding insured benefits for represented benefits-eligible employees identified by King County deemed eligible to receive these benefits; and establishing the effective date of the agreement.

Sponsors: Zahilay

First Reading and Referral to the Metropolitan King County Council

39. [Proposed Ordinance No. 2025-0229](#)

AN ORDINANCE approving the grant funding allocation for projects funded through the 2020-2025 parks, recreation, trails, and open space levy grant program in accordance with Ordinance 18890, Motion 15378, Ordinance 19166, and the 2025 Annual Budget Ordinance, Ordinance 19861, Section 95.

Sponsors: Quinn

First Reading and Referral to the Transportation, Economy, and Environment Committee

40. [Proposed Ordinance No. 2025-0236](#)

AN ORDINANCE relating to the sale of biomethane and related environmental attributes held by the county; authorizing the solid waste division to enter into an agreement for the sale of biomethane and environmental attributes produced at the Cedar Hills regional landfill to Puget Sound Energy.

Sponsors: Dembowski

First Reading and Referral to the Budget and Fiscal Management Committee

41. [Proposed Ordinance No. 2025-0238](#)

AN ORDINANCE authorizing the execution of a license agreement to support the operation of the department of public health.

Sponsors: Dembowski

First Reading and Referral to the Budget and Fiscal Management Committee



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



42. [Proposed Ordinance No. 2025-0246](#)

AN ORDINANCE authorizing the execution of a new lease at an existing location to support the operation of the King County department of information technology.

Sponsors: Dembowski

First Reading and Referral to the Budget and Fiscal Management Committee

43. [Proposed Ordinance No. 2025-0249](#)

AN ORDINANCE amending Ordinance 19862, enacted December 2, 2024, which authorized the issuance of limited tax general obligation bonds of the county; and amending Ordinance 19862, Section 1, as amended, Section 2, as amended, Section 4, as amended, Section 13, as amended, Section 17, as amended, and Section 19, as amended, and repealing Ordinance 19954, Attachment B.

Sponsors: Mosqueda

First Reading and Referral to the Budget and Fiscal Management Committee

44. [Proposed Ordinance No. 2025-0250](#)

AN ORDINANCE relating to the Broadway Facility appropriation; making a supplemental appropriation of \$41,568,000 to the Broadway Facility fund; and adding a new section to the 2025 Annual Budget Ordinance, Ordinance 19861.

Sponsors: Mosqueda

First Reading and Referral to the Budget and Fiscal Management Committee

45. [Proposed Ordinance No. 2025-0251](#)

AN ORDINANCE establishing the Broadway Facility fund; and adding a new section to K.C.C. chapter 4A.200.

Sponsors: Mosqueda

First Reading and Referral to the Budget and Fiscal Management Committee



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



First Reading and Referral of Motions

46. [Proposed Motion No. 2025-0215](#)

A MOTION confirming the executive's appointment of Kathryn Hill, who resides in council district one, to the King County women's advisory board, as the district one representative.

Sponsors: Dembowski

First Reading and Referral to the Health, Housing, and Human Services Committee

47. [Proposed Motion No. 2025-0220](#)

A MOTION acknowledging receipt of a plan for use of the west wing of the King County Correctional Facility as an area to provide alternatives to secure detention services as required by the 2025 Annual Budget Ordinance, Ordinance 19861, Section 54, Proviso P2.

Sponsors: Barón

First Reading and Referral to the Law and Justice Committee

48. [Proposed Motion No. 2025-0223](#)

A MOTION confirming the executive's appointment of Sven Peterson, who resides in council district one, to the Harborview Medical Center board of trustees, as the district one representative.

Sponsors: Dembowski

First Reading and Referral to the Committee of the Whole

49. [Proposed Motion No. 2025-0230](#)

A MOTION confirming the executive's appointment of Eric Buley, who resides in council district two, to the King County children and youth advisory board.

Sponsors: Zahilay

First Reading and Referral to the Health, Housing, and Human Services Committee



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.



50. [Proposed Motion No. 2025-0231](#)

A MOTION confirming the executive's appointment of Ellie Wang, who resides in council district nine, to the King County children and youth advisory board, as a youth representative.

Sponsors: Dunn

First Reading and Referral to the Health, Housing, and Human Services Committee

51. [Proposed Motion No. 2025-0232](#)

A MOTION confirming the executive's appointment of Briyanna Stewart, who resides in council district eight, to the King County children and youth advisory board.

Sponsors: Mosqueda

First Reading and Referral to the Health, Housing, and Human Services Committee

52. [Proposed Motion No. 2025-0234](#)

A MOTION confirming the executive's appointment of Negin Khanloo, who resides in council district six, to the King County women's advisory board, as the district six representative.

Sponsors: Balducci

First Reading and Referral to the Health, Housing, and Human Services Committee

53. [Proposed Motion No. 2025-0242](#)

A MOTION confirming the executive's appointment of Eric Dodd, who resides in council district six, to the King County children and youth advisory board.

Sponsors: Balducci

First Reading and Referral to the Health, Housing, and Human Services Committee

54. Reports on Special and Outside Committees**Other Business****55. Public Employment Relations Commission Notice****Adjournment**

Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
TTY Number - TTY 711.
Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.





King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Metropolitan King County Council

*Councilmembers: Girmay Zahilay, Chair;
Sarah Perry, Vice Chair of Policy Development and Review;
Reagan Dunn, Vice Chair of Regional Coordination;
Claudia Balducci, Jorge L. Barón, Rod Dembowski,
Teresa Mosqueda, De'Sean Quinn, Pete von Reichbauer*

1:30 PM

Tuesday, July 22, 2025

Hybrid Meeting

REVISED AGENDA - ADDED ITEM 20 DRAFT MINUTES

Hybrid Meetings: Attend King County Council meetings in person in Council Chambers (Room 1001), 516 3rd Avenue in Seattle, or through remote access. Details on how to attend and/or provide comment remotely are listed below.

HOW TO PROVIDE PUBLIC TESTIMONY: The Council values community input and looks forward to hearing from you. Testimony must be limited to items listed on the agenda for council action, unless it's the fourth Tuesday of the month, when the Council will hear general comment on matters relating to county government. You are not required to sign up in advance.

There are three ways to provide public testimony:

1. **In person:** You may attend the meeting in person in Council Chambers.
2. **By email:** You may testify by submitting a **COMMENT** email. If your testimony is submitted before 10:00 a.m. on the day of the Council meeting, your email testimony will be distributed to the Councilmembers and appropriate staff prior to the meeting. Please submit your testimony by emailing clerk@kingcounty.gov.
3. **Remote attendance on the Zoom Webinar:** You may provide oral public testimony at the meeting by connecting to the meeting via phone or computer using the **ZOOM** application at <https://zoom.us/>, and entering the Webinar ID below.

CONNECTING TO THE WEBINAR

Webinar ID: 890 5838 1493

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID. Connecting in this manner, however, may impact your ability to be unmuted to speak.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477 9259 or Tera.Chea2@kingcounty.gov, three (3) days prior to the meeting.

If you do not wish to be called upon for public comment during the meeting, please help us manage the callers and use one of the options below (Live Streaming or King County TV Channel 22).

HOW TO LISTEN TO THE MEETING: There are several ways to listen to the meeting if you don't wish to provide public testimony:

- 1. Stream online via this link: <https://kingcounty.gov/kctv>, or input the link web address into your web browser.**
- 2. Watch King County TV on Comcast Channel 22 and 322(HD), and Astound Broadband Channels 22 and 711 (HD).**
- 3. Listen to the meeting by telephone – See “Connecting to the Webinar” above.**

1. Call to Order

The meeting was called to order at 1:31 p.m.

2. Roll Call

Present: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Quinn, von Reichbauer and Zahilay

3. Flag Salute and Pledge of Allegiance

Councilmember Barón led the flag salute and Pledge of Allegiance.

4. Approval of Minutes of July 15, 2025

Councilmember Perry moved to approve the minutes of the July 15, 2025, meeting as presented. Seeing no objection, the Chair so ordered.

5. Additions to the Council Agenda

Item 20. 2025-0218 was added for First Reading and Referral to the Transportation, Economy and Environment Committee.

6. Special Item**Recognition of Captain Dan Krehbiel upon his retirement from King County Water Taxi**

Councilmember Mosqueda and Councilmember Quinn made remarks, introduced Captain Dan Krehbiel, Marine Captain, Metro Transit Department-Vessel Operations, King County Water Taxi, Ernest Kandilige, Deputy General Manager, Metro Transit Department, Terry Federer, Metro Transit Department-Marine Division, Marine Division Director, and read the recognition. Captain Dan Krehbiel made remarks and thanked the Council. Ernest Kandilige made remarks and thanked the Council. Terry Federer made remarks and thanked the Council.

7. **Public Comment**

The following people spoke:

Mary Ellen Stone

Kate Garvey

Hali Willis

Nathan Phillips

Nela Cumming

Sarah Dickmeyer

Marta Kidane

Bailey de longh

Mike Heinisch

Brandi McNeil

Chad Vaculin

Marsha Wright-Soika

Lydia Joelle O'Taylor

Hearing and Second Reading of Ordinances from Standing Committees and Regional Committees, and of Ordinances related to Collective Bargaining

There will be one public hearing on Items 6-12

Consent Item 8

8. Proposed Ordinance No. 2025-0164

AN ORDINANCE relating to existing regional transportation boards, including the SeaShore Transportation Forum, the Eastside Transportation Partnership, and the South County Area Transportation Board; authorizing the executive to enter into agreements for their continuation and committing to King County staff support through 2028.

Sponsors: Quinn

The enacted number is 19957.

A Public Hearing was held and closed. A motion was made by Councilmember Perry that this Ordinance be Passed on the Consent Agenda. The motion carried by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Quinn, von Reichbauer, and Zahilay

Budget and Fiscal Management

9. Proposed Ordinance No. 2025-0169

AN ORDINANCE imposing an additional sales and use tax of one-tenth of one percent, as authorized in Section 201, Chapter 350, Laws of Washington 2025 for criminal justice purposes; providing for the use of the sales and use tax proceeds for eligible expenditures; and adding a new section to K.C.C. chapter 4A.500.

Sponsors: Zahilay and Dembowski

The enacted number is 19958.

Nick Bowman, Policy Staff, briefed the Council and answered questions.

A Public Hearing was held and closed. A motion was made by Councilmember Dembowski that this Ordinance be Passed. The motion carried by the following vote:

Yes: 8 - Balducci, Barón, Dembowski, Mosqueda, Perry, Quinn, von Reichbauer, and Zahilay

No: 1 - Dunn

Transportation, Economy, and Environment**10. Proposed Substitute Ordinance No. 2025-0176.2**

AN ORDINANCE authorizing the King County executive to enter into an agreement with respect to the purchase of the landfill gas processing plant located at the Cedar Hills regional landfill.

Sponsors: Quinn

The enacted number is 19959.

John Taylor, Director, Department of Natural Resources and Parks, briefed the Council and answered questions.

Terra Rose, Policy Staff, briefed the Council and answered questions.

Lindy Honaker, Special Projects Manager II, Department of Natural Resources and Parks-Solid Waste Division, Director's Office, briefed the Council and answered questions.

Councilmember Quinn moved Amendment 1. The motion carried.

A Public Hearing was held and closed. A motion was made by Councilmember Quinn that this Ordinance be Passed as Amended. The motion carried by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Quinn, von Reichbauer, and Zahilay

Motions, from Standing Committees and Regional Committees and Motions related to Collective Bargaining, for Council Action**Consent Item 11****11. Proposed Motion No. 2025-0148**

A MOTION confirming the executive's appointment of Marsha Matsumoto, who resides in council district four, to the King County board of ethics.

Sponsors: Barón

The enacted number is 16849.

A Public Hearing was held and closed. A motion was made by Councilmember Perry that this Motion be Passed on the Consent Agenda. The motion carried by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Quinn, von Reichbauer, and Zahilay

First Reading of and Action on Motions Without Referral to Committee

12. Proposed Motion No. 2025-0219

A MOTION appointing committees to write the voters' pamphlet statements for the November 4, 2025, election regarding Ordinance 19950 providing for the submission to the qualified electors of King County, at special election on November 4, 2025, of a proposition to continue funding for the countywide Medic One emergency medical services system by authorizing a regular property tax levy for a consecutive six year period, for collection beginning in 2026, at a rate of \$0.25 or less per \$1,000 of assessed valuation, to provide for Medic One emergency medical services.

Sponsors: Dunn

The enacted number is 16850.

Councilmember Perry made a motion to suspend the rules to take action without referral to committee pursuant to K.C.C. 1.24.085. Seeing no objection, the Chair so ordered.

A Public Hearing was held and closed. A motion was made by Councilmember Dunn that this Motion be Passed. The motion carried by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Quinn, von Reichbauer, and Zahilay

First Reading and Referral of Ordinances

13. Proposed Ordinance No. 2025-0212

AN ORDINANCE relating to the levy collection of the sales and use tax of one-tenth of one percent for the delivery of behavioral health services and therapeutic courts authorized by RCW 82.14.460; continuing the sales and use tax; adding a new section to K.C.C. chapter 4A.500, establishing an effective date, and establishing an expiration date.

Sponsors: Dembowski

This is a dual referral first to the Budget and Fiscal Management Committee and then to the Regional Policy Committee.

This is a nonmandatory referral to the Regional Policy Committee under K.C.C. 1.24.065.I as an issue that would benefit from interjurisdictional discussion.

This matter had its first reading and was referred to the Budget and Fiscal Management Committee.

14. Proposed Ordinance No. 2025-0216

AN ORDINANCE related to civil immigration enforcement; amending Ordinance 18665, Section 1, as amended, and K.C.C. 2.15.005, and adding a new section to K.C.C. chapter 2.15.

Sponsors: Barón

This matter had its first reading and was referred to the Law and Justice Committee.

First Reading and Referral of Motions

15. Proposed Motion No. 2025-0170

A MOTION confirming the executive's appointment of Jonathan Deex, who resides in council district nine, to the King County community advisory committee on law enforcement oversight, as a representative from King County sheriff contract cities.

Sponsors: Barón

This matter had its first reading and was referred to the Law and Justice Committee.

16. Proposed Motion No. 2025-0196

A MOTION confirming the executive's appointment of Daisy Wong, who resides in council district nine, to the King County human and civil rights commission.

Sponsors: Barón

This matter had its first reading and was referred to the Law and Justice Committee.

17. Proposed Motion No. 2025-0199

A MOTION accepting the King County Clean Water Healthy Habitat Strategic Plan 2020-2025 in accordance with Ordinance 19881, Section 377.

Sponsors: Perry

This matter had its first reading and was referred to the Local Services and Land Use Committee.

18. Proposed Motion No. 2025-0204

A MOTION accepting the King County 30-Year Forest Plan in accordance with Ordinance 19881, Section 377.

Sponsors: Quinn and Perry

This matter had its first reading and was referred to the Local Services and Land Use Committee.

19. Reports on Special and Outside Committees

No reports were given.

Other Business**First Reading and Referral of Ordinances****20. Proposed Ordinance No. 2025-0218**

AN ORDINANCE outlining the intended sequencing of steps to acquire property interests needed for the RapidRide I Line project; and authorizing the condemnation of real property to obtain fee title, easements, and other rights in property for the construction of the RapidRide I Line in the cities of Renton, Kent, and Auburn.

Sponsors: Quinn

This matter had its first reading and was referred to the Transportation, Economy, and Environment Committee.

Adjournment

The meeting was adjourned at 3:22 p.m.

Approved this _____ day of _____.

Clerk's Signature



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance

Proposed No. 2025-0124.2

Sponsors Dembowski

1 AN ORDINANCE authorizing the execution of a new lease
2 to support the operation of the department of public health.

3 STATEMENT OF FACTS:

4 For the lease from Mountain View Fire and Rescue, located at 39404
5 244th Ave SE, Enumclaw, within council district nine, the facilities
6 management division determined that there was not an appropriate county-
7 owned option and successfully negotiated to lease space.

8 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

9 SECTION 1. The executive is authorized to execute a lease for the property
10 located at 39404 244th Ave SE, Enumclaw, with Mountain View Fire and Rescue,

- 11 substantially in the form of Attachment A to this ordinance, and to take all actions
- 12 necessary to implement the terms of the lease.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

APPROVED this ____ day of _____, ____.

Shannon Braddock, County Executive

Attachments: A. Lease Agreement, revision date June 24, 2025

LEASE AGREEMENT

This AMENDED AND RESTATED LEASE AGREEMENT (“Lease”) is made between MOUNTAIN VIEW FIRE AND RESCUE, a Washington State municipal corporation (“Landlord”), and KING COUNTY, a home rule charter the County and political subdivision of the State of Washington (“Tenant” or “the County”). The parties are sometimes referred to together as “Parties” or individually as “Party.”

RECITALS

- A. Under a prior lease, the County paid Landlord \$576.88 per month for premises further defined below. The County desires to pay Landlord a lump sum payment to reconcile the amount paid per month from January 1, 2024 to the Lease Commencement Date, as defined below, and the rental rate contemplated by this Lease.
- B. Landlord intends to declare Landlord’s real property surplus and sell such property. The County acknowledges this intent and recognizes that the Landlord may not grant any extensions beyond the initial five-year term of this Lease.
- C. The Parties acknowledge that consistent with King County Code 4A.100.070.D.4.a. this Lease requires approval from King County Council prior to execution.

NOW THEREFORE, the Parties agree as follows:

1 Basic Lease Information

- 1.1 Lease Date: January 1, 2024 (for reference purposes only)
- 1.2 Landlord: Mountain View Fire and Rescue, a Washington State municipal corporation.
- 1.3 Tenant: King County
- 1.4 Buildings: A fire station building, and a garage storage bay building located at 39404 244th Ave SE, Enumclaw, Washington 98022, on that certain real property that is legally described on the attached Exhibit A (“Real Property”).
- 1.5 Premises: The area depicted on the attached Exhibit B, containing approximately 1,000 square feet of exclusive use space and approximately 1,000 square feet of shared use space; the shared use spaces are further defined below as the “Common Areas.” The “Facility” as referred to herein includes all buildings and grounds associated with the fire station as legally described in Exhibit A of the Real Property. The exclusive use space of the Premises consists of:

- 1.5.1 Sleeping quarters consisting of two (2) bedrooms). The County will provide its own lockers, desks, and beds in the bedrooms.
 - 1.5.2 Within the designated office area, two work stations, each consisting of a desk and chair.
 - 1.5.3 One (1) toilet room with shower.
 - 1.5.4 Two (2) garage spaces to accommodate two medic units inside the truck bays.
 - 1.5.5 One (1) secure Storage Room in the garage, as depicted on Exhibit B.
 - 1.5.6 One (1) Open Stage Area, of approximately 100 square feet, generally located in the parking area of the Real Property, with the exact location in the parking area subject to Landlord's discretion and subject to change to accommodate Landlord's operational purposes.
- 1.6 Permitted Use: Support for 24-hour emergency medical services (EMS), including vehicle parking for personnel and emergency vehicles, dormitory space, and access to the foregoing, and/or any other legally permissible uses.
- 1.7 Initial Term: Five (5) Years.
- 1.8 Extended Term(s): Five (5) options to extend of one (1) year per option subject to requirements in Section 3.3.
- 1.9 Lease Commencement Date: See Section 3.1.
- 1.10 Rent Commencement Date: The Rent Commencement Date shall be the same as the Lease Commencement Date.
- 1.11 Expiration Date: See Section 3.1.
- 1.12 Base Rent: Base Rent shall be \$1,545.00 per month. Base Rent shall be adjusted each January 1 by the lesser of 3% or 100% of the annual increase, if any, in the CPI-W for Seattle-Tacoma-Bellevue, as published in June of the previous year.
- 1.13 Security Deposit: None.
- 1.14 Landlord's Address for Notices:
- Mountain View Fire and Rescue
Dawn Judkins, Fire Chief
32316 148th Avenue S.E.,

Auburn, WA 98092
Email: DJudkins@mvfire.org

1.15 The County's Address for Notices:

King County
Attn: Real Estate Services
401 Fifth Avenue, Suite 930
Email: RES-LeaseAdmin@kingcounty.gov

Notwithstanding anything in Section 1.14 or this Section 1.15 to the contrary, a Party may provide notice by email only at the email address(es) set forth above or other electronic means with delivery confirmation or read receipt (or both). Notices are given on the date of such mailing. If a Party disputes the delivery or receipt of notice by email, then that Party shall bear the evidentiary burden to prove, by a preponderance of the evidence, that such notice was not delivered or received or both.

2 Premises and Description of Leased Areas

- 2.1 Landlord hereby leases the Premises to the County for the Initial Term set forth above. Tenant, at its sole option, may elect to remeasure the Premises pursuant to the most recent, applicable measurement methodology published by the Building Owners and Managers Association (BOMA), and if the rentable square footage of the Premises varies from that set forth in Section 1.5 above, the Parties hereto shall promptly amend this Lease to modify any variables that are dependent upon the same. Landlord warrants that the Premises shall be delivered (i) in good operating condition, including but not limited to all mechanical, electrical, plumbing, and other systems serving the Premises; (ii) in compliance with all applicable laws, codes, ordinances, and regulations; and (iii) free of any Hazardous Material (as further defined in Section 24 below). To the extent that the Premises fails to comply with the prior sentence as of the Lease Commencement Date (without limiting any other rights or remedies that the County may have under this Lease and/or at law), Landlord shall promptly correct the same at its sole cost and expense. Provided, however, the County shall be responsible for and shall promptly repair any damages to the Premises due to the negligence or intentional actions of the County, its employees, invitees, and agents.
- 2.2 Landlord also grants the County a nonexclusive license to use those portions of the Real Property made available from time to time by Landlord for the common use and enjoyment of the County and its guests and invitees (the "Common Areas"). Landlord may perform all such acts in and to the Common Areas as Landlord determines in its reasonable discretion should be performed, including without limitation reconfiguring and temporarily closing the Common Areas from time to time, so long as Landlord does not adversely affect the County's use and enjoyment of the Premises. Common Areas include access to and use of:

- 2.2.1 Bathroom/shower facilities for both sexes, in addition to the toilet and shower in the Premises.
- 2.2.2 Office space area depicted on Exhibit B.
- 2.2.3 Kitchen facilities, dining area, and day use rooms.
- 2.2.4 Access to and use of laundry facilities.
- 2.2.5 Access to and use of exercise equipment.

3 Term

- 3.1 Commencement Date. This Lease shall commence on the first day of the month following this Lease's execution by both Parties ("Lease Commencement Date"), which shall be confirmed in a Confirmation of Lease Commencement Date Letter substantially in the form as that contained in Exhibit C.
- 3.2 Expiration Date. This Lease shall expire on December 31, 2028.
- 3.3 Extension Options. If the County and Landlord (in its sole and absolute discretion) agree in writing, the County will be granted the option to extend the initial Term for FIVE successive periods of TWELVE (12) months each ("Extended Term"). This option to extend may be exercised by the County and Landlord agreeing in writing no more than six (6) months and no less than three (3) months prior to the last day of then current term. The County's extension option shall apply to all of the Premises then leased by the County under this Lease. From and after the commencement of the Extended Term, all of the terms, covenants, and conditions of this Lease shall continue in full force and effect as written, except that Base Rent for the Extended Term shall be increased as described in Section 1.12 above.

4 Permitted Use.

The Premises may be used by the County for the uses set forth in Section 1.6 above. Landlord represents and warrants to the County that the Premises may lawfully be used for the uses set forth in Section 1.6 above.

5 Rent.

- 5.1 The County covenants and agrees to pay Landlord, at Landlord's Address for Notices set forth in Section 1.14, without deduction or offset except as otherwise set forth in this Lease, monthly rent in the amounts set forth in Section 1.12, payable in advance, without prior notice or demand, on or before the first day of each month of the Initial and Extended Terms (the "Base Rent"). Base Rent for any fractional calendar month at the beginning or end of any term shall be prorated. Base Rent Extended Term: In the event the Parties agree to grant the County the option to extend as provided in Section 3.3. Base Rent shall be adjusted each January 1 by the lesser of 3% or 100% of the annual increase, if any, in the CPI-W for Seattle-Tacoma-Bellevue, as published in June of the previous year.

- 5.2 The County will pay a lump sum payment to reconcile the difference in the previous rental rate and the rate contemplated by this Lease for the period of January 1, 2024 to the Lease Commencement Date. The amount of the lump sum payment will be calculated by multiplying the rental rate difference by the number of applicable months, as shown below.

\$1500.00 (this Lease's rental rate)

– \$576.88 (rate paid from January 1, 2024)

\$923.12 (difference to be multiplied by the number of months between January 1, 2024 and December 31, 2024)

\$1545.00 (this Lease's rental rate for 2025)

– \$576.88 (rate paid from January 1, 2024)

\$968.12 (difference to be multiplied by the number of months between January 1, 2025 and the Lease Commencement date)

6 Security Deposit. None.

7 Utilities and Services.

Either Party may request changes in the services to be performed or provided hereunder. Mutually agreed upon changes must be incorporated by written amendment to this Lease and signed by both Parties.

7.1 Landlord Utility and Maintenance Responsibilities. The Landlord shall at all times furnish Premises and Common Areas with and directly pay for:

7.1.1 Water. Water at those points of supply provided for general use of the County and Landlord in Premises and Buildings.

7.1.2 Sewer Service. All sewer services to the Buildings and Premises.

7.1.3 Heating, Lighting, and Propane. Landlord shall pay for and provide heating, lighting, cooling, and propane-supported services for the Premises and Buildings at such temperatures and in such amounts as are required by governmental authority or as are reasonably appropriate for the Premises and Buildings on a 24-hour basis.

7.1.4 Standby Power. One emergency generator is available to provide backup power to the Premises and Common Areas. Landlord shall provide and pay for the regular maintenance and upkeep for a functioning backup power system.

7.1.5 Parking. The Landlord shall provide private vehicle parking for the on-duty paramedic personnel on Landlord's Real Property.

- 7.1.6 Storage Space. In addition to the Storage Space included in the Premises, the Landlord will provide storage space on the Real Property for limited storage of “non-controlled” operational supplies, to include oxygen storage units and/or bio waste storage units as mutually agreed by the Parties.
- 7.1.7 Telephone and Network Services. The Landlord will furnish the County with Landlord’s telephone and network services for sending and receiving data and emergency support activities.
- 7.1.8 Buildings, Real Property Repair Obligations. Landlord shall maintain, repair and replace, if necessary, the Buildings; all Buildings systems, including but not limited to interior lighting (including replacement of light bulbs, ballasts and starters as required); plumbing, heating; ventilating and air-conditioning systems (including replacement of filters as recommended in equipment service manual); floor coverings; window coverings; elevators (including communications systems); inside and outside walls (including windows and entrance and exit doors); all structural portions of the Buildings (including the roof and the watertight integrity of same); porches, stairways; sidewalks; exterior lighting; parking lot (including snow removal, cleaning and restriping as required); wheel bumpers; drainage; landscaping and continuous satisfaction of all governmental requirements (examples include fire, building energy codes, indoor air quality and requirements to provide architecturally barrier-free premises for persons with disabilities, etc.). Provided, however, the County shall be responsible for and shall promptly repair any damages to the Premises due to negligent or intentional actions of the County, its employee, invitees, and agents.
- 7.2 The County’s Utility and Maintenance Responsibilities. The County shall bear the costs directly and shall be responsible for:
- 7.2.1 Security. The County shall provide for the security of all pharmaceutical supplies including controlled substances. Security measures shall ensure that these items are accessible the County personnel only. The County is not responsible for third party actions related to the pharmaceutical supplies, including controlled substances, except in the case of its negligence. The County will comply with all applicable state, federal, and local laws regarding the storage and security of controlled substances.
- 7.2.2 Buildings and Real Property Maintenance. The County shall require all its personnel assigned to this location to participate in the daily and weekly housekeeping duties and other periodic cleaning of the Real Property in cooperation with Landlord’s personnel.
- 7.2.3 Waste Removal. The County shall provide a waste receptacle and collection service for all its solid waste and the County shall be responsible for disposal of all of its medical waste.
- 7.2.4 Premises’ Maintenance and Repairs. Subject to Landlord’s obligations under this Lease, including the Landlord’s s maintenance and repair obligations set out in Section 7.1.8, the County shall be responsible for the routine maintenance and repairs to the interior of the Premises, which shall be maintained and repaired in a commercially reasonable manner.
- 7.2.5 Electricity. The Parties agree that the County may install electric charging station(s) to service electric vehicles and other electric medic unit equipment. In such an event, the County will pay the cost for such additional electrical service that is above and beyond the

cost Landlord incurs for providing electrical service under Section 7.1.3. Before the County exercises this right, the Parties will, by mutual agreement, determine how the County will be charged for the cost of this additional electrical use.

8 Operating Costs.

Each Party is responsible for and shall pay for, the costs to service, maintain, and repair the Premises and Buildings as outlined in Section 7.

9 Maintenance and Repairs.

Each Party is responsible for and shall pay for, the costs to service, maintain, and repair the Premises and Buildings as outlined in Section 7.

10 Sublease and Assignment.

The County may not assign this Lease in whole or in part, or sublet all or any portion of the Premises.

11 Alterations and Improvements.

Except as required by its obligations under Section 7.2.4, the County may not perform alterations and/or improvements to the Premises.

12 Damage and Destruction.

In the event the Premises or the Buildings are destroyed or damaged by fire, earthquake, or other casualty so as to render the Premises or Buildings in the County's sole judgment, unfit for occupancy or the County's intended purpose, and the Landlord neglects or refuses (in its sole and absolute discretion) to restore the Premises to its former condition within ninety (90) days of such damage or destruction, the County may terminate this Lease upon thirty (30) days written notice to Landlord. In the event of such termination, Landlord and the County shall have no further obligations hereunder, except those obligations that expressly survive the expiration or earlier termination of the Lease. In the event the Premises are damaged by any of the aforesaid events, the Rent shall be abated in proportion to the percentage of untenable space in the Premises as relates to the total square footage of the Premises until such time that Landlord restores the Premises to its pre-casualty condition. If, in the sole discretion of the County, the untenable portion of the Premises or the Buildings renders the Premises unusable for the Permitted Use, the County may unilaterally terminate this Lease upon thirty (30) days written notice to Landlord.

13 Condemnation.

If any portion of the Premises or Real Property upon which the same are situated (including, without limitation, any parking areas associated with the Premises and/or Real Property) which is necessary, in the County's sole judgment, for the County's occupancy or intended use of the Premises, or fifty percent (50%) or more of the rentable area of the Real Property, is made untenable by eminent domain or conveyed under a threat of condemnation, this Lease shall terminate at the option of either Landlord or the County as of the earlier of the

date title vests in the condemning authority or the condemning authority first has possession of the Premises or the portion of the underlying real property taken by the condemning authority. All Rents and other payments shall be paid to that date. If the condemning authority takes a portion of the Premises or of the Real Property necessary for the County's occupancy or intended use that does not render them, in the County's sole judgment, untenable, then this Lease shall continue in full force and effect and the Rent shall be proportionately reduced based on the percentage by which the floor area of the Premises is reduced. The reduction in Rent shall be effective on the earlier of the date the condemning authority first has possession of such portion or title vests in the condemning authority. If the County, in its sole judgment, determines that the condemnation has rendered the Premises unsuitable for the Permitted Use, the County shall be entitled to terminate this Lease upon thirty (30) days advance written notice to Landlord. Landlord shall be entitled to the entire award from the condemning authority attributable to the value of the Premises or the Buildings and the County shall make no claim for the value of its leasehold. The County shall be permitted to make a separate claim against the condemning authority for moving expenses if the County terminates the Lease under this section, provided that in no event shall the County's claim reduce Landlord's award.

14 Indemnity and Hold Harmless.

Each Party shall defend, indemnify, and hold the other harmless from and against any claims, suits, causes of action, judgments, damage, loss, or liability for injuries to persons or property (excluding consequential damages such as lost profits) (collectively, "Claims") to the extent caused by the negligent acts or omissions of their respective agents, officers, and employees, arising out of or incidental to the exercise of rights and obligations under this Lease. Where such Claims result from the concurrent negligence of the Parties, the indemnity provisions provided herein shall be valid and enforceable only to the extent of each Party's negligence. Each of the Parties agrees that its obligations under this Section 12 extend to any claim, demand, cause of action and judgment brought by, or on behalf of, any of its employees or agents. For this purpose, each of the Parties, by mutual negotiation, hereby waives, with respect to each of the other Party's only, any immunity that would otherwise be available against such Claims under the industrial insurance provisions of Title 51 RCW. In the event it is necessary for the indemnified Party to incur attorneys' fees, legal expenses or other costs to enforce the provisions of this Section 12, all such reasonable fees, expenses and costs shall be recoverable from the indemnifying Party, but only to the extent of the indemnifying party's negligence when any Claims result from the concurrent negligence of the Parties.

15 Insurance.

- 15.1 Landlord acknowledges that the County, a Home Rule, chartered county, maintains a fully funded self-insurance program as defined in King County Code 2.21 for the protection and handling of the County's liabilities, including injuries to persons and damage to property. The County shall, at its own expense, maintain, through its self-funded program, coverage sufficient for all of its liability exposures for this Lease. The County shall provide Landlord with at least thirty (30) days prior written notice of any material change in the County's self-funded program and shall provide Landlord with a certificate of self-insurance as proof of coverage. Landlord further acknowledges that the County does not maintain a commercial General

Liability Insurance policy and is a self-insured government entity; therefore, the County does not have the ability to add Landlord as an additional insured to such policy. Should the County cease self-insuring its liability exposure and purchase a Commercial General Liability Insurance Policy, the County shall add Landlord as an additional insured to such policy. The County shall at all times maintain its self-funded program or a Commercial General Liability Insurance Policy, each in an amount sufficient to cover its liability exposure under this Lease.

- 15.2 Landlord shall maintain throughout the Initial and Extended Terms commercially reasonable policies of property insurance covering loss of or damage to the Buildings (including the County's improvements and subsequent alterations) in the full amount of its replacement cost with endorsement to cover code changes. Landlord hereby waives and releases any right of recovery (including by way of subrogation) against the County, its officers, employees and agents, for any loss or damage sustained by Landlord with respect to the Buildings or Premises or any portion thereof or the contents of the same or any operation therein, to the extent such loss or damage is actually insured against or is required hereunder to be insured against.

16 Dispute Resolution and Mediation.

- 16.1 The Parties agree to use their best efforts to resolve disputes regarding this Lease in an economic and time-efficient manner to advance the purposes of this Lease. In the event that a dispute arises between Landlord and the County, the Parties shall attempt to resolve such dispute as expeditiously as possible and will cooperate so that the express purposes of this Lease are not frustrated, and so that any design, planning, construction, or use of the Real Property is not delayed or interrupted. Provided, that nothing in this Lease shall otherwise limit the Parties' legal, equitable, or other rights or remedies.
- 16.2 Landlord and Tenant agree that if any dispute arise concerning this Lease both Parties may jointly elect to submit the dispute to mediation. Notwithstanding the foregoing, nothing herein shall be construed as a condition precedent for either Party to seek legal or equitable relief by initiating a legal action, except in the case of an alleged Landlord's default as described in Section 22.2 and the County's remedy for such. Landlord and Tenant shall each bear their respective costs of mediation.

17 Liens.

Landlord and Tenant shall keep the Premises and the Building free from any liens arising out of any work performed, materials furnished, or obligations incurred by Tenant or Landlord, and each shall indemnify and hold harmless the other from and against all liabilities, losses, damages, and costs (including reasonable attorney fees and costs) incurred in connection with any such lien. Landlord or Tenant may contest the validity or amount of any such lien or encumbrance in good faith provided that, within forty-five (45) days after the filing of such lien or encumbrance, Landlord or Tenant discharges the

same by providing and recording a bond which complies with the requirements of RCW 60.04.161 eliminating said lien and/or encumbrance.

18 Quiet Possession.

Landlord covenants and agrees that the County, upon performance of all the County's obligations under this Lease, shall lawfully and quietly hold, occupy and enjoy the Premises during the term of this Lease without disturbance by Landlord or by any person having title paramount to Landlord's title or by any person claiming under Landlord, subject to the other terms and provision of this Lease and subject to all underlying leases and other underlying matters of record to which this Lease is or may become subject.

19 Holding Over.

If, the County holds possession of the Premises after the Initial Term or Extended Term of this Lease or any extension thereof without Landlord's written consent (which consent may be withheld in Landlord's sole and absolute discretion), the County shall become a tenant on a month-to-month basis upon the terms herein specified, but at a monthly rent equivalent to 125% of the then prevailing rent payable by the County at the expiration of the Initial Term or Extended Term of this Lease or any extension thereof. and subject to the continued application of all of the provisions of Section 5 payable in advance on the first day of each month. Landlord may initiate any necessary legal proceedings to evict the County if the County holds over without Landlord's written consent.

20 Non-Discrimination.

Neither Landlord nor Tenant shall discriminate on the basis of sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression, status as a family caregiver, military status or status as a veteran who was honorably discharged or who was discharged solely as a result of the person's sexual orientation or gender identity or expression, or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification, in the employment or application for employment or in the administration or delivery of services or any other benefits under King County Code Ch. 12.16.125. Landlord and Tenant shall comply fully with all applicable federal, state and local laws, ordinances, executive orders and regulations that prohibit such discrimination. These laws include, but are not limited to, King County Charter Section 840, chapter 49.60 RCW, and Titles VI and VII of the Civil Rights Act of 1964. Any violation of this provision shall be considered a default of this Lease and shall be grounds for cancellation, termination, or suspension, in whole or in part, of the Lease and may result in ineligibility for further agreements with King County.

21 County's Default and Landlord Remedies.

21.1 *County's Default:* Following the Lease Commencement Date, the occurrence of any one or more of the following events shall constitute a "Default" by the County and shall give rise to Landlord remedies set forth below:

21.1.1 Failure to pay when due all or any portion of Rent, if the failure continues for three (3) business days after written notice to the County.

21.1.2 Failure to observe or perform any term or condition of this Lease other than the payment of Rent, unless such failure is cured within a reasonable period of time following notice thereof, but in no event more than thirty (30) days following notice from Landlord (provided, if the nature of Tenant's failure is such that more time is reasonably required in order to cure, Tenant shall not be in default if Tenant commences to cure promptly and thereafter diligently prosecutes such cure to completion).

21.1.3 Failure to cure immediately upon notice thereof any condition which is hazardous or interferes with the operation or leasing of the Premises or Real Property, or may cause the imposition of a fine, penalty or other remedy on Landlord or its agents or affiliates.

21.1.4 Abandonment and vacation of the Premises (failure to occupy and operate the Lease Premises for ten (10) consecutive days).

The occurrence of any of the aforementioned events of default shall not under any circumstance excuse or relieve the County from any of its obligations under this Lease, including payment of Rent.

21.2 *Landlord's Remedies:*

21.2.1 If the County defaults on its obligations, Landlord shall have the right without notice or demand (except as provided in Sections 15 and 16) to pursue any of its rights or remedies at law or in equity which shall be cumulative with and in addition to any other right or remedy allowed under this Lease. Landlord may elect to terminate this Lease and the County's right to possession, at any time following a default and upon sixty (60) days written notice to the County.

21.2.2 In the event of any such reentry by Landlord, the County may, at Landlord's option, require the County to remove from the Premises any of the County's property located thereon. If the County fails to do so, Landlord shall not be responsible for the care or safekeeping thereof and may remove any of the same from the Lease Premises and place the same elsewhere in the Buildings or in storage in a public warehouse at the cost, expense and risk of the County with authority to the warehouseman to sell the same in the event that the County shall fail to pay the cost of transportation and storage. In any and all such cases of reentry Landlord

may make any repairs in, to or upon the Premises which may be necessary, desirable or convenient, and the County hereby waives any and all claims for damages which may be caused or occasioned by such reentry or to any property in or about the Premises or any part thereof.

21.2.3 Forbearance by Landlord to enforce one or more remedies shall not constitute a waiver of any default.

22 Landlords' Default and County's Remedies.

22.1 *Landlord's Default:* Landlord's failure to perform or observe any of its obligations under this Lease or to correct a breach of any warranty or representation made in this Lease within thirty (30) days after receipt of written notice from the County setting forth in reasonable detail the nature and extent of the failure referencing pertinent Lease provisions, or if more than thirty (30) days is required to cure the breach, Landlord's failure to begin curing within the thirty (30) day period and diligently prosecute the cure to completion, shall constitute a default.

22.2 *County's Remedies:* If Landlord commits a default that materially affects Tenant's use of the Premises, and Landlord has failed to commence to cure such default within thirty (30) days (or such shorter time as is commercially reasonable in the case of an emergency threatening imminent harm to persons or property), then the County may, without waiving any of its rights or remedies at law or in equity which shall be cumulative with and in addition to any other right or remedy allowed under this Lease, thereafter cure the default. Such notice shall include notice of the County's plans to undertake the cure if Landlord does not do so within thirty (30) days (or less as provided above). The reasonable cost of such cure shall be deemed paid or incurred for the account of Landlord, and Landlord shall reimburse the County for these costs. Landlord shall reimburse Tenant within thirty (30) days after completion of the cure and invoice to Landlord itemizing the costs of cure. If the Landlord disputes either the necessity of the cure or the cost thereof, the matter shall be settled by arbitration administered by the American Arbitration Association in accordance with its Rules for the Real Estate Industry before a single neutral arbitrator of the American Arbitration Association sitting in Seattle, Washington. The arbitrator shall be a person having at least ten (10) years' experience and knowledge about commercial leasing and property management. The arbitration shall be held within sixty (60) days of Landlord notifying the County it disputes the County cure. The costs of the arbitrator shall be shared equally by the Parties. The prevailing Party shall be entitled to an award of reasonable attorney's fees. The arbitrator's award shall be final and binding on the Parties.

23 Costs and Attorneys' Fees.

If Tenant or Landlord engage the services of an attorney to collect monies due or to bring any action for any relief against the other, declaratory or otherwise, arising out

of this Lease, including any suit by Landlord for the recovery of Rent or other payments, or possession of the Premises, the losing Party shall pay the prevailing Party a reasonable sum for attorneys' fees in such action, whether in mediation or arbitration, at trial, on appeal, or in any bankruptcy proceeding.

24 Hazardous Material.

24.1 For purposes of this Lease, the term “Environmental Law” shall mean: any federal, state or local statute, regulation, code, rule, ordinance, order, judgment, decree, injunction, or common law pertaining in any way to the protection of human health, safety, or the environment, including without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. § 9601 et seq. (“CERCLA”); the Resource Conservation and Recovery Act of 1976, 42 U.S.C. § 6901 et seq. (“RCRA”); the Washington State Model Toxics Control Act, Chapter 70A.305 RCW (“MTCA”); the Washington Hazardous Waste Management Act, Chapter 70A.300RCW; the Federal Water Pollution Control Act, 33 U.S.C. § 1251 et seq., the Washington Water Pollution Control Act, RCW ch. 90.48, and any laws concerning above ground or underground storage tanks. For the purposes of this Lease, the term “Hazardous Material” shall mean: any waste, pollutant, contaminant, or other material that now or in the future becomes regulated or defined under any Environmental Law.

24.2 Landlord represents and warrants to the County that there is no Hazardous Material on, in, or under the Premises or the Real Property as of the Lease Commencement Date. If there is any Hazardous Material on, in, or under the Premises or the Real Property which has been or thereafter becomes released, then Landlord (i) shall be solely responsible, at its sole cost, for promptly remediating the same to the extent required by Environmental Law and (ii) shall indemnify, defend, and hold the County harmless from any and all claims, judgments, damages, penalties, fines, costs, liabilities or losses including without limitation sums paid in settlement of claims, attorneys’ fees, consultant fees and expert fees, incurred either during or after the Lease term as the result of such release.

24.3 The County shall not cause or permit any Hazardous Material to be brought upon, kept, or used in or about, or disposed of on the Premises or the Real Property, by its employees, officers, agents, servants, contractors, customers, clients, visitors, guests, or other licensees or invitees, except in strict compliance with all applicable federal, state and local laws, regulations, codes, and ordinances. If the County breaches the obligations stated in the preceding sentence, then the County shall indemnify, defend and hold Landlord harmless from any and all claims, judgments, damages, penalties, fines, costs, liabilities or losses including without limitation sums paid in settlement of claims, attorneys’ fees, consultant fees and expert fees, incurred either during or after the Lease term (“Environmental Claims”) to the extent that said Environmental Claims are a result of said breach. The County shall promptly notify Landlord of any inquiry, investigation or notice that the County may receive from any third party regarding the actual or suspected presence of Hazardous Material on the Premises or the Real Property.

24.4 Without limiting the foregoing, if the presence of any Hazardous Material brought upon, kept or used in or about the Premises or the Real Property by the County, its employees, officers, agents, servants, contractors, customers, clients, visitors, guests, or

other licensees or invitees, results in any release of any Hazardous Material on the Premises or the Real Property, the County shall be solely responsible, at its sole cost, for promptly remediating the same to the extent required by Environmental Law. Landlord's approval of such remediation shall first be obtained, which approval shall not be unreasonably withheld, conditioned or delayed, provided, however, that the County shall be entitled to respond immediately to an emergency without prior approval from Landlord, including but not limited to taking actions necessary to prevent the release from migrating, leaching or otherwise spreading, and actions necessary to respond to any immediate obligations imposed on the County by Environmental Law. To the extent such Hazardous Material becomes comingled with Hazardous Material released by Landlord or other Parties, nothing in this Lease shall prevent the County from seeking to recover costs, expenses or any other damages incurred as a result of the presence of such Hazardous Material that was released by Landlord or other Parties.

24.5 Landlord shall remediate any Hazardous Material discovered in the course of carrying out Landlord's obligations at Landlord's sole cost and expense.

24.6 Each of the Parties agrees that its obligations under this Section 24 extend to any claim, demand, cause of action and judgment brought by, or on behalf of, any of its employees or agents. For this purpose, each of the Parties, by mutual negotiation, hereby waives, with respect to each of the other party's only, any immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW.

24.7 The provisions of this Article 24 shall survive expiration or earlier termination of this Lease.

24.8 All claims, judgements, damages, penalties, fines, costs, liabilities, and losses involving the release or presence of Hazardous Material shall be subject to this Section 24, and not the indemnity and liability provisions of Section 14.

25 General.

25.1 Heirs and Assigns. This Lease shall apply to and be binding upon Landlord and the County and their respective heirs, executors, administrators, successors and assigns.

25.2 Brokers' Fees. The County represents and warrants to Landlord that it has not engaged any broker, finder, or other person who would be entitled to any commission or fees for the negotiation, execution or delivery of this Lease and shall indemnify and hold harmless Landlord against any loss, cost, liability, or expense incurred by Landlord as a result of any claim asserted by any such broker, finder, or other person on the basis of any arrangements or agreements made or alleged to have been made by or on behalf of the County. Landlord represents and warrants to the County that it has not engaged any broker, finder, or other person who would be entitled to any commission or fees for the negotiation, execution, or delivery of this Lease and shall indemnify and hold harmless the County against any loss, cost, liability, or expense incurred by the County as a result of any claim asserted by any

such broker, finder or other person on the basis of any arrangements or agreements made or alleged to have been made by or on behalf of Landlord.

- 25.3 Entire Agreement. This Lease contains all of the covenants and agreements between Landlord and the County relating to the Premises. No prior or contemporaneous agreements or understandings pertaining to the Lease shall be valid or of any force or effect and the covenants and agreements of this Lease shall not be altered, modified or amended except in writing, signed by Landlord and the County.
- 25.4 Severability. Any provision of this Lease which shall prove to be invalid, void, or illegal shall in no way affect, impair or invalidate any other provision of this Lease.
- 25.5 Force Majeure. Time periods for either Party's performance under any provisions of this Lease (excluding payment of Rent) shall be extended for periods of time during which the Party's performance is prevented due to circumstances beyond such Party's control, including without limitation, fires, floods, earthquakes, lockouts, strikes, embargoes, governmental regulations, acts of God, public enemy, war, or other strife.
- 25.6 Governing Law. Any and all claims relating to this Lease shall be governed by the substantive and procedural laws of the State of Washington, without giving effect to its conflicts of law or choice of law provisions. The sole and exclusive venue for any action arising from or related to this Lease shall be in the Superior Court of King County, Washington, and the Parties hereby agree to the personal jurisdiction of such court.
- 25.7 Addenda/Exhibits. The following Exhibits are made a part of this Lease. The terms of any Addendum to Lease and the Exhibits shall control over any inconsistent provision in the sections of this Lease:
- Exhibit A: Legal Description
- Exhibit B: Diagram of Premises and Common Areas
- Exhibit C: Lease Commencement and Expiration Letter
- 25.8 Counterparts. This Lease may be executed in counterparts, each of which shall constitute an original and all of which constitute but one original.

26 Early Termination.

Tenant may unilaterally terminate this Lease based on Tenant's sole determination that demographic or jurisdictional changes, political decisions, or regional response needs necessitate a change in station location to ensure adequate delivery of EMS services. The right to early terminate under this Section 26 may be exercised by Tenant by giving Landlord written notice no more than twelve (12) months and no less than three (3) months prior to the early termination date. Tenant shall not be subject to any obligation under this Lease to pay any termination penalties.

27 Signage.

The County shall obtain Landlord's written consent, which shall not be unreasonably withheld, conditioned, or delayed, as to size, location, materials, method of attachment, and appearance, before installing any signs upon the Premises. The County shall install any approved signage at the County's sole cost and expense and in compliance with all applicable laws.

28 Subordination, Nondisturbance, and Attornment.

This Lease shall be subordinate to all existing and future mortgages and/or deeds of trust on the Premises, the Buildings, and the County agrees to subordinate this Lease to any future mortgage or deed of trust and to attorn to Landlord's successor following any foreclosure, sale or transfer in lieu thereof, provided that the mortgagee, transferee, purchaser, Landlord or beneficiary agrees in a written instrument in form and substance satisfactory to the County that the County's use or possession of the Premises shall not be disturbed, nor shall its obligations be enlarged or its rights be abridged hereunder by reason of any such transaction. Notwithstanding any foreclosure or sale under any mortgage or deed of trust (or transfer by deed in lieu thereof), this Lease shall remain in full force and effect.

29 Rules and Regulations. Reserved.

30 Estoppel Certificates.

Upon Landlord's written request, the County will execute, acknowledge and deliver to Landlord a written statement in form satisfactory to Landlord certifying: (a) that this Lease is unmodified and in full force and effect (or, if there have been any modifications, that the Lease is in full force and effect, as modified, and stating the modifications); (b) that this Lease has not been canceled or terminated; (c) the last date of payment of Rent and the time period covered by such payment; (d) whether there are then existing any breaches or defaults by Landlord under this Lease known to the County, and, if so, specifying the same; and (e) such other factual statements as Landlord, any lender, prospective lender, investor or purchaser may reasonably request. Nothing herein shall, be construed to create or impose a duty upon the County to conduct an investigation or incur any out-of-pocket costs in responding to Landlord's request for an estoppel certificate. For purposes of clause (d) of the preceding sentence, the County's knowledge may be limited to the actual knowledge of an authorized representative of the County with responsibility for the administration of this Lease. The County will deliver the statement to Landlord within fifteen (15) business days after Landlord's request. Landlord may give any such statement to any lender, prospective lender, investor or purchaser of all or any part of the Premises or Buildings and any such Party may conclusively rely upon such statement as true and correct.

31 Surrender of Premises.

At the end of the Initial Term of this Lease, the any extension thereof, or other sooner termination, the County will peaceably deliver to Landlord possession of the Premises, in the same condition as received, except for ordinary wear and tear, and the County will deliver all keys to the Premises to Landlord. The County shall also remove all equipment,

trade fixtures, and personal property from the Premises. At the County's election, the County may, but shall not be required to, remove any alterations installed by the County or elements of the County's improvements at no cost to Landlord, provided that the County shall repair any damaged to the Premises caused by such removal.

IN WITNESS WHEREOF, the Parties hereto have executed this Lease , effective as of the date of the last Party's signature.

Landlord:

MOUNTAIN VIEW FIRE AND RESCUE, a fire protection district

By: _____
Name: _____
Title: _____
Date _____

The County:

KING County, a home rule charter county and political subdivision of the State of Washington

By: _____
Name: _____
Title: _____
Date _____

APPROVED AS TO FORM:

By: _____
Senior Deputy Prosecuting Attorney

STATE OF WASHINGTON)

) ss.

The County OF KING)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the _____ of _____, a _____, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL this ____ day of _____, 2025.

Notary Public

Print Name

My commission expires

(Use this space for notarial stamp/seal)

STATE OF WASHINGTON)

) ss.

The County OF KING)

I certify that I know or have satisfactory evidence that _____
is the person who appeared before me, and said person acknowledged that ____ signed this
instrument, on oath stated that ____ was authorized to execute the instrument and acknowledged
it as the _____ of KING County, a political subdivision of the State
of Washington, to be the free and voluntary act of such party for the uses and purposes
mentioned in the instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL this _____ day of
_____, 2025.

Notary Public

Print Name

My commission expires

(Use this space for notarial stamp/seal)

Exhibit A

LEGAL DESCRIPTION

N1/2 OF SW1/4 OF NW1/4 OF SW 1/4 SEC 2-20-6 LESS W 42 FT & LESS POR DAF
- BAAP WCH BRS N 00-21-36 E 1653.45 FT FRM SW COR SD SEC 2 TH E 42 FT
TO TPOB TH N 00-21-36 E 44 FT TH S 89-16-24 E 618.90 FT M/L TO NE COR OF S
1/2 OF SW1/4 OF NW1/4 OF SD SW1/4 TH WLY ALG N LN SD SUBD TO TPOB

Photos of the Premises



Exhibit B

DIAGRAM OF PREMISES AND COMMON AREAS

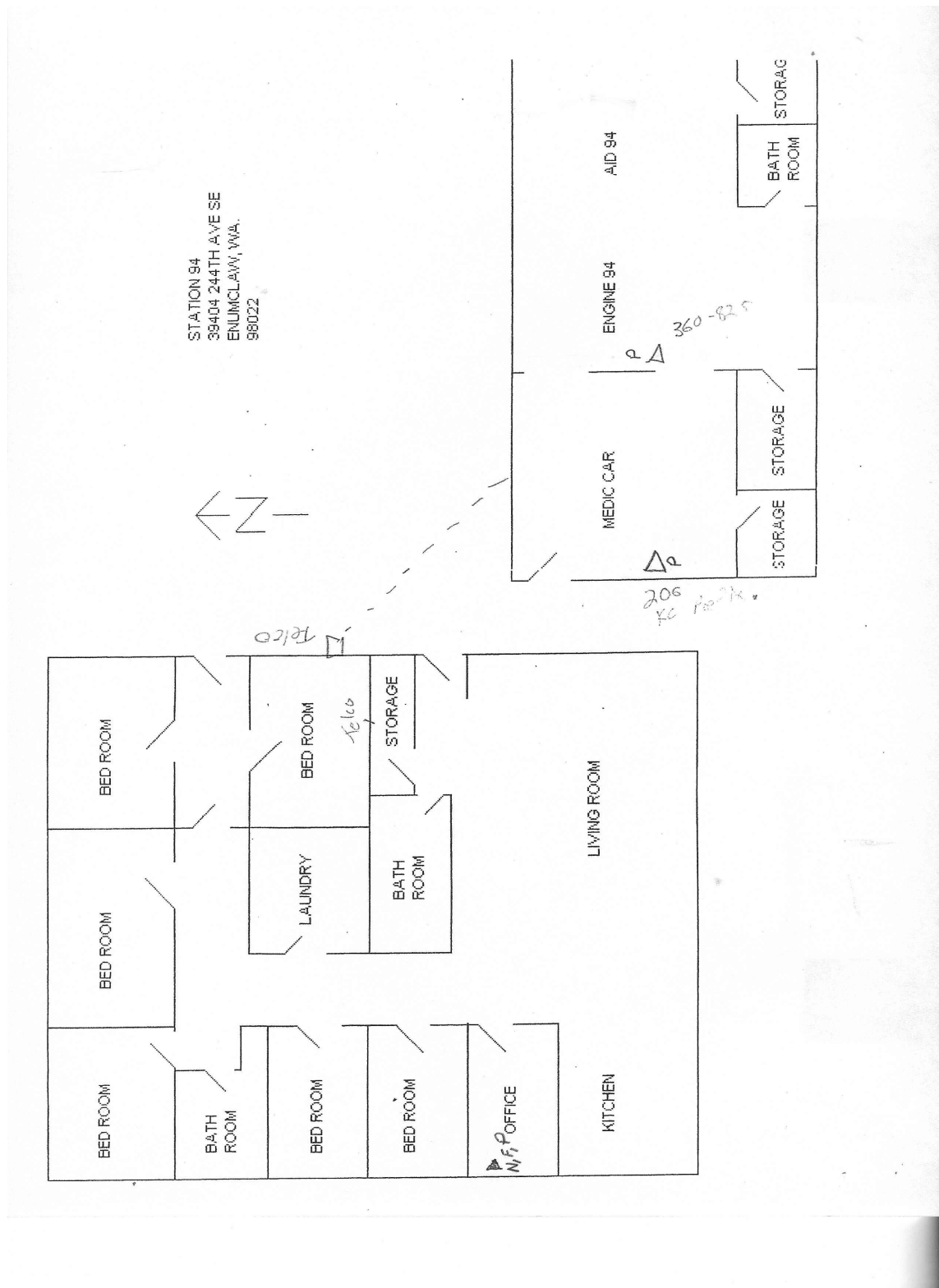


EXHIBIT C



King County
Facilities Management Division
Anthony Wright, Division Director
Department of Executive Services
500 Fourth Avenue, Room 800
Seattle, WA 98104
Phone: (206) 477-9352
Fax: (206) 205-5070

CONFIRMATION OF LEASE COMMENCEMENT DATE LETTER

LANDLORD: _____
TENANT: KING COUNTY
LOCATION: _____
DATE: _____

This Confirmation of Lease Commencement Date Letter is in connection with the Lease Agreement dated () between (), (Landlord) and King County, a home rule charter county and political subdivision of the State of Washington, (Tenant).

In accordance with the terms of the Lease, the Parties wish to confirm the following:

Lease Commencement Date: ()
Lease Expiration Date: ()

Base Rent:

Lease Months	Dates	Monthly Rent

ACKNOWLEDGEMENTS:

LANDLORD	TENANT
By:	By:
Name:	Name:
Date:	Date:



King County

Metropolitan King County Council Budget and Fiscal Management Committee

REVISED STAFF REPORT

Agenda Item:	7	Name:	Olivia Brey
Proposed No.:	2025-0124	Date:	July 23, 2025

COMMITTEE ACTION

Proposed Substitute Ordinance 2025-0124.2 would authorize the execution of a new lease in Enumclaw for continued use by the King County Medic One program, passed out of committee on July 24, 2025, with a “Do Pass” recommendation. The Proposed Ordinance was amended in committee with Amendment 1 to replace the transmitted Attachment A lease agreement with a revised lease agreement that makes clarifying edits to the language throughout the agreement.

SUBJECT

An ordinance to authorize the execution of a new lease in Enumclaw for continued use by the King County Medic One program.

SUMMARY

Proposed Ordinance 2025-0124 would authorize the Executive to execute a lease agreement with Mountain View Fire and Rescue for space at 39404 244th Ave SE in Enumclaw to continue King County Medic One operations. Medic One has occupied this space since 2003. The previous lease agreement commenced in 2013, expired in 2013, and has been in holdover status. The monthly lease payment in 2023 was \$576.88.

If adopted, the proposed lease agreement would be effective beginning January 1, 2024, and expire December 31, 2028, with the option to extend the lease term five times for one-year periods. The agreement would include a lump sum payment including \$11,077.44 for back payments in 2024 plus \$968.12 per month for the months between January 1, 2025, and the lease commencement date to reconcile the difference between the previous lease rate and the rate contemplated in this lease agreement. The monthly lease payment for this agreement would be \$1,500 for 2024 and \$1,545 for 2025. The lease payment would be adjusted annually by the Consumer Price Index, capped at 3 percent.

All costs associated with this agreement are fully revenue backed by the Medic One/ Emergency Medical Services (EMS) levy.

A technical amendment has been prepared to replace the attached lease agreement with an amended lease agreement dated June 24, 2025. The amended lease agreement makes clarifying edits to the language throughout the agreement.

BACKGROUND

King County's Medic One/Emergency Medical Services (EMS) system provides residents of Seattle and King County with life-saving pre-hospital emergency care through an internationally recognized, tiered regional response system. This system relies upon coordinated partnerships with fire departments, paramedic agencies, dispatch centers, hospitals, and education programs. Medic One is the County's sole public first responder in the vicinity that provides Advanced Life Support and Basic Life Support to the cities of Enumclaw, Black Diamond, and the surrounding unincorporated areas of southeast King County.

Medic One/EMS Levy. The King County Medic One/EMS system is primarily funded with a countywide, voter-approved EMS levy. In 2019, voters approved the 2020-2025 EMS levy to fund approximately \$1.115 billion over the levy period.¹ The Strategic Plan is the primary policy and financial document that directs the Medic One/EMS system. The 2020-2025 Strategic Plan discusses the need for medic units to be positioned across the region to best respond to service demands.²

The current levy expires December 31, 2025. The 2026-2031 Medic One/EMS Levy³ was passed by King County Council on July 1, 2025, and will be on the November 2025 ballot to renew the EMS system funding.

2013 Lease Agreement. The County has been engaged in an inter-agency lease agreement with Mountain View Fire and Rescue⁴ since 2003. The County entered into the most recent lease agreement in 2013.⁵ The lease was backdated and commenced on January 1, 2011. It was set to expire on December 31, 2013, but allowed the term to renew on a year-to-year basis, so long as EMS levy continued to be approved by voters.⁶ Monthly lease payments starting on in January 2011 was set at \$446.55 per month and increased annually based on the Consumer Price Index (CPI) for Seattle, not to exceed 2.5%. The annual increases were not invoked consistently and the monthly lease payment that has been charged since 2023 is \$576.88 (\$6,922.56 per year).

ANALYSIS

Proposed Ordinance 2025-0124 would authorize the Executive to execute a lease renewal in agreement with Mountain View Fire and Rescue for space at 39404 244th Ave. SE in Enumclaw, WA. The property has been occupied by King County's Medic One staff since 2003 and under the existing lease agreement since 2013. The lease agreement includes exclusive use of two dormitory rooms, an office, a bathroom with a shower, two garage spaces for medic units, a storage room, and an open stage area.

¹ [King County – File #: 2019-0185](#)

² [King County – File #: 2019-0186](#)

The lease agreement also allows staff shared use of the kitchen, laundry facilities, additional office space, and exercise equipment.

According to the property summary, this location continues to meet the needs of Medic One to serve the major southeast King County population centers.

Table 1 summarizes the terms of the proposed lease agreement. The starting lease rate in 2024 is \$1,500 per month. According to Executive staff, King County has been paying below market rate prior to the proposed lease agreement and the landlord is no longer willing to subsidize the rate. A market study was performed and the price per square foot is still below market value in the City of Enumclaw for this type of property. Additionally, this location allows Medic One staff to maintain low response times to the Enumclaw community, where there is the greatest share of EMS calls.

Table 1. Summary of the Lease Terms of Proposed Ordinance 2025-0124

Category	Terms
Square Footage	1,000 sf exclusive use space + 1,000 sf shared use space
Cost per Square Foot (Base Rent)	\$1.50, adjusted annually by the CPI-W capped at 3%
Operating Costs	\$7,888 for 2024
Term	Five years with option for five, one-year successive renewal options
Other Considerations	A lump sum payment is also due upon full execution of the lease to reconcile the difference between the previous rental rate and the rate established by this lease.
Lease Effective Date	January 1, 2024

Table 2 estimates the financial impacts of the proposed lease for the current budget year and future biennia. Executive staff have noted that lease costs associated with medic units have been included in operations appropriations for the duration of the use of this space so no corresponding appropriation request was transmitted with this ordinance.

³ [King County – File #: 2025-0119](#)

⁴ Mountain View Fire and Rescue was formerly known as King County Fire Protection District #44

⁵ [King County – File #: 2013-0319](#)

⁶ According to Executive Staff, the landlord would not entertain new lease negotiations for several years because they were considering the sale of the property.

Table 2. Estimated Fiscal Impacts of Proposed Ordinance 2025-0124

	2025	2026-2027	2028-2029⁷
Lease payments ⁸	\$29,617 ⁹	\$38,765	\$20,259
Operations costs ¹⁰	\$8,125	\$16,988	\$8,878
Total fiscal impact	\$37,742	\$55,754	\$29,137

The proposed lease amendment was reviewed by Council's legal counsel.

AMENDMENT

Amendment 1 replaces the transmitted Attachment A lease agreement with a new lease agreement dated June 24, 2025. The amended lease agreement makes clarifying edits to the language throughout the agreement, clarifies language regarding installing an electric charging station and routine maintenance, and removes a duplicate paragraph.

⁷ The proposed lease expires in 2028 so only one year of lease payments and operations costs are estimated

⁸ Lease payment calculation assumes the maximum three percent annual increase

⁹ Includes \$18,540 for 2025 lease payments, plus an additional \$11,077 payment for 2024 resulting from the difference between the proposed lease rate for 2024 (\$1,500) and the prior lease rate (\$576.88) for all 12 months of 2024

¹⁰ Operations cost calculation assumes a three percent annual increase



Signature Report

Ordinance

Proposed No. 2025-0163.1

Sponsors Dembowski

1 AN ORDINANCE that adopts the Harborview Medical
2 Center 2026 Capital Improvement Program Annual Budget
3 for the year ending June 30, 2026, and makes
4 appropriations for the capital improvements for the
5 Harborview Medical Center.

6 STATEMENT OF FACTS:

7 1. The Hospital Services Agreement between the Harborview Medical
8 Center, the University of Washington, and King County dated February
9 25, 2016, establishes a process for the development of the annual capital
10 improvement budget for the medical center.

11 2. Consistent with that agreement, the Harborview building repair and
12 replacement budget for the year ending June 30, 2026, is proposed for
13 King County council adoption following the recommendations of the
14 capital project oversight committee in February 2025 and the approval of
15 the 2026 budget by the Harborview Board of Trustees in April 2025.

16 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

17 SECTION 1. The 2026 Annual Budget for the year ending June 30, 2026, for the
18 Harborview Medical Center capital improvement budget is proposed and, subject to the
19 provisions hereinafter set forth and the several amounts hereinafter specified or so much
20 thereof as shall be sufficient to accomplish the purposes designated, appropriations are

hereby authorized to be distributed for salaries, wages and other expenses of the Harborview Medical Center building repair and replacement fund, for capital improvements, and for other specified purposes.

SECTION 2. CAPITAL IMPROVEMENT PROGRAM - The capital budget and program for 2026 through 2031 is incorporated as Attachment A to this ordinance. The executive is hereby authorized to execute any utility easements, bill of sale or related documents necessary for the provision of utility services to the capital projects described in Attachment A to this ordinance, but only if the documents are reviewed and approved by the real estate services section of the facilities management division and the prosecuting attorney's office. Consistent with the Growth Management Act, Attachment A to this ordinance was reviewed and evaluated according to the King County Comprehensive Plan.

From the Harborview building repair and replacement fund there are hereby appropriated and authorized to be disbursed the following amounts for the specific projects identified in Attachment A to this ordinance.

Fund	Fund Name	2026
3961	HARBORVIEW BUILDING REPAIR & REPLACEMENT FUND	\$31,232,486

SECTION 3. If any provision of this ordinance or its application to any person or

- 39 circumstance is held invalid, the remainder of the ordinance or the application of the
40 provision to other persons or circumstances is not affected.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

APPROVED this ____ day of _____, ____.

Shannon Braddock, County Executive

Attachments: A. HMC FY-26 Annual Budget - Agency Proposed

Ordinance Attachment by Fund

Budget: HMC FY-26 Annual Budget, Scenario: Agency Proposed, Agency: Facilities Mgmt, Fund: 3961 HARBORVIEW MEDICAL CENTER REPAIR AND REPLACEMENT, Cap Status: All, Is IT Proj? No

HMC FY-26 Annual Budget - Agency Proposed

3961 HARBORVIEW MEDICAL CENTER REPAIR AND REPLACEMENT										
Project Number	Project Name Class Code	Tech Adj	IT Proj	FY25	FY26	FY27	FY28	FY29	FY30	Total 6-Year Budget
1138145	DES FMD HMC NJB LOADING DOCK ROLL-UP DOOR	✓		\$0	(\$9,514)	\$0	\$0	\$0	\$0	(\$9,514)
1147614	DES FMD HMC A1 ANGIO:1WH ANGIO 1 UPGRADE STANDALONE	✓		\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
1147615	DES FMD HMC NURSE CALL REPLACEMENT STANDALONE	✓		\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
1147616	DES FMD HMC 2EH IMPROVEMENTS STANDALONE	✓		\$0	(\$3,900,000)	\$0	\$0	\$0	\$0	(\$3,900,000)
1147619	DES FMD HMC 7EH TELEMETRY STANDALONE	✓		\$0	(\$500,000)	\$0	\$0	\$0	\$0	(\$500,000)
1147620	DES FMD HMC X-RAY ROOM REPLACEMENT STANDALONE	✓		\$0	(\$170,000)	\$0	\$0	\$0	\$0	(\$170,000)
1150160	DES FMD HMC ANGIO-3 BI PLANE STANDALONE			\$0	\$1,750,000	\$0	\$0	\$0	\$0	\$1,750,000
1150161	DES FMD HMC ANGIO-4 BI PLANE STANDALONE			\$0	\$1,750,000	\$0	\$0	\$0	\$0	\$1,750,000
1150162	DES FMD HMC NJB MRI 1.5T UPGRADE STANDALONE			\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
1150163	DES FMD HMC X-RAY ROOM-FLUORO STANDALONE			\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
1150164	DES FMD HMC X-RAY ROOM-5NJB A STANDALONE			\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
1150165	DES FMD HMC X-RAY ROOM-MAIN RAD.DEPT. STANDALONE			\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
1150166	DES FMD HMC 3NJB 3T-MRI STANDALONE			\$0	\$7,212,000	\$0	\$0	\$0	\$0	\$7,212,000
1150167	DES FMD HMC VIRTUAL NURSING UPGRADES STANDALONE			\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000

Ordinance Attachment by Fund

Budget: HMC FY-26 Annual Budget, Scenario: Agency Proposed, Agency: Facilities Mgmt, Fund: 3961 HARBORVIEW MEDICAL CENTER REPAIR AND REPLACEMENT, Cap Status: All, Is IT Proj? No

HMC FY-26 Annual Budget - Agency Proposed

1150168	DES FMD HMC ROCHE ANALYZER IMPLEMENTATION STANDALONE			\$0	\$2,700,000	\$0	\$0	\$0	\$0	\$2,700,000
1150169	DES FMD HMC 7NJB 8-10 EYE LANES STANDALONE			\$0	\$3,750,000	\$0	\$0	\$0	\$0	\$3,750,000
1150170	DES FMD HMC 5NJB MAMMOGRAPHY STANDALONE			\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
1150171	DES FMD HMC HEAD PET CT STANDALONE			\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
1150172	DES FMD HMC 8MB RENOVATION STANDALONE			\$0	\$1,250,000	\$0	\$0	\$0	\$0	\$1,250,000
1150173	DES FMD HMC GCT RENOVATION STANDALONE			\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000
1150174	DES FMD HMC 1EH RENOVATION STANDALONE			\$0	\$1,250,000	\$0	\$0	\$0	\$0	\$1,250,000
1150175	DES FMD HMC ENTRY WAY/LOBBY RENOVATIONS STANDALONE			\$0	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
1150176	DES FMD FACILITY MAINTENANCE PROJECTS FY26 STANDALONE			\$0	\$6,000,000	\$0	\$0	\$0	\$0	\$6,000,000
1150177	DES FMD HMC X-RAY ROOM-5NJB B STANDALONE			\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
3961 - HARBORVIEW MEDICAL CENTER REPAIR AND REPLACEMENT		Total		\$0	\$31,232,486	\$0	\$0	\$0	\$0	\$31,232,486
Grand Total				\$0	\$31,232,486	\$0	\$0	\$0	\$0	\$31,232,486



King County

Metropolitan King County Council Budget and Fiscal Management Committee

STAFF REPORT

Agenda Item:	5	Name:	Sam Porter
Proposed No.:	2025-0163	Date:	July 23, 2025

SUBJECT

Proposed Ordinance 2025-0163 would adopt the 2026 Capital Improvement Program (CIP) for Harborview Medical Center (HMC) for the year ending June 30, 2026, and appropriate approximately \$31.2 million to the Harborview Repair and Replacement Fund (3961).

SUMMARY

Under the Hospital Services Agreement between King County, HMC, and the University of Washington (UW), which was extended in 2016, King County approves the CIP annually on the UW's fiscal year which runs from July to June. The Proposed Ordinance would appropriate approximately \$31.2 million of UW-HMC operating revenue to the Harborview Repair and Replacement Fund. No county moneys are associated with this request.

Some of the projects proposed for 2026 include the 3T MRI expansion in the 9th & Jefferson Building, renovations to Harborview's entryway, lobby, replacement of end-of-life equipment, upgrades to the nurse call system and adding capabilities to support virtual nursing in the future, and other renovations, upgrades, and maintenance projects throughout the Harborview campus.

BACKGROUND

Harborview is a 413-bed hospital and trauma center that serves Washington, Alaska, Montana, and Idaho. It is the only Level 1 trauma center serving these states. The hospital is owned by King County, governed by a 13-member county-appointed Board of Trustees, and operated by the UW. The UW assumed responsibility for operating HMC in the late 1960s. The UW, as an entity of the State of Washington, operates on the state's fiscal year from July 1 – June 30. Under the Hospital Services Agreement (HSA), the parties have agreed to work together to try to get the CIP approved as close to July 1 as possible.

In 2016, the County authorized an extension of the HSA until 2045 if both parties execute the allowable extensions.¹ Under the HSA, the CIP is approved by the Council each year and the County will manage projects that exceed \$7,187,000.² Table 1 below provides appropriation amounts for past HMC CIP budgets.

**Table 1.
Prior Year HMC CIP Appropriations**

Fiscal Year	Ordinance	Appropriation
2025	19803	\$29,217,684
2024	19658	\$3,545,938
2023	19526	\$4,777,955
2022	19323	\$79,420,714
2021	19163	\$21,268,000
2020	18964	\$14,400,000
2019	18794	\$12,400,000
2018	18582	\$23,100,000
2017	18397	\$10,100,000

ANALYSIS

Proposed Ordinance 2025-0163 would approve a net appropriation of \$31.2 million of HMC operating funds to the Harborview Building Repair and Replacement Fund. The proposed budget was approved by the Harborview Capital Projects Oversight Committee on February 14, 2025, and by the Board of Trustees on June 6, 2026. All projects are revenue backed by HMC operating funds; no county moneys are associated with the request. Table 2 provides a list of all projects included in the budget request along with a description of each project.

¹ Ordinance 18232, enacted February 12, 2016

² Section 3.1.9 of the HMC HSA states that the University is responsible for managing projects not to exceed five-million dollars per year increased annually by the Consumer Price Index for that year.

Table 2.
Appropriations and Disappropriations Proposed for HMC CIP Fiscal Year 2026

Project Name	Tech Adjust	Appropriation / Disappropriation	Project Narrative Provided by Executive Staff
Ninth and Jefferson (NJB) Building 3T MRI Expansion	No	\$7,212,000 ³	<p>A 3T MRI generates a magnetic field twice as strong as a normal MRI and provides more detailed images in less time.⁴ The 3T MRI would allow for the expansion of neurotherapeutics for Alzheimer's patients at Harborview. This project would also allow outpatient MRIs to be provided separately from inpatient, thereby increasing capacity, throughput, and improve patient experience. This proposal would pay for construction costs associated with the 3T MRI expansion.</p> <p>The project exceeds the HSA threshold described in the background section of this staff report and will be managed by the county.</p>
FMD Facility Maintenance Project	No	\$6,000,000	Construction costs related to planned and general facility upkeep, maintenance of the facility, and any unforeseen costs. This funding is for emergency projects that arise and smaller scale projects that can be capitalized.
HMC Entryway and Lobby Renovations	No	\$4,000,000	<p>This project would pay for construction associated with updating the Hospital's entryways and lobbies. Security protocols have evolved and, "lobby upgrades are essential to enhance functionality, modernize the environment, and create a seamless, safe, and welcoming experience for all who enter." This project includes updating the door configurations, exterior canopy fixes, security layout, and signage at the 9th & Jefferson Building. Other entryways contemplated for this allocation include the 8th Avenue Lobby, Emergency Department, and Maleng Building.</p>
7th Floor of the NJB 8-10 Eye Lanes	No	\$3,750,000	This project would pay for construction costs from renovating non-clinical space to create additional clinical space for increased access to outpatient eye care. There are currently long wait times and challenges to access for these services due to the amount of clinical space available.

³ This project exceeds the HSA threshold for county management and will be managed by the county.

⁴ The Radiology Clinic - Montgomery County Maryland, The Benefits of the 3T MRI.

<https://theradclinic.com/the-benefits-of-the-3t-mri/>

Project Name	Tech Adjust	Appropriation / Disappropriation	Project Narrative Provided by Executive Staff
Roche Analyzer Implementation	No	\$2,700,000	This project would pay for construction costs associated with replacing the Roche Analyzer lab testing equipment that has reached end-of-life in the chemistry lab. This project would also install updated automation equipment with new chemistry analyzers and heat extractors within the lab. The project is occurring simultaneously at other UW Medicine sites
Angio-3 Biplane	No	\$1,750,000	This project would pay for the replacement of the Angio-3 Biplane in the cardiac catheterization lab. In 2024, Executive staff stated that the "cardiac catheterization lab is a specialized procedural area at HMC where minimally invasive tests and advanced cardiac procedures occur to diagnose and treat cardiovascular disease."
Angio-4 Biplane	No	\$1,750,000	This project would pay for the replacement of the Angio-3 Biplane in the cardiac catheterization lab. In 2024, Executive staff stated that the "cardiac catheterization lab is a specialized procedural area at HMC where minimally invasive tests and advanced cardiac procedures occur to diagnose and treat cardiovascular disease."
Virtual Nursing Upgrades	No	\$1,500,000	This project would pay for the construction costs associated with adding capabilities to support virtual nursing. As we are updating the nurse call system, we are adding additional capabilities to support the adoption of virtual nursing in the future. Executive staff indicate that virtual nursing provides a variety of complements to patient care in which a virtual Harborview nurse can communicate with the patient and bedside team and assist with medication reconciliation, admission, discharge planning, and preprocedural reviews.
8 th Floor of the Maleng Building Renovation	No	\$1,250,000	This project would pay for the construction associated with updating 8 th Floor of the Maleng Building to renovate space vacated by the ICU, which is moving to the 7 th floor. This newly renovated space would support infusion and endoscopy services.
1 st Floor of the East Hospital Renovation	No	\$1,250,000	This renovation would include refreshing the space to allow for the cohosting of patients on observation.

Project Name	Tech Adjust	Appropriation / Disappropriation	Project Narrative Provided by Executive Staff
Nurse Call System Replacement	Yes	\$1,000,000	Construction costs associated with the continuation of the same project that was funded last year (\$1M in FY25) to upgrade the existing nurse call system to improve safety and communication. This multi-year project will replace the call system being in more patient rooms each year and will take multiple years to complete the entire hospital. There is no scope change to what was requested last year and no increases per room outside of the usual cost inflation as the project continues.
NJB MRI 1.5T Upgrade	No	\$1,000,000	This would pay for construction costs associated with upgrading the MRI 1.5T. The current scanner was installed in 2009 and requires significant time per scan to meet the current imaging standards necessary for diagnostics. This project will involve a complete upgrade replacing all of the major components of the scanner to bring the equipment up to current specifications and extend the useful life of this scanner another 8-10 years.
5 th Floor of the NJB Mammography	No	\$500,000	This would pay for construction costs associated with adding a mammography machine. Renovating space dedicated to mammography will allow Harborview to provide same-day access to screen patients.
Head PET CT	No	\$500,000	The construction costs associated with adding a PET CT. This new equipment will support PET CTs for Alzheimer's patients at Harborview and avoid sending them to UWMC for this service.
Ground Floor of Center Tower Renovation	No	\$400,000	This would pay construction costs associated with updating ground floor of Center Tower. This project would refresh space for use by the cardiac ECHO program.
A1 Angio: 11 st Floor of the West Hospital Angio 1 Upgrade	Yes	\$250,000	The request is for an additional \$250,000 to cover construction cost increases due to schedule duration, associated fees, and the complexity of the environment inside the Emergency Department.
X-Ray Room Fluoro	No	\$250,000	These three x-ray room related projects would pay for the construction costs associated with aging X-ray rooms to upgrade end-of-life equipment. These three projects are anticipated to require minimal construction.
X-Ray Room Main Radiology Department	No	\$250,000	
X-Ray Room 5 th Floor of the NJB	No	\$250,000	
9 th & Jefferson Building Loading Dock Roll-Up Door	Yes	(\$9,514)	Closing out a completed project.
X-Ray Room Replacement	Yes	(\$170,000)	Closing out a completed project.
7EH (7th Floor of the East Hospital) Telemetry	Yes	(\$500,000)	Closing out a completed project.

Project Name	Tech Adjust	Appropriation / Disappropriation	Project Narrative Provided by Executive Staff
2EH (2 nd Floor of the East Hospital) Improvements	Yes	(\$3,900,000)	Closing out a completed project.
GRAND TOTAL PROPOSED		\$31,232,486	

Council legal counsel has reviewed the Proposed Ordinance.

ATTACHMENTS

1. Proposed Ordinance 2025-0163 (and its attachment)
2. Transmittal Letter
3. Fiscal Note



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance

Proposed No. 2025-0165.2

Sponsors Dembowski

1 AN ORDINANCE relating to a capital improvement
2 project; making a supplemental appropriation of
3 \$51,819,000 to the county hospital capital fund; and
4 amending the 2025 Annual Budget Ordinance, Ordinance
5 19861, Section 130, as amended, and Attachment A, as
6 amended.

7 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

8 SECTION 1. This ordinance makes a supplemental appropriation of \$51,819,000
9 to the county hospital capital fund.

10 SECTION 2. Ordinance 19861, Section 130, as amended, is hereby amended by
11 adding thereto and inserting the following:

12 From the county hospital capital fund there is hereby appropriated and authorized
13 to be disbursed the following amounts for the specific projects identified in this
14 Attachment A to this ordinance (Proposed Ordinance 2025-0165).

15	Fund Fund Name	2025
16	3740 ((HARBORVIEW MEDICAL CENTER CAPITAL PROGRAM 2020	
17	PROPOSITION 1 OTHER REVENUE SOURCES)) <u>COUNTY HOSPITAL</u>	
18	<u>CAPITAL</u>	\$51,819,000
19	TOTAL GENERAL CIP	\$51,819,000

20 SECTION 3. Attachment A to this ordinance hereby amends Attachment A to
21 Ordinance 19861, as amended, by adding thereto and inserting therein the projects listed
22 in Attachment A to this ordinance.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

APPROVED this ____ day of _____, ____.

Shannon Braddock, County Executive

Attachments: A. Ordinance Attachment by Fund 2025 HMC Infrastructure Budget for Fund 3740
COUNTY HOSPITAL CAPITAL

Ordinance Attachment by Fund

Budget: 2025 HMC Infrastructure Budget, Scenario: Executive Proposed, Agency: All, Fund: All, Cap Status: All, Is IT Proj? No

2025 HMC Infrastructure Budget - Executive Proposed

3740 COUNTY HOSPITAL CAPITAL										
Project Number	Project Name Class Code	Tech Adj	IT Proj	FY25	FY26	FY27	FY28	FY29	FY30	Total 6-Year Budget
1149290	DES FMD HMC AUX LOOP CT-3 and 4 STANDALONE			\$13,890,000	\$0	\$0	\$0	\$0	\$0	\$13,890,000
1149291	DES FMD HMC HVAC CONTROLS STANDALONE			\$21,960,000	\$0	\$0	\$0	\$0	\$0	\$21,960,000
1149292	DES FMD HMC NJB MAJOR HEATING VALVES STANDALONE			\$825,000	\$0	\$0	\$0	\$0	\$0	\$825,000
1149293	DES FMD HMC JNB HEATING TUBE BUNDLE STANDALONE			\$313,000	\$0	\$0	\$0	\$0	\$0	\$313,000
1149294	DES FMD PIONEER SQUARE CLINIC STANDALONE			\$7,500,000	\$0	\$0	\$0	\$0	\$0	\$7,500,000
1149618	DES FMD HMC SUBBASEMENT STEAM VALVES STANDALONE			\$7,331,000	\$0	\$0	\$0	\$0	\$0	\$7,331,000
3740 – COUNTY HOSPITAL CAPITAL		Total		\$51,819,000	\$0	\$0	\$0	\$0	\$0	\$51,819,000
Grand Total				\$51,819,000	\$0	\$0	\$0	\$0	\$0	\$51,819,000



King County

Metropolitan King County Council Budget and Fiscal Management Committee

REVISED STAFF REPORT

Agenda Item:	6	Name:	Sam Porter
Proposed No.:	2025-0165	Date:	July 23, 2025

COMMITTEE ACTION

Proposed Substitute Ordinance 2025-0165.2 would make a supplemental appropriation of \$51,819,000 to the County Hospital Capital Fund and correct the title of the Fund in the 2025 budget, passed out of committee on July 23, 2025, with a “Do Pass” recommendation. The Proposed Ordinance was amended in committee with Amendment 1 to correct an error in the amount of the appropriation in three places in the body of the Proposed Ordinance and replace the transmitted Attachment A with a revised Attachment A that corrects the name of the fund on the document.

SUBJECT

Proposed Ordinance 2025-0165 would make a supplemental appropriation of \$51,819,000 to the County Hospital Capital Fund and correct the title of the Fund in the 2025 budget.

SUMMARY

The Proposed Ordinance would appropriate \$51,819,000 to the County Hospital Capital Fund to pay for projects at Harborview Medical Center (HMC) over six years. The Executive indicates that these projects are intended to be paid for with the portion of the County Hospital Levy revenue dedicated to major infrastructure improvements.¹ Projects proposed to be funded through this appropriation were developed in collaboration with HMC and UW Medicine staff.² Attachment A to the Proposed Ordinance outlines all proposed projects which include replacement of essential equipment that is either failing or beyond end of life, replacement and modernization of

¹ In the 2025 budget (Ordinance 19861), this includes the \$19M in County Hospital Levy Expenditure Restriction 1.

² Letter from Sommer Kleweno Walley, CEO, Harborview Medical Center, providing input on the proposed appropriation is Attachment 5 to this staff report. Page 2 of the letter specifically references the capital infrastructure projects.

HVAC control systems, and purchasing the Duncan Building located at 315 2nd Avenue to serve as the future location of the Pioneer Square Public Health Clinic.

BACKGROUND

HMC serves as the Level 1 trauma center for the four-state region of Washington, Alaska, Idaho, and Montana. HMC prioritizes serving the non-English-speaking poor, the uninsured and underinsured, people who experience domestic violence or sexual assault, incarcerated people in King County's jails, people with behavioral health illnesses, particularly those treated involuntarily, people with sexually transmitted diseases, and individuals who require specialized emergency care, trauma care, and severe burn care. HMC is owned by King County, governed by a 13-member County-appointed Board of Trustees, and operated by the University of Washington Medicine (UW Medicine).

In 2024, King County imposed ten cents of an additional property tax authorized under RCW 36.62.090 for the operation, maintenance, and capital expenses of the hospital, and any outpatient clinics operated by the hospital.³ This funding was designated in the 2025 budget to pay for major maintenance, repair and replacement, or capital projects at HMC, additional funding to support the HMC 2020 Prop 1 Bond capital program, Harborview operations, and staff support for the HMC Board and King County Executive's office to monitor the Hospital Services Agreement between the County and UW Medicine.⁴ Ordinance 19850 established the County Hospital Capital Fund, which was created to account for "alternative revenue" to pay for projects associated with, but not funded by, the Harborview 2020 Prop 1 bond program.

ANALYSIS

Proposed Ordinance 2025-0165 would make a supplemental appropriation of \$51,819,000 to the County Hospital Capital Fund to be paid for with County Hospital Levy (CHL) revenue. In the 2025 budget, Expenditure Restriction 1 was made to the CHL appropriation unit to restrict \$19 million of the CHL appropriation to pay for, "major maintenance, or repair and replacement, capital projects" and should not be expended or encumbered until UW Medicine provides input to the executive on a capital spending plan to ensure effective alignment with hospital operations. In April 2025, HMC CEO, Sommer Kleweno Walley provided input on the capital spending plan on behalf of UW Medicine. This letter is Attachment 5 to this staff report.

Executive staff indicate that King County and UW Medicine, "engaged in an iterative, collaborative process that spanned more than five months. Regular meetings were held to support budget conversations, including biweekly Financial Planning meetings in which project details were discussed by King County and Harborview Medical Center

³ Ordinance 19887

⁴ Ordinance 19861

(HMC) facilities and budget staff. These were informed by ongoing project management and construction coordination between Harborview and the County. The projects contained within this proposal were prioritized by Harborview Medical Center as part of a prioritization and risk analysis exercise, completed in coordination with King County facilities management in January 2025.”

Attachment A to the Proposed Ordinance outlines six capital projects that would be paid over six years as summarized in Table 1.

Table 1.

Proposed Projects Funded through Proposed Ordinance 2025-0165

Project Name	Timeline	Allocation	Project Narrative Provided by Executive Staff
CT Scanners 3 and 4 Auxiliary Loop Replacement – West Hospital (Project No. 1149290)	Anticipated completion in 2027.	\$13,890,000	CT scanners require a cooling system to prevent overheating of the electronic components which generates a large amount of heat during operation. The cooling towers serving the imaging equipment in HMC's West Hospital are beyond end of life and need to be replaced. Failure could mean large impacts to the operation of the imaging rooms that depend on these cooling towers for their cooling equipment. The proposed appropriation is anticipated to support all spending (staffing, construction, materials, etc.) during all phases of the auxiliary loop cooling tower replacement project including design, implementation, and closeout through anticipated completion in 2027.
HVAC Controls Replacement (Project No. 1149291)	Appropriation for the first six years of a 10 year project.	\$21,960,000	HVAC in HMC serves as not only the Heating, Ventilation, and Air Conditioning system but also infection control through air filtration, airflow management, and humidity control. This project would pay for the incremental replacement and modernization of individual systems across several building throughout Harborview's campus. The first priority scope in 2025 is replacing the outdated Siemens Integrators in West Hospital and West Clinic. This will bring those systems fully onto the current building standard control system of Johnson Controls and eliminate a point of failure and modernize the controls components. The project is anticipated to last for 10 years and this appropriation would cover the first six years of work.
Ninth & Jefferson Major Heating Valve Replacement (Project No. 1149292)	Anticipated completion in 2025.	\$825,000	This project would replace all major isolation valves in the heating system of the Ninth & Jefferson Building, for a total of 40 valves. This work must be completed before the heating tube bundle is replaced (Project No. 1149293).

Project Name	Timeline	Allocation	Project Narrative Provided by Executive Staff
Ninth & Jefferson Major Heating Tube Bundle Replacement (Project No. 1149293)	Anticipated completion in 2025.	\$313,000	This project would replace one of the heating tube bundles in the 4 th floor mechanical room of the Ninth & Jefferson Building is no longer operational and needs replacement. The building has been getting by with the use of the other heating bundle, which can cause capacity issues as well as increased risk if the other heating tub bundle fails. The isolation valves need to be replaced prior to this work (Project No. 1149292).
New Pioneer Square Clinic Location (Project No. 1149294)	Purchase 2025, planning and design 2026-2027.	\$7,500,000	This allocation would fund the purchase of the Duncan Building (315 2nd Avenue) which is 0.1 miles from the existing clinic. This amount would purchase the building and pay for design and renovation. Additional detail about this project is later in this staff report.
Subbasement Steam Valves (Project No. 1149618)	9 months from funds becoming available	\$7,331,000	This project would replace several elements of the steam system in the mechanical level of the sub-basement. This would provide: <ul style="list-style-type: none"> - new steam isolation valves - allowance for a construction phasing approach for replacement of steam Pressure Reducing Valve stations - allowance for methods to maintain uninterrupted steam service to the Hospital, and - allowance to test piping insulation for asbestos and abatement.
GRAND TOTAL PROPOSED		\$51,819,000	

County Hospital Levy Annual Issuance. The County Hospital Levy is required to be reauthorized annually by ordinance. The proposed ordinance assumes at least some CHL tax revenue will be authorized through 2030. Table 2 outlines the portion of the CHL tax that would need to be levied through 2030 to support the continuation of the capital projects included in Proposed Ordinance 2025-0165. Table 2 does not include additional money that may be needed to complete all of these projects, such as the Duncan Building discussed in the next section of this staff report. However, if the CHL is not issued in years 2026 through 2030, Executive staff indicate that the Harborview bond program staff would work with Harborview to determine how the projects could be discontinued, delayed, or an alternative fund source could be identified, such as General Fund.

Table 2.
County Hospital Levy Cents Necessary to Support Proposed Projects

	2025	2026	2027	2028	2029	2030
Projected cents of CHL tax needed annually for projects identified in PO 2025-0165	2.2	1.9	0.8	0.4	0.4	0.1
Estimated amount needed annually for projects identified in PO 2025-0165	\$19M	\$16.7M	\$7.3M	\$3.8M	\$3.8M	\$1.1M

New Pioneer Square Clinic Location. The Pioneer Square Clinic provides outpatient physical and mental health services and is an HMC facility as defined in Exhibit 1 of the Hospital Services Agreement. The existing Pioneer Square Clinic building is aging and in need of upgrades and renovations to improve efficiency, safety, and patient experience. In the fall of 2024, rough estimates provided by FMD indicated that the cost to renovate was projected to be \$32 million whereas purchasing a new building and making tenant improvements would cost \$22.2 million. Executive staff stated in July 2025 that the existing clinic has been, “determined to be wholly inadequate for serving the population in size and array and cannot be expanded at the [existing] location.” Subsequently, the Executive has entered into a Purchase and Sale Agreement (PSA) for a new building to house the Pioneer Square Clinic and is proposing to pay for the purchase through the Proposed Ordinance.

The proposed appropriation includes \$7.5 million for the purchase and design of the Duncan Building at 315 2nd Avenue for use as the new location of the Pioneer Square Clinic. This location is 0.1 miles from the existing clinic at 206 3rd Ave South. The purchase price of \$6 million is \$175,000 less than what it was appraised for on January 15, 2025. Executive staff indicate that the funding requested in the Proposed Ordinance is intended to cover acquisition and design costs and does not include future renovation costs. Table 3 below provides an initial estimate of the additional renovation costs associated with converting the building into the future Pioneer Square Clinic location. The current total estimate for purchase, design, and renovation of the Duncan Building is \$29.3 million. These costs are estimates and dependent upon City of Seattle permitting determinations.

Table 3.
Estimated Future Cost of Converting the Duncan Building

Cost Element	Amount
Tenant Improvements & Upgrades	\$12,423,000
Soft Costs ⁵	\$4,770,000
Fixtures, Furnishings, Equipment, and Medical Equipment	\$3,407,000
Escalation to Midpoint of Construction (July 2027)	\$1,206,000
Estimated Additional Costs	\$21,806,000

The Council Appropriation Contingency in Section 5.2 of the PSA to purchase the Duncan Building requires that Council appropriate sufficient funds to carry out the transaction by the deadline. This deadline has been extended through four amendments to the PSA related to due diligence and all extensions have been exhausted. Executive staff indicate that the Proposed Ordinance must be effective by September 30, 2025, to complete the purchase without the agreement expiring.

Fund Name Correction. The Proposed Ordinance would also correct the title of the Fund from the original name proposed in the 2025 budget, “Harborview Medical Center capital program 2020 Proposition 1 other revenues” to the final name that was recommended by Council’s legal counsel to clarify that the fund may pay for projects with an expanded scope beyond what was included in the 2020 levy approved by voters. Ordinance 19850 to create the fund was amended to change the fund’s name to “County Hospital Capital Fund”. This change was inadvertently left out of the 2025 budget ordinance and Proposed Ordinance 2025-0165 would correct the name.

Timing. Due to the Council Approval Contingency in the Purchase and Sale Agreement for the new proposed Pioneer Square Clinic location, the Proposed Ordinance must be effective by September 30, 2025, to finalize the purchase without the agreement expiring.

Council’s legal counsel has reviewed the Proposed Ordinance and recommends the technical amendment described in the next section.

AMENDMENT

Amendment 1 would correct an error in the amount of the appropriation in three places in the body of the Proposed Ordinance and replace the transmitted Attachment A with a revised Attachment A that corrects the name of the fund on the document.

⁵ “Soft Costs” are not directly related to a construction task and may include such things as engineering, financing, general administration, permit fees, and legal fees.



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance

Proposed No. 2025-0216.2

Sponsors Barón

1 AN ORDINANCE related to civil immigration
2 enforcement; amending Ordinance 18665, Section 1, as
3 amended, and K.C.C. 2.15.005, and adding a new section to
4 K.C.C. chapter 2.15.

5 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

6 SECTION 1. Ordinance 18665, Section 1, as amended, and K.C.C. 2.15.005 are
7 hereby amended to read as follows:

8 The definitions in this section apply throughout this chapter unless the context
9 clearly requires otherwise.

10 A. "Administrative warrant" means a noncriminal immigration warrant of arrest,
11 order to detain or release aliens, notice of custody determination, notice to appear,
12 removal order, warrant of removal, or any other document, issued by ICE, CBP, or
13 USCIS that can form the basis for a person's arrest or detention for a civil immigration
14 enforcement purpose. ICE administrative warrant forms include the U.S. DHS form I-
15 200 (Rev. 09/16) "Warrant for Arrest of Alien" and Form I-205 "Warrant Of
16 Removal/Deportation," as well as predecessor and successor versions. "Administrative
17 warrant" does not include any criminal warrants issued upon a judicial determination of
18 probable cause and in compliance with the Fourth Amendment to the United States
19 Constitution.

20 B. "Agency" means a King County department, agency, division, commission,
21 council, committee, board, other body or person, established by authority of an
22 ordinance, executive order, or charter.

23 C. "Agent" means a person acting within the scope of employment by or acting
24 on behalf of an agency.

25 D. "CBP" means the United States Customs and Border Protection agency of the
26 United States Department of Homeland Security and shall include any successor federal
27 agency charged with border enforcement.

28 E. "Citizenship or immigration status" means a person's recorded citizenship or
29 immigration status, as such status is defined in the Immigration and Nationality Act, at
30 the time an agent or agency receives the information.

31 F. "Civil immigration enforcement operation" means an operation that has as one
32 of its objectives the identification or apprehension of a person or persons in order to
33 investigate them for a violation of the immigration laws and subject them to one or more
34 of the following:

- 35 1. Civil immigration detention;
- 36 2. Removal proceedings; and
- 37 3. Removal from the United States.

38 G. "Coerce" means to use express or implied threats towards a person or any
39 family member of a person that attempts to put the person in immediate fear of the
40 consequences in order to compel that person to act against the person's will.

41 H. "Commitment" means confinement in secure detention for a specified amount
42 of time following a determination of guilt. "Commitment" does not include pretrial
43 detention of any persons such as those who are unable to post bail.

44 I. "Contractor" means a regional coalition or authority, state or local government,
45 tribe, person, firm, corporation, or partnership providing health, housing, or human
46 services in accordance with a contract with King County and including any
47 subcontractor, employee, and agent thereof.

48 J. "Employee" means a person who is appointed as an employee by the
49 appointing authority of a county agency, office, department, council, board, commission,
50 or other separate unit or division of county government, however designated, acting
51 within the scope of employment by or acting on behalf of the county. "County
52 employee" also includes a county elected official and a member of a county board,
53 commission, committee, or other multimember body, but does not include an official or
54 employee of the county's judicial branch, though it does include an employee of the
55 department of judicial administration.

56 ~~((J.))~~ K. "ICE" means the United States Immigration and Customs Enforcement
57 agency including Enforcement and Removal Operations and Homeland Security
58 Investigations and shall include any successor federal agency charged with the
59 enforcement of immigration laws.

60 ~~((K.))~~ L. "Immigration detainer" means a request by ICE to a federal, state, or
61 local law enforcement agency, such as the King County department of adult and juvenile
62 detention, to provide notice of release or maintain custody of a person based on an
63 alleged violation of a civil immigration law. "Immigration detainer" includes a detainer

64 issued under Sections 236 or 287 of the Immigration and Nationality Act or 287.7 or
65 236.1 of Title 8 of the Code of Federal Regulations. "Immigration detainer" includes a
66 detainer issued under DHS form I-274A entitled Immigration Detainer- Notice of Action,
67 as well as predecessor and successor versions.

68 ~~((L.))~~ M. "Interpretation" means the transfer of an oral communication from one
69 language to another.

70 ~~((M.))~~ N. "Limited-English-proficient" means a person who does not speak
71 English as the person's primary language, who has a limited ability to read, speak, write,
72 or understand English.

73 ~~((N.))~~ O. "Nonpublic" means any area of a county facility, including the secure
74 detention facilities of the department of adult and juvenile detention that is not generally
75 open and accessible to the general public, but instead requires special permission for
76 admittance by a county employee on an individual basis. "Nonpublic" also means any
77 area of a contractor's facility, used to provide services under the county contract, that is
78 not generally open and accessible to the general public, but instead requires the
79 contractor's permission for admittance to that area.

80 ~~((O.))~~ P. "Personal information" means one or more of the following, when the
81 information is linked with or is reasonably linkable, including via analytic technology, to
82 the person's first name or first initial and last name:

- 83 1. Home address;
- 84 2. Work address;
- 85 3. Telephone number;
- 86 4. Electronic mail address;

- 87 5. Social media handle or other identifying social media information;
88 6. Any other means of contacting a person;
89 7. Social security number;
90 8. Driver's license number or Washington identification card number;
91 9. Bank account number or credit or debit card number;
92 10. Information or data collected through the use or operation of an automated
93 license plate recognition system; ~~((and))~~
94 11. User name that, in combination with a password or security question and
95 answer, would permit access to an online account~~((:))~~ ; and
96 12. Date of birth.

97 ~~((P:))~~ Q. "Public communication materials" means materials that are intended for
98 broad distribution to inform or educate people served by King County. For the purpose
99 of translation, "public communication materials" refers only to printed media such as
100 brochures, posters, booklets, pamphlets, billboards, and advertisements in printed
101 publications.

102 ~~((Q:))~~ R. "Translation" means the transfer of a written communication from one
103 language to another while preserving the intent and essential meaning of the original text.

104 ~~((R:))~~ S. "USCIS" shall mean the United States Citizenship and Immigration
105 Services and any successor agency charged with overseeing United States immigration
106 laws.

107 ~~((S:))~~ T. "Verbal abuse" means the use of a remark which is overtly insulting,
108 mocking, or belittling directed at a person based upon the actual or perceived:

109 1. Race, color, sex, religion, national origin, English proficiency, sexual
110 orientation, or gender identity or expression of the person; or

111 2. Citizenship or immigration status of the person or the person's family
112 member.

113 ~~((F.))~~ U. "Vital documents" are materials that provide essential information for
114 accessing basic county services and benefits and for which serious consequences would
115 result if the information were not provided.

116 NEW SECTION. SECTION 2. There is hereby added to K.C.C. chapter 2.15 a
117 new section to read as follows:

118 A. Except as otherwise provided in this section, in performing its obligations
119 under its contract with King County, the contractor shall not expend any time, moneys, or
120 other resources on facilitating the civil enforcement of federal immigration law or
121 participating in civil immigration enforcement operations, except where a state or federal
122 law, regulation, or court order or rule so requires. However, a contractor is not prohibited
123 from sending to, or receiving from, federal immigration authorities, the citizenship or
124 immigration status of a person. Also, nothing in this section prohibits any contractor
125 from sending to, receiving from, requesting from, or exchanging with any federal, state,
126 or local government agency information regarding the immigration status of a person or
127 from maintaining the information.

128 B. In providing the contracted services, a contractor shall not:

129 1. For purposes of execution of federal civil immigration enforcement against
130 persons receiving services under the contract, permit ICE, CBP, or USCIS officers,
131 agents, or representatives access to nonpublic areas of the contractor's facilities, real or

personal property, equipment, or nonpublic databases or nonpublic portions of otherwise public databases, absent a judicial criminal warrant specifying the information or persons sought, or unless otherwise required by state or federal law. Notice of all attempts or requests for access to those facilities, real or personal property, equipment, nonpublic databases, or nonpublic portions of otherwise public databases, with or without a warrant, shall be immediately sent to King County in accordance with the terms of the contract. Permission given to ICE, CBP, or USCIS officers, agents, or representatives to access any such a facility, real or personal property, equipment, nonpublic database, or nonpublic portion of an otherwise public database without a judicial criminal warrant may only be provided with the prior express, written approval of the appropriate county employee identified in the contract. All contractors shall make a good faith effort to strictly comply with this subsection; however, inadvertent or mistaken permission giving warrantless access to ICE, CBP, or USCIS officers, agents, or representatives is not a breach of contract. All contracts subject to this section entered into on or after January 1, 2026, shall include as a term of the contract the prohibitions of this subsection B.1. and identify the appropriate county employee;

2. Provide personal information relating to persons receiving services under the contract to federal immigration authorities for purpose of civil immigration enforcement, except as required by state or federal law, about any person, including place of birth or household members, the services received by the person or the person's next court date or release date, absent a warrant signed by a judge or a law requiring disclosure. All contracts subject to this section entered into on or after January 1, 2026, shall include as a term of the contract the prohibitions of this subsection B.2; and

155 3. Inquire about, or request information of, the citizenship, national origin,
156 immigration status, or place of birth, from any person in the furtherance of providing
157 services in accordance with a contract with King County unless the inquiry or request is
158 required by state or federal law, regulation, or court order or rule, or is necessary for the
159 contractor to effectively provide the services under the contract. The contractor may
160 inquire about or disclose information relating to a person's citizenship, national origin,
161 immigration status, or place of birth for the purpose of determining eligibility for benefits
162 or seeking reimbursement from federal, state, or other third-party payers. When an
163 inquiry about or request for information of the citizenship, national origin, immigration
164 status, or place of birth is required or for any reason is made, the contractor shall not
165 attempt to coerce a response. All persons to whom the inquiries or requests are made

166 shall be explicitly informed of their right to decline to respond, free from fear or threat of
167 retaliation.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

APPROVED this ____ day of _____, ____.

Shannon Braddock, County Executive

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

REVISED STAFF REPORT

Agenda Item:	17	Name:	Melissa Bailey
Proposed No.:	2025-0216	Date:	July 29, 2025

COMMITTEE ACTION

Proposed Substitute Ordinance 2025-0216.2, which would extend some county requirements regarding federal civil immigration enforcement to certain entities contracted with King County, passed out of committee on July 29, 2025, with a "Do Pass" recommendation. The Proposed Ordinance was amended in committee with Amendment 1 to add "date of birth" to the definition of "personal information" in K.C.C. 2.15.005 and to add a requirement that contractors shall not inquire about or request as part of providing services under a contract with the county about the citizenship, national origin, immigration status, or place of birth from any person unless required by any state or federal law, regulation, or court order, or if deemed necessary to effectively provide services under the contract.

The title of the Proposed Ordinance was amended with Title Amendment T1 to remove reference to "facilities contracted with King County" to address feedback from Executive staff.

SUBJECT

The proposed ordinance would extend some county requirements regarding federal civil immigration enforcement to certain entities contracted with King County.

SUMMARY

The federal government is responsible for setting and enforcing immigration law. K.C.C. 2.15.020.A. prohibits county employees from expending any time, moneys, or other resources facilitating the civil enforcement of federal immigration law or participating in civil immigration enforcement operations (unless otherwise required by law, regulation, court order or rule). The proposed ordinance would extend this requirement to certain contractors of King County by adding "contractor" to the definitions section of K.C.C. Chapter 2.15 along with a new section to the chapter that outlines specific restrictions.

Contractors (in performing obligations under its contract with the county and unless otherwise required by law regulation, court order, or rule) would be prohibited from expending any time, moneys, or other resources facilitating the civil enforcement of federal immigration law or participating in civil immigration enforcement operations. Additionally, contractors would be prohibited from 1) permitting federal immigration authorities (executing federal civil immigration enforcement against persons receiving services under the contract with the county) access to nonpublic areas of the contractor's facilities, real or personal property, equipment, or databases; and 2) providing personal information related to persons receiving services under the contract with the county to federal immigration authorities for purposes of civil immigration enforcement. These new requirements would apply to all relevant contracts the county enters into on or after January 1, 2026.

The sponsor has directed staff to draft two amendments. Amendment 1 would add "date of birth" to the definition of "personal information" and add language to prohibit contractors from inquiring about citizenship, national origin, immigration status, or place of birth when providing services under a contract with King County (unless the inquiry is required by state or federal law, regulation, or court order or rule). The language is still being drafted but would largely mirror a similar, existing requirement of county employees in K.C.C. 2.15.010.E. Title Amendment T1 would correct the title of the proposed ordinance by removing reference to "facilities contracted with King County".

BACKGROUND

King County Code Chapter 2.15. In 2009, the Council adopted an ordinance, codified as King County Code (K.C.C.) Chapter 2.15, relating to the ascertainment of a person's citizenship or immigration status.¹ Over the years, the Council has adopted several ordinances to amend and expand K.C.C. Chapter 2.15 with the most recent comprehensive set of changes occurring in 2018.² The ordinances have noted that the enforcement of civil immigration laws are a federal responsibility, that King County is dedicated to providing all of its residents fair and equal access to services, opportunities, and protection, and that the chapter is meant to help:

- Foster trust and cooperation between law enforcement officials and immigrant communities to heighten crime prevention and public safety;
- Promote the public health of county residents; and
- Ensure all county residents have access to necessary services and benefits essential for upholding the county's commitment to fair and equal access for all residents.³

There are currently seven sections within the chapter:

1. K.C.C. 2.15.005 is a definitions section, defining words or phrases including those specifically related to federal civil immigration enforcement such as "administrative warrant" and "civil immigration enforcement operation".

¹ Ordinance 16692

² In 2018, Ordinance 18665 clarified, reordered, and expanded K.C.C. Chapter 2.15. Other ordinances amending this chapter include Ordinances 17706, 17886, 18635, 19026, 19541, 19772, and 19892.

³ Findings Section for Ordinance 16692, Statement of Facts for Ordinances 17706 and 17886, and Preamble for Ordinance 18665.

2. K.C.C. 2.15.010 prohibits conditioning the provision of county services on the citizenship or immigration status of any person (except where otherwise required by law). Relatedly, this section limits what information the county may request or collect regarding citizenship, immigration status, or national origin⁴; requires county employees to accept certain types of identification⁵; and prohibits employees from coercing responses, verbally abusing persons, or threatening to take immigration-related action against a person or their family members, including reporting them to U.S. Immigration and Customs Enforcement (ICE).
3. K.C.C. 2.15.015 prohibits the Sheriff's Office from doing certain things such as requesting specific documents related to a person's civil immigration status for the sole purpose of determining whether the person has violated federal civil immigration laws (these include but are not limited to passports, alien registration cards, or work permits) or using stops for minor offenses or requests for voluntary information as a pretext for discovering a person's immigration status.
4. K.C.C. 2.15.020 prohibits county employees from expending any time, moneys, or other resources on facilitating the civil enforcement of federal immigration law or participating in civil immigration enforcement operations, except where state or federal law, regulation, or court order requires it. K.C.C. 2.15.020 is discussed in more detail in the next section of this staff report (see Federal Civil Immigration Enforcement and County Policy).
5. K.C.C. 2.15.030 requires King County and all its contractors to provide free interpretation and translation services to limited-English proficient (LEP) persons. It also requires county agencies to develop language assistance plans.
6. K.C.C. 2.15.100 states that a person who has been injured or otherwise sustained damages as a result of a violation of this chapter may file a complaint with the Office of Equity and Racial and Social Justice.
7. K.C.C. 2.15.110 acknowledges the county's intent to fully comply with federal law. Federal law – specifically, 8 U.S.C. § 1373 – limits the ability of state and local governments to ban the sharing of certain types of information with federal immigration authorities. Per this section of the County Code: *"...nothing in this chapter prohibits any county agency, agent or employee from sending to, or receiving from, federal immigration authorities, the citizenship or immigration status of a person. Also, nothing in this chapter prohibits any county agency*

⁴ K.C.C. 2.15.010.G. prohibits county agencies from obtaining, maintaining, or sharing information about a person's race, ethnicity, language proficiency, religion, sexual orientation, gender identity or expression, disability, housing status, financial status, marital status, status as a victim of domestic violence, criminal history, release date from incarceration or confinement in a secure detention or other custody, or status as a veteran with the following exceptions: where necessary to provide county services, for performance measurement purposes to ensure services are being provided in an equitable and nondiscriminatory manner, or where otherwise required by state or federal law or regulation or directive or court order.

⁵ County agencies must accept state-issued documents marked as not valid for federal purposes or photo identity documents issued by the person's nation of origin (such as a driver's license, passport, or other consul-issued document). This subsection does not apply to documentation required to complete a federal I-9 employment eligibility verification form.

from sending to, receiving from, requesting from or exchanging with any federal, state or local government agency information regarding the immigration status of a person or from maintaining such information."

Federal Civil Immigration Enforcement and County Policy (K.C.C. 2.15.020). In 2013, King County established a policy in code for how it would honor civil immigration detainer (hold) requests from the federal government for individuals in the custody of the Department of Adult and Juvenile Detention (DAJD).^{6,7} That policy, K.C.C. 2.15.020, was amended a year later to reflect various court decisions,⁸ resulting in current code, which prohibits county employees from honoring federal civil immigration detainer requests or administrative warrants unless such a request or warrant is accompanied by a criminal warrant issued by a United States District Court judge or magistrate.⁹

In 2018, numerous changes were made to K.C.C. Chapter 2.15, including to K.C.C. 2.15.020.¹⁰ The staff report at the time noted that federal immigration enforcement actions changed under President's Trump's first administration in 2017. Instead of having ICE prioritize those convicted of a serious crime, the administration also targeted individuals charged, but not convicted, of a crime or who have committed "acts that constitute a chargeable criminal offense," which could include being in the country without documentation. Additionally, ICE was given the ability to prioritize those for removal who, in the judgment of an immigration officer, would pose a risk to public safety or national security.¹¹

Attorney General Guidance in 2017. In response to concerns raised about these federal immigration enforcement changes, the Washington State Attorney General's Office (AGO) published a document providing guidance to local governments. The document, titled "Guidance Concerning Immigration Enforcement" (the Guidance), was published in April 2017.¹² According to the materials, its purpose was to "provide general information about limitations on federal immigration enforcement power and the authority of local government agencies related to immigration" for local jurisdictions in the state of Washington. The Guidance discussed general rules governing interactions between local jurisdictions and federal immigration authorities, and further addressed

⁶ Ordinance 17706 and K.C.C. 2.15.020.

⁷ A detainer is a legal request to a state or local detention facility to hold an individual for up to 48 hours (excluding weekends and holidays) beyond the time they would normally be released from custody. Detainers are used to provide federal immigration authorities the opportunity to interview a person and/or take them into custody prior to them being released into the community. The detainer is not an arrest warrant; it is an administrative request to hold an individual for ICE investigation.

⁸ Ordinance 17886. From the staff report for Ordinance 17886: The U.S. Court of Appeals for the Third Circuit issued a decision in *Galarza v. Szalczyk* holding that a federal detainer alone does not shield local municipalities from liability when detaining individuals. In its decision, the court held that when a municipality holds an inmate on a federal detainer but there was no probable cause to support the detainer, the municipality can be liable for damages. As a result of this and other rulings, and following the advice of the Prosecuting Attorney's Office, the Council adopted Ordinance 17886, which established that the county would only honor ICE detainers accompanied by a federal judicial warrant.

⁹ K.C.C. 2.15.020.B.2.

¹⁰ Ordinance 18665

¹¹ See staff report for Ordinance 18655 and Memorandum "Enforcement of the Immigration Laws to Serve the National Interest," Department of Homeland Security, February 20, 2017.

¹² Washington State Attorney General, "Guidance Concerning Immigration Enforcement", April 2017.

[\[LINK\]](#)

policies and practices of specific local services such as law enforcement, jails, courts, education, employers, and public hospitals.

Under “Part I: General Rules”, the Guidance noted that federal law – specifically, 8 U.S.C. § 1373 – limits the ability of state and local governments to ban sharing of certain types of information with federal immigration authorities. The federal code language provides that state and local governments cannot prohibit employees or entities “from sending to, or receiving from, [federal immigration authorities] information regarding the citizenship or immigration status, lawful or unlawful, of any individual.” The Guidance discussed limits on the effect of this federal code requirement, noting:

“Otherwise, § 1373 does not impose an affirmative mandate to share information. Instead, this law simply provides that localities may not forbid or restrict their officials from sharing information regarding an individual’s ‘citizenship or immigration status.’ Nothing in § 1373 restricts a locality from declining to share other information with ICE or Customs and Border Protection (CBP), such as non-public information about an individual’s release, next court date, or address. In addition, § 1373 places no affirmative obligation on local governments to collect information about an individual’s immigration status.”

The Guidance provided best practices, noting that local jurisdictions should not, if possible, collect information about citizenship, place of birth, or immigration status. Instead, local jurisdictions should collect only the information necessary to conduct the agency’s normal activities and should develop and publish clear policies and procedures regarding voluntary information sharing with ICE or other federal agencies.

Regarding access to non-public areas, the Guidance stated that “in general, federal immigration authorities can enter the public areas of a business or other building or facility. Immigration and Customs Enforcement (ICE) must have a warrant signed by a judge to enter non-public areas.” As a result, the AGO recommended that local jurisdictions “develop a policy regarding access by federal immigration officers to the agency’s or entity’s physical facilities.”

Current K.C.C. 2.15.020. Based on the Guidance provided by the AGO in 2017, the Council made several changes to K.C.C. Chapter 2.15.¹³ K.C.C. 2.15.020 was rewritten and currently does the following:

- Prohibits an agent or employee of the county from expending any time, moneys, or other resources on facilitating the civil enforcement of federal immigration law or participating in civil immigration enforcement operations, except where state or federal law, regulation, or court order requires it. In alignment with federal law, it also states that *"a county agency, employee, or agent is not prohibited from sending to, or receiving from, federal immigration authorities, the citizenship or immigration status of a person. Also, nothing in this section prohibits any county agency from sending to, receiving from, requesting from or exchanging with any*

¹³ Ordinance 18665

*federal, state, or local government agency information regarding the immigration status of a person or from maintaining such information."*¹⁴

- Prohibits county agents, departments, and employees from:
 - Entering into any contract, agreement, or arrangement that would grant federal civil immigration enforcement authority or powers to the county or its agents or law enforcement officers;
 - Honoring federal civil immigration detainer requests or administrative warrants unless such a request or warrant is accompanied by a criminal warrant issued by a United States District Court judge or magistrate;
 - Permitting federal immigration officers to access nonpublic areas of county facilities, property, equipment or nonpublic databases, or nonpublic portions of otherwise public databases, or people in the county's custody absent a judicial criminal warrant specifying the information or persons sought. Any warrantless attempts or requests for access shall be immediately sent to the department or agency director or their designee, and any detention facilities that the county contracts with or leases land to for criminal or civil detention must include these requirements in any contract with the county. Permission to access nonpublic areas without a judicial criminal warrant may be provided but only with the express, written approval of the appropriate person; and
 - Providing personal information about any person to federal immigration authorities for the purpose of civil immigration enforcement, absent a warrant signed by a judge or except as required by state or federal law (includes place of birth or household members, the services received by the person, or the person's next court date or release date).
- Prohibits the Sheriff's Office and DAJD from carrying out a civil arrest, detaining a person after the release date set by a court, or refusing to accept a bond based on an administrative warrant separately or in combination with a federal civil immigration detainer request.
- Requires DAJD to provide a person in their custody with an oral explanation and written consent form that explains the purpose of an interview with immigration officials (if federal immigration officials were granted access to the detention facility without a judicial criminal warrant), that the interview is voluntary, and that the person may decline to be interviewed or may choose to be interviewed with their attorney present. Immigration officials shall only be permitted to interview persons who have consented in writing to being interviewed (absent a judicial criminal warrant). DAJD is also required, upon receiving an ICE hold, notification, or transfer request, to provide a copy to the person and inform them whether the department intends to comply with the request.

Keep Washington Working Act. In 2019, the Washington State Legislature passed the Keep Washington Working Act (KWWA).¹⁵ The legislation included provisions similar to what is in K.C.C. Chapter 2.15. For example, it requires state employees to serve all

¹⁴ K.C.C. 2.15.020.A.

¹⁵ E2SB 5497; Section 10, Chapter 440, Laws of Washington 2019. [\[LINK\]](#)

Washington residents without regard to citizenship or immigration status, directs state agencies to limit the information they collect to what is minimally necessary, and prohibits state and local law enforcement agencies from providing nonpublic personal information about an individual to federal immigration authorities in noncriminal matters unless required by law.

Additionally, the legislation directed the AGO to develop model policies, which it did in 2020. As required by the KWWA, the AGO published model policies for "limiting immigration enforcement to the fullest extent possible consistent with federal and state law at public schools, health facilities operated by the state or a political subdivision of the state, courthouses, and shelters, to ensure they remain safe and accessible to all Washington residents, regardless of immigration or citizenship status." The KWWA encourages "all other organizations and entities that provide services related to physical or mental health and wellness, education, or access to justice" to adopt the model policy.

The model policies can be found on the AGO's website and, according to the website, are still applicable as of March 18, 2025.¹⁶ The website notes that, while the federal processes or policies referenced in the AGO's 2020 guidance may have changed, the law still protects against local and state agencies from being compelled to engage in federal immigration enforcement.

ANALYSIS

Proposed Ordinance 2025-0216 would extend some of the county's existing restrictions on facilitating or participating in civil immigration enforcement (K.C.C. 2.15.020) to certain contractors of King County. To do this, the proposed ordinance would add "contractor" to the definitions section of K.C.C. Chapter 2.15 along with a new section to the chapter outlining the specific restrictions.

New Definitions. Section 1 of the proposed ordinance would add the following definitions to K.C.C. 2.15.005:

- *"Contractor" means a regional coalition or authority, state or local government, tribe, person, firm, corporation, or partnership providing health, housing, or human services in accordance with a contract with King County and including any subcontractor, employee, and agent thereof.*
- *"Nonpublic" is already defined in code but would be expanded to include any area of a contractor's facility, used to provide services under the county contract, that is not generally open and accessible to the general public, but instead requires the contractor's permission for admittance to that area.*

According to Executive staff, the proposed ordinance would largely apply to contracts managed by the Department of Public Health and the Department of Community and Human Services (DCHS). While Executive staff did not provide an estimated total

¹⁶ Washington State Attorney General's Office website [[LINK](#); last accessed July 21, 2025].

number of contracts that could be impacted in the future, they noted that DCHS had about 2,700 active contracts in 2024.

Contractor Restrictions. Section 2 of the proposed ordinance would add a new section to K.C.C. Chapter 2.15. The language largely mirrors existing language in K.C.C. 2.15.020 but is written as a distinct section, specific to contractors. The new section would have two subsections (Subsection A and B).

Subsection A states that contractors (in performing obligations under its contract with the county) shall not expend any time, moneys, or other resources facilitating the civil enforcement of federal immigration law or participating in civil immigration enforcement operations.¹⁷

Contractors would be expected to comply with state and federal laws and regulations as well as court orders and rules, so the proposed language includes exceptions for these things. Additionally, the same language in existing code (K.C.C. 2.15.010, 2.15.020 and K.C.C. 2.15.110) would also be included in this new section, which states that contractors are not prohibited from communicating about a person's citizenship or immigration status with local, state, or federal government agencies or from maintaining the information. This language is included to align with federal law.

Subsection B states that, absent a warrant signed by a judge or as otherwise required by state or federal law, contractors would be prohibited from:

1. Permitting federal immigration authorities¹⁸ (executing federal civil immigration enforcement against persons receiving services under the contract with the county) access to nonpublic areas of the contractor's facilities, real or personal property, equipment, or databases. Contractors would be required to report all attempts or requests to access nonpublic areas (without or without a warrant) to the county immediately. Contractors shall make a good faith effort to strictly comply with these requirements; however, inadvertent or mistaken permission giving warrantless access to federal immigration authorities would not be considered a breach of contract.

Similar to existing code language (in K.C.C. 2.15.020), the proposed ordinance would provide the ability to grant federal immigration authorities access to nonpublic areas with prior express, written approval by the appropriate county employee identified in the contract.

2. Providing personal information related to persons receiving services under the contract with the county to federal immigration authorities for purpose of civil immigration enforcement (including place of birth or household members, the services received by the person or the person's next court date or release date).

¹⁷ Per K.C.C. 2.15.005.F., "Civil immigration enforcement operation" means an operation that has as one of its objectives the identification or apprehension of a person or persons in order to investigate them for a violation of the immigration laws and subject them to one or more of the following: 1. Civil immigration detention; 2. Removal proceedings; and 3. Removal from the United States.

¹⁸ Specifically, U.S. Immigration and Customs Enforcement (ICE), Customs and Border Protection (CBP), or Citizenship and Immigration Services (USCIS) officers, agents, or representatives.

The requirements in Subsection B would apply to all relevant contracts the county enters into on or after January 1, 2026. Contracts signed before January 1, 2026, would not be required to include these provisions.

AMENDMENTS

Amendment 1. The sponsor has directed staff to draft an amendment that would:

- Add "date of birth" to the definition of "personal information" in K.C.C. 2.15.005, and
- Add to the new section that would be added to K.C.C. Chapter 2.15 (Section 2, Subsection B of the proposed ordinance), language that contractors shall not inquire about, citizenship, national origin, immigration status, or place of birth from any person when providing services under a contract with King County (unless required by any state or federal law, regulation, or court order). Exact amendment language is still being drafted but would largely mirror a similar, existing requirement of county employees in K.C.C. 2.15.010.E.

Title Amendment T1. The sponsor has also directed staff to draft a title amendment that would correct the title of the proposed ordinance by removing reference to "facilities contracted with King County". Executive staff have noted that not all contractors have facilities, so this change is meant to address that feedback.



Signature Report

Ordinance

Proposed No. 2022-0297.1

Sponsors Upthegrove

1 AN ORDINANCE determining the King County Fire
2 Protection District No. 24 is inactive under state law and it
3 is in the public interest to dissolve King County Fire
4 Protection District No. 24.

5 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

6 SECTION 1. Findings:

7 A. Under RCW 36.96.020, once a county legislative authority has been informed
8 that a special purpose district appears to be inactive, that legislative authority is required
9 to hold public hearings and determine whether or not that special purpose district is
10 "inactive." After a finding of inactivity, the legislative authority may then also determine
11 whether it is in the public interest to dissolve such an inactive special purpose district.

12 B. In accordance with RCW 36.96.020, the director of the department of
13 elections, provided written notice to the King County council on May 31, 2022, of
14 apparent inactive special purpose districts located in the county. According to the
15 department of elections, it has no records that the King County Fire Protection District
16 No. 24 ("the district") has held any election for commissioners since 2013 or carried out
17 any of the special purposes or functions for which it was formed for nearly seven years.
18 The department of elections concluded the district appears to be "inactive" under RCW
19 36.96.010(3).

20 C. Subsequent to the May 31, 2022, notice from the department of elections, on
21 further information, two of the three commissioners conducted business, which consisted
22 of adopting a resolution authorizing the execution of deeds to transfer assets that the city
23 of SeaTac acquired when the city annexed part of the district's area in the early 1990s.

24 D. In a report published on October 28, 2021, the Office of the Washington State
25 Auditor declared the district as "unauditable" on the basis that the district did not submit
26 annual financial reports to the office between January 2014 and December 2020 and did
27 not respond to the office's inquiries and requests for financial documentation. A
28 determination by the state Auditor that a special district is unauditable satisfies a criterion
29 in RCW 36.96.010(3) that a special purpose district is "inactive."

30 E. In accordance with state law, the King County treasurer acts as the treasurer
31 for the district. The treasurer has confirmed that it holds approximately \$68,000 in the
32 name of the district.

33 F. In 2009, the city of Tukwila and the district entered into memorandum of
34 understanding. For consideration that has been fulfilled, Tukwila agreed to provide fire
35 protection services to the area within the district that are within the city's potential
36 annexation area ("PAA") until that area is annexed. Under a legacy agreement between
37 the district and the city of SeaTac, the Puget Sound Regional Fire Authority ("the
38 PSRFA"), provides fire protection services to the remainder of the district, which is in
39 Kent's PAA.

40 G. Interlocal agreement negotiations between the county and Tukwila for the city
41 to continue to provide fire protection services if the district were to be dissolved are
42 ongoing.

43 H. Informal discussions with members of the PSRFA have also been undertaken
44 to ensure continued provision of services if the district were to be dissolved.

45 I. In accordance with RCW 36.96.030, a public hearing on whether the district is
46 "inactive" under chapter 36.96 RCW and whether it is in the public interest to dissolve
47 the district was held on _____, 2022. Notice of the hearing was provided in
48 accordance with RCW 36.96.030. In addition, notice was mailed to each property owner
49 or voter in the district on March 30, 2022, or April 15, 2022, notifying recipients that if
50 the council was unable to find candidates within forty-five days of the date of the letter,
51 the district would be dissolved in accordance with chapter 36.96 RCW.

52 J. The council finds that the district has not carried out any of the special
53 purposes or functions for which it was formed within the preceding consecutive five-year
54 period, and no process has been initiated for the purpose of electing a member of the
55 governing body within the preceding consecutive seven-year period. Therefore, it meets
56 the criteria for being "inactive" under RCW 36.96.010(3).

57 K. In accordance with RCW 36.96.040, the council finds that the dissolution of
58 the district is in the public interest since the district is defunct and does not provide the
59 public function for which it was formed. The district's dissolution would reduce
60 administrative burdens imposed on King County in providing monitoring and financial
61 oversight services and reduce costs to taxpayers resulting from those administrative
62 burdens.

63 SECTION 2. The King County Fire District No. 24 is dissolved in accordance
64 with RCW 36.96.040.

- 65 SECTION 3. In accordance with RCW 36.96.040, the King County Fire District
66 No. 24 shall cease to exist thirty-one days after the effective date of this ordinance.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

APPROVED this ____ day of _____, ____.

Shannon Braddock, County Executive

Attachments: None



King County

Metropolitan King County Council

STAFF REPORT

Proposed No.:	2022-0297 2022-0298 2022-0299 2022-0301 2022-0303	Name:	Sherrie Hsu
----------------------	---	--------------	-------------

SUBJECT

The proposed ordinances would dissolve the following special purpose districts in accordance with state law:

- King County Fire Protection District No. 24 (Proposed Ordinance 2022-0297)
- Coalfield Park and Recreation Service Area (Proposed Ordinance 2022-0298)
- Enumclaw Park and Recreation Service Area (Proposed Ordinance 2022-0299)
- Shoreline Park and Recreation District (Proposed Ordinance 2022-0301)
- Issaquah Park and Recreation Service Area (Proposed Ordinance 2022-0303)

SUMMARY

In May 2022, the King County Department of Elections notified the Council of apparent "inactive" special purpose districts located in the County. Under state law, once notified, the County Council is required to hold a public hearing and then make written findings to determine whether each district meets the criteria of being "inactive" as set forth in RCW 36.69.010. If a district meets the criteria of being inactive, and if the Council makes findings that it is in the public interest that the district be dissolved, the Council may dissolve the district by ordinance.

A proposed dissolution ordinance has been prepared for the following five special purpose districts:

- King County Fire Protection District No. 24
- Coalfield Park and Recreation Service Area
- Enumclaw Park and Recreation Service Area
- Shoreline Park and Recreation District
- Issaquah Park and Recreation Service Area.

Each proposed ordinance has its own relevant facts as to the determination of each district's inactivity and to whether it is in the public interest that the district be dissolved.

On July 26, 2022, the proposed ordinances were introduced and referred to the Local Services and Land Use Committee. A public hearing is scheduled to be held August 23, 2022. Notice has been provided in accordance with state law. For each proposed ordinance, Council will relieve committee for the purpose of holding the public hearing on August 23, 2022, and may refer the item back to committee or relieve committee to take action.

BACKGROUND

Special purpose districts. Under RCW 36.96.010, a "special purpose district" refers to every municipal and quasi-municipal corporation other than counties, cities, and towns. This may include, but not be limited to, water-sewer districts, fire protection districts, port districts, public utility districts, county park and recreation service areas, flood control zone districts, diking districts, drainage improvement districts, and solid waste collection districts, but shall not include industrial development districts created by port districts, and shall not include local improvement districts, utility local improvement districts, and road improvement districts.

Fire protection district. These are formed for the provision of fire prevention services, fire suppression services, emergency medical services, and for the protection of life and property (Chapter 52.02 RCW).

Park and recreation district. These are formed to provide leisure time activities and facilities and recreational facilities of a nonprofit nature as a public service to the residents of the geographical areas included within their boundaries (RCW 36.69.010).

Park and recreation service area. These are formed to finance, acquire, construct, improve, maintain, or operate any park, senior citizen activities center, zoo, aquarium, and recreational facilities as defined in RCW 36.69.010 which shall be owned or leased by the county and administered as other county parks, or shall be owned or leased and administered by a city or town, or shall be owned or leased and administered by the park and recreation service area (RCW 36.68.400).¹

Criteria of "inactive" special purpose district. Under RCW 36.96.010(3), an "inactive" special purpose district is characterized by any of the following criteria:

- (a) Has not carried out any of the special purposes or functions for which it was formed within the preceding consecutive five-year period;*
- (b) No election has been held for the purpose of electing a member of the governing body within the preceding consecutive seven-year period or, in those instances where members of the governing body are appointed and not elected,*

¹ Park and recreation districts (Chapter 36.69 RCW), park and recreation service areas (Chapter 36.68), and metropolitan park districts are three types of special purpose parks districts, with different types of purposes, functions and powers, governing bodies, and processes of formation. A comparison is provided by MRSC, Accessed August 16, 2022. URL: <https://mrsc.org/Home/Explore-Topics/Parks-and-Recreation/Park-and-Recreation-Special-Districts/Comparison-of-Recreation-Districts.aspx>

where no member of the governing body has been appointed within the preceding seven-year period; or
(c) The special purpose district has been determined to be unauditable by the state auditor.

Dissolution process for special purpose districts. The procedure to dissolve special purpose districts is described in RCW 36.96:

Notice of inactive special purpose districts. Under RCW 36.96.020, by June 1 each year, a county's auditor (in the case of King County, the Department of Elections) is required to search available records and notify the county's legislative authority (in the case of King County, the Council) if any special purpose districts located wholly or partially within the county appear to be inactive.

Public hearing. Under RCW 36.96.030, following notice by the Department of Elections of apparently inactive districts, the Council is required to hold one or more public hearings on or before September 1 of the same year to determine whether or not such special purpose district or districts meet any of the criteria for being "inactive" as provided in RCW 36.96.010. Notice would need to be provided in accordance with RCW 36.96.030.

Determination of inactivity. Under RCW 36.96.040, following public hearings, the Council is required to make written findings whether each of the special purpose districts that was a subject of the hearings meets the criteria of being "inactive".

Determination of public interest to dissolve the district. If the Council makes a determination that the special purpose district meets the criteria of being inactive, the Council may further determine that it is in the public interest to dissolve the special purpose district and upon such written findings dissolve the special purpose district. The district would cease to exist 31 days after the effective date of the dissolution ordinance.

ANALYSIS

Notice of inactive special purpose districts. On May 31, 2022, the Department of Elections submitted written notice to the Council of apparent "inactive" special purpose districts located in the County:

- King County Fire Protection District No. 24
- Shoreline Park and Recreation District
- Issaquah Park and Recreation Service Area
- Enumclaw Park and Recreation Service Area

On June 21, 2022, Elections provided an addendum to the May 31 letter that included an additional apparent "inactive" district:

- Coalfield Park and Recreation Service Area

Following the notice from Elections, the County would now be required to hold a public hearing and then make written findings to determine whether each district meets the criteria of being "inactive". If the Council makes a determination that the special purpose district meets the criteria of being inactive, the Council may further determine that it is in the public interest to dissolve the special purpose district and upon such written findings dissolve the special purpose district.

In the proposed ordinances, the bases of determining that it is in the public interest to dissolve the inactive special purpose districts include:

- The district has not functioned for at the period of inactivity and therefore does not provide the public function for which it was formed; and
- The district's dissolution would reduce administrative burdens imposed on the County in providing monitoring and financial oversight services and reduce costs to taxpayers resulting from those administrative burdens.

Notice of public hearing. For all five proposed ordinances, notice of a public hearing at the August 23, 2022 full Council meeting was provided in accordance with RCW 36.96.30.

- Notice was provided for at least three successive weeks in a newspaper in general circulation within the boundaries of the special purpose districts. Notice was provided for publication in the Seattle Times on August 2, August 9, and August 16, 2022.
- Notice was provided to each member of the governing authority of special purpose districts, if known.
- Notice was posted in at least three conspicuous places within the boundaries of each special purpose district.
- Notice was provided to the Washington Fire Commissioners Association. There are no known relevant associations for any of the park and recreation districts.
- Notices included the purpose, time, and place of the public hearing.

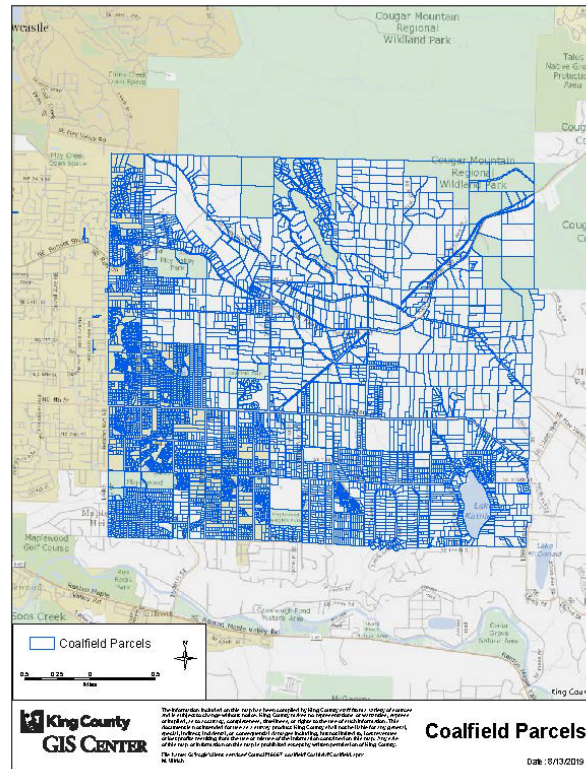
Additionally, beyond the requirements of RCW 36.96.30, notice was mailed to each property owner or voter in Fire District No. 24, and notice was mailed to active voter households in the Coalfield, Enumclaw, and Issaquah park and recreation service areas.

The mailers and physically posted notices provided an email address where constituents could send questions related to these proposed ordinances. Council staff from Municipal Relations responded to three emails received through this address and to one email received by Council Communications.

A summary of each district's boundaries, history, and status is provided below.

Coalfield Park and Recreation Service Area (Proposed Ordinance 2022-0298)

Boundaries. The Coalfield Park and Recreation Service Area includes portions of unincorporated King County, the City of Renton, Maplewood Heights, and Cougar Mountain Regional Wildland Park. The district includes the Coalfield region and Lake Kathleen.



History. In 1965, the Council passed a series of motions that held public hearings on the creation of Coalfield Park, set boundaries for the proposed Coalfield Park and Recreation Area, and created the Coalfield Park and Recreation Service Area after a special election. In 1966, the County accepted a deed to a property for Coalfield Park. In 1975, the County Council authorized an exchange of lands at Coalfield Park Site.

Status. According to Elections, it has no record that the district has held any election for commissioners or run any funding measures for at least the last seven years. The absence of holding an election within the last seven years or the absence of carrying out any special purposes or functions for which it was formed within the last five years would meet criteria of an "inactive" district in RCW 36.96.010(3).

The King County treasurer acts as the treasurer for park and recreation districts created within the County.² King County Finance has confirmed that it holds no monies in the name of the district.

² RCW 36.69.150

Enumclaw Park and Recreation Service Area (Proposed Ordinance 2022-0299)

Boundaries. The district includes portions of unincorporated King County, the City of Enumclaw, and is generally bounded by the Enumclaw School District and excludes the City of Black Diamond.



History. In 1989, the City of Enumclaw requested that the County Council study the feasibility of forming a park and recreation service area to finance construction of a senior center, community center, and other recreational facilities on city-owned property. The County conducted a feasibility study and found that costs would require a bond issuance of \$4.9 million to be repaid by a levy within the service area. In August 1990, Council accepted the feasibility study, set boundaries and objectives of the proposed district, held a public hearing, and submitted the proposition to voters.³ In the November 1990 election, voters approved formation of the service area. In January 1991, Council authorized the executive to enter into an interlocal agreement with the city to implement the proposed service area; Council appointed three members to the governing board;⁴ and Enumclaw City Council appointed the other two members.

Status. According to Elections, it has no record that the district has held any election for commissioners or run any bond measure since 1991. The district ran a proposed bond measure and tax levy in 1991 to construct the senior center; both were rejected by voters.⁵ The absence of holding an election within the last seven years or the absence of carrying out any special purposes or functions for which it was formed within the last five years would meet criteria of an "inactive" district in RCW 36.96.010(3).

The King County treasurer acts as the treasurer for park and recreation districts created within the County.⁶ King County Finance has confirmed that it holds no monies in the name of the district.

³ Ordinance 9561

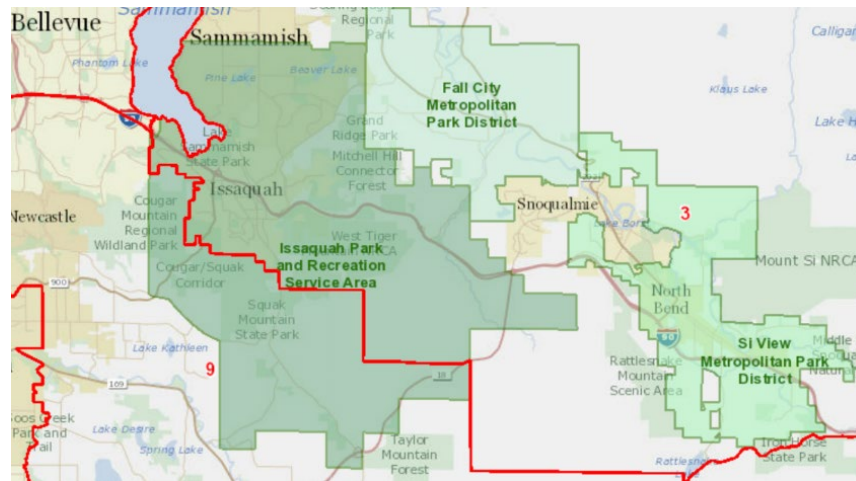
⁴ Motion 8152; Motion 8172, later amended by Ordinance 10282

⁵ The proposed measures were a 6-year maintenance and operations levy, and a 20-year \$4.9M bond measure for the center.

⁶ RCW 36.69.150

Issaquah Park and Recreation Service Area (Proposed Ordinance 2022-0303)

Boundaries. The Issaquah Park and Recreation Service Area includes the entire City of Issaquah, portions of the cities of Sammamish and Bellevue, and unincorporated areas of Districts 3 and 9.



History. In 1986, the City of Issaquah requested the County Council create a park and recreation service area to finance construction of a community center in Issaquah. After Council concluded a feasibility study and adopted a proposal to submit the proposition to voters,⁷ voters rejected the proposal on the September 1986 ballot. In 1987, Issaquah requested that the County Council form a park and recreation service area to finance property acquisition and construction improvement of Issaquah Skyport for use as a park. The County conducted a feasibility study;⁸ after public hearing, Council accepted the study, set boundaries and objectives of the proposed district, proposed allocating \$5.2 million and a levy rate of \$0.39 per \$1000 assessed valuation, and submitted the proposition to voters.⁹ In a May 1987 special election, voters approved formation of the service area and rejected the proposed bond measure.

Status. According to Elections, it has no record that the district has held any election for commissioners or run any bond measure since 1987. The district ran a proposed bond measure in 1987; it was rejected by voters.¹⁰ On further review, there is no record that initial commissioners were ever appointed to the district. The absence of holding an election within the last seven years or the absence of carrying out any special purposes or functions for which it was formed within the last five years would meet criteria of an "inactive" district in RCW 36.96.010(3).

The King County treasurer acts as the treasurer for park and recreation districts created within the County.¹¹ King County Finance has confirmed that it holds no monies in the name of the district.

⁷ Ordinance 7695

⁸ Ordinance 7952

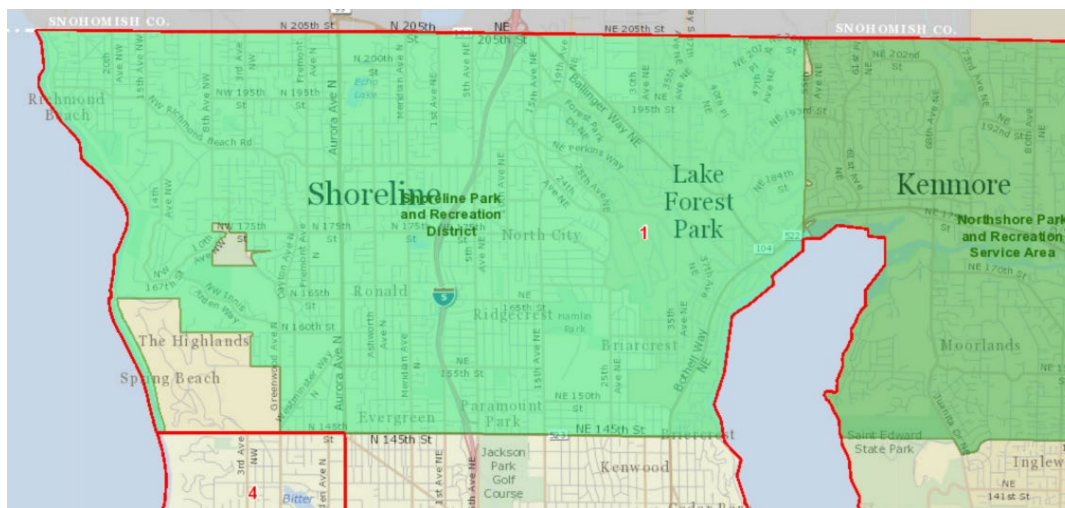
⁹ Motion 6756; Ordinance 7985

¹⁰ The proposed \$5.2M measure would have raised 4.02M for acquisition of Skyport property, \$0.5M for facility capital improvements, \$0.69M for costs of ballot preparation, bond issue, and interim financing.

¹¹ RCW 36.69.150

Shoreline Park and Recreation District (Proposed Ordinance 2022-0301)

Boundaries. The Shoreline Park and Recreation District includes the cities of Shoreline and Lake Forest Park and is located in District 1.



History. In 1958, following a petition by voters to create a park and recreation district, Council held a public hearing,¹² set boundaries for the district, and submitted the proposition to voters.¹³ In the November 1958 election, voters approved the formation of the special purpose district. Council passed a resolution declaring the formation of the Shoreline Park and Recreation District and appointed the first five Commissioners.¹⁴

Status. According to Elections, it has no record that the district has held any election for commissioners or run any bond measure since 1992. The district ran a proposed tax levy and bond measure in 1959 and a proposed levy in 1991; all were rejected by voters.¹⁵ The absence of holding an election within the last seven years or the absence of carrying out any special purposes or functions for which it was formed within the last five years would meet criteria of an "inactive" district in RCW 36.96.010(3).

The King County treasurer acts as the treasurer for park and recreation districts created within the County.¹⁶ King County Finance has confirmed that it holds no monies in the name of the district.

In March 2019, the City of Shoreline emailed the King County Auditor's Office with a request to dissolve the district.

¹² Resolution 18890

¹³ Resolution 18961

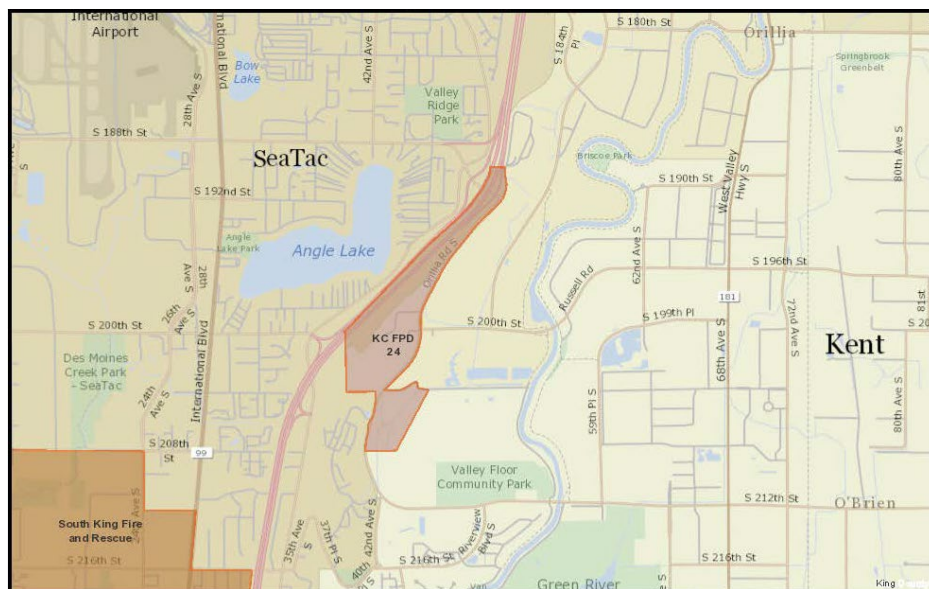
¹⁴ Resolution 19186

¹⁵ The 1959 propositions were a \$375,000 bond measure for the construction of pools located near Hamlin Park and Richmond Beach Road, and a \$2M tax levy for architect fees and operating costs; the 1991 proposed tax levy was \$475,000 to enhance park and recreation programs.

¹⁶ RCW 36.69.150

Fire Protection District No. 24 (Proposed Ordinance 2022-0297)

Boundaries. Fire Protection District No. 24 includes portions of unincorporated King County and portions of the City of SeaTac.



History. Fire District No. 24 was formed in 1945, activated in 1947, and originally included what is now the City of SeaTac. After the City of SeaTac was incorporated in 1989, two percent of the former area of the district remained outside of the incorporated area.

Fire protection services. Fire District No. 24 does not currently provide direct fire services. Under a memorandum of understanding from 2009, the City of Tukwila provides fire protection services to the area within the district that are within Tukwila's potential annexation area (PAA) until that area is annexed. Under a legacy agreement between the district and the City of SeaTac, the Puget Sound Regional Fire Authority (PSRFA) provides fire protection services to the remainder of the district, which is in Kent's PAA.

Status. According to Elections, it has no record that the district has held any election for commissioners since 2013¹⁷ or carried out any of the special purposes or functions for which it was formed for nearly seven years.

Between January 2014 and December 2020, the district did not submit the required annual financial reports to the Office of the Washington State Auditor (SAO).¹⁸ Since financial records were not available to complete an audit of the district, and the district did not respond to the office's inquiries and requests for financial documentation, the

¹⁷ The original letter from Elections indicates no elections since 2017; on further communication, Elections staff confirmed it has no records that the district has held any election since 2013.

¹⁸ Commissioners are required to prepare and submit the district's certified annual reports to the Office of the Washington State Auditor (SAO) each fiscal year.

State Auditor declared the district as "unauditable" in the SAO report published on October 28, 2021, *"Report on Unauditable Government King County Fire Protection District No. 24 For the period January 1, 2014 through December 31, 2020."*¹⁹ A determination by the State Auditor that a special district is unauditable would meet a criterion of an "inactive" district in RCW 36.96.010(3).

In accordance with state law, the King County treasurer acts as the treasurer for the district. King County Finance has confirmed that it holds approximately \$84,000 in the name of the district as of July 2022.

After the May 31, 2022 notice from Elections, Council staff learned that two of the three commissioners conducted business, which consisted of adopting a resolution authorizing the execution of deeds to transfer assets that the City of SeaTac acquired when the city annexed part of the district's area in the early 1990s.

Interlocal agreement negotiations between the County and Tukwila for the city to continue to provide fire protection services if the district were to be dissolved are ongoing. Informal discussions with members of the PSRFA have also been undertaken to ensure continued provision of services if the district were to be dissolved.

Timing and next steps. On July 26, 2022, all five proposed ordinances were introduced and referred to the Local Services and Land Use Committee. A public hearing is scheduled to be held at the August 23, 2022 full Council meeting. This would meet the requirement that a public hearing be held by September 1 of the same year following notice by the county auditor.

For each proposed ordinance, Council will relieve committee for the purpose of holding the public hearing on August 23, 2022, and may refer the item back to committee or relieve committee to take action.

AMENDMENTS

For each of the five proposed ordinances, a technical amendment would add the date of the public hearing as August 23, 2022. For 2022-0298 (Coalfield), 2022-0299 (Enumclaw), and 2022-0303 (Issaquah), the technical amendment would also add that notice of the hearing was sent out to active voter households on July 29, 2022.

ATTACHMENTS

1. King County Elections Notice of Inactive Districts, May 31, 2022
2. King County Elections Notice of Inactive Districts – Addendum, June 21, 2022

¹⁹ State Auditor's Office, [Report on Unauditable Government King County Fire Protection District No. 24 For the period January 1, 2014 through December 31, 2020](#).



vote!

May 31, 2022

The Honorable Claudia Balducci
Chair, King County Council
Room 1200
COURTHOUSE

Sent via email

Dear Councilmember Balducci:

This letter serves as notification under RCW 36.96.020 of apparent inactive special purpose districts in King County. As required by the statute, the Elections Department has searched available records to provide this notification to the County Council of special purpose districts located wholly or partially within King County that appear to be inactive.

For purposes of RCW 36.96.020 "inactive" means that a special purpose district, other than a public utility district, is characterized by either of the following criteria:

- (a) Has not carried out any of the special purposes or functions for which it was formed within the preceding consecutive five-year period; or
- (b) No election has been held for the purpose of electing a member of the governing body within the preceding consecutive seven-year period or, in those instances where members of the governing body are appointed and not elected, where no member of the governing body has been appointed within the preceding seven-year period.

The following special purpose districts appear to be inactive:

King County Fire Protection District No. 24

- No election has been held for the purpose of electing a commissioner since 2017
- Has not carried out any of the special purposes or functions for which it was formed for nearly 7 years per a previous Commissioner

Shoreline Park and Recreation District

- 1953 - district formed by election
- 1991 and 1992 – tax levy proposals defeated by voters
- No record of election for commissioners or funding since 1992

Issaquah Park and Recreation Service Area

- 1987 – formed by election and commissioners appointed
- 1987 – bond proposal defeated by voters
- No record of funding since 1987

Enumclaw Park and Recreation Service Area

- 1990 – formed by election and commissioners appointed
- 1991 – bond and tax levy proposal defeated by voters
- No record of funding since 1991

If you have any questions, please feel free to contact Kendall LeVan Hodson, Chief of Staff, King County Elections, at 206-263-9706.

Sincerely,



Julie Wise
King County Elections Director

cc: Stephanie Cirkovich, Chief of Staff, King County Council
Melani Pedroza, Clerk of the Council
Kendall LeVan Hodson, Chief of Staff, King County Elections Department



vote!

June 21, 2022

The Honorable Claudia Balducci
Chair, King County Council
Room 1200
COURTHOUSE

Dear Councilmember Balducci:

Last month we provided notice under RCW 36.96.020 of apparent inactive special purpose districts in King County.

For purposes of RCW 36.96.020 “inactive” means that a special purpose district, other than a public utility district, is characterized by either of the following criteria:

- (a) Has not carried out any of the special purposes or functions for which it was formed within the preceding consecutive five-year period; or
- (b) No election has been held for the purpose of electing a member of the governing body within the preceding consecutive seven-year period or, in those instances where members of the governing body are appointed and not elected, where no member of the governing body has been appointed within the preceding seven-year period.

At the request of King County Council staff we also reviewed our records for any election history for the Coalfield Park and Recreation District. We have no election history or records for this district and believe it meets criteria (b) as stated above. Our apologies for not including this district in our initial report and please expect another update on inactive districts before June 1, 2023 per RCW 36.96.020 .

If you have any questions, please feel free to contact Kendall LeVan Hodson, Chief of Staff, King County Elections, at 206-263-9706.

Sincerely,

Julie Wise
King County Elections Director

cc: King County Councilmembers
Stephanie Cirkovich, Chief of Staff, King County Council
Melani Pedroza, Clerk of the Council
Kendall LeVan Hodson, Chief of Staff, King County Elections Department



Signature Report

Ordinance

Proposed No. 2022-0301.1

Sponsors Dembowski

1 AN ORDINANCE determining the Shoreline Park and
2 Recreation District is inactive under state law and it is in
3 the public interest to dissolve the Shoreline Park and
4 Recreation District.

5 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

6 SECTION 1. Findings:

7 A. Under RCW 36.96.020, once a county legislative authority has been informed
8 that a special purpose district appears to be inactive, that legislative authority is required
9 to hold public hearings and determine whether or not that special purpose district is
10 "inactive." After a finding of inactivity, the legislative authority may then also determine
11 whether it is in the public interest to dissolve such an inactive special purpose district.

12 B. In accordance with RCW 36.96.020, the director of the department of
13 elections provided written notice to the King County council on May 31, 2022, of
14 apparent inactive special purpose districts located in the county. According to the
15 department of elections, it has no records showing that since 1992 the Shoreline Park and
16 Recreation District ("the district") has held any election for commissioners or run any
17 bond measure. The department of elections concluded that the district appears to be
18 "inactive" under RCW 36.96.010(3).

19 C. In accordance with state law, the King County treasurer acts as the treasurer
20 for parks and recreation districts created within the county. The treasurer has confirmed
21 that it holds no moneys in the name of the district.

22 D. In accordance with RCW 36.96.030, a public hearing on whether the district is
23 "inactive" under chapter 36.96 RCW and whether it is in the public interest to dissolve
24 the district was held on _____, 2022. Notice of the hearing was provided in
25 accordance with RCW 36.96.030.

26 E. The council finds that the district has not carried out any of the special
27 purposes or functions for which it was formed within the preceding consecutive five-year
28 period, and no process has been initiated for the purpose of electing a member of the
29 governing body within the preceding consecutive seven-year period. Therefore, it meets
30 the criteria for being "inactive" under RCW 36.96.010(3).

31 F. In accordance with RCW 36.96.040, the council finds that the dissolution of
32 the district is in the public interest since the district is defunct and does not provide the
33 public function for which it was formed. The district's dissolution would reduce
34 administrative burdens imposed on King County in providing monitoring and financial
35 oversight services and reduce costs to taxpayers resulting from those administrative
36 burdens.

37 SECTION 2. The Shoreline Park and Recreation District is dissolved in
38 accordance with RCW 36.96.040.

39 SECTION 3. In accordance with RCW 36.96.040, the Shoreline Park and

40 recreation District shall cease to exist thirty-one days after the effective date of this
41 ordinance.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

APPROVED this ____ day of _____, ____.

Shannon Braddock, County Executive

Attachments: None



King County

Metropolitan King County Council

STAFF REPORT

Proposed No.:	2022-0297 2022-0298 2022-0299 2022-0301 2022-0303	Name:	Sherrie Hsu
----------------------	---	--------------	-------------

SUBJECT

The proposed ordinances would dissolve the following special purpose districts in accordance with state law:

- King County Fire Protection District No. 24 (Proposed Ordinance 2022-0297)
- Coalfield Park and Recreation Service Area (Proposed Ordinance 2022-0298)
- Enumclaw Park and Recreation Service Area (Proposed Ordinance 2022-0299)
- Shoreline Park and Recreation District (Proposed Ordinance 2022-0301)
- Issaquah Park and Recreation Service Area (Proposed Ordinance 2022-0303)

SUMMARY

In May 2022, the King County Department of Elections notified the Council of apparent "inactive" special purpose districts located in the County. Under state law, once notified, the County Council is required to hold a public hearing and then make written findings to determine whether each district meets the criteria of being "inactive" as set forth in RCW 36.69.010. If a district meets the criteria of being inactive, and if the Council makes findings that it is in the public interest that the district be dissolved, the Council may dissolve the district by ordinance.

A proposed dissolution ordinance has been prepared for the following five special purpose districts:

- King County Fire Protection District No. 24
- Coalfield Park and Recreation Service Area
- Enumclaw Park and Recreation Service Area
- Shoreline Park and Recreation District
- Issaquah Park and Recreation Service Area.

Each proposed ordinance has its own relevant facts as to the determination of each district's inactivity and to whether it is in the public interest that the district be dissolved.

On July 26, 2022, the proposed ordinances were introduced and referred to the Local Services and Land Use Committee. A public hearing is scheduled to be held August 23, 2022. Notice has been provided in accordance with state law. For each proposed ordinance, Council will relieve committee for the purpose of holding the public hearing on August 23, 2022, and may refer the item back to committee or relieve committee to take action.

BACKGROUND

Special purpose districts. Under RCW 36.96.010, a "special purpose district" refers to every municipal and quasi-municipal corporation other than counties, cities, and towns. This may include, but not be limited to, water-sewer districts, fire protection districts, port districts, public utility districts, county park and recreation service areas, flood control zone districts, diking districts, drainage improvement districts, and solid waste collection districts, but shall not include industrial development districts created by port districts, and shall not include local improvement districts, utility local improvement districts, and road improvement districts.

Fire protection district. These are formed for the provision of fire prevention services, fire suppression services, emergency medical services, and for the protection of life and property (Chapter 52.02 RCW).

Park and recreation district. These are formed to provide leisure time activities and facilities and recreational facilities of a nonprofit nature as a public service to the residents of the geographical areas included within their boundaries (RCW 36.69.010).

Park and recreation service area. These are formed to finance, acquire, construct, improve, maintain, or operate any park, senior citizen activities center, zoo, aquarium, and recreational facilities as defined in RCW 36.69.010 which shall be owned or leased by the county and administered as other county parks, or shall be owned or leased and administered by a city or town, or shall be owned or leased and administered by the park and recreation service area (RCW 36.68.400).¹

Criteria of "inactive" special purpose district. Under RCW 36.96.010(3), an "inactive" special purpose district is characterized by any of the following criteria:

- (a) Has not carried out any of the special purposes or functions for which it was formed within the preceding consecutive five-year period;*
- (b) No election has been held for the purpose of electing a member of the governing body within the preceding consecutive seven-year period or, in those instances where members of the governing body are appointed and not elected,*

¹ Park and recreation districts (Chapter 36.69 RCW), park and recreation service areas (Chapter 36.68), and metropolitan park districts are three types of special purpose parks districts, with different types of purposes, functions and powers, governing bodies, and processes of formation. A comparison is provided by MRSC, Accessed August 16, 2022. URL: <https://mrsc.org/Home/Explore-Topics/Parks-and-Recreation/Park-and-Recreation-Special-Districts/Comparison-of-Recreation-Districts.aspx>

where no member of the governing body has been appointed within the preceding seven-year period; or
(c) The special purpose district has been determined to be unauditable by the state auditor.

Dissolution process for special purpose districts. The procedure to dissolve special purpose districts is described in RCW 36.96:

Notice of inactive special purpose districts. Under RCW 36.96.020, by June 1 each year, a county's auditor (in the case of King County, the Department of Elections) is required to search available records and notify the county's legislative authority (in the case of King County, the Council) if any special purpose districts located wholly or partially within the county appear to be inactive.

Public hearing. Under RCW 36.96.030, following notice by the Department of Elections of apparently inactive districts, the Council is required to hold one or more public hearings on or before September 1 of the same year to determine whether or not such special purpose district or districts meet any of the criteria for being "inactive" as provided in RCW 36.96.010. Notice would need to be provided in accordance with RCW 36.96.030.

Determination of inactivity. Under RCW 36.96.040, following public hearings, the Council is required to make written findings whether each of the special purpose districts that was a subject of the hearings meets the criteria of being "inactive".

Determination of public interest to dissolve the district. If the Council makes a determination that the special purpose district meets the criteria of being inactive, the Council may further determine that it is in the public interest to dissolve the special purpose district and upon such written findings dissolve the special purpose district. The district would cease to exist 31 days after the effective date of the dissolution ordinance.

ANALYSIS

Notice of inactive special purpose districts. On May 31, 2022, the Department of Elections submitted written notice to the Council of apparent "inactive" special purpose districts located in the County:

- King County Fire Protection District No. 24
- Shoreline Park and Recreation District
- Issaquah Park and Recreation Service Area
- Enumclaw Park and Recreation Service Area

On June 21, 2022, Elections provided an addendum to the May 31 letter that included an additional apparent "inactive" district:

- Coalfield Park and Recreation Service Area

Following the notice from Elections, the County would now be required to hold a public hearing and then make written findings to determine whether each district meets the criteria of being "inactive". If the Council makes a determination that the special purpose district meets the criteria of being inactive, the Council may further determine that it is in the public interest to dissolve the special purpose district and upon such written findings dissolve the special purpose district.

In the proposed ordinances, the bases of determining that it is in the public interest to dissolve the inactive special purpose districts include:

- The district has not functioned for at the period of inactivity and therefore does not provide the public function for which it was formed; and
- The district's dissolution would reduce administrative burdens imposed on the County in providing monitoring and financial oversight services and reduce costs to taxpayers resulting from those administrative burdens.

Notice of public hearing. For all five proposed ordinances, notice of a public hearing at the August 23, 2022 full Council meeting was provided in accordance with RCW 36.96.30.

- Notice was provided for at least three successive weeks in a newspaper in general circulation within the boundaries of the special purpose districts. Notice was provided for publication in the Seattle Times on August 2, August 9, and August 16, 2022.
- Notice was provided to each member of the governing authority of special purpose districts, if known.
- Notice was posted in at least three conspicuous places within the boundaries of each special purpose district.
- Notice was provided to the Washington Fire Commissioners Association. There are no known relevant associations for any of the park and recreation districts.
- Notices included the purpose, time, and place of the public hearing.

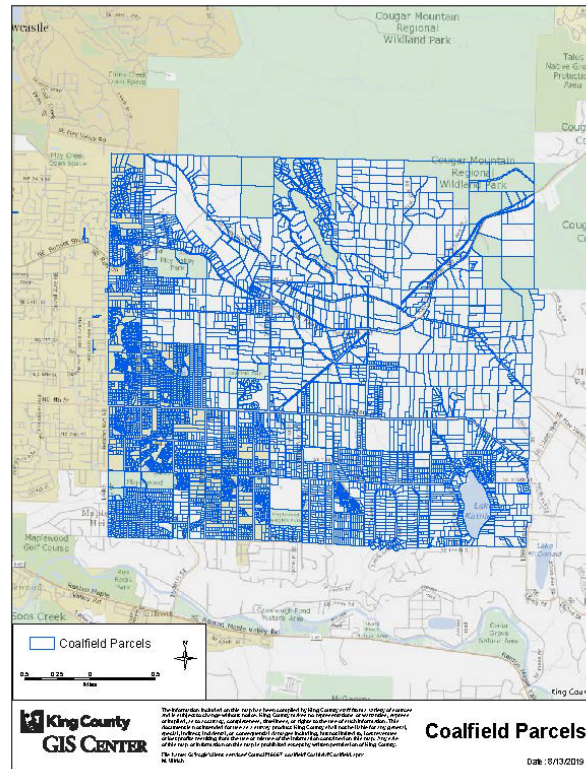
Additionally, beyond the requirements of RCW 36.96.30, notice was mailed to each property owner or voter in Fire District No. 24, and notice was mailed to active voter households in the Coalfield, Enumclaw, and Issaquah park and recreation service areas.

The mailers and physically posted notices provided an email address where constituents could send questions related to these proposed ordinances. Council staff from Municipal Relations responded to three emails received through this address and to one email received by Council Communications.

A summary of each district's boundaries, history, and status is provided below.

Coalfield Park and Recreation Service Area (Proposed Ordinance 2022-0298)

Boundaries. The Coalfield Park and Recreation Service Area includes portions of unincorporated King County, the City of Renton, Maplewood Heights, and Cougar Mountain Regional Wildland Park. The district includes the Coalfield region and Lake Kathleen.



History. In 1965, the Council passed a series of motions that held public hearings on the creation of Coalfield Park, set boundaries for the proposed Coalfield Park and Recreation Area, and created the Coalfield Park and Recreation Service Area after a special election. In 1966, the County accepted a deed to a property for Coalfield Park. In 1975, the County Council authorized an exchange of lands at Coalfield Park Site.

Status. According to Elections, it has no record that the district has held any election for commissioners or run any funding measures for at least the last seven years. The absence of holding an election within the last seven years or the absence of carrying out any special purposes or functions for which it was formed within the last five years would meet criteria of an "inactive" district in RCW 36.96.010(3).

The King County treasurer acts as the treasurer for park and recreation districts created within the County.² King County Finance has confirmed that it holds no monies in the name of the district.

² RCW 36.69.150

Enumclaw Park and Recreation Service Area (Proposed Ordinance 2022-0299)

Boundaries. The district includes portions of unincorporated King County, the City of Enumclaw, and is generally bounded by the Enumclaw School District and excludes the City of Black Diamond.



History. In 1989, the City of Enumclaw requested that the County Council study the feasibility of forming a park and recreation service area to finance construction of a senior center, community center, and other recreational facilities on city-owned property. The County conducted a feasibility study and found that costs would require a bond issuance of \$4.9 million to be repaid by a levy within the service area. In August 1990, Council accepted the feasibility study, set boundaries and objectives of the proposed district, held a public hearing, and submitted the proposition to voters.³ In the November 1990 election, voters approved formation of the service area. In January 1991, Council authorized the executive to enter into an interlocal agreement with the city to implement the proposed service area; Council appointed three members to the governing board;⁴ and Enumclaw City Council appointed the other two members.

Status. According to Elections, it has no record that the district has held any election for commissioners or run any bond measure since 1991. The district ran a proposed bond measure and tax levy in 1991 to construct the senior center; both were rejected by voters.⁵ The absence of holding an election within the last seven years or the absence of carrying out any special purposes or functions for which it was formed within the last five years would meet criteria of an "inactive" district in RCW 36.96.010(3).

The King County treasurer acts as the treasurer for park and recreation districts created within the County.⁶ King County Finance has confirmed that it holds no monies in the name of the district.

³ Ordinance 9561

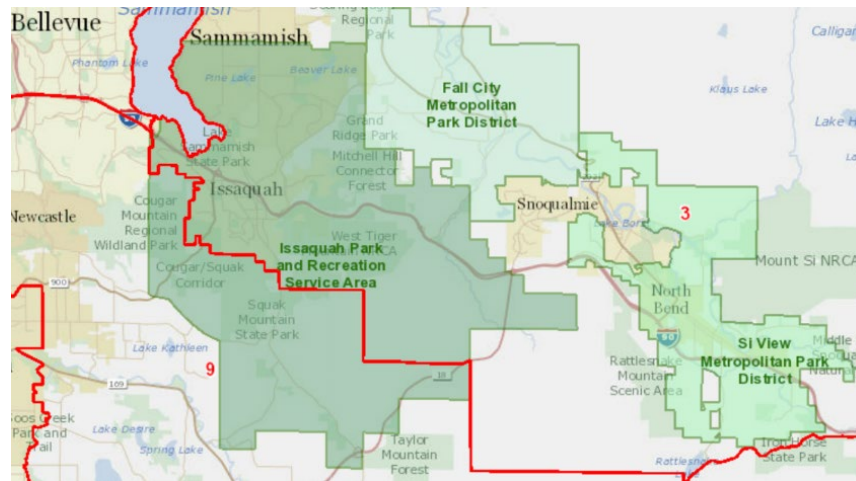
⁴ Motion 8152; Motion 8172, later amended by Ordinance 10282

⁵ The proposed measures were a 6-year maintenance and operations levy, and a 20-year \$4.9M bond measure for the center.

⁶ RCW 36.69.150

Issaquah Park and Recreation Service Area (Proposed Ordinance 2022-0303)

Boundaries. The Issaquah Park and Recreation Service Area includes the entire City of Issaquah, portions of the cities of Sammamish and Bellevue, and unincorporated areas of Districts 3 and 9.



History. In 1986, the City of Issaquah requested the County Council create a park and recreation service area to finance construction of a community center in Issaquah. After Council concluded a feasibility study and adopted a proposal to submit the proposition to voters,⁷ voters rejected the proposal on the September 1986 ballot. In 1987, Issaquah requested that the County Council form a park and recreation service area to finance property acquisition and construction improvement of Issaquah Skyport for use as a park. The County conducted a feasibility study;⁸ after public hearing, Council accepted the study, set boundaries and objectives of the proposed district, proposed allocating \$5.2 million and a levy rate of \$0.39 per \$1000 assessed valuation, and submitted the proposition to voters.⁹ In a May 1987 special election, voters approved formation of the service area and rejected the proposed bond measure.

Status. According to Elections, it has no record that the district has held any election for commissioners or run any bond measure since 1987. The district ran a proposed bond measure in 1987; it was rejected by voters.¹⁰ On further review, there is no record that initial commissioners were ever appointed to the district. The absence of holding an election within the last seven years or the absence of carrying out any special purposes or functions for which it was formed within the last five years would meet criteria of an "inactive" district in RCW 36.96.010(3).

The King County treasurer acts as the treasurer for park and recreation districts created within the County.¹¹ King County Finance has confirmed that it holds no monies in the name of the district.

⁷ Ordinance 7695

⁸ Ordinance 7952

⁹ Motion 6756; Ordinance 7985

¹⁰ The proposed \$5.2M measure would have raised 4.02M for acquisition of Skyport property, \$0.5M for facility capital improvements, \$0.69M for costs of ballot preparation, bond issue, and interim financing.

¹¹ RCW 36.69.150

State Auditor declared the district as "unauditable" in the SAO report published on October 28, 2021, *"Report on Unauditable Government King County Fire Protection District No. 24 For the period January 1, 2014 through December 31, 2020."*¹⁹ A determination by the State Auditor that a special district is unauditable would meet a criterion of an "inactive" district in RCW 36.96.010(3).

In accordance with state law, the King County treasurer acts as the treasurer for the district. King County Finance has confirmed that it holds approximately \$84,000 in the name of the district as of July 2022.

After the May 31, 2022 notice from Elections, Council staff learned that two of the three commissioners conducted business, which consisted of adopting a resolution authorizing the execution of deeds to transfer assets that the City of SeaTac acquired when the city annexed part of the district's area in the early 1990s.

Interlocal agreement negotiations between the County and Tukwila for the city to continue to provide fire protection services if the district were to be dissolved are ongoing. Informal discussions with members of the PSRFA have also been undertaken to ensure continued provision of services if the district were to be dissolved.

Timing and next steps. On July 26, 2022, all five proposed ordinances were introduced and referred to the Local Services and Land Use Committee. A public hearing is scheduled to be held at the August 23, 2022 full Council meeting. This would meet the requirement that a public hearing be held by September 1 of the same year following notice by the county auditor.

For each proposed ordinance, Council will relieve committee for the purpose of holding the public hearing on August 23, 2022, and may refer the item back to committee or relieve committee to take action.

AMENDMENTS

For each of the five proposed ordinances, a technical amendment would add the date of the public hearing as August 23, 2022. For 2022-0298 (Coalfield), 2022-0299 (Enumclaw), and 2022-0303 (Issaquah), the technical amendment would also add that notice of the hearing was sent out to active voter households on July 29, 2022.

ATTACHMENTS

1. King County Elections Notice of Inactive Districts, May 31, 2022
2. King County Elections Notice of Inactive Districts – Addendum, June 21, 2022

¹⁹ State Auditor's Office, [Report on Unauditable Government King County Fire Protection District No. 24 For the period January 1, 2014 through December 31, 2020](#).



vote!

May 31, 2022

The Honorable Claudia Balducci
Chair, King County Council
Room 1200
COURTHOUSE

Sent via email

Dear Councilmember Balducci:

This letter serves as notification under RCW 36.96.020 of apparent inactive special purpose districts in King County. As required by the statute, the Elections Department has searched available records to provide this notification to the County Council of special purpose districts located wholly or partially within King County that appear to be inactive.

For purposes of RCW 36.96.020 "inactive" means that a special purpose district, other than a public utility district, is characterized by either of the following criteria:

- (a) Has not carried out any of the special purposes or functions for which it was formed within the preceding consecutive five-year period; or
- (b) No election has been held for the purpose of electing a member of the governing body within the preceding consecutive seven-year period or, in those instances where members of the governing body are appointed and not elected, where no member of the governing body has been appointed within the preceding seven-year period.

The following special purpose districts appear to be inactive:

King County Fire Protection District No. 24

- No election has been held for the purpose of electing a commissioner since 2017
- Has not carried out any of the special purposes or functions for which it was formed for nearly 7 years per a previous Commissioner

Shoreline Park and Recreation District

- 1953 - district formed by election
- 1991 and 1992 – tax levy proposals defeated by voters
- No record of election for commissioners or funding since 1992

Issaquah Park and Recreation Service Area

- 1987 – formed by election and commissioners appointed
- 1987 – bond proposal defeated by voters
- No record of funding since 1987

Enumclaw Park and Recreation Service Area

- 1990 – formed by election and commissioners appointed
- 1991 – bond and tax levy proposal defeated by voters
- No record of funding since 1991

If you have any questions, please feel free to contact Kendall LeVan Hodson, Chief of Staff, King County Elections, at 206-263-9706.

Sincerely,



Julie Wise
King County Elections Director

cc: Stephanie Cirkovich, Chief of Staff, King County Council
Melani Pedroza, Clerk of the Council
Kendall LeVan Hodson, Chief of Staff, King County Elections Department



vote!

June 21, 2022

The Honorable Claudia Balducci
Chair, King County Council
Room 1200
COURTHOUSE

Dear Councilmember Balducci:

Last month we provided notice under RCW 36.96.020 of apparent inactive special purpose districts in King County.

For purposes of RCW 36.96.020 “inactive” means that a special purpose district, other than a public utility district, is characterized by either of the following criteria:

- (a) Has not carried out any of the special purposes or functions for which it was formed within the preceding consecutive five-year period; or
- (b) No election has been held for the purpose of electing a member of the governing body within the preceding consecutive seven-year period or, in those instances where members of the governing body are appointed and not elected, where no member of the governing body has been appointed within the preceding seven-year period.

At the request of King County Council staff we also reviewed our records for any election history for the Coalfield Park and Recreation District. We have no election history or records for this district and believe it meets criteria (b) as stated above. Our apologies for not including this district in our initial report and please expect another update on inactive districts before June 1, 2023 per RCW 36.96.020 .

If you have any questions, please feel free to contact Kendall LeVan Hodson, Chief of Staff, King County Elections, at 206-263-9706.

Sincerely,

Julie Wise
King County Elections Director

cc: King County Councilmembers
Stephanie Cirkovich, Chief of Staff, King County Council
Melani Pedroza, Clerk of the Council
Kendall LeVan Hodson, Chief of Staff, King County Elections Department



Signature Report

Ordinance

Proposed No. 2025-0127.2

Sponsors Dembowski

1 AN ORDINANCE relating to school impact fees;
2 amending Ordinance 13147, Section 22, as amended, and
3 K.C.C. 20.18.060, Ordinance 11621, Section 89, as
4 amended, and K.C.C. 21A.28.152, Ordinance 11621,
5 Section 91, as amended, and K.C.C. 21A.28.156,
6 Ordinance 11621, Section 112, as amended, and K.C.C.
7 21A.43.030, and Ordinance 11621, Section 114, as
8 amended, and K.C.C. 21A.43.050, adding a new section to
9 K.C.C. chapter 21A.43, and repealing Ordinance 10870,
10 Section 292, and K.C.C. 21A.06.1260, and Ordinance
11 11621, Attachment A.

12 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

13 SECTION 1. Ordinance 13147, Section 22, as amended, and K.C.C. 20.18.060
14 are hereby amended as follows:

15 A. Beginning in 2030, and every ten years thereafter, the executive shall initiate
16 the ten-year update to the Comprehensive Plan required by K.C.C. 20.18.030.C. The ten-
17 year update process shall occur as follows:

18 1.a. By September 15, 2031, and every ten years thereafter, the executive shall
19 transmit to the council a proposed motion specifying the scope of work for the proposed

ten-year update to the Comprehensive Plan in subsection A.2. of this section. The scoping motion shall include as an attachment to the motion the following:

(1) topical areas relating to amendments to policies, the land use map, implementing development regulations, or any combination of those amendments that the executive intends to consider for recommendation to the council; and

(2) the work program the executive intends to follow to accomplish State Environmental Policy Act review and public participation.

b. the council shall have until December 31 of that year to approve the motion. In the absence of council approval, the executive shall proceed to implement the scope of work as proposed in the motion transmitted by the executive. If the motion is approved, the scope of work shall proceed as established by the approved motion.

2. Except as otherwise provided in subsection B. of this section:

a. By June 30, 2033, and every ten years thereafter, the executive shall transmit to the council a proposed ordinance for the ten-year Comprehensive Plan update. All transmittals shall be accompanied by a public participation summary, identifying the methods used by the executive to ensure early and continuous public participation in the preparation of amendments; and

b. The council shall have until June 30, 2034, and every ten years thereafter to adopt the ten-year update to the Comprehensive Plan, in accordance with RCW 36.70A.130.

B. Separate from ten-year Comprehensive Plan updates required in subsection A. of this section:

42 1. Except as otherwise provided in subsection B.2. of this section, in years when
43 the fiscal period is biennial, the capital improvement program, an update or addendum
44 where appropriate to the transportation needs report, and the school capital facility plans
45 for updates allowed under K.C.C. 21A.28.152.F. shall be:

46 a. transmitted by the executive to the council no later than transmittal of the
47 biennial budget; and

48 b. adopted by the council in conjunction with the biennial budget;

49 2. Subsection B.1. of this section shall not apply to the transportation needs
50 report in years when a transmitted ten-year Comprehensive Plan update is being reviewed
51 by the council as required in subsection A.2. of this section; and

52 3. In years when there is only a midbiennium review of the budget under K.C.C.
53 4A.100.010 or, under K.C.C. 4A.100.010.B., the fiscal period for some or all of the
54 county funds is on an annual basis, the capital improvement program and the school
55 capital facility plans shall be:

56 a. transmitted by the executive to the council by October 1; and

57 b. adopted by the council no later than adoption of the midbiennium review or
58 in conjunction with the annual budget.

59 SECTION 2. Ordinance 11621, Section 89, as amended, and K.C.C. 21A.28.152
60 are hereby amended to read as follows:

61 A. ~~((On an annual basis))~~ Except as otherwise allowed in subsection F. of this
62 section, for the update process occurring in 2026 for fees effective January 1, 2027, and
63 every two years thereafter, each school district shall electronically submit the following

64 materials to the chair of the school technical review committee created ((in accordance
65 with)) under K.C.C. 21A.28.154:

66 1. The school district's capital facilities plan adopted by the school board that is
67 consistent with the Growth Management Act;

68 2. The school district's enrollment projections over the next six years, its current
69 enrollment, and actual enrollment from the previous year;

70 3. The school district's standard of service, which may include criteria such as
71 class size, student-teacher ratios, sports field sizes, building requirements, or other
72 criteria established by state statute or school district policy;

73 4. An inventory and evaluation of school district facilities that address the
74 school district's standard of service; and

75 5. The school district's overall capacity over the next six years, which shall be a
76 function of the school district's standard of service as measured by the number of students
77 that can be housed in school district facilities.

78 B. To the extent that the school district's standard of service reveals a deficiency
79 in its current facilities, the school district's capital facilities plan shall demonstrate a plan
80 for achieving the standard of service((;)) and shall identify the sources of funding for
81 building or acquiring the necessary facilities to meet the standard of service.

82 C. Facilities to meet future demand shall be designed to meet the adopted
83 standards of service. If sufficient funding is not projected to be available to fully fund a
84 school district capital facilities plan that meets the standard of service, the school
85 district's capital plan should document the reason for the funding gap.

86 D. In accordance with RCW 82.02.070, if an impact fee ordinance has been
87 adopted on behalf of a school district, the ((King County)) department of executive
88 services, finance and business operations division or successor agency, shall send the
89 chair of the committee a report showing the source and amount of all fees collected,
90 interest earned on behalf of each school district, the amount of moneys distributed to each
91 school district, and the system improvements that were financed in whole or in part by
92 impact fees and the amount of moneys expended as reported by the school district. The
93 chair of the committee shall provide a copy of each report to the respective school
94 district.

95 E. Each school district shall annually report on their use of moneys to the chair of
96 the committee showing the capital improvements that were financed in whole or in part
97 by the impact fees. The chair of the committee shall use the information to confirm
98 expenditures with the department of executive services, finance and business operations
99 division, and to verify compliance with RCW 82.02.070.

100 F.1. In the event a district needs the county to adopt an amendment to its capital
101 facilities plan to address an unforeseen critical issue prior to the next update required in
102 subsection A. of this section, the district may request an annual amendment be considered
103 by the county in accordance with the schedule in K.C.C. 20.18.060.B.1.

104 2. In the event of a requested annual amendment, the school district shall
105 coordinate with the school technical review committee chair on the required materials,
106 timing, and process to submit and review a request for an annual amendment.

107 3. The capital facilities plan may only be amended once per calendar year unless
108 the district's board of directors declares, and the county finds, that an emergency exists
109 consistent with the requirements in K.C.C. 20.18.030.A.1.

110 SECTION 3. Ordinance 11621, Section 91, as amended and K.C.C. 21A.28.156,
111 are hereby amended to read as follows:

112 A. ~~((On at least an annual basis))~~ At least once every two years, in accordance
113 with K.C.C. 20.18.060 and 20.18.070, the King County council shall adopt the school
114 district's capital facility plans.

115 B. The council shall review and consider any proposal or proposals submitted by
116 the school technical review committee for amending the land use policies of the King
117 County Comprehensive Plan, or the development regulations implementing the plan,
118 including but not limited to requiring mandatory phasing of subdivisions or multiunit
119 development when the committee is unable to recommend adoption for a specific school
120 district in accordance with K.C.C. 21A.28.154. Any proposed amendments to the
121 Comprehensive Plan or development regulations shall be subject to the public hearing
122 and other procedural requirements set out in K.C.C. Title 20.

123 C. The council may initiate amendments to the land use policies of the King
124 County Comprehensive Plan, or amendments to the development regulations
125 implementing the plan, to more closely conform county land use plans and school district
126 capital facilities plans.

127 NEW SECTION. SECTION 4. There is hereby added to K.C.C. chapter 21A.43
128 a new section to read as follows:

129 Except as otherwise provided in K.C.C. chapter 21A.06, the definitions in this
130 section apply throughout this chapter unless the context clearly requires otherwise.

131 A. "Apartment units" has the same meaning as that term is defined in K.C.C.
132 chapter 21A.06, and it does not include a townhouse.

133 B. "Dwelling unit type" means apartment units, middle housing units, and single
134 detached units.

135 C. "Middle housing units" includes duplex, houseplex, townhouse, and cottage
136 housing units, as each of these terms is defined individually in K.C.C. chapter 21A.06.

137 D. "Single detached units" means single detached residences, manufactured
138 home, and mobile home units as each of these terms is defined individually in K.C.C.
139 chapter 21A.06.

140 E. "Student factor" means the number derived by a school district to describe how
141 many students of each grade span are expected to be generated by a dwelling unit.

142 SECTION 5. Ordinance 11621, Section 112, as amended, and K.C.C.
143 21A.43.030 are hereby amended to read as follows:

144 A. The fee for each district shall be calculated based on the formula set out in
145 ~~((Attachment A to Ordinance 11621))~~ subsection F. of this section.

146 B. Separate fees shall be calculated for the following dwelling unit types: single
147 detached ~~((and multiunit residential))~~ units ~~((and))~~ with three or more bedrooms; single
148 detached units with two or fewer bedrooms; middle housing units with three or more
149 bedrooms; middle housing units with two or fewer bedrooms; apartment units with two
150 or more bedrooms; and apartment units with one or fewer bedrooms. Separate student
151 factors shall be determined by the district for each dwelling unit type and for each grade

152 span. Student factors shall be based on district records of average actual student generated
153 rates for a statistically valid sample of newly constructed dwelling units over a period of
154 between five years and ten years before the date of the fee calculation. If such information
155 is not available in the district, data from adjacent districts, districts with similar
156 demographics, or countywide averages shall be used; however, a district may use its
157 calculated student factor for the apartment units category for the middle housing units if
158 there is insufficient data in the district to calculate a student factor for middle housing units.

159 C. The fee shall be calculated on a district-by-district basis using the appropriate
160 factors and data to be supplied by the district, as indicated in ((~~Attachment A to~~
161 ~~Ordinance 11621~~)) subsection F. of this section. The fee calculations shall be made on a
162 district-wide basis to assure maximum utilization of all school facilities in the district
163 used currently or within the last two years for instructional purposes.

164 D. The formula in ((~~Attachment A to Ordinance 11621~~)) subsection F. of this
165 section also provides a credit for the anticipated tax contributions that would be made by
166 the development based on historical levels of voter support for bond issues in the school
167 district.

168 E. The formula in ((~~Attachment A to Ordinance 11621~~)) subsection F. of this
169 section also provides ((~~for~~)) a credit for school facilities or sites actually provided by an
170 applicant that the school district finds to be acceptable.

171 F. The fee for each dwelling unit type identified in subsection B. of this section
172 shall be calculated based on the following formula:

173 IF:

174 A = Student Factor for dwelling unit type and grade span × site cost per student for

175 sites for facilities in that grade span = full cost fee for site acquisition cost
176 B = Student factor for dwelling unit type and grade span × school construction
177 cost per student for facilities in that grade span × ratio of district's square
178 footage of permanent facilities to total square footage of facilities = full cost
179 fee for school construction
180 C = Student factor for dwelling unit type and grade span × relocatable facilities
181 cost per student for facilities in that grade span × ratio of district's square
182 footage of relocatable facilities to total square footage of facilities = full cost
183 fee for facilities construction
184 D = Student factor for dwelling unit type and grade span CCA × OSPI square
185 footage per student factor × SCAP % = SCAP
186 A1, B1, C1, D1 means the A, B, C, D for elementary grade spans
187 A2, B2, C2, D2 means the A, B, C, D for middle/junior high grade spans
188 A3, B3, C3, D3 means the A, B, C, D for high school grade spans
189 Tax payment credit (TC) = The net present value of the average assessed value in the
190 district for dwelling unit type × current school district capital property tax levy
191 rate, using a 10-year discount period and current interest rate (based on the
192 Bond Buyer 20-Bond General Obligation Index)
193 Facilities Credit (FC) = The per-dwelling-unit value of any site or facilities provided
194 directly by the development
195 THEN the unfunded need (UN) = A1 + A2 + A3 + B1 + B2 + B3 + C1 + C2 + C3 - (D1-
196 D2-D3) - TC
197 AND the developer fee obligation (F) = UN ÷ 2

198 AND the net fee obligation (NF) = F - FC

199 Notes:

200 1. The "Construction Cost Allocation" or "CCA" means the maximum cost per
201 square foot of construction that the state will recognize for purposes of the state School
202 Construction Assistance Program as administered by the state Office of Superintendent of
203 Public Instruction. This amount is established by the state legislature in the biennium
204 budget;

205 2. "School Construction Assistance Program" or "SCAP" funding means the
206 anticipated funding the district expects to receive from the state toward a capacity project
207 included in the formula;

208 3. "Washington Office of Superintendent of Public Instruction" or "OSPI"
209 square footage per student means the space allocations per grade span determined by
210 WAC 392-343-035;

211 4. The district shall provide its own site and facilities standards and projected
212 costs to be used in the formula, consistent with the requirements of K.C.C. 21A.28.152
213 and K.C.C. chapter 21A.43; and

214 5. The formula in subsection F. of this section can be applied using the
215 following table:

<p style="text-align: center;"><u>Table for Calculating School Impact Fee Obligations</u></p> <p style="text-align: center;"><u>for Dwelling Units</u></p> <p><u>To be separately calculated for each dwelling unit type identified in subsection B. of</u> <u>this section.</u></p>
--

<u>A1 =</u>	<u>Elementary school site cost per student × student factor</u>		<u>=</u>	<u> </u>
<u>A2 =</u>	<u>Middle/junior high school site cost per student × student factor</u>		<u>=</u>	<u> </u>
<u>A3 =</u>	<u>High school site cost per student × student factor</u>		<u>=</u>	<u> </u>
<u>A =</u>	<u>A1 + A2 + A3</u>		<u>=</u>	<u> </u>
<u>B1 =</u>	<u>Elementary school construction cost per student × student factor</u>		<u>=</u>	<u> </u>
<u>B2 =</u>	<u>Middle/junior high school construction cost per student × student factor</u>		<u>=</u>	<u> </u>
<u>B3 =</u>	<u>High school construction cost per student × student factor</u>		<u>=</u>	<u> </u>
<u>B =</u>	<u>(B1+B2+B3) ×</u>	<u>Square footage of permanent facilities</u> <u>_____</u> <u>Total square footage of facilities</u>	<u>=</u>	<u> </u>
<u>C1 =</u>	<u>Elementary school relocatable facility cost per student × student factor</u>		<u>=</u>	<u> </u>
<u>C2 =</u>	<u>Middle/junior high school relocatable facility cost per student × student factor</u>		<u>=</u>	<u> </u>

	<u>Buyer 20-Bond General Obligation Index</u>			
<u>FC =</u>	<u>Value of site or facilities provided directly by the development</u>		<u>=</u>	
	<u>Number of dwelling units in the development</u>			<u> </u>
<u>Total unfunded need (UN) = A + B + C - D - TC</u>			<u> </u>	<u>A</u>
			<u>+ </u>	<u>B</u>
			<u>+ </u>	<u>C</u>
			<u>- </u>	<u>D</u>
			<u>- </u>	<u>TC</u>
<u>Total unfunded need (UN) =</u>			<u> </u>	
<u>Developer Fee Obligation =</u>	<u>UN</u>		<u>=</u>	
	<u> </u>			
	<u>2</u>			
			<u>- </u>	<u>FC</u>
			<u>(if applicable)</u>	
<u>Net Fee Obligation =</u>			<u> </u>	

216 SECTION 6. Ordinance 1162, Section 114, as amended, and K.C.C. 21A.43.050

217 are hereby amended to read as follows:

218 A. In school districts where impact fees have been adopted by county ordinance
219 and except as provided in K.C.C. 21A.43.080, the county shall collect impact fees, based
220 on the schedules in each ordinance establishing the fee to be collected for the district,
221 from any applicant seeking ~~((development approval from the county where such~~

development activity requires final plat approval or the issuance of) a ((residential)) building permit ((or a manufactured home permit and)) to construct one or more dwelling units, if the fee for the lot or unit has not been previously paid. The fee shall be calculated based on the district's impact fee schedule adopted in accordance with K.C.C. Title 27 and in effect at the time a complete building permit application is filed, except as allowed in subsections B. and C. of this section. Approval shall not be granted and a permit shall not be issued until the required school impact fees in the district's impact fee schedule contained in K.C.C. Title 27 have been paid.

B. ~~((For a subdivision applied for on or after the effective date of the ordinance adopting the fee for the district in question receiving final approval, fifty percent of the impact fees due on the subdivision shall be assessed and collected from the applicant at the time of final plat approval, using the impact fee schedules in effect when the plat was approved. The balance of the assessed fee shall be allocated to the dwelling units in the project, and shall be collected when the building permits are issued. Residential developments proposed for short subdivisions shall be governed by subsection D. of this section.~~

C. ~~If, on the effective date of an ordinance adopting an impact fee for a district, a subdivision has already received preliminary approval, such subdivision shall not be required to pay fifty percent of the impact fees at the time of final approval, but the impact fees shall be assessed and collected from the lot owner at the time the building permits are issued, using the impact fee schedules in effect at the time of building permit application. If, on the effective date of a district's ordinance, an applicant has applied for~~

244 ~~preliminary subdivision approval, but has not yet received such an approval, the applicant~~
245 ~~shall follow the procedures in subsection B. of this section.~~

246 ~~D. For existing lots or lots not covered by subsection B. of this section,~~
247 ~~application for single detached and multiunit residential building permits, manufactured~~
248 ~~home permits, and site plan approval for manufactured home communities, the total~~
249 ~~amount of the impact fees shall be assessed and collected from the applicant when the~~
250 ~~building permit is issued, using the impact fee schedules in effect at the time of permit~~
251 ~~application.~~

252 ~~E. Any application for preliminary subdivision approval or rezone that has been~~
253 ~~approved subject to conditions requiring the payment of impact fees established in~~
254 ~~accordance with this chapter)) If a recorded plat or development agreement approved~~
255 ~~before the effective date of this ordinance includes conditions of approval with specific~~
256 ~~requirements for impact fees to be assessed at time of construction, the impact fee shall~~
257 ~~be ((required to pay the fee)) assessed in accordance with the condition of approval of the~~
258 ~~recorded plat or development agreement.~~

259 ~~((F. In lieu of impact fee payment under subsections A. through E. of this~~
260 ~~section,)) C. ((e))Each applicant ~~((for a single detached residential construction permit))~~
261 may request deferral of impact fee collection for up to the first twenty single detached
262 residential construction building permits per year. Applicants shall be identified by their
263 contractor registration numbers. Deferred payment of impact fees shall occur either at
264 the time of final permit inspection by the department of local services, permitting
265 division, or eighteen months after the building permit is issued, whichever is earlier.~~

266 SECTION 7. The following are hereby repealed:

267 A. Ordinance 10870, Section 292, and K.C.C. 21A.06.1260; and

268 B. Ordinance 11621, Attachment A, is hereby repealed.

269 SECTION 8. This ordinance applies to the capital facilities plans submitted for
270 the update process commencing in 2026 and to plans submitted thereafter and the
271 resulting fee schedules adopted in accordance with K.C.C. Title 27.

272 SECTION 9. Severability. If any provision of this ordinance or its application to

273 any person or circumstance is held invalid, the remainder of the ordinance or the
274 application of the provision to other persons or circumstances is not affected.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

APPROVED this ____ day of _____, ____.

Shannon Braddock, County Executive

Attachments: None



King County

Metropolitan King County Council Local Services and Land Use Committee

REVISED STAFF REPORT

Agenda Item:		Name:	Erin Auzins
Proposed No.:	2025-0127	Date:	

COMMITTEE ACTION

Proposed Substitute Ordinance 2025-0127.2, which would modify how school impact fees are calculated, passed out of committee on June 18, 2025, without recommendation. The Proposed Ordinance was amended in committee with Amendment S1 to make clarifying and technical changes.

SUBJECT

Proposed Ordinance 2025-0127 would modify how school impact fees are calculated for residential uses, based on the size and type of the dwelling unit.

SUMMARY

Proposed Ordinance 2025-0127 would implement ESSSB 5258 for the County's school impact fee program. The primary substantive change would require that student generation rates be established based on the size of the dwelling units and type of dwelling unit.

Striking Amendment S1 would make technical and clarifying edits to the Proposed Ordinance.

BACKGROUND

The Washington State Growth Management Act (GMA) authorizes local jurisdictions to collect impact fees as a method of financing public facilities that are necessary as a result of new growth and development. All public facilities that are financed with impact fees are required to be part of the capital facilities element of a jurisdiction's comprehensive land use plan.

King County administers the school impact fees by assessing and collecting fees from residential developers in unincorporated King County, on behalf of each school district that chooses to participate. The fees are calculated every year based on a number of

factors including student enrollment rates, changes in district's building plans, new residential growth, and state reimbursement.

The capital facilities plans are reviewed by the School Technical Review Committee, and impact fees based on those plans are adopted by the King County Council. School impact fees adopted by King County apply to developments that construct new dwelling units in unincorporated areas and do not apply to:

- Nonresidential development;
- Senior assisted living units;
- Reconstruction, remodeling, or replacement of existing dwelling units;
- Emergency housing uses and community residential facilities;
- Temporary dwellings for medical hardship; and
- Accessory dwelling units.

The underlying formula that establishes school impact fees is based on analysis that each school district completes based on providing enough capacity for elementary, middle, and high schools for the expected population growth. If there is not enough capacity, and capital improvements are needed to meet the growth, then the school districts are authorized to charge an impact fee using the adopted formula.

A major factor in the school impact fee formula is student generation rates. Student generation rates are based on actual or averaged counts of students generated from recent residential development for each type of school or grade span (elementary, middle, and high school). This generation rate is the basis for the fee, and is then multiplied by acquisition cost, construction costs (for permanent and temporary facilities), at each grade span. There are deductions for state credits and tax payment credits, and credits if a developer makes actual capital improvements. The resulting fee is divided in two, and the developer is responsible for their half.

In 2023, Engrossed Second Substitute Senate Bill (ESSSB) 5258 was adopted by the state legislature to require school impact fee formula and schedules to "reflect the proportionate impact of new housing units, including multifamily and condominium units, based on the square footage, number of bedrooms, or trips generated, in the housing unit in order to produce a proportionately lower impact fee for smaller housing units."

ANALYSIS

Proposed Ordinance 2025-0127 would implement ESSSB 5258 for the County's school impact fee program. The primary substantive change would require that student generation rates be established based on the size of the dwelling units and type of dwelling unit. The Proposed Ordinance includes six different categories for different sizes and types of dwelling units. This would be instead of the current formula that has two categories: single detached units and multiunit residential units.

The proposed categories are:

- Single detached units with three or more bedrooms;
- Single detached units with two or fewer bedrooms;

- Duplex-houseplex-townhouse units (which also includes cottage housing units) with three or more bedrooms;
- Duplex-houseplex-townhouse units with two or fewer bedrooms;
- Apartment units with two or more bedrooms; and
- Apartment units with one bedroom or fewer.

This aligns with one of the three options in ESSSB 5258 for establishing the formula based on unit size. The other two options in the Bill are to base the formula on square footage or trips generated by different types of dwelling units.

It is a policy choice whether to include six categories in the formula. In response to a Council staff question on basing the formula only on number of bedrooms regardless of dwelling unit type, Executive staff stated "[a]lthough the number of bedrooms may be the same, the school districts noted that they have found household demographics vary across different types of new residential units." Additionally, the new "duplex-houseplex-townhouse" dwelling unit type is proposed, Executive staff note, because "future growth is expected to occur through "middle housing," which includes duplexes, houseplexes, cottage housing, and townhouses. This additional category allows for a more precise assessment of the impact of this housing type on student enrollment growth. School districts have requested this level of detail."

Other substantive changes in the Proposed Ordinance include:

- Allowing vesting of school impact fees at the time of a complete application. Typically, a development permit does not vest to fees. It is a policy choice to allow this vesting.
- Setting school impact fees on a two-year basis. Currently, school impact fees are updated annually. The Proposed Ordinance does include an option to amend the fee if there are unforeseen issues. Executive staff note that a two-year rate provides greater predictability for residential home builders.
- While this Proposed Ordinance is effective in 2025, the new fee formula would not be effective until the 2027 rate is adopted in 2026. Executive staff note that the new formula structure will require additional work by the school districts and the delay in the implementation will accommodate the time needed to complete that work.

AMENDMENT

Striking Amendment S1 would make technical and clarifying edits to the Proposed Ordinance.



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0080.1

Sponsors Zahilay and Balducci

- 1 A MOTION confirming the executive's appointment of
- 2 David Grossman, who resides in council district two, to the
- 3 Harborview Medical Center board of trustees, as a council
- 4 at-large representative.
- 5 BE IT MOVED by the Council of King County:
- 6 The county executive's appointment of David Grossman, who resides in council
- 7 district two, to the Harborview Medical Center board of trustees, as a council at-large

8 representative, for the remainder of a four-year term to expire on July 31, 2028, is hereby
9 confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Committee of the Whole

STAFF REPORT

Agenda Item:	6	Name:	Sam Porter
Proposed No.:	2025-0080	Date:	July 22, 2025

SUBJECT

A Proposed Motion to confirm the appointment of David Grossman as the District Nine representative to the Harborview Medical Center Board of Trustees, for the remainder of a four-year term to expire on July 31, 2028.

BACKGROUND

Harborview Medical Center (HMC) serves as the only Level 1 trauma center in the four-state region of Washington, Alaska, Idaho, and Montana. Harborview prioritizes serving the non-English-speaking poor, the uninsured and underinsured, people who experience domestic violence and or sexual assault, incarcerated people in King County's jails, people with behavioral health illnesses, particularly those treated involuntarily, people with sexually transmitted diseases, and individuals who require specialized emergency care, trauma care, and severe burn care. HMC is owned by King County and operated by the University of Washington. The hospital is governed by the 13-member Board of Trustees. The Board, as the representative authority of the County, is entrusted to oversee the provision of health care services to assure that the county's priorities are addressed, and high-quality health care is made available to County residents irrespective of their ability to pay. Board membership is comprised of one member from each Council district and four at-large members. Nominees are appointed by the King County Executive and confirmed by the Council by motion.¹

In accordance with King County Code 2.42, an effort should be made to assure that diverse geographic, social, cultural, ethnic, racial and economic backgrounds and perspectives are considered for candidate appointments. Candidates should possess demonstrated leadership ability, and recognized experience in management or administration, planning, finance, health service delivery, consumer representation or institutional operation; and the ability to work cooperatively with others of diverse backgrounds and philosophies. During the two years prior to appointment, candidates must not have held a salaried position in County government or any organization that holds a contract with the Hospital. Further, candidates must not be employed in a managerial capacity by or serve on the board of a UW Medicine competitor.

¹ K.C.C. 2.42.040

APPOINTEE INFORMATION

David Grossman. Prior to retiring in May 2023 as national Vice-President for Social and Health Equity for Kaiser Foundation Health Plan and Hospitals, Inc in Oakland, California, Mr. Grossman served for 20 years as senior executive leadership in the areas of quality, prevention, healthy policy, health plan business development and community health. He worked in leadership for Group Health Cooperative and subsequently, Kaiser Permanente Washington, and as a full-time pediatrician and senior faculty member at Harborview Medical Center and Seattle Children's Hospital. According to his application materials, Mr. Grossman practiced both inpatient and outpatient pediatrics for 35 years and holds a Washington State medical license, and is Board Certified by the American Board of Pediatrics.

ANALYSIS

Staff has not identified any issues with the proposed appointment, which appears to be consistent with King County Code requirements.

INVITED

- David Grossman, Appointee

ATTACHMENTS

1. Proposed Motion 2025-0080
2. Transmittal Letter
3. HMC Board of Trustees Profile, February 2025



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0170.1

Sponsors Barón

- 1 A MOTION confirming the executive's appointment of
- 2 Jonathan Deex, who resides in council district nine, to the
- 3 King County community advisory committee on law
- 4 enforcement oversight, as a representative from King
- 5 County sheriff contract cities.
- 6 BE IT MOVED by the Council of King County:
- 7 The county executive's appointment of Jonathan Deex, who resides in council
- 8 district nine, to the King County community advisory committee on law enforcement

- 9 oversight, as a representative from King County sheriff contract cities, for a partial term
10 to expire on March 31, 2027, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	15 & 16	Name:	Nick Bowman
Proposed No.:	2025-0167 2025-0170	Date:	July 29, 2025

SUBJECT

A motion confirming the Executive's appointment of Lane Loland to the King County community advisory committee on law enforcement oversight.

A Motion confirming the Executive's appointment of Jonathan Deex to the King County community advisory committee on law enforcement oversight.

SUMMARY

Proposed Motion 2025-0167 would confirm the Executive's appointment of Lane Loland, who resides in council district one, to the King County community advisory committee on law enforcement oversight, as a representative from King County sheriff contract cities. The appointment is for a three-year term expiring on March 31, 2028.

Proposed Motion 2025-0170 would confirm Jonathan Deex, who resides in council district nine, to the King County Community Advisory Committee on Law Enforcement Oversight, as a representative from King County sheriff contract cities. The appointment is for a partial term expiring on March 31, 2027.

BACKGROUND

In May of 2009, the council created an eleven-member Citizen's Committee on Independent Oversight (committee) to work with Office of Law Enforcement Oversight (OLEO)¹. The legislation directed the Citizen's Committee on Independent Oversight to advise the OLEO Director on matters important to the county's diverse communities and to provide community input as needed. The council intended the committee to serve as a resource that represented the county's diverse population to advise the Director on policy and public perceptions of the sheriff's office.

The council envisioned that, with the establishment of the committee, there would be an increase in the kind of communication that fosters accountability and public understanding of the misconduct and discipline policies, procedures and practices of the

¹ Ordinance 16511 and K.C.C. 2.36.050

sheriff's office, and other issues related to the OLEO Director's oversight responsibilities. However, Ordinance 16511 made it clear that the committee shall not review or advise the OLEO Director on individual complaints, investigations, or disciplinary actions.

Additionally, the legislation provided no direct guidance for the establishment of committee operations including, how often meetings should be convened, what level of support the committee would need from the OLEO Director, or how the committee could best support the OLEO Director in carrying out oversight requirements.

In September of 2018, the council modified the committee's role and responsibilities through the adoption of Ordinance 18786. Ordinance 18786 made the following changes:

- Changed the name of the Citizens' Committee on Independent Oversight, to the Community Advisory Committee for Law Enforcement Oversight.
- Altered the composition of the committee to allow flexibility in the total number of committee members, as well as, remove the set number of committee members from specific geographic areas of the county.
- Established new duties for committee members, more closely aligned with the expanded authorities granted to OLEO under Section 265 of the King County Charter and Ordinance 18500. These duties include:
 1. Serve as liaison between OLEO and the communities it serves;
 2. Advise OLEO on law enforcement training policies and procedures;
 3. Advise KCSO and the Council on matters of equity and social justice related to law enforcement, as well as, on problems and opportunities for improvement in KCSO practices.
- Established committee operations and work processes.
- Authorized the committee to adopt its own rules and bylaws without first securing Council approval.

APPOINTEE INFORMATION

Proposed Motion 2025-0167 would confirm the Executive's appointment of Lane Loland to the Community Advisory Committee for Law Enforcement Oversight as a representative from King County sheriff contract cities for a three-year term expiring on March 31, 2028. According to his application materials, Mr. Loland is a retired teacher from the Shoreline School District with a sincere interest in community involvement and in law enforcement oversight.

Proposed Motion 2025-0170 would confirm the Executive's appointment of Jonathan Deex to the Community Advisory Committee for Law Enforcement Oversight as a representative from King County sheriff contract cities for a partial term to expire on March 31, 2027. According to his application materials, Mr. Deex is retired and came to learn about CACLEO after meeting OLEO Director Tamer Abouzeid on September 7, 2024, at Newcastle Days. From this conversation Mr. Deex began thinking about his own experiences, did more research about CACLEO and decided to apply.

ANALYSIS

Staff has not identified any issues with the proposed appointment. It appears to be consistent with county code requirements.

INVITED

- Lane Loland, CACLEO Appointee.
- Jonathan Deex, CACLEO Appointee.
- Jamie Tugenberg, Staff Liaison, CACLEO

ATTACHMENTS

1. Proposed Motion 2025-0167
2. Transmittal Letter
3. Proposed Motion 2025-0170
4. Transmittal Letter



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0188.1

Sponsors Dembowski

- 1 A MOTION confirming the executive's appointment of
- 2 Betelhem Michael, who resides in council district one, to
- 3 the King County human and civil rights commission.
- 4 BE IT MOVED by the Council of King County:
- 5 The county executive's appointment of Betelhem Michael, who resides in council
- 6 district one, to the King County human and civil rights commission, for a three-year term

7 to expire on July 31, 2028, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;

4. Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;

5. Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;

6. Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;

7. The county's equal employment opportunity affirmative action plan; and

8. The county's equity and social justice strategic plan and related county policies and practices;

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0189.1

Sponsors Zahilay

- 1 A MOTION confirming the executive's appointment of
- 2 Emily Huynh, who resides in council district two, to the
- 3 King County human and civil rights commission,
- 4 representing a member who has familiarity with King
- 5 County government, systems, or agencies.
- 6 BE IT MOVED by the Council of King County:
- 7 The county executive's appointment of Emily Huynh, who resides in council
- 8 district two, to the King County human and civil rights commission, representing a

- 9 member who has familiarity with King County government, systems, or agencies, for a
10 three-year term to expire on July 31, 2028, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;

4. Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;

5. Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;

6. Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;

7. The county's equal employment opportunity affirmative action plan; and

8. The county's equity and social justice strategic plan and related county policies and practices;

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0190.1

Sponsors Perry

- 1 A MOTION confirming the executive's appointment of
- 2 Allison Hastings, who resides in council district three, to
- 3 the King County human and civil rights commission.
- 4 BE IT MOVED by the Council of King County:
- 5 The county executive's appointment of Allison Hastings, who resides in council
- 6 district three, to the King County human and civil rights commission, for a two-year term

7 to expire on July 31, 2027, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. *Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;*

4. *Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;*

5. *Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;*

6. *Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;*

7. *The county's equal employment opportunity affirmative action plan; and*

8. *The county's equity and social justice strategic plan and related county policies and practices;*

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0191.1

Sponsors Barón

- 1 A MOTION confirming the executive's appointment of
- 2 Jacob Joens-Poulton, who resides in council district four, to
- 3 the King County human and civil rights commission.
- 4 BE IT MOVED by the Council of King County:
- 5 The county executive's appointment of Jacob Joens-Poulton, who resides in
- 6 council district four, to the King County human and civil rights commission, for a one-

7 year term to expire on July 31, 2026, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. *Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;*

4. *Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;*

5. *Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;*

6. *Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;*

7. *The county's equal employment opportunity affirmative action plan; and*

8. *The county's equity and social justice strategic plan and related county policies and practices;*

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0192.1

Sponsors Quinn

- 1 A MOTION confirming the executive's appointment of
- 2 Aneeka Ferrell, who resides in council district five, to the
- 3 King County human and civil rights commission,
- 4 representing a member who has experience with
- 5 investigations and enforcement of either human or civil
- 6 rights or both.
- 7 BE IT MOVED by the Council of King County:
- 8 The county executive's appointment of Aneeka Ferrell, who resides in council
- 9 district five, to the King County human and civil rights commission, representing a

- 10 member who has experience with investigations and enforcement of either human or civil
11 rights or both, for a three-year term to expire on July 31, 2028, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;

4. Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;

5. Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;

6. Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;

7. The county's equal employment opportunity affirmative action plan; and

8. The county's equity and social justice strategic plan and related county policies and practices;

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0193.1

Sponsors Balducci

1 A MOTION confirming the executive's appointment of
2 Jennifer Karls, who resides in council district six, to the
3 King County human and civil rights commission,
4 representing a member with professional or lived
5 experience in the disability community.

6 BE IT MOVED by the Council of King County:

7 The county executive's appointment of Jennifer Karls, who resides in council
8 district six, to the King County human and civil rights commission, representing a

- 9 member with professional or lived experience in the disability community, for a three-
- 10 year term to expire on July 31 2028, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;

4. Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;

5. Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;

6. Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;

7. The county's equal employment opportunity affirmative action plan; and

8. The county's equity and social justice strategic plan and related county policies and practices;

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0194.1

Sponsors von Reichbauer

- 1 A MOTION confirming the executive's appointment of
- 2 Mona Jaber, who resides in council district seven, to the
- 3 King County human and civil rights commission.
- 4 BE IT MOVED by the Council of King County:
- 5 The county executive's appointment of Mona Jaber, who resides in council district
- 6 seven, to the King County human and civil rights commission, for a three-year term to

7 expire on July 31, 2028, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. *Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;*

4. *Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;*

5. *Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;*

6. *Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;*

7. *The county's equal employment opportunity affirmative action plan; and*

8. *The county's equity and social justice strategic plan and related county policies and practices;*

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0195.1

Sponsors Mosqueda

- 1 A MOTION confirming the executive's appointment of
- 2 Bishop Steven Sawyer, who resides in council district
- 3 eight, to the King County human and civil rights
- 4 commission.
- 5 BE IT MOVED by the Council of King County:
- 6 The county executive's appointment of Bishop Steven Sawyer, who resides in
- 7 council district eight, to the King County human and civil rights commission, for a two-

8 year term to expire on July 31, 2027, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;

4. Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;

5. Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;

6. Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;

7. The county's equal employment opportunity affirmative action plan; and

8. The county's equity and social justice strategic plan and related county policies and practices;

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0196.1

Sponsors Barón

- 1 A MOTION confirming the executive's appointment of
- 2 Daisy Wong, who resides in council district nine, to the
- 3 King County human and civil rights commission.
- 4 BE IT MOVED by the Council of King County:
- 5 The county executive's appointment of Daisy Wong, who resides in council
- 6 district nine, to the King County human and civil rights commission, for a two-year term

7 to expire on July 31, 2027, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;

4. Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;

5. Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;

6. Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;

7. The county's equal employment opportunity affirmative action plan; and

8. The county's equity and social justice strategic plan and related county policies and practices;

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0203.1

Sponsors Mosqueda

1 A MOTION confirming the executive's appointment of
2 Vanessa Sanchez-Mexicano, who resides in council district
3 eight, to the King County human and civil rights
4 commission.

5 BE IT MOVED by the Council of King County:

6 The county executive's appointment of Vanessa Sanchez-Mexicano, who resides
7 in council district eight, to the King County human and civil rights commission, for a

- 8 one-year term to expire on July 31, 2026, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	5-14	Name:	Erica Newman
Proposed No.:	2025-0188 2025-0189 2025-0190 2025-0191 2025-0192 2025-0193 2025-0194 2025-0195 2025-0196 2025-0203	Date:	July 29, 2025

SUBJECT

Proposed motions 2025-0188 thru 2025-0196 and 2025-0203 would confirm the initial appointments to the Human and Civil Rights Commission (HCRC).

BACKGROUND

As outlined in K.C.C. 2.31.020, the HCRC was established to advance the human rights, including civil rights, of all county residents by representing the residents' interests and to ensure the principles of the United Nations Universal Declaration of Human Rights are applied in all the county does in order to achieve equity and protect county residents from discrimination.¹

The duties of the HCRC are outlined in K.C.C. 2.31.030 as:

A. Advise the executive, the council, and the public to implement and carry out the purposes and provisions of this chapter, which may include, but are not limited to, the following:

- 1. Human and civil rights protections that strengthen county antidiscrimination ordinances and support the county's equity, racial, and social justice goals;*
- 2. Human and civil rights protections to address issues of concern for county residents;*

¹ The Universal Declaration of Human Rights was adopted by the UN in 1948, built upon the principles of universality, indivisibility, interdependence, and equality/non-discrimination.

3. *Policies to proactively prevent discrimination and address inequalities at the front end with an explicit focus on racial justice and equitable outcomes that would benefit communities who have historically lacked power in the community;*

4. *Policies related to affirmative action and updates to the county's list of protected classes based on robust engagement with community members, in particular those individuals with a vested interest in policies related to affirmative action and protected classes;*

5. *Policies, practices, and procedures to assist county decision makers in fulfilling the county's commitment to address the root causes of inequities and distribute resources equitably;*

6. *Equitable allocation of county resources, with investments that are consistent with human and civil rights values, focused on people and places with the greatest needs;*

7. *The county's equal employment opportunity affirmative action plan; and*

8. *The county's equity and social justice strategic plan and related county policies and practices;*

B. Conduct and prioritize a robust and ongoing engagement process with community members and county entities to consider their input in implementing and carrying out the purposes and provisions of this chapter. Engagement shall be prioritized for historically disadvantaged communities who have historically lacked power to influence policies for the community. County entities should include, but not be limited to, the office of law enforcement oversight, the community advisory committee for law enforcement oversight, the immigrant and refugee commission, the women's advisory board, 504/ADA advisory committee, the veterans, seniors and human services levy advisory board, the office of equity and racial and social justice, the legislative branch's director of equity and social justice, the county auditor, the hearing examiner, the office of public complaints, and the various King County unincorporated area councils;

C.1. Conduct research, public forums, and educational programs on social stresses that impact the cohesion between groups in the county to support building of alliances;

2. Conduct community outreach to ascertain the status and treatment of county residents based on their protected class;

3. Evaluate means of alleviating discrimination and bias and of improving human relations within the county; and

4. Issue such publications as may assist in enhancing the human and civil rights of all county residents;

D. Monitor and review the procedures and processes of antidiscrimination ordinances and affirmative action policies to determine compliance and effectiveness. The monitoring and reviewing may include, but not be limited to, reviewing any complaints

filed under the antidiscrimination ordinances with a finding of no reasonable cause and request for reconsideration by the complainant was denied. In conducting its review, the commission may hold informal fact-finding sessions with respect to processes and procedures and any findings may result in recommendations to the executive;

E. Evaluate existing county policies and new ordinances for disproportionate impacts on historically disadvantaged communities who have historically lacked power to influence policies for the community;

F. Lead county efforts in raising community awareness, conducting education, assistance and information programs on human and civil rights issues and on the purpose and work of the commission; and

G. Beginning in 2026, provide an annual report to the executive and council that shall include, but not be limited to, a quantitative and qualitative summary of completed and ongoing commission activities as required in this chapter, progress on the work program outlined in the prior calendar year annual report, and a work program for the following calendar year. On behalf of the commission, the executive shall electronically file the report by April 15 of each year with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor. The report shall be publicized widely, in particular to those historically disadvantaged communities who have historically lacked power to influence policies for the community. Publicity methods shall include, but not be limited to, the official county newspaper, newspapers of general circulation within each council district, King County civic television, television news outlets, social media platforms, non-English language newspapers and periodicals distributed in the county, and the county's website. The commission should provide annual briefings to media and elected officials representing cities, the county, and the state to ensure that the commission's lessons learned and achievements are shared with the public and policy makers.

The HCRC should consist of eleven members that reflect the diversity of the communities within King County, including those disproportionately impacted by inequities and discrimination. The members must be active or have experience in civic participation related to human civil rights. Additionally, at least one of the members should have the following:

- Be a member of the King County 504/ADA advisory committee or who is part of the disability community and have experience with the federal Americans with Disabilities Act of 1990, Section 504 of the federal Rehabilitation Act of 1973 or other laws, regulations, and rules related to individuals with disabilities.
- Be a member of the King County immigrant and refugee commission or who demonstrates active and engaged civic participation in one or more immigrant and refugee communities and is well versed on the issues affecting those communities.
- Familiarity with King County government, systems, or agencies.

All members must be residents of King County and not hold or campaign for elective office.

Together, the executive and the council are responsible for announcing vacancies for the initial selection of members and for vacancies of members thereafter. According to Executive staff, the advertisement period for the initial vacancies took place April 16, 2025, thru June 3, 2025. The vacancies were publicized via County newsletters (e.g. Communities of Opportunity, departmental newsletters, etc.), a joint press release from the Executive Office and Council, email outreach to over 100 community based organizations across the County, radio stations with English and non-English language constituencies (these included Se Habla Media, the International Examiner, NW Asian Weekly, Runta News, South Seattle Emerald, Seattle Gay News, KVRU, North American Post, the Korea Times, The Facts, Seattle Viet Times, and more).

APPOINTEE INFORMATION

1. **Proposed Ordinance 2025-0188** would appoint Betelham Michael, who resides in council district one, to HCRC for a three-year term expiring on July 31, 2028. Recently, Betelham served as a National Senior Program Director and has previous experience with immigrant and refugee communities and labor laws.
2. **Proposed Ordinance 2025-0189** would appoint Emily Huynh, who resides in council district two, to HCRC for a three-year term expiring on July 31, 2028. Currently, Emily serves as a Research Fellow at the University of Washington (UW), Center for Environmental Politics. Previously, Emily upheld positions in various departments at UW, including the Center for Human Rights and the Summer Institute of Arts and Humanities Fellowship.
3. **Proposed Ordinance 2025-0190** would appoint Allison Hastings, who resides in council district three to the HCRC, for a two-year term expiring on July 31, 2027. Recently, Allison served as Project Director for the Vera Institute of Justice, where she led expert committees. Previously, Allison served on the steering committees led by the International Association of Forensic Nurses during the development of pediatric protocol for sexual assault medical forensic examinations and the Urban Institute and National Sexual Violence Resource Center during the exploration of a national hotline for incarcerated survivors of sexual abuse.
4. **Proposed Ordinance 2025-0191** would appoint Jacob Joens-Poulton, who resides in council district four, to the HCRC to a one-year term expiring on July 31, 2026. Currently, Jacob serves as the Seattle Regional Admissions Representative for Western Washington University, where he connects with teachers, counselors, and advocates from local educational nonprofits about ways to change policy to better support students. Previously, Jacob interned with the Whatcom Dispute Resolution Center in Bellingham, where he learned conflict transformation and taught restorative justice class for juveniles in the legal system.

5. **Proposed Ordinance 2025-0192** would appoint Aneeka Ferrell, who resides in council district five, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Aneeka serves as a Recruitment Coordinator for the Renton School District, where she conducts needs assessments, manages initiatives, and establishes partnerships with other educational institutions. Previously, Aneeka upheld positions with the State of Washington, U.S Government, King County and has served on many boards to include Jefferson County Public Schools, Kentucky Head Start Association, and the National Education Association Board.
6. **Proposed Ordinance 2025-0193** would appoint Jennifer Karls, who resides in council district six, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Jennifer serves as the Director and Co-Founder of Roots and Inclusion, where she collaborates with educators, community members, and other stakeholder groups related to access and opportunities for youth with disabilities in education and the community. She actively follows the progress of Developmental Disabilities Services by attending the annual Legislative Forum and monitors the county's Office of Equity and Racial and Social Justice.
7. **Proposed Ordinance 2025-0194** would appoint Mona Jaber, who resides in council district seven, to the HCRC for a three-year term expiring on July 31, 2028. Currently, Mona serves as an Agency Counselor for Lutheran Community Services NW, where she provides trauma-informed counseling to geriatric refugee populations, addressing systemic barriers rooted in unmet childhood needs. Previously, she upheld positions with the State of Washington and King County Library systems and has experience working with diverse communities.
8. **Proposed Ordinance 2025-0195** would appoint Steven Sawyer, who resides in council district eight, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Steven serves as Executive Director for POCAAN, where he fosters organizational growth, oversees human resource and fundraising duties. Previously, Steven upheld positions within the healthcare systems and served on many boards, to include the King County Gender Identity and Sexual Orientation Task Force, Pierce County AIDS Foundation, and Pacific NW Black Pride.
9. **Proposed Ordinance 2025-0196** would appoint Daisy Wong, who resides in council district nine, to the HCRC for a two-year term expiring on July 31, 2027. Currently, Daisy serves as a Legislative Assistant for Sen. Manka Dhingra, where she supports the Senators' leadership in public safety, behavioral health, and Law and Justice Committee. She also serves a liaison between the Senator and constituents, lobbyists, tribal governments, advocacy groups, and state agencies. Previously, Daisy upheld positions with the University of Washington and Overlake Medical Center.
10. **Proposed Ordinance 2025-0203** would appoint Vanessa Sanchez- Mexicano, who resides in council district eight, to the HCRC for a one-year term expiring on July 31, 2026. Currently, Vanessa serves as a Director for YouthCare, a local non-profit that works to end youth homelessness. Previously, Vanessa upheld positions in educational institutions and medical centers that specialize in mental and behavioral health.

As stated in K.C.C. 2.31.040.D, the eleventh member shall be appointed by the other ten regular members and confirmed by the council by motion. According to Executive staff, the plan is to fill the eleventh position within the first six months.

Additionally, members who are neither employees of the county nor employees of other municipal governments are eligible to receive per diem compensation of seventy-five dollars for attendance at one commission meeting per month, in addition to paid parking and reimbursement for mileage.

ANALYSIS

Staff has not identified any issues.

INVITED

- Evelyn Chow, Strategic Program Manager, King County Executive
- Monisha Harrell, Director, King County Executive

ATTACHMENTS

1. Proposed Motions 2025-0188 thru 2025-0196, and 2025-0203
2. Transmittal Letters
3. HCRC Board Profile



Signature Report

Motion

Proposed No. 2025-0207.1

Sponsors Barón

1 A MOTION acknowledging receipt of a report on the status
2 of safety improvements at adult detention facilities as
3 required by the 2025 Annual Budget Ordinance, Ordinance
4 19861, Section 54, Proviso P5.

5 WHEREAS, the 2025 Annual Budget Ordinance, Ordinance 19861, Section 54,
6 Proviso P5, requires the executive to transmit a report on the status of safety
7 improvements at adult detention facilities, accompanied by a motion that should
8 acknowledge receipt of the applicable report, and

9 WHEREAS, Ordinance 19861, Section 54, Proviso P5, states that the report and
10 the motion should be transmitted no later than June 30, 2025, and

11 WHEREAS, Ordinance 19861, Section 54, Proviso P5, provides that \$100,000
12 shall not be expended or encumbered until the executive transmits both the report and the
13 motion, and the motion acknowledging receipt is passed, and

14 WHEREAS, upon passage of the motion, \$100,000 shall be released for
15 expenditure or encumbrance, and

16 WHEREAS, the council has acknowledged receipt of the report transmitted by the
17 executive;

18 NOW, THEREFORE, BE IT MOVED by the Council of King County:

19 The receipt of a report on status of safety improvements at adult detention
20 facilities, entitled King County Department of Adult and Juvenile Detention Report on

21 the Status of Safety Improvements in Adult Detention Facilities, Attachment A to this
22 motion, is hereby acknowledged in accordance with 2025 Annual Budget Ordinance,
23 Ordinance 19861, Section 54, Proviso P5.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: A. King County Department of Adult and Juvenile Detention Report on the Status of
Safety Improvements at Adult Detention Facilities, June 2025

**Department of Adult and Juvenile Detention
Report on the Status of Safety Improvements
at Adult Detention Facilities**

June 2025



King County

I. Table of Contents

II.	Proviso Text.....	4
III.	Executive Summary	5
IV.	Background.....	7
V.	Report Requirements	7
	Safety Technologies and Initiatives in Use:.....	7
	A. Contraband Detectors, Including Metal Detectors and X-ray Machines	8
	B. Body Scanners	10
	C. Cameras	11
	D. Radios.....	11
	E. Duress Alarms	12
	F. Drug Detection Dog.....	12
	G. Other / Non-technology Safety Initiatives	12
	i. Resident and Legal Mail Changes.....	13
	ii. Pass-Through Locks.....	14
	iii. Suicide Prevention Efforts.....	16
	• Patient identifying information (including demographic information)	16
	• Location of the incident (facility, floor, unit/cell, and identifying if it is a restrictive housing location and/or other type of housing such as medical or psychiatric)	16
	• Method/type of behavior (e.g., head banging, cutting, jumping)	16
	• Timeline leading up to incident and response (including any assessment and follow-up by JHS staff with the patient).....	16
	• Process for identifying the range of possible factors that contributed to the incident including a review of the following categories of factors:.....	16
	iv. Naloxone	19
	v. Drug Interdiction Workgroup	21
	vi. Drug Identification Technology.....	21
	vii. Partnership with Superior Court Adult Drug Diversion Court	22
	Improvement, Expansion and Implementation of Safety Technology:	23
	A. Body Scanners	23
	B. Fixed / Facility Cameras	23
	C. Radios	24
	D. Duress Alarms.....	24
	E. Body-Worn Cameras	24

VI. Conclusion / Next Actions	25
Figure 1 Dangerous drug contraband intercepted by DAJD using X-ray technology	7
Figure 2 Metrasens scanner at KCCF	8
Figure 3 Tek84 Body scanner in DAJD facility	9
Figure 4 DAJD's legal mail cart	13
Figure 5 Locked attorney pass-through	14
Figure 6 Instructions for locking pass-through	14
Figure 7 Retrofitted bunk at KCCF, showing infill between the bunk surface and wall	16
Figure 8 Retrofitted upper tiers at KCCF	17
Figure 9 Instructions on intervening in a suspected overdose	19
Figure 10 NARCAN deployments at DAJD adult facilities	20
Figure 11 Naloxone vending machine in public area of MRJC.....	20
Figure 12 One of DAJD's TruNarc handheld drug detection devices	21
Figure 13 Adult Drug Diversion Court poster inside a DAJD facility	22

II. Proviso Text

Ordinance 19861, Section 54, Department of Adult and Juvenile Detention, P5¹

Of this appropriation, \$100,000 shall not be expended or encumbered until the executive transmits a report on the status of safety improvements at adult detention facilities, and a motion that should acknowledge receipt of the report, and a motion acknowledging receipt of the report is passed by the council. The motion should reference the subject matter, the proviso's ordinance, ordinance section, and proviso number in both the title and body of the motion.

The report shall include, but not be limited to:

A. A description of technology used in the adult detention facilities to support physical safety for officers, residents, and visitors, including, but not limited to, facility cameras, duress alarms, and radios;

B. An assessment of the condition and effectiveness of the technologies and plans to address any problems such as: gaps in camera and radio coverage; whether there are enough duress alarms and radios for all staff who need them; and whether cameras, duress alarms, and radios are functioning;

C. A discussion of options for addressing gaps or needs identified in section B. of this proviso, including the status, scope, schedule, budget, and potential funding sources for any identified projects to address the gaps;

D. Discussion of the status, scope, schedule, budget, potential funding sources, and timeline for implementing body worn cameras; and

E. A discussion of the timeline and next steps for addressing full implementation of technology to maximize adult detention facility safety.

The executive should electronically file the report and a motion required by this proviso by June 30, 2025, with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor.

¹ Ordinance 19861, Section 54, p30-31 [\[LINK\]](#)

III. Executive Summary

The highest priority of the Department of Adult and Juvenile Detention (DAJD) is ensuring the safety and security of the staff and residents within the Department's care. This Proviso response provides a comprehensive description of the major security technologies in use by the Department, as well as the non-technology efforts the Department engages to support and enhance the technology as required by Ordinance 19861. To protect the safety and security of staff, residents and facilities, specific details regarding the number of security devices, and their location, coverage, vulnerabilities, and other related factors are not included in this report.

DAJD's safety initiatives primarily fall into two categories: prevention and response. Prevention includes identifying and controlling items entering the jail facilities and attempting to eliminate all dangerous substances or items that could be fashioned into weapons by residents to harm themselves or others. Examples of prevention initiatives include:

- Contraband detectors, including metal detectors, x-ray machines, and body scanners
- Drug detection dogs
- Screening of resident and legal mail
- Locks on pass-through doors between visitors and residents
- Handheld drug detection and identification devices

Prevention also involves reducing the potential for suicide attempts. In the last few years, the Department has pursued several new initiatives aimed at reducing the risk of suicide attempts in its facilities, such as:

- Bunk Retrofit – From 2021 through 2023, DAJD and the Facilities Management Division (FMD) completed a major facility project to fill in structural gaps in bunks at the King County Correctional Facility (KCCF) that provided a potential tie-off point for self-strangulation.
- West Wing Bunk Changes – This year, DAJD and FMD are replacing older, free-standing bunks in the West Wing, which had sharp edges that could be used as tie-off points. Instead, newer models with rounded edges are being anchored to the wall, reducing this concern.
- Jump Barriers – Concurrent with the bunk retrofit project at KCCF, DAJD installed barriers on the upper tiers of housing units which impede the ability to jump from the second level to the concrete floor below.
- Increased monitoring – DAJD and Jail Health Services (JHS) have developed new processes for increased communication, including weekly meetings, to attempt to identify and appropriately care for high-risk individuals.
- Additional measures – DAJD has removed areas of exposed cords and conduit, shortened phone cords in visitation areas, replaced shower curtains with tear-away curtains, replaced tearable sheets with additional tear-resistant blankets, and reduced the quantity of over-the-counter medications that could be ordered directly by the resident through their commissary accounts.

The second category, response, focuses on ensuring risks are addressed immediately, that assistance can be summoned quickly when needed, and that treatments like naloxone are readily accessible. This category also includes technology and other tools and methods that DAJD uses to communicate

amongst its staff, and with the partner agencies who work within the secure facilities. These tools include:

- Facility cameras
- Radios
- Duress alarms for staff to signal an emergency
- Accessibility of Naloxone to respond to overdoses

This report includes discussion of possible areas where DAJD could improve and/or expand response technology, particular in the areas of:

- Radios – The radio system signals at the King County Courthouse (KCCCH) and KCCF has been experiencing some deficiencies. Progress is being made to improve the three legacy systems involved. This work is currently being funded.
- Duress Alarms – This technology has progressed, and a significant system upgrade or replacement is needed to ensure system continuity and officer safety. Initial estimates indicate that replacement of the system at the Maleng Regional Justice Center (MRJC) could cost as much as \$1.3 million, with expansion to KCCF and the Clark Children and Family Justice Center (CCFJC) adding \$2.4 million and \$700,000, respectively. These costs are not inclusive of facility infrastructure work that may be required. There is no current funding for this proposed work.
- Body-Worn Cameras (BWC) - DAJD had begun research to inform a federal grant application, but grant opportunities are not likely to be renewed in 2025. While the Department finds facility video recordings beneficial, it does not capture all areas or the detail that may be required to review an incident that unfolded quickly. BWC implementation would require funding for upfront installation, and ongoing support which would include the need for additional staff to manage the added records and investigative workload. There is no current funding for this proposed work.
- Body Scanners – The body scanning technology in use at DAJD uses small amounts of ionizing radiation, and their use is regulated by the Washington State Department of Health (DOH). DOH recently added new restrictions on the use of ionizing radiation and prohibited its use on anyone under the age of 18. DAJD believes the new DOH rule stems from its understanding of the Washington State Department of Corrections' use of the machines, which is different and more frequent than DAJD's use. DAJD is currently pursuing a variance that would allow for more utilization of the existing machines. In addition, DAJD is working with the Office of Performance, Strategy and Budget (PSB) and the Office of Risk Management (ORM) to pursue funding to purchase new millimeter wave machines that would not be restricted by DOH rules.
- Fixed / Facility Cameras – DAJD is engaged in a funded capital project to replace analog cameras in KCCF and MRJC, with projected completion by the end of 2026. This project will also upgrade associated technology that provides access to monitoring and recordings.

Finally, although this report has necessary limitations due to security concerns, DAJD is available to provide individual briefings with councilmembers where sensitive information can be more readily discussed.

IV. Background

Department Overview: The Department of Adult and Juvenile Detention (DAJD) operates three secure detention facilities and a number of community supervision programs for pre- and post-trial defendants throughout King County. The two adult secure detention divisions are the Seattle Division and the Kent Division. The Seattle Division operates the King County Correctional Facility (KCCF), and the Kent Division operates the secure detention portion of the Maleng Regional Justice Center (MRJC). In 2024, the combined average daily population of both adult detention facilities was 1,407.

The mission of DAJD is to provide in-custody and community-based services that are data-informed, advance safety, lead system change, and promote equitable outcomes for the people served. The Department's priorities include ensuring the safety and security of staff and residents, managing operational risks, strengthening community connections, promoting opportunities to humanize the people in the facilities and programs, and recruiting, developing, supporting, and retaining staff.

Context: DAJD uses an interconnected web of technologies, partnerships, and people to ensure and enhance the safety and security of staff, residents and the physical detention buildings that are managed by the Department. Safety efforts include things such as: controlling the people and materials brought into the buildings, ensuring visual contact with areas both inside and outside of the buildings, making sure that officers and staff have adequate communications with each other and can call for backup, preventing risk of self-harm and suicide, and guaranteeing that education and prevention efforts are available for residents. Technology and tools used to support these various efforts are constantly evolving and improving, and DAJD is always working to keep up with changes and improvements to provide the safest possible working and living environment for those in the Department's care.

Report Methodology: The descriptions of the various technologies and efforts DAJD is engaged in that support this report were compiled by the Department using research and interviews with subject matter experts in the Seattle, Kent, and Juvenile Divisions, as well as Department senior managers, and partners at the Department of Public Health Jail Health Services (JHS) and King County Information Technology (KCIT). In some cases, vendor-supplied literature also supplemented knowledge and understanding of use.

V. Report Requirements

Introduction: The top priority of DAJD is to ensure the safety and security of staff and residents within its facilities. Without that, none of the other priorities or mission of the Department can be met or fulfilled. The following report discusses the major technological and operational tools that the Department uses to maintain safety and security in its adult facilities. To protect the safety of staff, residents and facilities, specific details regarding the number of security devices, and their coverage, vulnerabilities, and other concerns are not provided in this report.

Safety Technologies and Initiatives in Use: The following section provides a broad overview of technology-based safety measures that are in use in DAJD's adult facilities. The discussion includes descriptions of the equipment used, general functions within DAJD facilities, and metrics for success when applicable. All the equipment and technology mentioned in this report are components of a

system of interventions that together help provide safer and more secure facilities. DAJD strives for continuous improvement by monitoring national best practices, participating in industry educational conferences to learn about new and emerging equipment and practices, testing promising technology, and scaling up successful interventions.

A. Contraband Detectors, Including Metal Detectors and X-ray Machines

DAJD uses a combination of metal detectors and X-ray machines for contraband detection at public entrances to its detention facilities and around the facilities. Visitors to these facilities place property in X-ray machines, which can detect organic materials such as drugs (see Figure 1), and walk past metal detectors that readily detect metal that could be fashioned into weapons. The combination of X-ray machines and metal detectors are used by DAJD officers for screening public visitors at the front door of all three detention facilities.

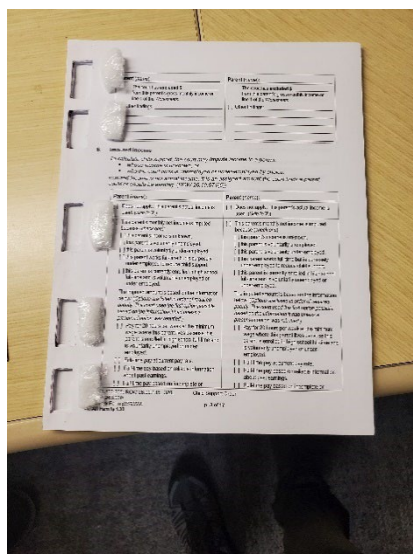


Figure 1: Dangerous drug contraband intercepted by DAJD using X-ray technology

Officers also use hand-held metal detectors, or wands, to augment detection, similar to those used at the County's courthouses. The wands can be waved over specific body locations to rule out metal alerts from things like watches, belts, and shoes, and to more closely pinpoint problematic items like knives or vape pens. Handheld metal detectors are effective at identifying metal on a person, or in a mattress or other locations that are not easily put through a standing metal detector. Because they are portable, and not prohibitively expensive, DAJD is able to use them in all areas of the secure facilities, including during housing unit searches.

Metal detector technology has evolved and improved over time. Newer versions of metal detectors are more sensitive and can indicate more precisely where items are located on a body or object. In late 2022, DAJD began using newer metal-sensing technology called Metrasens detectors (see Figure 2).

Metrasens is the brand name of a line of ferromagnetic detectors.² Ferromagnetic detection systems (FMDS) use magnetic sensors to monitor the ambient magnetic field around metal objects and detect distortions caused by the presence of ferromagnetic objects. When a ferromagnetic object is brought near the FMDS, the distortion in the magnetic field is detected, triggering an alarm or providing a visual warning to officers.

Metrasens detectors can detect a very small amount of magnetic material, even as small as a paperclip, that may be in or on a person's body. One of the initial applications of this technology was to detect metal before a patient or provider entered an MRI location, however, the applications to correctional facilities are also clear. DAJD uses this technology to detect small pieces of metal that could be missed by a more traditional metal detector and to pinpoint where the metal is on the body. For DAJD, this technology can help officers determine the difference between a weapon or contraband, and things like metal pins within a body from a prior surgery. These detectors are in use around the secure facilities, specifically in areas where contraband is likely to be introduced to the facilities such as at booking, at return from court, and other sensitive locations.

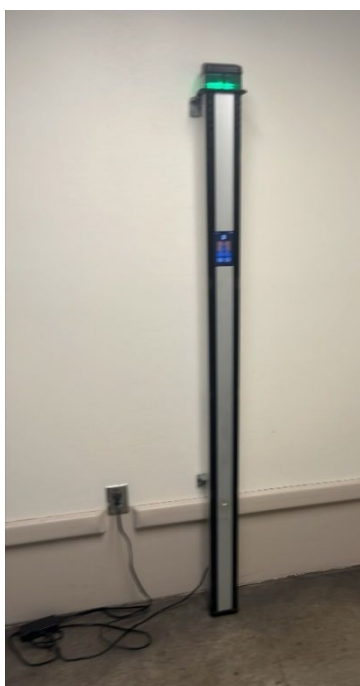


Figure 2: Metrasens scanner at KCCF

The Metrasens detectors are smaller than traditional metal detectors and are portable. This allows DAJD to use them almost anywhere in the facility and to re-deploy them easily to use in a housing unit search, or other situation where close detection of metal contraband is helpful.

² A ferromagnetic object is a material, like iron, nickel, or cobalt that exhibits a strong attraction to magnets.

B. Body Scanners

As part of the opening of the Clark Children and Family Justice Center (CCFJC) in 2020, the juvenile detention facility installed a body scanner for use in the detection of contraband and weapons (see Figure 3). This technology was used as an alternative to conducting a strip search of youth. Following a year of demonstrated success locating contraband with the body scanner at the CCFJC, the County procured and installed similar body scanners at the KCCF and the MRJC.



Figure 3: Tek84 Body scanner in DAJD facility

The scans generated by this equipment create an image of the structure(s) of the body, so that a trained operator can detect contraband on or inside a body. The scan allows DAJD to detect small objects, including plastic items that are not otherwise detected by the metal detectors discussed earlier. Body scanners also allow the Department to detect drugs and even small amounts of pills within the body that could lead to overdoses or other medical emergencies. The body scanners accomplish this level of detection without physical contact. Since their implementation, DAJD has used these machines to identify contraband materials or potential weapons that are small or plastic, and other contraband items including drugs, which officers were able to confiscate before the items could cause physical harm.

Additional discussion about scanners can be found under “Improvement, Expansion, and Implementation of Safety Technology” Section A.

C. Cameras

DAJD also uses video cameras for security within its detention facilities. Fixed cameras are used both inside and outside of the secure facilities. Some cameras record and some do not. As use has expanded over time at the KCCF and MRJC facilities, the technology has advanced and changed, and the number and placements of cameras have increased.

Cameras are used to expand the scope of officers' observations throughout their shifts. Cameras provide visual access to places that are hard for officers to see, like the roofs of the buildings. External cameras allow officers to determine which law enforcement agencies may be approaching the facilities or whether unauthorized vehicles are attempting to gain access, for example. External cameras also enable security officers to see a staff person's face before granting them access to facility doors or allowing staff and appropriate visitors to board facility elevators. In the event of an emergency, facility cameras, both external and internal, can allow control officers to more quickly see where emergency response personnel, such as Seattle Fire or Medic One, are in the building, and quickly open doors and direct those resources through the building to where they are needed.

Cameras that record within the facilities allow DAJD to review emergency responses after the fact for investigative or training purposes, such as in the case of a medical emergency, fight, or other serious incident. For example, in the case of an overdose, cameras can be viewed by approved staff to determine where a search for additional substances might be most fruitful. Also, cameras may alert staff to other residents who might be in possession of drugs and at risk of overdose themselves.

In addition to the fixed cameras in the facilities, DAJD also uses the cameras in County-issued cell phones for recording of critical incidents, specifically anticipated uses of force, pursuant to Department policy. Since 2022, when a use of force incident is anticipated, the Sergeant on the scene will attempt to either record the incident or assign someone else to do so. This documentation via video allows DAJD to review incidents for the purposes of monitoring compliance with policy and procedure and for training.

Additional discussion about facility cameras can be found under "Improvement, Expansion, and Implementation of Safety Technology" Section B, with discussion about the potential to implement body-worn cameras in Section E.

D. Radios

Radios assigned to officers are a critical life safety tool as the radios are the primary way that officers communicate with one another and summon help. County desk phones are Voice over Internet Protocol (VoIP) phones, meaning they require a computer connection. Under DAJD policy, personal cell phones are not allowed inside the secure perimeter of DAJD's facilities for security reasons, and it is not feasible or cost effective to deploy County-issued cell phones to all staff. For these and other reasons, radios are the single most important method of communication for DAJD officers inside the secure facilities.

In late 2023, King County became part of the Puget Sound Emergency Radio Network (PSERN), which is a regional network formed to standardize operations, repair cycles, and maintain emergency radio equipment in the Puget Sound area. One of the lessons learned after 9/11 was that in a large-scale emergency, it was critical that regional agencies, such as the City of Seattle and King County, be able to communicate with one another on shared, or like networks. PSERN is the regional solution to this challenge.

The PSERN network uses digital technology to broadcast within its regional service area.³ In DAJD’s case, the network brings the signal to the CCFJC, KCCF, MRJC, and the King County Courthouse (KCCH). Once the radio signal reaches the building, the system relies on a distributed antennae system (DAS) to move the digital signal throughout the buildings.

Additional discussion about the status of radio communication improvements can be found under “Improvement, Expansion, and Implementation of Safety Technology” Section C.

E. Duress Alarms

The MRJC was built as a direct supervision podular (new generation⁴) detention facility, with officers in direct contact with residents in an open dayroom for most of the day. Due to that layout, when the MRJC opened in 1997, officers assigned there were provided with personally worn duress alarms. The alarms are about the size of a pager, worn on the officer’s uniform, and are coupled with sensors distributed throughout the facility that can monitor an officer’s movement throughout the building. In addition, the duress alarms have a function that can indicate if the wearer is horizontal, indicating a problem, and automatically summon help. The duress alarms also have a button that can be pressed to alert other officers and staff of the need for immediate assistance.

At KCCF, DAJD has also retrofitted the multi-purpose rooms with emergency response buttons like those on duress alarms, referred to as EMERCOM buttons. The multi-purpose rooms at KCCF are used for programming and other appointments that occur between residents and non-DAJD resource personnel who do not carry radios. The installation of the EMERCOM buttons provide additional assurance for visitors that help, if needed, can be summoned quickly to shared areas of the facility.

Additional discussion about duress alarms can be found under “Improvement, Expansion, and Implementation of Safety Technology” Section D.

F. Drug Detection Dog

DAJD has recently started planning for a K-9 program, including acquisition of a drug detection dog for use in its secure facilities. Over the past few years, DAJD has had infrequent visits from drug detection dogs that belong to the Washington State Patrol and other partner law enforcement agencies. While the Department is very grateful for that sharing of resources, having a K-9 dedicated to DAJD will provide much more consistent drug detection coverage.

DAJD selected an Officer/Handler on March 3, 2025, and his K-9 partner will be selected by the time this report is transmitted to the Council. The team will attend the State Criminal Justice Training Academy in April of 2025. DAJD is working through the final pieces of policy development and post orders to support the inclusion of the K-9 into everyday operations. Training should be complete, and the officer and K-9 pair onsite in the secure facilities, in June of 2025.

G. Other / Non-technology Safety Initiatives

In addition to technological tools that DAJD uses to help maintain safety, the Department has undertaken several policy, physical plant, and coordination efforts that have yielded positive results.

³ <https://psern.org/service-area/>

⁴ National Institute of Justice. (1983). *New Generation Jails* (NCJ Publication No. 103205). U.S. Department of Justice. <https://www.ojp.gov/pdffiles1/Digitization/103205NCJRS.pdf>

i. Resident and Legal Mail Changes

One of the primary ways that drugs are introduced to the County's detention facilities is through mail to residents, both legal mail⁵ and regular mail. DAJD has found that the number of emergency calls for potential overdoses is typically higher in the hours directly following mail delivery, and is likely attributable to drug-soaked paper that is easy for individuals to create or purchase on the dark web. This paper can then be used for writing and sending letters through the mail to residents in custody. In addition to mailing drug-soaked paper, other controlled substances, such as suboxone, can be pasted into the glued seams of envelopes or between pages within a stack of paper.

In response to an increase in observations of drug-laced mail, and a corresponding increase in overdoses, DAJD has made a series of significant changes to the way resident mail is handled and distributed. In August of 2023, DAJD began opening and copying all regular (non-legal) letters and envelopes, and then providing copies of the correspondence to the residents instead of the original documents which are then shredded. Residents were alerted to this change in practice through written correspondence, attached to their regular mail.

Immediately following the changes to the resident mail, DAJD experienced a significant increase in the volume of legal mail, as well as concerning signs of fraudulent use of the legal mail. By reaching out to law firms to confirm if they had been corresponding with residents, mailroom staff were able to confirm that in many cases, return envelopes had been stolen or fraudulently copied, raising concerns about the inclusion of drugs in mail that appeared to be legal mail. Legal mail is handled differently than regular mail; it is required to be opened in the presence of the resident. Because of this, the copying and shredding solution that DAJD developed for regular resident mail was not possible with legal mail.

DAJD worked with the Prosecuting Attorney's Office (PAO) and the Department of Public Defense (DPD) to change the legal mail process to intercept substances that had shifted from regular mail to legal mail. In June 2024, DAJD implemented a new process of distributing legal mail at KCCF. The change to the legal mail process was communicated to residents verbally, when legal mail was delivered. DAJD purchased rolling carts equipped with a mobile battery pack, a color copier, and a stand-alone shredder (see Figure 4). The legal mail is now taken to housing units and opened in front of the resident. The envelope and the contents are then copied. The copy is given to the resident and the original envelope and original contents are shredded, all within sight of the resident. The copier does not retain copies of the document in its memory. This process was also implemented at the MRJC in January 2025.

⁵ Legal mail is the term used for any mail between a resident and their attorney, or their attorney's defense team. Legal mail is subject to special handling and attorney / client privilege.



Figure 4: DAJD's legal mail cart

These new processes of copying items received through the mail ensures zero contraband introduction through the mail, while also reducing the risk to staff of handling contaminants that are secreted within the incoming mail. In Spring 2025, DAJD is making another major change to mail delivery, by having personal mail delivered to resident tablets. This will significantly reduce the amount of personal paper mail received that requires copying and manual processing.

ii. Pass-Through Locks

Another way that drugs can be introduced into DAJD facilities is through the pass-throughs of visitation booths. Pass-throughs are small slots in visitation booths where attorneys can pass legal documents back and forth to clients for review and signature. The visitation booths are used by many visitors other than attorneys, but the pass-throughs are reserved for attorney use. Other personal or professional visitors are not permitted to exchange paper or other materials with residents. However, while not permitted, DAJD was intercepting drugs entering the facilities through the pass-throughs.

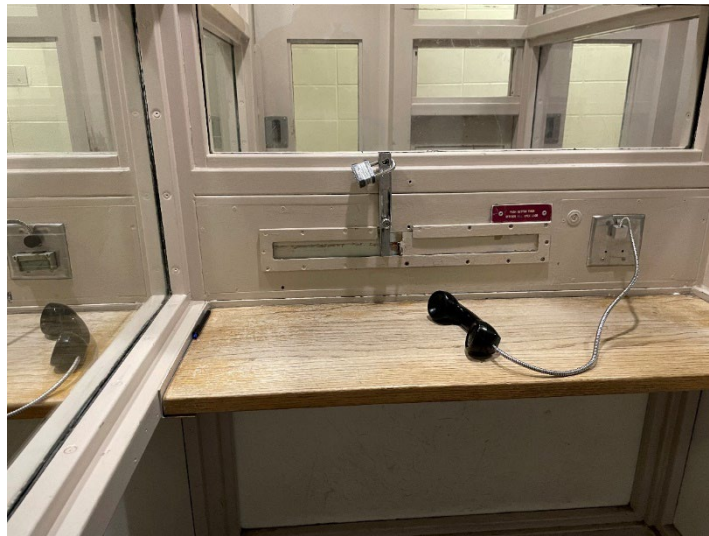


Figure 5: Locked attorney pass-through

As a response, in early 2024, DAJD worked with the Department of Executive Services, Facilities Management Division (FMD) to install locks on the pass-through doors (see Figure 5). Attorneys can check out keys to the locks from DAJD staff when they check in for their visits so that attorneys can continue to review legal documents with their clients, but the doors can now be locked after the visit, preventing others using the booths from introducing drugs and other contraband to the facilities. DAJD has placed instructions in the visiting booths as a reminder to attorneys to lock up at the completion of their visit (see Figure 6).

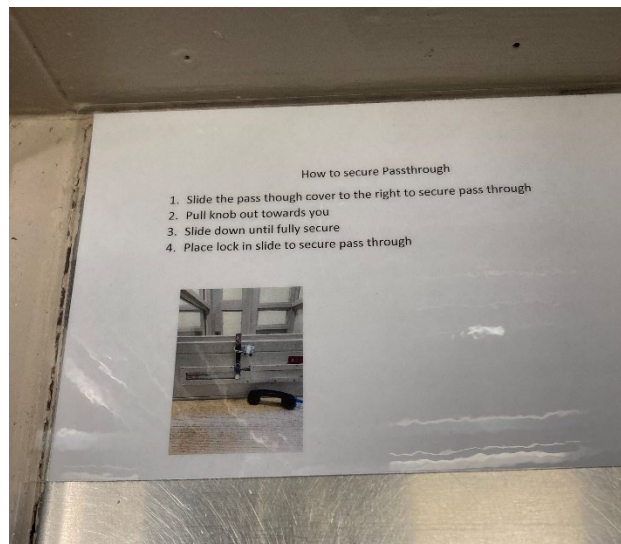


Figure 6: Instructions for locking pass-through

iii. Suicide Prevention Efforts

In the last few years, the Department has pursued several new initiatives aimed at reducing the risk of suicide attempts in its facilities. These efforts fall into two areas of emphasis: one is physical plant changes in the adult facilities and the other is person-based efforts at coordination and intervention.

DAJD / JHS Check-ins and Monitoring

DAJD partners closely with JHS to monitor the resident population for suicide ideation and other mental health crises and to intervene to minimize self-harm. Coming to a detention facility can be a life-changing and very destabilizing event in a person's life. The first hours spent at a detention facility are often the most concerning.⁶ JHS staff meet residents at the booking counters of the adult facilities where they gather information from the resident and arresting officer(s), and assess residents for substance abuse, withdrawal symptoms, and risk of self-harm. If the nurse making the assessment is concerned about a resident's mental state, the resident is assigned "red housing status" where JHS staff check on the resident five times per hour. If the resident engages in self-harm behavior, they may be restrained until they can emotionally regulate. If the resident is dysregulated to the extent that DAJD and JHS feel that they cannot keep the person safe within the detention facility, the resident is taken to Harborview Medical Center (HMC) where they can be given a higher level of care.

JHS and DAJD conduct a daily review of all residents assigned to "red housing status." The review includes psychiatric staff, nursing staff, classification staff, and other DAJD security staff. Corrections Officers are the eyes and ears of the facility in all situations, but especially in helping to determine whether a resident is emotionally regulated, and safe to be moved to general population housing. Their inclusion in discussions involving the health and mental health care providers for the residents in DAJD's care is a critical part of ensuring resident safety.

DAJD and JHS take the task of safely treating and housing people in King County's collective care very seriously. In November of 2022, DAJD and JHS began a standing, weekly meeting to discuss any residents who have been engaging in self-harm over the prior week. This meeting includes the Department Director and Deputy Director, the KCCF and MRJC Facility Commanders, and JHS Nursing Supervisors, Health Services Coordinator, and Psychiatric Services Supervisors. The standing agenda for this meeting is a review of self-harm behavior, suicide attempts, and any completed suicides from the prior week. In particular, the following are discussed:

- Patient identifying information (including demographic information)
- Location of the incident (facility, floor, unit/cell, and identifying if it is a restrictive housing location and/or other type of housing such as medical or psychiatric)
- Method/type of behavior (e.g., head banging, cutting, jumping)
- Timeline leading up to incident and response (including any assessment and follow-up by JHS staff with the patient)
- Process for identifying the range of possible factors that contributed to the incident including a review of the following categories of factors:
 - Human: individual limitations and capabilities, such as fatigue or distraction, and level of staffing

⁶ Bureau of Justice Statistics. (2021). *Suicide in Local Jails and State and Federal Prisons, 2009-2019 – Statistical Tables*. U.S. Department of Justice, Office of Justice Programs.

<https://bjs.ojp.gov/sites/g/files/xyckuh236/files/media/document/sljsfp0019st.pdf>

- Patient assessment: timeliness, accuracy, documentation, and communication
- Equipment: availability, function, and condition
- Environment: lighting, accessibility, safety of cell, and observation/surveillance capacity
- Information: accessibility, accuracy, and completeness
- Communication: technology, documentation, timing, and method (e.g., verbal)
- Training/competency: education, scope of practice, competency assessment, qualifications, effectiveness, and frequency of training
- Procedural compliance (including intervention): compliance, availability of procedures and policies, and barriers
- Treatment planning: individualization, effectiveness, and follow-up
- Organizational culture: response to risk and safety issues, communication of safety priorities, and prevention of adverse outcomes

Also at these meetings, patterns of behavior and root causes are discussed. Because this meeting includes the highest levels of leadership, this group can take immediate action to mitigate harm and correct defects in the facilities or systems of support. An action plan is also suggested in response to the review.

Bunk Retrofit

Starting in 2021, DAJD and FMD began a major facility project to retrofit bunks at the KCCF. DAJD and JHS staff had identified a structural issue with the upper bunks that left a gap between the bunk and the wall, which could be used as a ligature tie-off point for self-strangulation. Out of an abundance of caution, DAJD determined that all bunks, upper and lower, should be retrofitted. The bunk infill project retrofitted 908 bunks at KCCF by encasing the point of attachment to the wall with smooth-cornered stainless steel, eliminating tie-off points (see Figure 7). This effort required heavy security coordination and the rolling movement of residents out of housing units so that construction could occur. The effort was successfully completed in July of 2023.



Figure 7: Retrofitted bunk at KCCF, showing infill between the bunk surface and wall

West Wing Bunk Changes

The COVID-19 pandemic required massive changes in DAJD's operations to keep residents and staff safe. One of the changes that DAJD made to operations early on was to re-occupy the West Wing of KCCF. The West Wing had not been occupied in many years and provided extra housing space within the secure perimeter that allowed the spreading out of residents to limit exposure and spread of COVID-19. With the re-occupation of portions of the West Wing, the older design of the bunks that are used in that space were daylighted. The West Wing is open dormitory style housing, and bunks that are used are older, free-standing, military style beds, and not anchored to the walls of the facility like the bunks in the main tower of KCCF. The bunks have squared off corners, which can provide a ligature tie-off point. DAJD is in the process of replacing these bunks with newer model beds that have curved or rounded edges, reducing the ability to tie-off. FMD will begin work to install in April 2025 and estimate eight weeks to complete the work.

Jump Barriers

The KCCF facility has upper and lower tiers in most of the housing units. The upper tiers have railings to prevent falls, but suicidal individuals would be able to climb over the rails and jump from the upper tiers onto the hard concrete floor below, posing a risk of serious injury or death. Concurrent with DAJD's efforts to retrofit the individual bunks at KCCF, the Department also began a project to install jump barriers on the upper tiers of the housing units where needed. The barriers are clear polycarbonate resin (Lexan), a high-performance thermoplastic known for its strength, impact resistance, and transparency. The barriers leave sight lines uninterrupted and are very difficult to climb (see Figure 8).

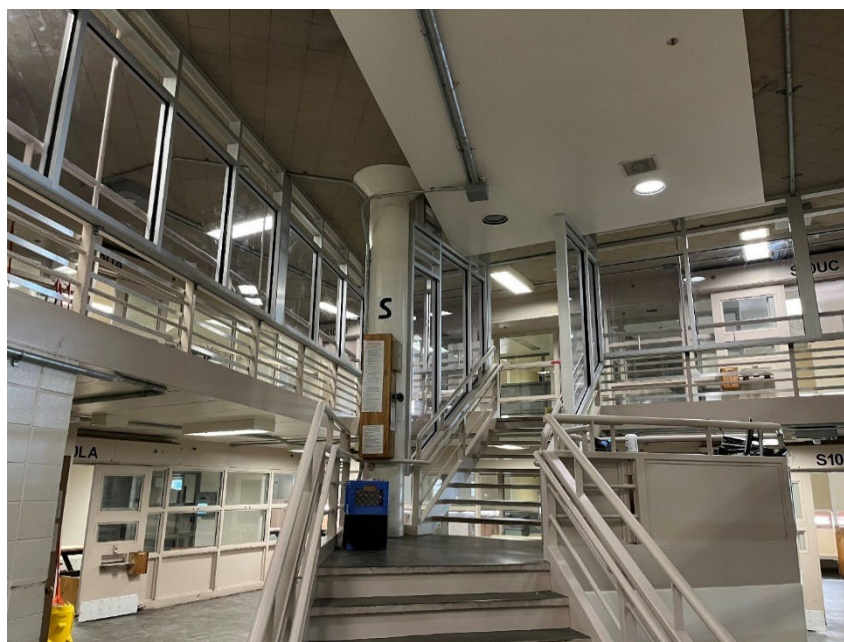


Figure 8: Retrofitted upper tiers at KCCF

All floors of the tower, except the eleventh floor, have been retrofitted. Due to the classification of residents housed on the eleventh floor, residents are always escorted and restrained when coming onto or leaving the floor; operationally negating the need for retrofitting.

In addition to these large-scale changes to bunks and railings, DAJD has retrofitted some other areas of concern, such as exposed areas around TV casings in the dayrooms, some exposed areas of conduit, and some electrical switches that had 45-degree coverings that could potentially be problematic. These areas of concerns have been encased in plexiglass or otherwise retrofitted. Shower curtains have been replaced with tear away curtains, and phone cords in visitation areas have been shortened to address any area that could potentially be used as a ligature tie-off point.

Removal of Tearable Sheets

Finally, while not technically a physical plant change, DAJD has eliminated the use of sheets in the detention facilities which has eliminated a major source of suicide attempts in the facility. In previous years, all residents were issued a sheet and a blanket at booking. Upon examining the common factors in suicide attempts, DAJD determined that the sheets were being torn and used as ligatures in many of these incidents. In October 2022, all sheets were replaced by the issuance of additional, tear-resistant blankets.

Other Changes

Other prevention measures include eliminating the ability to order larger quantities of medications through commissary. Residents can get medication in smaller doses or from JHS directly, but the elimination of larger quantities means less opportunity to stockpile medications that could result in harm to residents.

Importantly, since the completion of these focused activities, DAJD has not had a suicide.

iv. Naloxone

Another tool that DAJD uses to mitigate drug overdoses and improve the safety of residents, is the aggressive deployment and use of Naloxone, sometimes referred to by its brand name, NARCAN. Naloxone is a medicine that can rapidly reverse an opioid overdose. Between DAJD and JHS, Naloxone is abundantly available throughout the detention facilities. Naloxone is available:

- on every floor of the KCCF;
- in every housing unit at the MRJC;
- in every DAJD vehicle;
- at every staff station;
- on all JHS carts; and
- with every automated external defibrillator (AED) in the facilities.

In addition:

- every weapons-qualified officer carries it on their person;
- every Sergeant carries it on their person; and
- every officer has the option to carry it on their person, and many do.

Due to the toxic nature of fentanyl and its prevalence in the Puget Sound area, DAJD also makes Naloxone available to non-uniformed staff in non-detention areas of its facilities such as in the records unit, the administrative offices, and even in the DAJD Director's office in the KCCH. DAJD also has made Naloxone available in public areas of the detention facilities.

Also installed in the facilities are posters, in multiple languages, that guide a reader on how to take action if they suspect an overdose, including how to administer Naloxone (see Figure 9).

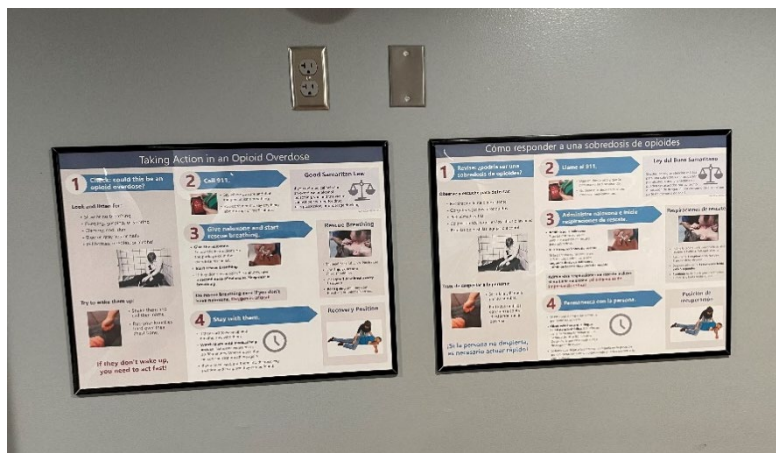


Figure 9: Instructions on intervening in a suspected overdose

When Naloxone is used, staff are instructed to contact Maintenance and Supply to replace the supply. In nearly all Naloxone uses in the adult detention facilities, JHS also requests that the resident be transported to the hospital for follow-up care. DAJD and JHS aggressively treat any suspected drug overdose as if it is a known or completed overdose; therefore, data regarding the actual incidence of true overdoses is difficult to ascertain. DAJD does track Naloxone use in its Jail Management System (JMS), and a chart of deployments for the last two years appears as Figure 10.

In November 2024, Public Health – Seattle & King County installed a vending machine at the MRJC that vends free Naloxone, fentanyl test strips, and other supplies intended to reduce the risk of overdose (see Figure 11). The machine installed at the MRJC was grant-funded, and DAJD is hopeful that funds may be available to install a similar machine in a public area at the KCCF.

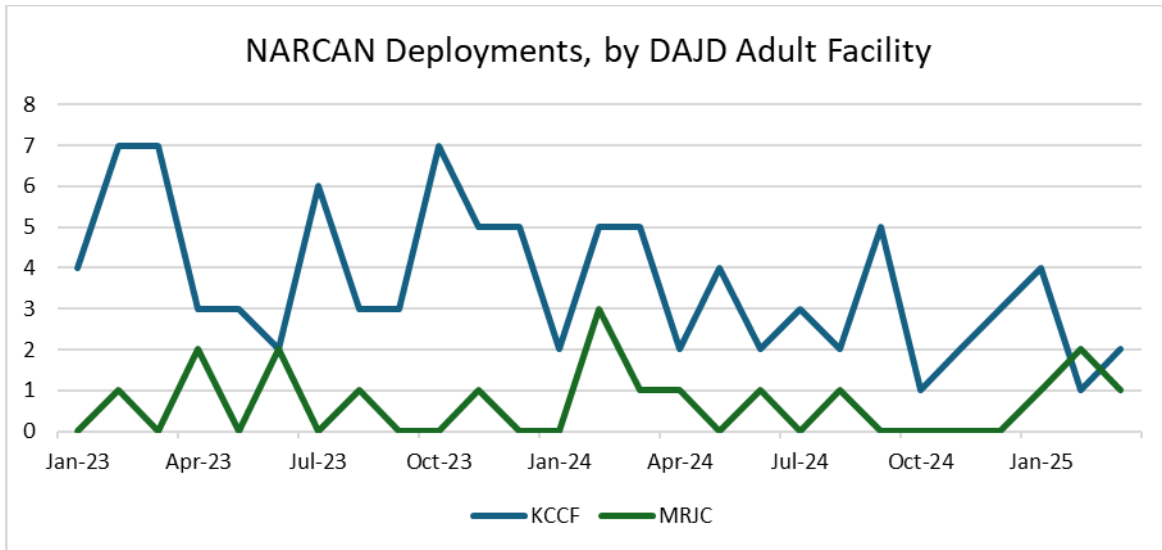


Figure 10: NARCAN deployments at DAJD adult facilities



Figure 11: Naloxone vending machine in public area of MRJC

v. Drug Interdiction Workgroup

Drug interdiction and treatment require close coordination between many aspects of DAJD operations, as well as with JHS and partner law enforcement agencies. To aid in that coordination, DAJD started a drug interdiction workgroup in the summer of 2023. The group meets monthly and includes adult and juvenile operations as well as the Internal Investigations Unit (IIU) Captain. The drug interdiction workgroup reviews Naloxone deployments, reviews and discusses any contraband that might be related to drug use in the facilities, and engages in investigations to identify and disrupt pathways of drug entry into the detention facilities.

vi. Drug Identification Technology

In April 2024, DAJD purchased two TruNarc handheld narcotics analyzers (see Figure 12) for use in identifying unknown substances in its detention facilities. The TruNarc contains a library with the

chemical compounds of more than 500 controlled substances that can be identified with a single test. The library is updated every six months. The library also includes pre-cursor chemicals so that even if a specific drug cannot be identified, the TruNarc can identify potential cutting agents that will alert officers to the likelihood of drugs being present in the facility. The scan takes approximately one minute to process, which allows for very rapid identification of substances that may have been ingested, allowing DAJD and JHS to act swiftly to prevent adverse medical effects or overdoses.



Figure 12: One of DAJD's TruNarc handheld drug detection devices

The TruNarc can scan for drugs through plastic or glass, which reduces handling by DAJD staff and reduces the risk of exposure and contamination. The test results are saved in the machine, which also provides a report that is accepted by the PAO for prosecution, reducing the transfer and movement of drugs. This also means DAJD does not have to take the additional step of repackaging drugs to send to the state crime lab.

The TruNarc machine itself is a small, handheld device that is portable and therefore can be used anywhere in the adult facilities and deployed at CCFJC when needed.

vii. Partnership with Superior Court Adult Drug Diversion Court

DAJD also partners with King County Superior Court's Adult Drug Diversion Court to highlight the services it provides to residents with Superior Court charges that are eligible for the program. Posters located around the adult facilities alert residents to the existence of drug diversion court and provide information about how to contact the Court to determine eligibility (see Figure 13).

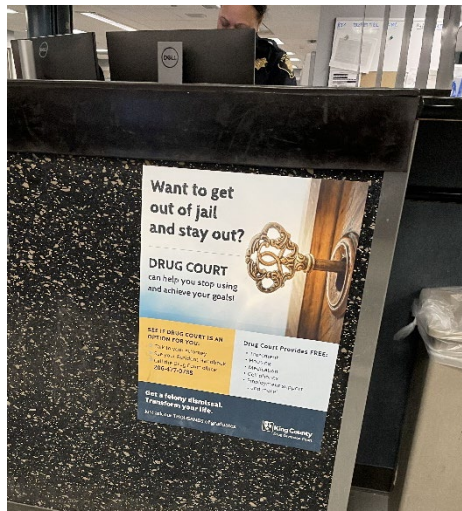


Figure 13: Adult Drug Diversion Court poster inside a DAJD facility

Improvement, Expansion, and Implementation of Safety Technology: This section discusses high-level gaps in DAJD’s use of safety technologies. It also discusses areas where there is a desire to expand coverage and proposed new implementations, including status, project schedule, budget, and funding where applicable. For security purposes, it does not include full scope, specific details, or gaps in coverage.

A. Body Scanners

The body scanning technology in use at DAJD is like that which would be seen in the airport, except that the technology in use at DAJD uses small amounts of ionizing radiation, whereas airport body scanners do not. Because the machines in use at DAJD use ionizing radiation technology, their use is regulated by the DOH.

DOH recently issued a new rule that restricts a detention facility’s use of the body scanners to a certain radiation level (and prohibits the use of ionizing radiation scanners on anyone under the age of 18). DAJD understands that the new DOH rule stems from its understanding of the Washington State Department of Corrections’ use of the machines, which is different and more frequent than DAJD’s use. DAJD is currently pursuing a variance that would allow for more utilization of the existing machines. In addition, DAJD is in discussions with the PSB and the ORM to pursue funding to purchase new millimeter wave machines (similar to body scanners used at airports) that would not be restricted by the DOH rules.

B. Fixed / Facility Cameras

DAJD is currently engaged in a funded capital project to replace analog cameras in KCCF and MRJC. The Department expects that the new cameras will be fully operational in both facilities by the end of 2026, with rolling implementation beginning in 2025. This project will also upgrade associated technology that provides access to monitoring and recordings.

While the Department finds video recordings beneficial, in quickly unfolding incidents, a cellphone camera is not always at the ready, and therefore body-worn cameras would be preferable (see Body-Worn Cameras section below).

C. Radios

DAJD has been experiencing some deficiencies within the DAS signals at KCCH and KCCF. Progress is being made to improve the three legacy systems involved, and the Department is engaged in an ongoing and productive collaboration with FMD, KCIT, and the County's outside vendors to address the problems.

D. Duress Alarms

Duress alarm technology has progressed since it was last updated at DAJD, and a system upgrade is needed to ensure system continuity and officer safety. DAJD has gathered vendor bids to assess the feasibility of replacing the duress alarm system. Although the purchase would be subject to a competitive bid process, initial estimates indicate that replacement of the system at MRJC could cost as much as \$1.3 million, expansion to KCCF could cost \$2.4 million, and expansion to CCFJC could cost \$700,000. These costs are not inclusive of facility infrastructure work that may be required. There is currently no identified funding for this potential safety improvement.

Some newer duress alarm technology that DAJD is investigating includes smaller devices, similar in size and form to an ORCA card, that includes an emergency button. Because these cards are smaller and more portable, they have the potential to be issued to partners at JHS, and other non-DAJD personnel that provide services at the MRJC.

E. Body-Worn Cameras

DAJD is particularly interested in pursuing the use of body-worn cameras (BWC) and has reached out to several partner agencies over the last few years to learn more about their experiences with using BWCs. The Department has begun to consider policy, use, and implementation of body-worn cameras, however, there is no immediately identifiable funding source for procuring the cameras. DAJD is currently working with the PSB grants team to identify and apply for available opportunities. DAJD had expected to apply for a federal grant early in 2025, but as of this writing, the targeted grant the Department intended to pursue has not been released. DAJD will continue to monitor if and when these grants become available again in the future. DAJD would seek funding to purchase enough cameras for individual issuance to all Corrections Officers and Sergeants, as well as Juvenile Detention Officers and Supervisors.

DAJD anticipates a potential upfront cost of at least \$1.5 million over a biennium, for implementation, software, and staff. Ongoing staff costs of at least three additional FTEs would likely be needed to manage the inventory, respond to increased public records retention and request functions, and to administer the contract and resolve technical issues. Agencies that have instituted BWC programs have also needed to add investigative resources to be able to manage review of much larger quantities of video data/footage. Annual licensing after implementation is estimated at \$250,000 per year.

While not fully established in policy, DAJD leadership are researching and discussing how the cameras would be used in its detention facilities. At a minimum, cameras would be activated during all high-risk situations such as uses of force, cell extractions, and IIU interviews. Likewise, they would be used during security rounds, transports outside the facilities, and in response to any emergency. The cameras would

likely not be activated outside these scenarios. Sensitive situations where the need for privacy is heightened, such as during interactions with medical providers, will need to be discussed and addressed in policy.

The benefits to DAJD, the County, and residents to DAJD's use of body-worn cameras are like those generally cited for law enforcement use of cameras. These include having access to interviews and evidence for investigatory purposes that can benefit both County staff, as well as residents, by providing an unbiased record of an interaction. Law enforcement agencies report decreased risk management costs due to better evidence that can be used to adjudicate grievances, complaints, uses of force, and ultimately the cost savings of avoided litigation related to these types of incidents.

VI. Conclusion

The top priority of the DAJD is to ensure the safety and security of staff and residents. The Department accomplishes this through effective training, policies, procedures, and supervision, but also through the effective use of safety technologies. The Department employs contraband detectors to identify narcotics and items that could be used as weapons, cameras to monitor movements and incidents, and radios and duress alarms to facilitate regular and emergency communications within the facilities. In recent years, DAJD has made improvements to the technologies it uses and launched several initiatives to prevent and reduce harm, including introduction of a drug detection dog and handler, electronic processing and delivery of mail to reduce introduction of contraband to the facilities, suicide prevention strategies (including bunk retrofits, jump barriers, active monitoring with Public Health's Jail Health Services of residents who have engaged in self-harm, and removal of materials that could be used for self-harm), stocking of NARCAN throughout the facilities, creation of a drug interdiction workgroup, and introduction of a drug identification tool.

Driven by the County's values and the Executive's True North, DAJD is always looking for ways to solve problems that arise and to improve services for the benefit of its residents and staff. To that end, DAJD is engaged in an ongoing and productive collaboration with FMD, KCIT, and the County's outside vendors to address deficiencies in the radio systems at KCCF and KCCH. DAJD is also exploring better options for body scanning technology, increasing the number and functionality of fixed cameras installed at KCCF and MRJC, assessing the feasibility of replacing duress alarm systems, and considering the introduction of body-worn cameras. Not all of these desired improvements are currently funded, but the Department is dedicated to seeking outside funding where available, and responsibly stewarding the resources that it has to achieve its goal of keeping residents and staff safe and secure.



King County

Metropolitan King County Council Law and Justice Committee

STAFF REPORT

Agenda Item:	18	Name:	Leah Krekel-Zoppi
Proposed No.:	2025-0207	Date:	July 29, 2025

SUBJECT

A motion acknowledging receipt of a report on the status of safety improvements at adult detention facilities, as required by a proviso in the 2025 Budget.

SUMMARY

As required by a proviso in the 2025 King County Budget, the Executive transmitted a report on the status of safety improvements at King County's adult detention facilities in Seattle and Kent. The report focuses primarily on the status of safety technologies used at the facilities, including metal detectors, X-rays, body scanners, cameras, radios, and duress alarms. The report also provides information about other safety types of improvements at the jails, including efforts to reduce drug contraband, overdoses, and suicide attempts through changes to jail policies and procedures and facility upgrades.

The report identifies potential gaps in jail safety technology, including opportunities for improvements through upgrades to body scanners, cameras, the radio system, and duress alarms. The report also states that the Executive is currently considering policies and funding sources for introducing body-worn cameras for corrections officers and sergeants to improve safety. Projects to upgrade the jail radio systems and cameras in the facilities are underway and will be completed by 2025 and 2026 respectively. Projects to upgrade duress alarms and introduce body-worn cameras would require additional funding.

BACKGROUND

King County Adult and Juvenile Detention. King County's Department of Adult and Juvenile Detention (DAJD) operates three detention facilities as well as community supervision programs. King County's secure detention facilities are located at the King County Correctional Facility (KCCF) in downtown Seattle, the Maleng Regional Justice Center (MRJC) in Kent, and the Judge Patricia H. Clark Child and Family Justice Center (CCFJC) in Seattle's First Hill neighborhood, which houses juveniles.

The county's secure detention facilities house pre-trial individuals who have been arrested or had charges files and are awaiting adjudication of their cases in King County Superior Court or District Court, or who are awaiting state psychiatric competency

restoration services. King County also houses post-trial individuals who have been sentenced to secure detention for less than a year. Individuals in the county's custody who receive sentences that exceed one year are transferred to the state correctional system.

In 2024, annual bookings into adult detention were over 15,000, and the average daily population (ADP) was 1,407.¹ Currently, the adult population in secure detention is 1,360.²

King County Correctional Facility (KCCF). The KCCF is located in downtown Seattle and is connected by tunnel to the King County Courthouse (KCCH). The facility opened in 1986 to replace a jail on the upper floors of the KCCH. KCCF was built as a closed or indirect supervision facility, with residents housed in cells and corrections officers supervising from outside. The indirect supervision model is now considered obsolete as it provides less freedom of movement for people in custody and requires a higher staffing ratio.

As of July 2025, KCCF had 765 residents, representing approximately 56 percent of the county's adult detention residents. KCCF houses individuals of all risk classifications, including low, medium, and high-risk. It also houses most of the people in county custody who have medical or psychological treatment needs. KCCF has a bookings area open 24 hours a day and seven days a week and receives 85 percent of the county's bookings.

Maleng Regional Justice Center (MRJC). The Maleng Regional Justice Center houses courtrooms and a detention facility and is located in Kent. The facility opened in 1997, and the detention facility is an open, direct supervision configuration. The facility houses low and medium risk residents. As of July 2025, MRJC had 595 residents.

Proviso on the Status of Safety Improvements at Adult Detention Facilities. The 2025 King County Budget included a proviso requiring a report on the status of safety improvements at King County's adult detention facilities. The proviso³ states:

Of this appropriation, \$100,000 shall not be expended or encumbered until the executive transmits a report on the status of safety improvements at adult detention facilities, and a motion that should acknowledge receipt of the report, and a motion acknowledging receipt of the report is passed by the council. The motion should reference the subject matter, the proviso's ordinance, ordinance section, and proviso number in both the title and body of the motion.

The report shall include, but not be limited to:

A. A description of technology used in the adult detention facilities to support physical safety for officers, residents, and visitors, including, but not limited to, facility cameras, duress alarms, and radios;

¹ [2024-12-kc-dar-scorecard.pdf](#)

² As of July 17, 2025

³ Ordinance 19861, Section 54, Proviso P5

B. An assessment of the condition and effectiveness of the technologies and plans to address any problems such as: gaps in camera and radio coverage; whether there are enough duress alarms and radios for all staff who need them; and whether cameras, duress alarms, and radios are functioning;

C. A discussion of options for addressing gaps or needs identified in section B. of this proviso, including the status, scope, schedule, budget, and potential funding sources for any identified projects to address the gaps;

D. Discussion of the status, scope, schedule, budget, potential funding sources, and timeline for implementing body worn cameras; and

E. A discussion of the timeline and next steps for addressing full implementation of technology to maximize adult detention facility safety.

The executive should electronically file the report and a motion required by this proviso by June 30, 2025, with the clerk of the council, who shall retain an electronic copy and provide an electronic copy to all councilmembers, the council chief of staff, and the lead staff for the law and justice committee or its successor.

ANALYSIS

This proposed motion was transmitted in response to Proviso P5, Section 54 in the 2025 Budget. The proposed motion would acknowledge receipt of a Report on the Status of Safety Improvements at Adult Detention Facilities, dated Jun 2025. Passage of the proposed motion would satisfy the proviso requirements and release \$100,000 in the DAJD budget to be expended or encumbered.

The safety improvements status report appears to be responsive to the proviso requirements, with the exception of information withheld from the report for safety purposes which is available to Councilmembers through briefings from DAJD. The report states that, “the top priority of DAJD is to ensure the safety and security of staff and residents within its facilities.” Following is a summary of the proviso report, which includes:

- Descriptions of adult detention safety technology,
- The condition, effectiveness, and plans to address gaps in safety technology,
- The status of plans to address safety technology gaps,
- The implementation plan for body worn cameras, and
- The timeline and next steps for implementing safety technology improvements.

A. Adult Detention Safety Technology. The report includes the descriptions of the following technology-based safety measures that DAJD employs in King County adult detention facilities.

- ***Contraband Detectors, Including Metal Detectors and X-Ray Machines:***
DAJD uses a combination of X-Ray machines and fixed, portable, and hand-held metal detectors for contraband detection, both at entrances to detention facilities and inside the facilities. Metal detectors used in the facility include highly

sensitive ferromagnetic detectors that measure the ambient magnetic field around metal objects.

- **Body Scanners:** DAJD uses body scanners as a no contact alternative to strip searches for detecting contraband including drugs and items that could be used as weapons.
- **Cameras:** DAJD uses cameras to expand the corrections officers' visual access to places that are hard to observe in housing units, monitor vehicles approaching to access the facility, determine a person's identity before allowing access to facility elevators, and record events to review emergency responses for training and investigations. DAJD uses both fixed cameras and the cameras on county-issued cell phones for recordings.
- **Radios:** Because of limitations in county-issued cell phones and desk phones, DAJD uses radios as the primary way that officers communicate with one another and summon assistance.
- **Duress Alarms:** Because MRJC is a direct supervision detention facility, where corrections officers are in direct contact with residents during most of the day, officers at MRJC are provided personally worn duress alarms that have a button officers can press to summon immediate help. The duress monitors can also automatically summon help when the wearer is horizontal, indicating duress. Because KCCF is an indirect supervision facility, it is equipped with duress alarm buttons in multi-purposed rooms rather than individually worn duress alarms.
- **Drug Detection Dog:** Beginning in June 2025, DAJD is employing a drug detection dog to support drug detention in everyday operations.

The report also described non-technology safety efforts DAJD is undertaking, including efforts to reduce contraband drugs and overdoses and suicides. Efforts to reduce contraband drugs and overdoses include changes to resident and legal mail procedures, locks on legal document pass-throughs in visitation booths, and increased access to Naloxone. Suicide prevention measures include close partnership between DAJD and Jail Health Services (JHS) staff to monitor resident health, bunk retrofits, jump barrier installation, replacement of tearable sheets, and elimination of stockpiling medications through commissary orders.

B and C. Status of Plans to Address Safety Technology Gaps. DAJD identified the following gaps in safety technology.

- **Body Scanners:** Washington Department of Health (DOH) recently issued a rule restricting the use of body scanners to certain radiation levels. In response, the report states that DAJD will either need to secure a variance to allow for more utilization of existing machines or secure funding to purchase new body scanners

that do not use ionizing radiation. According to DAJD, currently the existing body scanners are being used at a lower setting to comply with DOH requirements.

- **Cameras:** DAJD has a funded capital project to replace analog cameras in KCCF and MRJC. This project is currently underway and anticipated to be completed by the end of 2026.
- **Radios:** DAJD has encountered deficiencies with the distributed antenna system signals that support radio use at KCCF. DAJD is working with the Facilities Management Division, King County Information Technology, and the county's vendors to address distributed antenna system problems at KCCF as well as upgrade the system at MRJC. This work is currently underway and anticipated to be completed by the end of 2025.
- **Duress Alarms:** DAJD has identified the need for a duress alarm system upgrade to keep pace with progression in the technology and ensure system continuity. Initial estimates for the project are \$1.3 million for MRJC, an additional \$2.4 million to expand to KCCF, and \$700,000 for expansion to the juvenile facility at the Judge Patricia H. Clark Children and Family Justice Center (CCFJC). Currently only officers at the MRJC have individual duress alarms.

D. Implementation Plan for Body Worn Cameras. Because fixed and cellphone cameras are not always readily available for recording rapidly unfolding events, DAJD leadership and staff are interested in pursuing body-worn cameras. DAJD is currently working on researching and developing policy for the use of body worn cameras in anticipation of potential implementation.

DAJD has been working with the Office of Policy, Strategy, and Budget (PSB) to identify grant opportunities, however, the grant opportunity identified has not been released by the federal government as anticipated. The estimated upfront cost for software and issuing body worn cameras to all corrections officers, sergeants, juvenile detention officers, and supervisors is \$1.5 million. The estimated ongoing cost is \$250,000 per year. Additional investigative resources will also likely be needed to process the video data. Based on the experience of law enforcement agencies, use of body worn cameras has the potential to reduce risk management costs.

E. Timeline and Next Steps for Implementing Safety Technology Improvements. According to the report, DAJD is partnering with Executive agencies to move forward with addressing radio system deficiencies and upgrading fixed cameras in adult detention. DAJD and Executive agencies are also exploring options and funding sources for improving body scanning technology, assessing the feasibility of replacing duress alarm systems, and implementing body-worn cameras.

INVITED

- Steve Larsen, Deputy Director, Department of Adult and Juvenile Detention

ATTACHMENTS

1. Proposed Motion 2025-0207 (and its attachment)
2. Transmittal Letter

Sample Table Format:

Table X. Unsheltered and Sheltered Count

Year	Unsheltered	Emergency Shelter & Transitional Housing	Combined Total
2008	2,631	5,808	8,439
2009	2,827	6,134	8,961
2010	2,759	6,178	8,937
2011	2,442	6,382	8,824
2012	2,594	6,236	8,830
2013	2,736	6,326	9,062
2014	3,123	TBD	TBD

One Night Count Summary, January 2014

TOTAL	
Men	944
Women	213
Gender Unknown	1,942
Minor (under 18)	24
TOTAL	3,123



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0210.1

Sponsors Balducci

- 1 A MOTION approving the extension of the executive's
2 appointment of Stephen Heard as acting director of the
3 King County department of information technology.
4 BE IT MOVED by the Council of King County:
5 In accordance with KCC 2.16.110.E., the King County council approves the
6 continuation of Stephen Heard as acting director of the King County department of

- 7 information technology for a succeeding period ending on October 3, 2025.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



King County

Metropolitan King County Council Committee of the Whole

STAFF REPORT

Agenda Item:	5	Name:	Andy Micklow
Proposed No.:	2025-0210	Date:	July 22, 2025

SUBJECT

Proposed Motion 2025-0210 would approve an extension of the Executive's appointment of Stephen Heard as acting director of the King County department of information technology through October 3, 2025.

SUMMARY

King County Code (KCC) 2.16.110 defines the process for appointment and confirmation of exempt public officials. KCC requires that a motion be approved by the King County Council for the interim director to serve for more than 150 days. After the initial 150 days transpires, KCC allows the appointee to continue serving if the Executive transmits a motion to Council for continued confirmation. Stephen Heard was initially appointed to serve as acting director effective January 6, 2025. Mr. Heard's appointment was most recently extended through August 4, 2025, by Motion 16825. Proposed Motion 2025-0210 would extend Mr. Heard's appointment through October 3, 2025.

BACKGROUND

King County Department of Information Technology (KCIT). KCIT plans, operates, and supports the County's information technology (IT) infrastructure. KCIT includes more than 450 employees and is responsible for managing the County's infrastructure and cloud technologies; network, internet, and Wi-Fi at County facilities; software applications, databases, and data visualization tools; employee workstations and other IT equipment; communication platforms, and information security. KCIT also oversees public-facing resources such as the county website and provides regional services such as the 911 emergency call handling system, geographic information system (GIS) mapping, and I-Net fiberoptic network.

KCC Requirements. KCC 2.16.110 outlines timeframes and requires specific actions be taken by the Executive and Council for the appointment and confirmation of exempt public officials. Individuals temporarily appointed during the recruitment for a permanent appointee serve in an acting capacity. Individuals appointed to acting positions may serve for no more than 150 days unless extended by motion adopted by Council. Such extensions last no more than 60 days. The transmittal letter dated July 1, 2025,

accompanying Proposed Motion 2025-0210, provides the Council with the recruitment status for the position. The transmittal letter notes that "the search to find a permanent replacement for the CIO is on hold until a new Executive takes office next year."

Appointee Information. Mr. Heard joined KCIT in 2007. Before being appointed acting director, Mr. Heard served most recently as the County's Chief Technology Officer.

ANALYSIS

This motion appears consistent with code requirements.

ATTACHMENTS

1. Proposed Motion 2025-0210
2. Transmittal Letter



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0213.3

Sponsors Zahilay

1 A MOTION appointing a qualified person to the position of
2 King County hearing examiner.

3 WHEREAS, Section 896 of the King County Charter states that the King County
4 council shall by ordinance provide the opportunity for an administrative appeal to a
5 hearing examiner for appeals regarding the granting or rejecting of an application for
6 zoning variance or conditional use permit, and

7 WHEREAS, K.C.C. 20.22.020 directs the King County council to appoint a
8 hearing examiner for a term of four years, and

9 WHEREAS, the council wishes to appoint Devon Shannon to serve a four-year
10 term in the position of the King County hearing examiner;

11 NOW, THEREFORE, BE IT MOVED by the Council of King County:

- 12 Devon Shannon is appointed to serve a four-year term in the position of the King
13 County hearing examiner, effective _____.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Motion

Proposed No. 2025-0112.1

Sponsors Dunn

1 A MOTION confirming the executive's reappointment of
2 Merob Kebede, who resides in council district nine, to the
3 King County children and youth advisory board, as a youth
4 representative.

5 BE IT MOVED by the Council of King County:

6 The county executive's reappointment of Merob Kebede, who resides in council
7 district nine, to the King County children and youth advisory board, as a youth

- 8 representative, for a three-year term to expire on January 31, 2028, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



Signature Report

Motion

Proposed No. 2025-0244.1

Sponsors Dembowski

1 A MOTION confirming the executive's reappointment of
2 Cilia Jurdy, who resides in council district one, to the King
3 County Communities of Opportunity-Best Starts for Kids
4 levy advisory board, as a member of the Communities of
5 Opportunity systems and policy change representatives
6 group.

7 BE IT MOVED by the Council of King County:

8 The county executive's reappointment of Cilia Jurdy, who resides in council
9 district one, to the King County Communities of Opportunity-Best Starts for Kids levy
10 advisory board, as a member of the Communities of Opportunity systems and policy

- 11 change representatives group, for a three-year term to expire on June 30, 2028, is hereby
12 confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



Signature Report

Motion

Proposed No. 2025-0245.1

Sponsors Zahilay

1 A MOTION confirming the executive's reappointment of
2 Jackie Vaughn, who resides in council district two, to the
3 King County Communities of Opportunity-Best Starts for
4 Kids levy advisory board, as a community member who
5 reflects demographic characteristics of the communities
6 that qualify for funding in accordance with Communities of
7 Opportunity funding guidelines and who are grassroots
8 organizers or activists in those communities or who live in
9 or have worked in those communities.

10 BE IT MOVED by the Council of King County:

11 The county executive's reappointment of Jackie Vaughn, who resides in council
12 district two, to the King County Communities of Opportunity-Best Starts for Kids levy
13 advisory board, as a community member who reflects demographic characteristics of the
14 communities that qualify for funding in accordance with Communities of Opportunity
15 funding guidelines and who are grassroots organizers or activists in those communities or

- 16 who live in or have worked in those communities, for a three-year term to expire on June
17 30, 2028, is hereby confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Girmay Zahilay, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None