



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Agenda

### Employment and Administration Committee

*Councilmembers: Dave Upthegrove, Chair;  
Girmay Zahilay, Vice-Chair; Teresa Mosqueda, Pete von Reichbauer*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)  
Melani Hay: Committee Clerk (206-477-1025)*

**2:00 PM**

**Tuesday, May 7, 2024**

**Hybrid Meeting**

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

**CONNECTING TO THE WEBINAR**  
Webinar ID: 828 5993 8005



If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477-9259 or Tera.Chea2@kingcounty.gov, three (3) days prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of April 2, 2024** **pg 3**

To show a PDF of the written materials for an agenda item, click on the agenda item below.

	<p>Sign language and interpreter services can be arranged given sufficient notice (206-848-0355). TTY Number - TTY 711.</p> <p>Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.</p>	
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## Discussion

### 4. Anti-Harassment/Anti-Discrimination training

*Barb Flemming, Senior Deputy Prosecuting Attorney, King County Prosecutor's Office*

## Other Business

## Adjournment



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## Meeting Minutes

### Employment and Administration Committee

*Councilmembers: Dave Upthegrove, Chair;  
Girmay Zahilay, Vice-Chair; Teresa Mosqueda, Pete von  
Reichbauer*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)  
Melani Hay: Committee Clerk (206-477-1025)*

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2:00 PM

Tuesday, April 2, 2024

Hybrid Meeting

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#### DRAFT MINUTES

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**1. Call to Order**

*Chair Upthegrove called the meeting to order at 2:11 p.m.*

**2. Roll Call**

**Present:** 4 - Mosqueda, Upthegrove, von Reichbauer and Zahilay

**3. Approval of Minutes of March 5, 2024**

*Vice Chair Zahilay moved to approve the minutes of the March 5, 2024, meeting as presented. Seeing no objection, the Chair so ordered.*

**Discussion and Possible Action**

**4. Proposed Motion No. 2024-0095**

A MOTION relating to the organization of the council; and amending Motion 15998, Section I, as amended, and OR 3-120.

**Sponsors:** Upthegrove

*Stephanie Cirkovich, Chief of Staff, briefed Amendment 1.*

*Kendall Moore, Assistant Chief Legal Counsel, answered questions of the Committee.*

*Vice Chair Zahilay moved Amendment 1. The motion carried.*

**A motion was made by Councilmember Zahilay that this Motion be Recommended Do Pass Substitute. The motion carried by the following vote:**

**Yes:** 4 - Mosqueda, Upthegrove, von Reichbauer and Zahilay

**Briefings**

**5. Human Resources Update**

*Deandra Stanley, Human Resources Manager, briefed the Committee on current recruitments.*

**6. Chief of Staff Update**

*Stephanie Cirkovich briefed the Committee on an upcoming virtual presentation entitled the Science of Hope.*

## Other Business

## Adjournment

*The meeting was adjourned at 2:43 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Clerk's Signature