



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda

Employment and Administration Committee

*Councilmembers: Dave Upthegrove, Chair;
Girmay Zahilay, Vice-Chair; Teresa Mosqueda, Pete von Reichbauer*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Hay: Committee Clerk (206-477-1025)*

2:00 PM

Tuesday, June 4, 2024

Hybrid Meeting

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

CONNECTING TO THE WEBINAR
Webinar ID: 828 5993 8005

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477-9259 or Tera.Chea2@kingcounty.gov, three (3) days prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order
2. Roll Call
3. Approval of Minutes of April 2, 2024 **pg 4**

	<p>Sign language and interpreter services can be arranged given sufficient notice (206-848-0355). TTY Number - TTY 711.</p> <p>Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.</p>	
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Consent agenda items 4-6

4. Proposed Motion No. 2024-0169 **pg 10**

A MOTION confirming the reappointment of Hanna Floss to the citizens' elections oversight committee as the representative from the King County Democratic Party.

Sponsors: Upthegrove

5. Proposed Motion No. 2024-0170 **pg 12**

A MOTION confirming the reappointment of Stanley Tsao to the citizens' elections oversight committee as a representative of the Chinese-speaking community.

Sponsors: Upthegrove

6. Proposed Motion No. 2024-0171 **pg 14**

A MOTION confirming the reappointment of Mathew Patrick Thomas to the citizens' elections oversight committee as the representative from the King County Republican Party.



Sponsors: von Reichbauer

Discussion and Possible Action

7. Proposed Motion No. 2024-0148 **pg 16**

A MOTION confirming the appointment of _____ to the citizens' elections oversight committee as a representative from the disability community.

Sponsors: Upthegrove

	<p>Sign language and interpreter services can be arranged given sufficient notice (206-848-0355). TTY Number - TTY 711. Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.</p>	
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Briefings

8. Human Resources Update

Deandra Stanley, Human Resources Manager

9. Chief of Staff Update

Stephanie Cirkovich, Chief of Staff

Discussion and Possible Action

10. 2024-01 Disposition of a Personnel Matter

Other Business

Adjournment



Sign language and interpreter services can be arranged given sufficient notice (206-848-0355).
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by a hearing aid when it is set to 'T' (Telecoil) setting.





King County

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Meeting Minutes

Employment and Administration Committee

*Councilmembers: Dave Upthegrove, Chair;
Girmay Zahilay, Vice-Chair; Teresa Mosqueda, Pete von
Reichbauer*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Hay: Committee Clerk (206-477-1025)*

2:00 PM

Tuesday, April 2, 2024

Hybrid Meeting

DRAFT MINUTES

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1. Call to Order

Chair Upthegrove called the meeting to order at 2:11 p.m.

2. Roll Call

Present: 4 - Mosqueda, Upthegrove, von Reichbauer and Zahilay

3. Approval of Minutes of March 5, 2024

Vice Chair Zahilay moved to approve the minutes of the March 5, 2024, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. Proposed Motion No. 2024-0095

A MOTION relating to the organization of the council; and amending Motion 15998, Section I, as amended, and OR 3-120.

Sponsors: Upthegrove

Stephanie Cirkovich, Chief of Staff, briefed Amendment 1.

Kendall Moore, Assistant Chief Legal Counsel, answered questions of the Committee.

Vice Chair Zahilay moved Amendment 1. The motion carried.

A motion was made by Councilmember Zahilay that this Motion be Recommended Do Pass Substitute. The motion carried by the following vote:

Yes: 4 - Mosqueda, Upthegrove, von Reichbauer and Zahilay

Briefings

5. Human Resources Update

Deandra Stanley, Human Resources Manager, briefed the Committee on current recruitments.

6. Chief of Staff Update

Stephanie Cirkovich briefed the Committee on an upcoming virtual presentation entitled the Science of Hope.

Other Business

Adjournment

The meeting was adjourned at 2:43 p.m.

Approved this _____ day of _____

Clerk's Signature



King County

**Metropolitan King County Council
Employment and Administration Committee**

STAFF REPORT

Agenda Items:		Name:	Sherrie Hsu
Proposed No.:	2024-0148 2024-0169 2024-0170 2024-0171	Date:	June 4, 2024

SUBJECT

The proposed motions would confirm the following appointments and reappointments to the Citizens' Elections Oversight Committee (CEOC):

- Appointment of a candidate as a representative from the disability community, to fill an unexpired term ending July 31, 2025, and to a new three-year term ending July 31, 2028.
- Reappointment of Hanna Floss, as the representative of the King County Democratic Party, for a three-year term ending July 31, 2027.
- Reappointment of Stanley Tsao, as a representative of the Chinese-speaking community, for a three-year term ending July 31, 2027.
- Reappointment of Mathew Patrick Thomas, as the representative of the King County Republican Party, for a three-year term ending July 31, 2027.

BACKGROUND

The current Citizens' Elections Oversight Committee (CEOC) was established by the King County Council in May 2006, under Ordinance 15453.¹ Duties and membership for the CEOC are outlined in King County Code chapter 2.53.

In September 2018,² the Council took action to update the membership of the CEOC. In addition to increasing the number of and changing the composition of CEOC members, the ordinance changed the mission of the committee to "help King County maintain public confidence in elections."

Under King County Code chapter 2.53, sixteen members represent named types of organizations or sectors of the community, including two at-large King County registered voters, and one ex-officio, nonvoting member representing the Secretary of State's

¹ Previously, Council had created a CEOC in July 2003 (Ordinance 14711) and a CEOC in April 2005 (Ordinance 15157); each met for one year and produced a report with recommendations.

² Ordinance 18795

office. Under the Code, appointments and reappointments to the CEOC are subject to review by the Employment and Administration Committee, who make a recommendation to the full Council for final confirmation, via motion.

Table 1 lists the current membership of the CEOC and the organization or constituency they represent.

Table 1: CEOC Membership as of May 2024

Member	Organization/Constituency
Eliseo Juárez Chair	Spanish-speaking community
Jude Ahmed Vice Chair, Voter Participation	Urban League of Metropolitan Seattle
Mathew Patrick Thomas Vice Chair, Election Monitoring	King County Republican Party
Hillary De La Cruz	Registered voters
Mike Flood	Municipal League Foundation
Hanna Floss	King County Democratic Party
Tyson Hartman	Representative who has experience in technology
Christopher Hays	Registered voters
Stuart Holmes	Office of Secretary of State
Julie Kang	Korean-speaking community
Jason Lambacher	Academic institution with knowledge of elections
Kathy Sakahara	League of Women Voters
Stanley Tsao	Chinese-speaking community
Matthew Vinci	Jurisdictional representative
<i>Vacant</i>	Vietnamese-speaking community
<i>Vacant</i>	Disability community

APPOINTMENT APPLICANT INFORMATION

Appointment.

Proposed Motion 2024-0148 would appoint a candidate to the CEOC as a representative from the disability community, to fill an unexpired term ending July 31, 2025, and to a new three-year term ending July 31, 2028.

The position has been vacant since October 2023. The Council provided notice of the vacancy and accepted applications to fill the position from January 2024 through March 2024. Two applications were received. The Employment and Administration Committee intends to interview the two candidates at the June 4, 2024 meeting.

- Kevin Higgins
- Carolyn Stevens

Reappointments.

Proposed Motion 2024-0169 would reappoint Hanna Floss to the CEOC as the representative of the King County Democratic Party, for a three-year term ending July 31, 2027. The King County Democratic Party has provided a letter designating Ms. Floss as its representative. Ms. Floss has been an election observer coordinator for the King County Democrats since 2017 and has attended trainings provided by King County Elections and attended redistricting commission meetings as a member of the public.

Proposed Motion 2024-0170 would reappoint Stanley Tsao to the CEOC as a representative of the Chinese-speaking community, for a three-year term ending July 31, 2027. Mr. Tsao has worked with King County Elections on voter engagement projects, worked with Seattle Department of Neighborhoods on consulting and community engagement projects, and served on the board of APACEvotes and Equal Rights Washington.

Proposed Motion 2024-0171 would reappoint Mathew Patrick Thomas to the CEOC as the representative of the King County Republican Party, for a three-year term ending July 31, 2027. The King County Republican Party has provided a letter designating Mr. Thomas as its representative. Mr. Thomas has served on the Washington State Elections Administration and Certification Board since 2017 and is the Chairman of the King County Republican Party.

AMENDMENT

Proposed Motion 2024-0148. An oral amendment would be required to insert the name of the appointee on line 16 and line 21 of the proposed motion.

An oral title amendment would be required to insert the name of the appointee on line 1 of the proposed motion.

ANALYSIS

Staff has not identified any issues with the proposed appointments. They appear to be consistent with the requirements of the County Code.

INVITED

- Kevin Higgins, Applicant for appointment to the CEOC
- Carolyn Stevens, Applicant for appointment to the CEOC

ATTACHMENTS

1. Proposed Motion 2024-0148
2. Proposed Motion 2024-0169
3. Proposed Motion 2024-0170
4. Proposed Motion 2024-0171



Signature Report

Motion

Proposed No. 2024-0169.1

Sponsors Upthegrove

1 A MOTION confirming the reappointment of Hanna Floss
2 to the citizens' elections oversight committee as the
3 representative from the King County Democratic Party.

4 WHEREAS, the King County Democratic Party has identified Hanna Floss to
5 represent the organization on the citizens' election oversight committee, and

6 WHEREAS, King County is committed to conducting open, accurate and fair
7 elections, and

8 WHEREAS, the citizens' elections oversight committee help to ensure that
9 accountability and performance of the department of elections is provided in a transparent
10 manner that is meaningful to King County residents, and

11 WHEREAS, in accordance with K.C.C. 2.53.021, the employment and
12 administration committee appoints members to the citizens' elections oversight
13 committee, and

14 WHEREAS, in accordance with K.C.C. 2.53.021, appointments to the citizens'
15 elections oversight committee are subject to confirmation by the full council by motion,
16 and

17 WHEREAS, on June 4, 2024, in accordance with K.C.C. 2.53.021, the
18 employment and administration committee reappointed Hanna Floss to the citizens'
19 elections oversight committee, for a three-year term to expire on July 31, 2027;

20 NOW, THEREFORE, BE IT MOVED by the Council of King County:

Motion

21 The reappointment of Hanna Floss to the citizens' elections oversight committee
22 as the representative from the King County Democratic Party, for a three-year term to
23 expire on July 31, 2027, is confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Dave Upthegrove, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



Signature Report

Motion

Proposed No. 2024-0170.1

Sponsors Upthegrove

1 A MOTION confirming the reappointment of Stanley Tsao
2 to the citizens' elections oversight committee as a
3 representative of the Chinese-speaking community.

4 WHEREAS, King County is committed to conducting open, accurate and fair
5 elections, and

6 WHEREAS, the citizens' elections oversight committee help to ensure that
7 accountability and performance of the department of elections is provided in a transparent
8 manner that is meaningful to King County residents, and

9 WHEREAS, in accordance with K.C.C. 2.53.021, the employment and
10 administration committee appoints members to the citizens' elections oversight
11 committee, and

12 WHEREAS, in accordance with K.C.C. 2.53.021, appointments to the citizens'
13 elections oversight committee are subject to confirmation by the full council by motion,
14 and

15 WHEREAS, on June 4, 2024, in accordance with K.C.C. 2.53.021, the
16 employment and administration committee reappointed Stanley Tsao to the citizens'
17 elections oversight committee, for a three-year term to expire on July 31, 2027;

18 NOW, THEREFORE, BE IT MOVED by the Council of King County:

Motion

19 The reappointment of Stanley Tsao to the citizens' elections oversight committee
20 as a representative of the Chinese-speaking community, for a three-year term to expire on
21 July 31, 2027, is confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Dave Upthegrove, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



Signature Report

Motion

Proposed No. 2024-0171.1

Sponsors von Reichbauer

1 A MOTION confirming the reappointment of Mathew
2 Patrick Thomas to the citizens' elections oversight
3 committee as the representative from the King County
4 Republican Party.

5 WHEREAS, the King County Republican Party has identified Mathew Patrick
6 Thomas to represent the organization on the citizens' election oversight committee, and

7 WHEREAS, King County is committed to conducting open, accurate and fair
8 elections, and

9 WHEREAS, the citizens' elections oversight committee help to ensure that
10 accountability and performance of the department of elections is provided in a transparent
11 manner that is meaningful to King County residents, and

12 WHEREAS, in accordance with K.C.C. 2.53.021, the employment and
13 administration committee appoints members to the citizens' elections oversight
14 committee, and

15 WHEREAS, in accordance with K.C.C. 2.53.021, appointments to the citizens'
16 elections oversight committee are subject to confirmation by the full council by motion,
17 and

18 WHEREAS, on June 4, 2024, in accordance with K.C.C. 2.53.021, the
19 employment and administration committee reappointed Mathew Patrick Thomas to the
20 citizens' elections oversight committee, for a three-year term to expire on July 31, 2027;

Motion

21 NOW, THEREFORE, BE IT MOVED by the Council of King County:

22 The reappointment of Mathew Patrick Thomas to the citizens' elections oversight
23 committee as the representative from the King County Republican Party, for a three-year
24 term to expire on July 31, 2027, is confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Dave Upthegrove, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None



Signature Report

Motion

Proposed No. 2024-0148.1

Sponsors Upthegrove

1 A MOTION confirming the appointment of _____
2 to the citizens' elections oversight committee as a
3 representative from the disability community.

4 WHEREAS, King County is committed to conducting open, accurate and fair
5 elections, and

6 WHEREAS, the citizens' elections oversight committee help to ensure that
7 accountability and performance of the department of elections is provided in a transparent
8 manner that is meaningful to King County residents, and

9 WHEREAS, in accordance with K.C.C. 2.53.021, the employment and
10 administration committee appoints members to the citizens' elections oversight
11 committee, and

12 WHEREAS, in accordance with K.C.C. 2.53.021, appointments to the citizens'
13 elections oversight committee are subject to confirmation by the full council by motion,
14 and

15 WHEREAS, on June 4, 2024, in accordance with K.C.C. 2.53.021, the
16 employment and administration committee appointed _____ to the citizens'
17 elections oversight committee to fill the vacant position for a representative of the
18 disability community for the remainder of that position's three-year term, to expire on
19 July 31, 2025, and to a new three-year term, to expire on July 31, 2028;

20 NOW, THEREFORE, BE IT MOVED by the Council of King County:

Motion

21 The appointment of _____ to the citizens' elections oversight
22 committee elections oversight committee as a representative of the disability community
23 for the remainder of that position's three-year term, to expire on July 31, 2025, and to a
24 new three-year term, to expire on July 31, 2028, is confirmed.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Dave Upthegrove, Chair

ATTEST:

Melani Hay, Clerk of the Council

Attachments: None