



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Agenda

### Employment and Administration Committee

*Councilmembers: Girmay Zahilay, Chair;  
Sarah Perry, Vice-Chair; Jorge L. Barón, Teresa Mosqueda*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)  
Melani Hay: Committee Clerk (206-477-1025)*

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2:00 PM

Tuesday, October 7, 2025

Hybrid Meeting

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Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

#### CONNECTING TO THE WEBINAR

Webinar ID: 828 5993 8005

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477 9259 or [Tera.Chea2@kingcounty.gov](mailto:Tera.Chea2@kingcounty.gov), three (3) days prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order
2. Roll Call
3. Approval of Minutes of September 2, 2025

	<p>Sign language and interpreter services can be arranged given sufficient notice (206-848-0355). TTY Number - TTY 711.</p> <p>Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to 'T' (Telecoil) setting.</p>	
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## Discussion

**4. Meeting Materials Analysis**

*Jeana Kats, Clarity Consulting*

**5. Independent Agency Director Reappointments**

*Stephanie Cirkovich, Chief of Staff*

## Briefings

**6. Human Resources Update**

*Deandra Stanley, Human Resources Manager*

**7. Chief of Staff Update**

*Stephanie Cirkovich, Chief of Staff*

## Other Business

## Adjournment



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## Meeting Minutes Employment and Administration Committee

*Councilmembers: Girmay Zahilay, Chair;  
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2:00 PM

Tuesday, September 2, 2025

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### DRAFT MINUTES

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#### **1. Call to Order**

*The meeting was called to order at 2:19 p.m.*

*The Chair recessed the meeting at 2:23 p.m.*

*The Chair reconvened the meeting at 2:24 p.m.*

*The Chair recessed the meeting at 2:36 p.m.*

*The Chair reconvened the meeting at 2:38 p.m.*

2. **Roll Call**

**Present:** 4 - Zahilay, Perry, Mosqueda and Barón

3. **Approval of Minutes of July 1 and July 22, 2025**

*Councilmember Perry moved to approve the minutes of the July 1, and July 22, 2025, meetings as presented. Seeing no objection, the Chair so ordered.*

**Consent Item 4**

4. **Proposed Motion No. 2025-0258**

A MOTION confirming the reappointment of Hilary De La Cruz to the citizens' elections oversight committee as a King County registered voter.

**Sponsors:** Zahilay

**A motion was made by Perry that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:**

**Yes:** 4 - Zahilay, Perry, Mosqueda and Barón

**Discussion and Possible Action**

5. **Proposed Motion No. 2025-0259**

A MOTION confirming the appointment of John Rodriquez to the citizens' elections oversight committee as a representative of the Spanish-speaking community.

**Sponsors:** Zahilay

*Erica Newman, Council Staff, briefed the Committee and answered questions.*

*John Rodriquez made remarks and answered questions.*

*Monique Cohen, Chief Legal Counsel, briefed the Committee and answered questions.*

*Councilmember Barón made an oral amendment to insert "John Rodriquez" on Lines 4, 18, and 22.*

*Councilmember Barón made an oral amendment to insert "King County Council's Employment and Administration Committee" on Line 4.*

*Councilmember Barón made an oral amendment to insert "John Rodriquez" on Line 1.*

**A motion was made by Councilmember Barón that this Motion be Recommended Do Pass Substitute Consent Expedited. The motion carried by the following vote:**

**Yes:** 4 - Zahilay, Perry, Mosqueda and Barón

6. **Proposed Motion No. 2025-0257**

A MOTION approving renewal of contract for chief legal counsel to the King County council.

**Sponsors:** Zahilay

*Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.*

**A motion was made by Councilmember Barón that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:**

**Yes:** 4 - Zahilay, Perry, Mosqueda and Barón

7. **Proposed Motion No. 2025-0256**

A MOTION approving renewal of contract for assistant chief legal counsel to the King County council.

**Sponsors:** Zahilay

*Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.*

**A motion was made by Councilmember Barón that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:**

**Yes:** 4 - Zahilay, Perry, Mosqueda and Barón

## Briefings

### 8. Meeting Materials Analysis

*Jeana Kats, Clarity Consulting, briefed the Committee and answered questions.*

*Melani Hay, Clerk of the Council, made remarks.*

*Jeff Muhm, Chief Policy Officer, made remarks.*

*Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.*

*Sam Porter, Council Staff, briefed the Committee and answered questions.*

**This matter was presented.**

### 9. Employee Engagement Survey Results

*Janine Weihe, Chief Operating Officer, briefed the Committee and answered questions.*

**This matter was presented.**

### 10. Human Resources Update

**This matter was not presented.**

### 11. Chief of Staff Update

*Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.*

**This matter was presented.**

## Other Business

## Adjournment

*The meeting was adjourned at 3:57 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_

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Clerk's Signature