



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda

King County Flood Control District

Boardmembers: Dave Upthegrove, Chair; Reagan Dunn, Vice Chair; Claudia Balducci, Rod Dembowski, Jeanne Kohl-Welles, Sarah Perry, Joe McDermott, Pete von Reichbauer, Girmay Zahilay

1:00 PM

Tuesday, February 8, 2022

Virtual Meeting

PUBLIC NOTICE: To help prevent the spread of the COVID 19 virus, all Supervisors and staff will be participating in this meeting remotely.

HOW TO WATCH/LISTEN TO THE MEETING:

1) To stream online paste the following into your browser:

<https://livestream.com/accounts/15175343/events/4485487>

2) To watch on King County TV tune to Channel 22 (Comcast Channel 22 and 322(HD) or Wave Broadband Channel 22).

HOW TO PROVIDE PUBLIC TESTIMONY:

1) In writing: You may testify by submitting a **COMMENT EMAIL**. If your comments are submitted before 10:00 a.m. on the day of the Flood meeting they will be distributed to the Supervisors and appropriate staff prior to the meeting. Comments submitted after 10:00 a.m. will be distributed after the meeting. Please submit your **COMMENT EMAIL** by emailing:

info@kingcountyfloodcontrol.org

or filling out the General Contact Form at the bottom of the page on the Flood District's webpage:

[HTTPS://kingcountyfloodcontrol.org/contact-us/](https://kingcountyfloodcontrol.org/contact-us/)

2) By phone or computer: Use the telephone number and meeting identification below to call into the meeting.



Sign language and communication material in alternate formats can be arranged given sufficient notice (296-1000).

FDD Number 296-1024.

ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.



TO JOIN ONLINE: Paste the following link into the address bar of your web browser:

<https://kingcounty.zoom.us/j/83034071240>

JOIN BY TELEPHONE:

Dial: +1 253 215 8782

Meeting ID: Webinar ID: 830 3407 1240

When connecting to the meeting through your phone or computer be sure to use the ZOOM application to facilitate the unmuting function.

If you do not wish to provide public testimony, please help us manage the callers by using one of the options above to watch or listen to the meeting.

1. **Call to Order**

To show a PDF of the written materials for an agenda item, click on the agenda item below.

2. **Roll Call**

3. **Approval of Minutes of January 11, 2022** pg 4

4. **Additions to the Agenda**

5. **Public Comment**

6. **Executive Session**

per RCW 42.30.110(1)(i), to discuss legal risks of a proposed action with legal counsel for the agency.

Items for Final Action by the Board of Supervisors

7. FCD Resolution No. FCD2022-02 **pg 7**
A RESOLUTION of the Board of Supervisors of the King County Flood Control Zone District authorizing retention bonuses for District employees.

8. FCD Resolution No. FCD2022-03 **pg 11**
A RESOLUTION of the Board of Supervisors of the King County Flood Control Zone District authorizing the Chair to enter into a professional services agreement with Wallace Wilkins, Ph.D. and waive procurement requirements.

Other Business

Adjournment



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Meeting Minutes

King County Flood Control District

*Boardmembers: Dave Upthegrove, Chair; Reagan Dunn, Vice
Chair; Claudia Balducci, Rod Dembowski,
Jeanne Kohl-Welles, Sarah Perry, Joe McDermott, Pete von
Reichbauer, Girmay Zahilay*

1:00 PM

Tuesday, January 11, 2022

Virtual Meeting

DRAFT MINUTES

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1. Call to Order

The meeting was called to order at 2:30 p.m.

2. Roll Call

Present: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove, von Reichbauer and Zahilay

3. Approval of Minutes of November 9, 2021

Supervisor Dunn moved to approve the minutes of the November 9, 2021, meeting as presented. Seeing no objection, the Chair so ordered.

4. Additions to the Agenda

There were no additions to the agenda.

5. Public Comment

*The following person gave Public Comment:
Erin Ericson*

6. Executive Session

There was no Executive Session.

Items for Final Action by the Board of Supervisors

7. FCD Resolution No. FCD2022-01

A RESOLUTION amending the rules and operating procedures of the King County Flood Control Zone District to change the executive committee; and amending FCD2021-14, Attachment A, as amended.

Michelle Clark, Executive Director, briefed the District and answered questions.

Supervisor Dunn moved Amendment 1. The motion carried.

A motion was made by Supervisor Dunn that this FCD Resolution be Passed as Amended. The motion carried by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove, von Reichbauer and Zahilay

8. FCD Motion No. FCD22-01

A MOTION relating to the organization of the King County Flood Control District Board of Supervisors.

Michelle Clark, Executive Director, briefed the District and answered questions.

A motion was made by Supervisor Dunn that this FCD Motion be Passed. The motion carried by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove, von Reichbauer and Zahilay

Other Business

There was no other business.

Adjournment

The meeting adjourned at 2:44 p.m.

Approved this _____ day of _____

Clerk's Signature



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Signature Report

FCD Resolution

Proposed No. FCD2022-02.1

Sponsors

1 A RESOLUTION of the Board of Supervisors of the King
2 County Flood Control Zone District authorizing retention
3 bonuses for District employees.

4 WHEREAS, since the beginning of the COVID-19 health emergency, many
5 employers have been impacted by what is termed "The Great Resignation." That refers to
6 the phenomenon of many employees resigning from their current positions to either seek
7 other employment or to at least temporarily absent themselves from the workforce, and

8 WHEREAS, an unstable workforce, characterized in part by an inordinate amount
9 of employee departures, can make it difficult to meet workplace demands, especially
10 during an ongoing health emergency, and

11 WHEREAS, in an effort to forestall critical departures from District employment,
12 it is advisable to enact one-time retention bonuses for all District employees;

13 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
14 SUPERVISORS OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

15 SECTION 1. King County Flood Control Zone District employees, excluding
16 short-term temporary employees, administrative interns, elected officials, who are
17 employed by the District on January 31, 2021, and who remain employed by the District
18 through May 31, 2022, shall receive one-time retention bonuses equal to one and one half
19 percent of the employees' 2021 King County Flood Control Zone District wages reflected
20 on the employees' 2021 W-2 forms. If the employees continue to be employed by the

21 King County Flood Control Zone District on December 30, 2022, the employees shall
22 receive one-time retention bonuses based on the employees' 2022 annual base salaries.

23 The bonus paid to an employee shall be one of the following:

24 A. A payment of four thousand dollars for employees whose 2022 base salaries
25 are less than one hundred thousand dollars;

26 B. A payment of two thousand dollars for employees whose 2022 base salaries
27 are greater than or equal to one hundred thousand dollars and less than or equal to one
28 hundred twenty five thousand dollars; or

29 C. A payment of one thousand dollars for employees whose 2022 base salaries
30 are greater than one hundred and twenty five thousand dollars.

31 SECTION 2. This resolution shall take effect and be in full force from and after
32 its passage.

KING COUNTY FLOOD CONTROL ZONE
DISTRICT
KING COUNTY, WASHINGTON

Dave Upthegrove, Chair

ATTEST:

Melani Pedroza, Clerk of the District

Attachments: None



Staff Report

Agenda Item:	7	Name:	Charlotte Archer
Proposed No.:	FCD2022-02	Date:	February 8, 2022

Proposed Resolution FCD2022-02: A RESOLUTION of the Board of Supervisors of the King County Flood Control Zone District authorizing retention bonuses for District employees.

Background: The District has adopted personnel policies commensurate with those applicable to King County Council staff. On December 14, 2021, the King County Council authorized, by Ordinance 19380, one time retention bonuses for all non-represented King County staff. By this Resolution, the District Board of Supervisors adopts similar retention bonuses for District staff.

Summary of Resolution: By this Resolution the District Board of Supervisors would authorize two separate one-time retention bonuses in 2022 for District employees. Employees employed on January 31, 2022 and who remain employed through May 31st, 2022 will receive a one-time retention bonus of 1.5% of their 2021 wages. If the employees continue to be employed by the District on December 30, 2022, the employees shall receive one-time retention bonuses based on the employees' 2022 annual base salaries as follows:

- \$4,000 for employees whose 2022 base salaries are less than one hundred \$100,000;
- \$2,000 for employees whose 2022 base salaries are greater than or equal to \$100,000 and less than or equal to \$125,000; or
- \$1,000 for employees whose 2022 base salaries are greater than \$125,000.



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Signature Report

FCD Resolution

Proposed No. FCD2022-03.1

Sponsors

1 A RESOLUTION of the Board of Supervisors of the King
2 County Flood Control Zone District authorizing the Chair
3 to enter into a professional services agreement with
4 Wallace Wilkins, Ph.D. and waive procurement
5 requirements.

6 WHEREAS, the Board of Supervisors of the King County Flood Control Zone
7 District desires to provide professional development opportunity and resources for its
8 employees, and

9 WHEREAS, in furtherance of this goal, the District identified a professional
10 development service provider, Wallace Wilkins, Ph.D. ("the Consultant"), to perform
11 said services, and

12 WHEREAS, in 2021, the Chair executed an agreement with the Consultant, in
13 compliance with the District's procurement and signatory policies, and

14 WHEREAS, the District desires to continue to contract with Consultant in 2022,
15 and this extension requires the Board's action consistent with the District's procurement
16 policies;

17 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
18 SUPERVISORS OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

19 SECTION 1. The chair of the King County Flood Control Zone District is
20 authorized to execute a professional services agreement with Wallace Wilkins, Ph.D. for
21 professional development services for 2022 in an amount not to exceed \$48,000.00.

22 SECTION 2. The Board authorizes a limited waiver of Section 5 of Attachment
23 A to Resolution FCD2020-13, procurement, for this continuity of on-going services and
24 in light of Consultant's unique services.

25 SECTION 3. The Board herein ratifies all actions previously taken consistent
26 with this authorization.

KING COUNTY FLOOD CONTROL ZONE
DISTRICT
KING COUNTY, WASHINGTON

Dave Upthegrove, Chair

ATTEST:

Melani Pedroza, Clerk of the District

Attachments: None



STAFF REPORT

Agenda Item:	8	Name:	Charlotte Archer
Proposed No.:	FCD2022-03	Date:	February 8, 2022

Proposed Resolution FCD2022-03: A RESOLUTION authorizing the Chair to execute a professional agreement with Wallace Wilkins, Ph.D., and waive procurement requirements.

The Chair of the Board of Supervisors of the King County Flood Control Zone District identified Wallace Wilkins, Ph.D. (“Consultant”) as a consultant to provide professional development services for King County Flood Control Zone District’s employees. After confirming Mr. Wilkins’ qualifications and skills as a professional development consultant, uniquely skilled at working with public agency employees, the Chair executed an agreement for \$20,000 for said services for a period ending December 2021. The Chair has identified the need for continuing services into 2022 and recommends the continued use of this Consultant due to his unique qualifications and skills. The proposed extension would exceed the Chair’s signature authority but would be within the signatory authority of the Executive Committee. The proposed extension would also, when combined with the amount paid to this Consultant, trigger the requirement of a request for proposal process to select a consultant under FCD Resolution 2020-13 (the District’s Procurement Policies).

By this Resolution, the Board would authorize the Chair to execute an agreement with the Consultant for 2022, in an amount not to exceed \$48,000 (the work would be billed hourly, at Consultant’s service rates, up to this cap). This Resolution would also ratify the Chair’s actions taken prior to adoption of this resolution where those actions are consistent with the Board’s authorization and policies.