King County
Meeting Agenda
King County Flood Control District

Boardmembers: Dave Upthegrove, Chair; Reagan Dunn, Vice Chair; Claudia Balducci, Rod Dembowski, Jeanne Kohl-Welles, Sarah Perry, Joe McDermott, Pete von Reichbauer, Girmay Zahilay

1:00 PM Tuesday, September 13, 2022 Hybrid Meeting

The King County Flood Control District will be holding a Hybrid Meeting. You may attend the meeting in person in Council Chambers (Room 1001, 516 3rd Avenue in Seattle), or through remote access.

The Flood Control District values community input and looks forward to hearing from you.

HOW TO PROVIDE PUBLIC TESTIMONY:

There are four ways to provide public testimony:

1. In person: You may attend the meeting in person in the King County Courthouse Council Chambers.

2. By email: You may testify by submitting a COMMENT EMAIL to info@kingcountyfloodcontrol.org or filling out the General Contact Form at the bottom of the page on the Flood District’s webpage: HTTPS://kingcountyfloodcontrol.org/contact-us/

If your comments are submitted before 10:00 a.m. on the day of the Flood meeting they will be distributed to the Supervisors and appropriate staff prior to the meeting. Comments submitted after 10:00 a.m. will be distributed after the meeting.

3. Remote attendance on the Zoom Webinar: Paste the following link into the address bar of your web browser: https://kingcounty.zoom.us/s/83034071240

4. Join by telephone: Dial: +1 253 215 8782
   Webinar ID: 830 3407 1240

Sign language and interpreter services can be arranged given sufficient notice (206-848-0355). TTY Number - TTY 711. Council Chambers is equipped with a hearing loop, which provides a wireless signal that is picked up by a hearing aid when it is set to ‘T’ (Telecoil) setting.
HOW TO LISTEN TO THE MEETING:

If you do not wish to be called upon for public comment during the meeting, please help us manage the callers and use one of the options below (Live Streaming or King County TV Channel 22).

There are several ways to listen to the meeting if you do not wish to provide public testimony:

1. Stream online: input the following web address into your browser:
   https://livestream.com/accounts/15175343/events/4485487

2. Watch King County TV Channel 22 (Comcast Channel 22 and 322(HD), Wave Broadband Channel 22)

3. Listen to the meeting by telephone – See "Join by telephone" above.

1. Call to Order

2. Roll Call

3. Approval of Minutes of July 12, 2022 pg 4

4. Additions to the Agenda

5. Public Comment

6. Executive Session
Items for Final Action by the Board of Supervisors

7. FCD Resolution No. FCD2022-10  pg 8
   A RESOLUTION authorizing the chair to enter into an amendment to the agreement for professional services to prepare a programmatic environmental impact statement on the Lower Green River Corridor Plan.

8. FCD Resolution No. FCD2022-11  pg 23
   A RESOLUTION authorizing the chair to enter into an amendment to the agreement for Lower Green River Corridor Plan and PEIS Project Manager Services.

Briefings

9. FCD Briefing No. FCD2022-B09
   2023 Flood Control District Budget Process

Other Business

Adjournment
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1. **Call to Order**

   The meeting was called to order at 1:35 p.m.

2. **Roll Call**

   Present: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove, von Reichbauer and Zahilay

3. **Approval of Minutes of May 10, 2022 and May 24, 2022**

   Supervisor Dembowski moved to approve the minutes of the May 10, 2022 and May 24, 2022, meetings as presented. Seeing no objection, the Chair so ordered.

4. **Additions to the Agenda**

   There were no additions to the agenda.

5. **Public Comment**

   The following person provided public comment:

   Claudia Donnelly

6. **Executive Session**

   Executive Session was not held
Items for Final Action by the Board of Supervisors

7. FCD Resolution No. FCD2022-08

A RESOLUTION amending the rules and operating procedures of the King County Flood Control Zone District; and amending FCD2022-07, Attachment A, as amended.

Charlotte Archer, District Legal Counsel, briefed the District and answered questions.

A motion was made by Supervisor Dunn that this FCD Resolution be Passed. The motion carried by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove, von Reichbauer and Zahilay

8. FCD Resolution No. FCD2022-09

A RESOLUTION relating to the operations and finances of the King County Flood Control Zone District; authorizing the expenditure of District funds for projects and activities in Water Resource Inventory Areas 7 (Snoqualmie Watershed portion), 8, 9 and 10 (King County portion).

Michelle Clark, Executive Director, briefed the District and answered questions.

Public hearing was opened and closed. A motion was made by Supervisor Dunn that this FCD Resolution be Passed. The motion carried by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove, von Reichbauer and Zahilay

Briefings

9. FCD Briefing No. FCD2022-B05

2022 Cooperative Watershed Management Grant Program

Carrie Byron, Project and Funding Coordinator, Lake Washington/Cedar/Sammamish Watershed (WRIA 8), briefed the District.

Elissa Ostergaard, Snoqualmie Salmon Recovery Manager, DNRP/WLRD/RRS, briefed the District.

Suzanna Smith, Habitat Projects Coordinator, DNRP/WLRD/RRS, briefed the District.

Alex Lincoln, Senior Ecologist, DNRP/WLRD/RFMS, briefed the District.

This matter was Presented
10. FCD Briefing No. FCD2022-B06

Application of District's Integrated Floodplain Management Motion to Capital Project Design

Michelle Clark briefed the district.

Lorin Reinelt, Managing Engineer, DNRP/WLRD - RFMS, updated the District on the implementation of integrated floodplain management and multi-benefits as a result of the Integrated Floodplain Management Motion passed in 2020.

This matter was Presented

Other Business

No other business was presented

Adjournment

The meeting adjourned at 2:34 p.m.

Approved this _____________ day of ________________

______________________________

Clerk's Signature
A RESOLUTION authorizing the chair to enter into an amendment to the agreement for professional services to prepare a programmatic environmental impact statement on the Lower Green River Corridor Plan.

WHEREAS, King County Flood Control Zone District ("the District") Resolution 2016-05.2 expressed the District’s desire to move forward with a Lower Green River Corridor Plan and State Environmental Policy Act programmatic environmental impact statement, and

WHEREAS, the District has contracted with Parametrix, Inc. for professional environmental impact statement preparation services, and

WHEREAS, the District desires to amend the agreement as set forth in Attachment A to this resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

SECTION 1. The chair of the King County Flood Control District is authorized to enter into the Amendment to Contract for Consultation Services with Parametrix, Inc. for
professional environmental impact statement preparation services to the District,

Attachment A to this resolution.

KING COUNTY FLOOD CONTROL DISTRICT
KING COUNTY, WASHINGTON

________________________________________
Dave Upthegrove, Chair

ATTEST:

________________________________________
Melani Pedroza, Clerk of the District

Attachments: A. 2022 Amendment to Contract for Consultant Services
2022 AMENDMENT TO
CONTRACT FOR CONSULTANT SERVICES
KING COUNTY FLOOD CONTROL ZONE DISTRICT

THIS AMENDMENT amends Sections 1, 2 and 3 of the Contract for Lower Green River Corridor Plan and PEIS Project Manager Services (“Contract”) between the King County Flood Control Zone District, King County, Washington, a municipal corporation of the State of Washington (“District”) and Parametrix, Inc. (“Consultant”), as follows:

A. Amendment of Section 1. Effective September 1, 2022, Section 1 of the Contract is amended as follows:

1. Scope of Services to be Performed by Consultant. The Consultant shall perform the services described in Exhibit “A” to the 2022 Amendment. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

B. Amendment of Section 2. Effective September 1, 2022 Section 2 of the Contract is amended as follows:

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit “B.” The District shall pay the Consultant according to the rates set forth in Exhibit “A” to the 2022 Amendment.

The Consultant shall complete and return to the District Exhibit “C,” Tax Identification Number,” prior to or along with the first billing invoice.

C. Amendment of Section 3. Section 3 of the Contract is amended as follows:

3. Duration of Contract. This Contract shall be in force and effect for a period commencing on November 6, 2019 and ending February 29, 2024, unless sooner terminated or extended under the provisions of this Contract. Time is of the essence of this Contract in each and all of its provisions in which performance is required.
IN WITNESS WHEREOF, the parties hereto have executed this 2022 Amendment on the dates written below:

PARAMETRIX, INC.

By: ____________________________
   CEO/Partner

Date: ____________________________

KING COUNTY FLOOD CONTROL ZONE DISTRICT

By: ____________________________
   Dave Upthegrove, Board Chair

Date: ____________________________
SCOPE OF WORK

King County Flood District
Lower Green River Corridor Flood Hazard Management Plan
Programmatic Environmental Impact Statement

SERVICES RELATING TO THE TIME EXTENSION

Task 3 – Draft PEIS

Task 3.1 – Project Management

The duration of project management services is extended by a period of 16 months from September 30, 2022 to January 31, 2024, commensurate with the duration of the contract extension. Consultant will:

- Update the schedule twice during this phase of services.
- Manage delivery of services, including subconsultant work, within approved budget and schedule.
- Prepare monthly invoices that include a progress letter summarizing completed and upcoming work and status of budget and schedule.
- Participate in an additional 100 meetings: 50 with the District’s Project Manager and 50 with the District’s Executive and the District’s Project Manager. Note that the contract duration is 70 weeks, meaning that each of these types of meetings will not occur every week – accounting for relatively quiet periods of the project and vacations. Additional consultant staff will participate in fewer meetings as shown in the table below.
- Maintain project records.

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<th>Attendees</th>
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<th>Meetings with the District’s Executive and the District’s Project Manager</th>
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<td>Lund-Faucett Outreach Lead</td>
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Assumptions

- Milestone schedule will be prepared using Microsoft Project.
- Strategy meetings will each be 90 minutes in duration. The project manager will spend an additional 30 minutes for notes and coordination for each meeting.
• Coordination with subconsultants and Parametrix staff will require an additional 2 hours per week for the project manager for the duration of the contract extension.

Deliverables
• Draft and final milestone schedule
• Monthly invoice packages in a format as specified by the District
• Written notes from weekly strategy meetings or calls distributed to the project team for concurrence

NEW SERVICES

Task 3.10 – Public Engagement and Communications

The Consultant will expand public engagement services to include:
• Sixteen (16) additional meetings and calls coordinating with the PEIS team in support of equity and social justice (ESJ) analyses.
• Twenty-five (25) additional meetings with community navigators to enhance project education and relationship building.
• Seventy (70) weekly emails, summarizing and reporting ongoing activities to District Executive.
• An additional 960 hours of compensation to community navigators to reflect the substantial expansion of the role of the community navigators.
• An additional 120 gift cards ($30 value each) for community leader compensation.
• An additional publication for the advertisement of PEIS availability, including content development, coordination with the publication, and publication expense.
• Developing a District-specific presence on social media (e.g., Facebook page).
• Present / participate at District meetings and / or related committee meetings (advisory or executive steering committees (up to 4)

Assumptions
• Each ESJ coordination meeting or call will be approximately 1.5 hours.
• Each meeting with the community navigators will require approximately two hours.
• Each District or committee meeting will require approximately two hours.

Deliverables
• Draft and final notes for meetings pertaining to ESJ support and meetings with community navigators
• Weekly emails
• Accounting in monthly invoices of compensation paid to community leaders and navigators
• Social media materials
Task 3.11 – Additional Translation and Interpretation Services

The Consultant will expand translation services by translating up to 200 pages of PEIS materials in three additional languages.

Translation of “meetings in a box” materials provided to community navigators. The specific materials to be translated will be confirmed in future meetings with the navigators but are assumed to include basic project information and how to comment in the format recommended by the navigators. The materials will be translated into eight (8) languages.

Assumptions

- Translation services are based on general estimates. Specifics of the documents to be translated will be determined at a later date. A detailed scope and budget must be submitted to and approved by the District’s SEPA Responsible Official before any work commences under this task.

Deliverables

- Up to 200 pages of PEIS materials translated in three additional languages
- Meeting materials translated in eight languages

Task 3.13 – Executive Steering Committee

The Consultant will provide strategy, facilitation services, and supporting materials for an additional four (4) meetings with the Executive Steering Committee (ESC). The specific objectives for the additional meetings will be approved by District leadership and staff.

Assumptions

- The meeting facilitator will require up to ten (10) hours of preparation and debriefing in conjunction with each of the four (4) Executive Steering Committee meetings; while the PEIS team will collectively provide six (6) hours of preparation and debriefing for each meeting.
- This preparation time includes development or refinement of meeting materials, which will be kept to a minimum. Instead, the meetings will rely on materials developed as part of the PEIS development and associated public outreach.
- The ESC meetings will be two (2) hours in duration.

Deliverables

- Four (4) draft and final agendas for Executive Steering Committee meetings
- Four (4) annotated agendas for District Leadership use during Executive Steering Committee meetings
- Refined materials for the four (4) meetings, as described above
- Four (4) draft and final Executive Steering Committee meeting summaries
Task 3.16 Draft PEIS Comment Summary Report

The Consultant will prepare a comment summary report that provides an overview of the planning process, a summary of the outreach efforts, and a summary of the comments received (attaching the comment catalog prepared under Task 3.12 in the original scope of work). The Consultant shall provide a preliminary draft report first for review by the District Project Manager and then by the SEPA Responsible Official. This report is separate from the responses to comments that will be included with the Final PEIS.

Assumptions:

- 1,000 individual comments will be received (each submittal may have multiple comments).
- The organization and content of the comment summary report will be similar to that of the scoping summary report finalized in March 2022.
- The report is not intended to include responses to comments.

Deliverables

- Draft, revised draft, and final Draft PEIS Comment Summary Report

Task 3.17 – Preliminary Responses to Comments and Next Steps Recommendations

The Consultant shall provide preliminary responses to the comments received during the Draft PEIS comment period. The Consultant will then prepare a technical memorandum that identifies options and recommends next steps to the SEPA Responsible Official, based on the substantive evaluation provided in the Draft PEIS and comments received on the Draft PEIS. Recommendations could pertain to the definition and selection of a preferred alternative that would be identified in the Final PEIS. The Consultant shall provide a preliminary draft technical memorandum with preliminary responses to comments attached first for review by the District Project Manager and then by the SEPA Responsible Official.

Assumptions

- The preliminary responses are intended to inform the District’s decision-making process. Responses will need to be updated following the SEPA Responsible Official’s determination of next steps and prior to publication in the Final PEIS. The updated responses will be included in a future amendment.
- Full definition of a preferred alternative, any updated analysis, and preparation of the Final PEIS will be included in a future amendment.
- Of the 1000 individual comments, 10 percent or 100 comments will require a unique response. The remaining 90 percent or 900 comments will be addressed through a common response. Up to 150 common responses are anticipated.

Deliverables

- Comments and draft and revised draft responses
- Notes for strategy meetings
- Draft, revised draft, and final technical memorandum recommending next steps
MANAGEMENT RESERVE

The Management Reserve fund is replenished to:

- Include translation of additional PEIS materials, upon request
- Accommodate additional unforeseen needs
## Budget Summary

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<th>Task/Subtask</th>
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<td>$156,975.00</td>
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<td>$3,742.44</td>
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<td>$6,930.30</td>
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### Direct Expenses:

<table>
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<tr>
<th>Description</th>
<th>QTY</th>
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<tbody>
<tr>
<td>Mileage</td>
<td></td>
<td>$0.585</td>
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<td>Fares</td>
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**Direct Expenses Total:** $0.00

**Project Total:** $740,129.23
Client: King County Flood Control District
Project: Lower Green River
Project No: 553-7543-002

<table>
<thead>
<tr>
<th>Task/ Subtask</th>
<th>Description</th>
<th>Labor Dollars</th>
<th>Labor Hours</th>
</tr>
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<tbody>
<tr>
<td>03</td>
<td>Draft PEIS</td>
<td>$91,475.00</td>
<td>271</td>
</tr>
<tr>
<td>03.01</td>
<td>Project Management</td>
<td>$69,075.00</td>
<td>207</td>
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<tr>
<td></td>
<td>Meetings (40 with Kris; 40 with Michelle; 1.5 hours each; a little Jay)</td>
<td>$46,200.00</td>
<td>132</td>
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<tr>
<td></td>
<td>Review of materials; correspondence; invoicing</td>
<td>$22,875.00</td>
<td>75</td>
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<tr>
<td>03.10</td>
<td>Public Engagement and Communications</td>
<td>$0.00</td>
<td>0</td>
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<tr>
<td>03.13</td>
<td>Executive Steering Committee</td>
<td>$22,400.00</td>
<td>64</td>
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<tr>
<td></td>
<td>Preparation for and debrief from (10 hours each for 4 meetings)</td>
<td>$16,800.00</td>
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<tr>
<td></td>
<td>Four meetings (2 hours each)</td>
<td>$5,600.00</td>
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<tr>
<td>Labor Totals:</td>
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<td>$91,475.00</td>
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<table>
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<th>Direct Expenses</th>
<th>Quantity</th>
<th>Rate</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Mileage</td>
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<td>$0.585</td>
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<td>Project Total:</td>
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<td></td>
<td>$91,475.00</td>
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<tr>
<td>Task/Subtask Description</td>
<td>Labor Dollars</td>
<td>Labor Hours</td>
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<td></td>
</tr>
<tr>
<td>3.1 <strong>Draft PEIS</strong></td>
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<tr>
<td>Project Management</td>
<td></td>
<td></td>
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<tr>
<td>Strategy meetings with Kristine Lund (35)</td>
<td>$12,862.50</td>
<td>53</td>
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<tr>
<td>Strategy meeting with Michelle (35)</td>
<td>$12,862.50</td>
<td>53</td>
<td>52.5</td>
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<tr>
<td>3.10 <strong>Public Engagement and Communications</strong></td>
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<tr>
<td>Sixteen calls re. ESI Analysis (1.5 hours each)</td>
<td>$5,160.00</td>
<td>24</td>
<td>15</td>
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<tr>
<td>Twenty-five meetings (2 hours each)</td>
<td>$10,650.00</td>
<td>50</td>
<td>30</td>
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<tr>
<td>Seventy (70) weekly emails summarizing</td>
<td>$17,150.00</td>
<td>70</td>
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<tr>
<td>Additional content development and coordination of advertisement placement; assumes 2 ad runs</td>
<td>$1,810.00</td>
<td>10</td>
<td>2</td>
</tr>
<tr>
<td>Develop and utilize District-specific social media presence (in addition to continued social via other channels)</td>
<td>$3,290.00</td>
<td>18</td>
<td>4</td>
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<tr>
<td>Present / participate in District or Committee mtgs (4 mtgs; 2 hrs)</td>
<td>$1,960.00</td>
<td>8</td>
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<tr>
<td><strong>3.11 Translation services - COVERED IN DIRECT EXPENSES</strong></td>
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<td><strong>Labor Totals:</strong></td>
<td>$65,745.00</td>
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<td>234</td>
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<td><strong>Totals:</strong></td>
<td>$65,745.00</td>
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<td>$57,330.00</td>
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**Direct Expenses**

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Rate</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Mileage</td>
<td></td>
<td>$0.58</td>
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<tr>
<td>Translate &quot;meetings in a box materials&quot;</td>
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<td>$24,000.00</td>
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<tr>
<td>Translate 200 pages in three languages</td>
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<td>$90,000.00</td>
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<tr>
<td>Compensate navigators (960 hours = 8 navigators at 20 hours/month over 6 months at $45/hour)</td>
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<td></td>
<td>$43,200.00</td>
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<tr>
<td>Compensate community members (increase $30 gift cards from 30-150 (minus original budget))</td>
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<td></td>
<td>$3,600.00</td>
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<tr>
<td>Design, coordination and placement of one additional advertisement (assumes 2 runs)</td>
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<td></td>
<td>$14,000.00</td>
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<tr>
<td><strong>Total:</strong></td>
<td></td>
<td></td>
<td>$174,800.00</td>
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**Project Total:** $240,545.00
Proposed Resolution FCD2022-10: A resolution authorizing the chair to enter into an amendment to the agreement for professional services to prepare a programmatic environmental impact statement on the Lower Green River Corridor Plan.

Proposed Resolution FCD2022-010 authorizes the chair to enter into an amendment to the agreement with Parametrix for the purpose of preparing the King County Flood Control District's (District) Lower Green River Corridor Flood Hazard Management Plan and Programmatic Environmental Impact Statement (LGRCFHMP PEIS) process. FCD2019-12 authorized the chair to enter into the original contract and FCD2021-04 was the most recent amendment to the original contract. FCD2022-10 is the fourth amendment to this contract and complies with the District's procurement policy FCD2020-13 approved June 2020.

The District's LGRCFHMP PEIS represents the largest and most challenging integrated floodplain management program envisioned for the central Puget Sound area in our state's history. The expected outcomes of the LGRCFHMP PEIS are:

1. A shared vision and goals for the Lower Green River corridor related to integrated floodplain management;
2. A Draft PEIS for public review; and
3. A final environmental impact statement and Lower Green River Flood Hazard Management Plan for adoption by the District.

The next phase of the contract is intended to cover:

1. Continued support for the Executive Steering Committee created by FCD20-07 (integrated floodplain management motion adopted in November 2020);
2. Analysis and evaluation of three alternatives in the Draft PEIS;
3. The remaining work necessary to complete and publish the Draft PEIS and all associated appendices and studies;
4. Services during the official comment period for the Draft PEIS;
5. Compilation and strategic analysis of comments on the Draft PEIS
6. Public involvement at three project milestones:
   a. Review of the affected environment with historically disadvantaged communities to better inform impact evaluation;
   b. Education in anticipation of the Draft PEIS; and
c. Outreach during the comment period.

The amendment to the contract for project management services is for an amount not to exceed total of $1,319,531.341 and is for a term of 16 months. If this amendment is approved, the total contract with Parametrix is $5,003,472.42. A detailed scope of work and budget are attached to the proposed contract amendment. Key elements of the contract amendment are:

1. Conduct public outreach including community navigators to enhance project education and relationship building,
   a. Translation services translating up to 200 pages of Draft PEIS materials in three additional languages, already contracted to translate in Chinese, Korean, Russian, Spanish, and Vietnamese;
2. Facilitation of four additional meetings of the Executive Steering Committee created by FCD20-07;
3. Prepare a comment summary that provides an overview of the planning process, a summary of the outreach efforts, and a summary of comments received;
4. Prepare preliminary responses to the comments received during the Draft PEIS comment period;
5. Prepare a technical memorandum identifying options and recommends next steps to the SEPA Responsible Official, based on the substantive evaluation provided in the Draft PEIS and comments received on the Draft PEIS; and
6. Replenishes the Management Reserve to include translation of additional PEIS materials upon request and accommodate additional unforeseen needs.

An additional contract amendment is anticipated to prepare the final PEIS.
A RESOLUTION authorizing the chair to enter into an amendment to the agreement for Lower Green River Corridor Plan and PEIS Project Manager Services.

WHEREAS, King County Flood Control Zone District ("the District") Executive Committee Motion FCDECM2018-02 authorized the chair of the District to enter into an agreement for Lower Green River Corridor Plan and PEIS project manager services with Lund Consulting Inc., and

WHEREAS, the District desires to amend the agreement as set forth in Attachment A to this motion;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

SECTION 1. The chair of the King County Flood Control Zone District is
authorized to enter into the 2022 Amendment to Contract for Lower Green River
Corridor Plan and PEIS Project Manager Services, Attachment A to this resolution.

KING COUNTY FLOOD CONTROL DISTRICT
KING COUNTY, WASHINGTON

______________________________
Dave Upthegrove, Chair

ATTEST:

______________________________
Melani Pedroza, Clerk of the District

Attachments: A. 2022 Amendment to Contract for Lower Green River Corridor Plan and PEIS Project Manager Services
2022 AMENDMENT TO
CONTRACT FOR LOWER GREEN RIVER CORRIDOR PLAN
AND PEIS PROJECT MANAGER SERVICES
KING COUNTY FLOOD CONTROL ZONE DISTRICT

THIS AMENDMENT amends Sections 1, 2 and 3 of the Contract for Lower Green River Corridor Plan and PEIS Project Manager Services (“Contract”) between the King County Flood Control Zone District, King County, Washington, a municipal corporation of the State of Washington (“District”) and Lund Consulting Inc. (“Consultant”), as follows:

A. Amendment of Section 1. Effective September 1, 2022, Section 1 of the Contract is amended as follows:

1. Scope of Services to be Performed by Consultant. The Consultant shall perform the services described in Exhibit “A” to the 2022 Amendment. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

B. Amendment of Section 2. Effective September 1, 2022 Section 2 of the Contract is amended as follows:

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit “B.” The District shall pay the Consultant according to the rates set forth in Exhibit “A” to the 2022 Amendment.

The Consultant shall complete and return to the District Exhibit “C,” Tax Identification Number,” prior to or along with the first billing invoice.

C. Amendment of Section 3. Section 3 of the Contract is amended as follows:

3. Duration of Contract. This Contract shall be in force and effect for a period commencing on April 17, 2017 and ending February 29, 2024, unless sooner terminated or extended under the provisions of this Contract. Time is of the essence of this Contract in each and all of its provisions in which performance is required.
IN WITNESS WHEREOF, the parties hereto have executed this 2021 Amendment on the dates written below:

LUND CONSULTING INC.  
By: ____________________________  
CEO/Partner  
Date: ____________________________

KING COUNTY FLOOD CONTROL ZONE DISTRICT  
By: ____________________________  
Dave Upthegrove, Board Chair  
Date: ____________________________
Lund Consulting Inc. Contract Scope of Work and Budget

Lower Green River Corridor Flood Hazard Management Plan and Programmatic Environmental Impact Statement Project Management Scope of Work

The Lower Green River Corridor Plan (LGRCP “Corridor Plan”) and Programmatic Environmental Impact Statement (PEIS) represent the largest and most challenging flood risk reduction and environmental mitigation investment program envisioned for the central Puget Sound area in our state’s history. The expected outcomes of the Corridor Plan and PEIS are:

- A shared vision and goals for the river corridor related to flood risk reduction and multi benefits.
- A draft programmatic environmental impact statement for public review.
- Selection of a preferred alternative by Board of Supervisors.
- A final environmental impact statement and Lower Green River Flood Hazard Management Plan for adoption by the District Board of Supervisors.

Tasks

Oversee the Lower Green River programmatic environmental impact statement and flood hazard management plan to ensure a transparent, accountable, and equitable process.

Manage the contracts for the technical consulting team to ensure work products meet the quality standards of the District.

Oversee the technical consulting team contract to review invoices, manage budget, and keep deliverables on track.

Coordinate with King County Rivers and Floodplain Management staff to obtain technical support related to hydraulic modeling, project history, capital project plans, repairs, US Army Corps of Engineers agreements and projects, and other information needed to inform the PEIS and Plan.

Provide direction to the technical team as questions arise, following the Executive Director’s instructions, on contract tasks.

Provide review of draft documents on behalf of the District, coordinate review by District Executive Director and oversee revisions to draft documents for final publication.

Meet weekly with technical team and Executive Director.

Meet with technical subcontractors as required to provide direction and feedback.

Work with Executive Director and technical consultants to resolve best use of technology in support of project goals such as online community asset mapping application, on-line open house, and visualization tools.

Coordinate with team to support Executive Steering Committee.
Facilitate Advisory Committee meetings.

Maintain project records.

**Schedule**

Project Management services would begin September 2, 2022 through February 29, 2024.

Key milestones are:

- 2022 Q3: Support consulting team in feedback on draft PEIS evaluations and review of materials.
- 2022 Q4: Complete internal version of Draft PEIS and review with Executive Director.
- 2023 Q1: Prepare Draft PEIS for public review and begin comment period.
- 2023 Q2: Complete public comment period and compile comments.
- 2023 Q3: Complete comment review and work with Executive Director to develop recommendation for preferred alternative.
- 2023 Q4 – 2024 Q1: Negotiate contract with EIS firm for Final EIS.

**Deliverables**

Milestone schedule – updates as needed

Project Management Plan - updates as needed

Monthly invoice packages in a format as specified by the District

Written notes from weekly strategy meetings or calls distributed to the project team for concurrence

Presentations and materials to support decisions by Executive Director and Board

Oversee and finalize work product from technical team including:

- Draft and final motion for Executive Director to obtain Board feedback on revised alternatives
- Draft and final materials for Executive Director consideration describing proposed revised alternatives
- Draft and final plan for Executive Director approval to conduct additional SEPA scoping and outreach
- Draft and final scoping summary report
- Draft and final updated public engagement plan
- Draft and final technical report on hydraulic modeling of revised alternatives
- Draft and final impact analysis technical memos
- Draft and final PDEIS – Chapters 1-5
- Draft and final mitigation report

Support Executive Director and Board regarding Final EIS preferred alternative
Review of draft and final materials for Executive Steering Committee meetings

Logistics and materials for Advisory Committee meetings
## Tasks and Budget

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<thead>
<tr>
<th>Task</th>
<th>Assumptions</th>
<th>Deliverables</th>
<th>Monthly Estimated Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist Executive Director with contract management, negotiation of</td>
<td>Keep Executive Director informed of project cost and schedule issues, resolve</td>
<td>PEIS contract and amendments, draft and final</td>
<td>4</td>
</tr>
<tr>
<td>amendments, contract compliance, and budget management</td>
<td>with contractor and District</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assist Executive Director to ensure overall project scope is</td>
<td>Weekly calls</td>
<td>Action log</td>
<td>8</td>
</tr>
<tr>
<td>achieved on time and within budget and flag any issues</td>
<td></td>
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</tr>
<tr>
<td>Ensure EIS consultant fulfills contract scope, public meetings,</td>
<td>Weekly calls</td>
<td>Meeting summaries and action log</td>
<td>10</td>
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<tr>
<td>work product deadlines, and budget</td>
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<td></td>
<td></td>
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<tr>
<td>Review and provide comments on written reports, plans,</td>
<td>Review preliminary and revised documents. Facilitate review with Executive</td>
<td>PEIS and Plan documents, draft and final</td>
<td>18</td>
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<tr>
<td>communications, and strategies</td>
<td>Director</td>
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<td></td>
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<tr>
<td>Coordinate with Rivers and Floodplain Management technical staff on</td>
<td>Monthly follow-up</td>
<td>Appendix A</td>
<td>2</td>
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<tr>
<td>technical issues</td>
<td></td>
<td>Hydraulic Model</td>
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</tr>
<tr>
<td>Monitor agency, jurisdictional, and stakeholder concerns to</td>
<td>Monthly check-ins</td>
<td>Technical assumptions for alternatives</td>
<td>3.5</td>
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<tr>
<td>identify issues and work with Executive Director to resolve</td>
<td></td>
<td>Document reviews</td>
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</tr>
<tr>
<td>Written communication to update Advisory Committee</td>
<td>Semi-annual status updates</td>
<td>Email communication</td>
<td>1</td>
</tr>
<tr>
<td>Support Executive Director with presentations to Executive Committee</td>
<td>As requested by Executive Director</td>
<td>Meeting agendas and meeting materials</td>
<td>6</td>
</tr>
<tr>
<td>and Board</td>
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</table>

Monthly fee: $13,650 based on assumption of $260 per hour

(Direct expenses are not included and will be billed separately if approved by Executive Director.
Examples include any direct mail, printing or copying, room rental, public meeting costs.)
Proposed Resolution FCD 2022-11: A resolution authorizing the chair to enter into an amendment to the agreement for Lower Green River Corridor Plan and PEIS project manager services.

Proposed Resolution FCD 2022-11 authorizes the chair to enter into an amendment to the agreement with Lund Consulting for the purpose of providing project management services for the King County Flood Control District's (District) Lower Green River Corridor Flood Hazard Management Plan and Programmatic Environmental Impact Statement (LGRCFHMP PEIS) process. FCDECM2018-02 authorized the chair to enter into the original contract and FCD2021-11 was the most recent amendment to the original contract. This contract amendment complies with the District's procurement policy FCD2020-13 approved June 2020.

The LGRCFHMP PEIS represents the largest and most challenging integrated floodplain management program envisioned for the central Puget Sound area in our state's history. The expected outcomes of the LGRCFHMP PEIS are:

1. A shared vision and goals for the Lower Green River corridor related to integrated floodplain management;
2. A draft programmatic environmental impact statement for public review; and
3. A final environmental impact statement and Lower Green River Flood Hazard Management Plan for adoption by the District.

Under the proposed contract amendment, Lund Consulting, Inc. tasks include:

1. Serve as project manager/"owner's rep" to the LGRCFHMP PEIS process reporting to the District Executive Director;
2. Manage the contracts for the technical consulting team ensuring work products meet the quality standards of the District;
3. Oversee the technical consulting team contract, review invoices, manage budget, and ensure timeliness of deliverables;
4. Coordinate with King County staff to obtain technical support;
5. Review draft documents on behalf of the District, coordinate review by District Executive Director, and oversee revisions to draft documents;
6. Facilitate meetings of the Advisory Committee; and
7. Meet weekly with technical team of consultants and District Executive Director.
The amendment to the contract for project management services is for an amount not to exceed total of $245,700 and is for a term of 18 months. This contract amendment will allow Lund Consulting to continue as the project manager/"owner's rep" throughout the preparation and analysis of the Draft PEIS and the negotiations for the Final PEIS with Parametrix, the District's contractor for the LGRCFHMP PEIS.